



Mayor  
Elise Partin

Mayor Pro-Tem  
James E. Jenkins

Council Members  
Ann Bailey-Robinson  
Phil Carter  
Tim James

City Manager  
Tracy Hegler

Assistant City Manager  
James E. Crosland

**City of Cayce  
Regular Council Meeting  
December 16, 2020**

A Regular Council Meeting was held this evening at 5:00 p.m. via Zoom video and conferencing software. Those present included Mayor Elise Partin and Council Members Ann Bailey-Robinson, Phil Carter, Tim James and James Jenkins. City Manager Tracy Hegler, Assistant City Manager Jim Crosland, Municipal Clerk Mendy Corder, Utility Director Blake Bridwell, IT Director Jamie Beckham and City Attorney Danny Crowe were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified. Mayor Partin stated that the meeting was being recorded through Zoom. She stated that the public was provided a call in number to be able to follow all of the City business as normal. She asked any caller to mute their audio so there would not be any feedback. She stated that the meeting organizer was also able to mute calls. Mayor Partin stated that the public could speak on any item on the agenda if they prearranged speaking with the City's Municipal Clerk.

### **Call to Order**

Mayor Partin called the meeting to order and Council Member James gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

### **Public Comment Regarding Items on the Agenda**

No one signed up for Public Comment.

### **Ordinances**

- A. Discussion and Approval of Ordinance 2020-41 Amending Zoning Map and Rezoning Property Located on Poplar Street (TMS-005765-02-006, -007, and -009 ) from C-1 to RG-2 – Second Reading

Mayor Pro Tem Jenkins made a motion to approve Ordinance 2020-41 on Second Reading. Council Member James seconded the motion which was unanimously approved by roll call vote.

- B. Discussion and Approval of Ordinance 2020-42 Amending the Zoning Ordinance Article 6 District Regulations and Article 7 Conditional Use & Special Exception Regulations to Remove Language Concerning Apartments in the C-3 Zoning District – Second Reading

Council Member James made a motion to approve Ordinance 2020-42 on Second Reading. Mayor Pro Tem Jenkins seconded the motion which was unanimously approved by roll call vote.

**C. Ordinance 2020-43 Amending the City's Fiscal Year 2020-21 Budget to Increase and Decrease Certain Anticipated Gross Revenues and Certain Anticipated Expenditures – Second Reading**

Council Member James made a motion to approve Ordinance 2020-43 on Second Reading. Mayor Pro Tem Jenkins seconded the motion. Mayor Partin stated that City staff requested that Council amend the FY20-21 budget to include the addition of the holiday bonus for all City employees. The total cost for the General Fund budget was \$27,840.00 and \$14,580.00 for the Utility Fund budget. Mayor Partin called the question which was unanimously approved by roll call vote.

**Discussion Items**

**A. Authorization for Mayor to execute for City an Agreement and Memorandum of Understanding with City Manager on previously agreed terms**

Council Member James made a motion to authorize the Mayor to execute an agreement and memorandum of understanding with the City Manager on previously agreed terms. Mayor Pro Tem Jenkins seconded the motion which was unanimously approved by roll call vote.

**B. Discussion and Approval of Hospitality Tax Application from the Cayce Arts Guild for the Holiday Market**

Council Member James made a motion to approve the application. Mayor Pro Tem Jenkins seconded the motion. Mayor Partin stated that the Staff recommendation was for Council to grant \$3,000 to the Cayce Arts Guild (CAG) for assistance with costs for their Holiday Market. Council Member James stated that it was a great Holiday Market and brought a lot of people to the City. Mayor Partin called the question which was unanimously approved by roll call vote.

**City Manager's Report**

Ms. Hegler stated that she had emailed Council in early December that the City was selected by the Mayor's Institute on City Design (MICD) into their alumni Mayor's program. She stated that they were going to assist with ideas to take State Street and the River Arts District to the next level. She stated that Mayor Partin and staff had a meeting with MICD's staff that day. She stated that they provided a team of experts on downtown revitalization and redevelopment. Ms. Hegler stated that the meeting was fantastic and highlighted all the work that had been done on State Street and the

progress that had been made. She stated that the MICD staff were amazed and complimentary at all that had been done in a short period of time. She stated that Mayor Partin and staff would be working with MICD over the next six weeks. She stated that it was free resource for the City. Ms. Hegler stated that the Christmas in Cayce Drive Through was an excellent event that everyone that attended truly enjoyed. She stated that staff did a great job and approximately 800 cars went through the event.

### **Committee Matters**

- A. Appointments and Reappointments
  - Beautification Foundation – Two (2) Positions
  - Board of Zoning Appeals – One (1) Position

Mayor Pro Tem Jenkins made a motion to appoint Ms. Colleen Bradley and Mr. Clift Shealy to the Beautification Foundation. Council Member Bailey-Robinson seconded the motion which was unanimously approved by roll call vote.

Mayor Pro Tem Jenkins made a motion to reappoint Mr. Russell Vickery to the Board of Zoning Appeals. Council Member James seconded the motion which was unanimously approved by roll call vote.

### **Council Comments**

Mayor Pro Tem Jenkins wished everyone a safe and happy Christmas. Council Member Bailey-Robinson stated that she was thrilled to see that Cayce was chosen as one of the Top 15 safest places to live in South Carolina. Mayor Partin stated that the meeting with MICD staff and their team of experts was very exciting. She stated that they were going to be able to give the City some great recommendations to better the City. She stated that it was so fun to brag on staff on all they had done to bring all the progress to fruition. She stated that the MICD staff were astounded about how much had been accomplished since October 2015.

### **Executive Session**

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to proposed contractual agreement for a sewer line project

Mayor Pro Tem Jenkins made a motion to enter into Executive Session. Council Member James seconded the motion which was unanimously approved by roll call vote. Mayor Partin stated that Utility Director Blake Bridwell would be joining Council and staff

in Executive Session if it pleased Council. Mayor Pro Tem Jenkins stated that it was fine.

### **Reconvene**

After the Executive Session was concluded, Council Member Bailey-Robinson made a motion to reconvene the Regular meeting. Mayor Pro Tem Jenkins seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

### **Possible Actions by Council in follow up to Executive Session**

- A. Discussion and approval of changes to sewer service area
- B. Other

No action was taken in follow up to Executive Session.

### **Adjourn**

Council Member James made a motion to adjourn the meeting. Council Member Carter seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 6:23 p.m.

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Elise Partin, Mayor

ATTEST:

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Mendy Corder, CMC, Municipal Clerk