

## CITY OF CAYCE

*MAYOR*  
ELISE PARTIN

*MAYOR PRO-TEM*  
JAMES E. JENKINS

*COUNCIL MEMBERS*  
TARA S. ALMOND  
EVA CORLEY  
TIMOTHY M. JAMES

*CITY MANAGER*  
REBECCA VANCE

*ASSISTANT CITY MANAGER*  
SHAUN M. GREENWOOD

**City of Cayce  
Regular Council Meeting  
Tuesday, May 6, 2014  
6:00 p.m. – Council Chambers - 1800 12<sup>th</sup> Street  
[www.cityofcayce-sc.gov](http://www.cityofcayce-sc.gov)**

**I. Call to Order**

- A. Invocation and Pledge of Allegiance
- B. Approval of Minutes  
April 1, 2014 Public Hearing & Regular Meeting  
April 16, 2014 Special Meeting

**II. Presentations and Proclamations**

- A. Approval of Proclamation – Women’s Lung Health Week

**III. Public Comment regarding Items on the Agenda**

**IV. Other**

- A. Discussion and Approval of Engineering Firm for State Street Sewer Line
- B. Discussion of Proposed FY/2014-2015 Budget

**V. City Manager’s Report**

**VI. Committee Matters**

- A. Approval to Enter the following approved Committee Minutes into the City’s Official Record  
Museum Commission – March 4, 2014  
Beautification Board – March 12, 2014  
Cayce Events Committee – March 13, 2014  
Board of Zoning Appeals – March 17, 2014  
Planning Commission – March 17, 2014
- B. Appointments and Reappointments  
Beautification Foundation – Two (2) Positions  
Consolidated Board of Appeals – One (1) Position  
Events Committee – Two (2) Positions

Public Safety Foundation – One (1) Position

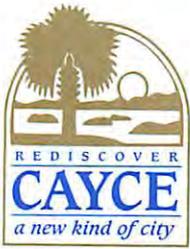
**VII. Executive Session**

- A. Receipt of legal advice relating to claims and potential claims by the City and other matters covered by the attorney-client privilege
- B. Discussion of personnel matter relating to the completion of the City Manager's evaluation

**VIII. Possible Actions by Council in follow up to Executive Session**

**IX. Adjourn**

**SPECIAL NOTE: Upon request, the City of Cayce will provide this document in whatever form necessary for the physically challenged or impaired.**



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**CITY OF CAYCE  
Public Hearing and Regular Council Meeting  
April 1, 2014**

A Public Hearing was held at 6:00 p.m. in Council Chambers to obtain public comment on the proposed Highway 321 Waterline Replacement Project. Those present included Mayor Elise Partin, Council Members Tara Almond, Eva Corley, Tim James, and James Jenkins, City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood, Mendy Corder, Municipal Clerk and Garry Huddle, Municipal Treasurer. Ms. Betsy Catchings and Mr. Craig Kirby with American Engineering Consultants were also in attendance. Mayor Partin asked if members of the press and the public were duly notified of the Public Hearing in accordance with the FOIA. Ms. Corder confirmed they were notified.

**Opening Statement**

Mr. Craig Kirby stated the purpose of the Public Hearing was to provide information on the proposed Highway 321 Waterline Replacement Project. The City is requesting State Revolving Funds (SRF) for this project. SRF requires a public meeting and/or hearing to allow the public an opportunity to learn about the project, ask questions, and provide comments. He explained the proposed water main will be constructed to replace the existing, aging waterline that serves as the City's main transmission line, delivering water from the treatment plant throughout the entire distribution system. This is the portion of the system where the City experienced a recent rupture in the asbestos-cement line, which caused the entire system to lose pressure for an entire day. The new water main will provide more system reliability and ensure the City can isolate parts of the system and maintain pressure in the event of an emergency.

**Public Testimony**

No one from the public in attendance offered any public testimony or comment.

**Close Hearing**

Mayor Partin closed the public hearing noting that no public comment was received.

The Regular Council Meeting immediately followed the Public Hearing at 6:15 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Eva Corley, Tim James, and James Jenkins, City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood, Municipal Clerk Mendy

Corder and Garry Huddle, Municipal Treasurer. City Attorney, Danny Crowe, Director of Utilities, Blake Bridwell, and Public Safety Director Charles McNair were also in attendance. Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Mayor Partin called the meeting to order. Council Member Jenkins gave the invocation and Mayor Partin lead the assembly in reciting the Pledge of Allegiance.

### **Approval of Minutes**

Council Member Jenkins made a motion to approve the minutes of the March 4, 2014 Regular Meeting and the March 19, 2014 Special Council Meeting as submitted. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

### **Presentations and Proclamations**

#### **A. Presentation of the Priority Investment Schedule**

Mr. Greenwood stated that the Priority Investment Schedule is part of the Comprehensive Plan and is required to be updated yearly. He explained that many of the City's Utility needs were addressed in the Penny for Progress applications. Staff applied for eight projects that would address the City's needs. He explained that staff applies for water and sewer line upgrades through CDBG funds every year but did not receive any funding this year.

Mr. Greenwood explained that one of the proposed Penny for Progress projects is facility upgrades to the Public Safety Complex. He stated Phase III of the Cayce Riverwalk Park is completed and Phase IV construction is out for bid. Phase I of the Airport Blvd. enhancement project is close to beginning construction. Phase IV of the State Street enhancement project is complete and SCE&G is expected to install lighting soon. Phase V of State Street is in the design process.

#### **B. Approval of Proclamation – National Service Recognition Day**

Council Member James made a motion to approve a Proclamation proclaiming April 1, 2014 as National Service Recognition Day. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

### **Public Comment Regarding Items on the Agenda**

No public comment was given.

### **Ordinances and Other**

#### **A. Discussion and Approval of TIF Funds for the Riverland Drive Sidewalk Project**

Ms. Vance explained that the City has been awarded the SCDOT Transportation Alternative Program (TAP) Grant in the amount of \$145,000 for construction of a sidewalk along Riverland Drive. Staff recommends that Council approve \$74,350 of TIF Funds to be used for the local match contribution. Staff believes TIF funds are the best available option to provide the required local match for this grant project. The grant will provide funds for design and construction of an ADA compliant sidewalk along Riverland Drive connecting Phase II and III of the Riverwalk.

Council Member James made a motion to approve using \$74,350 of TIF Funds for the Riverland Drive Sidewalk Project. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

#### **B. Approval of Ordinance Amending Land Development Regulations and City Code Sec. 42-3 – Second Reading**

Mr. Greenwood stated over the past 6 months, staff and the Planning Commission have been working to revise the City's Land Development Regulations. Due to the age of the existing regulations, staff believed that completely rewriting the entire document was the best approach. The last amendment of the City's Land Development Regulations was completed in 1996. Staff partnered with the Central Midlands Council of Governments (COG) to create a draft document that ensures harmonious, orderly and progressive land development within the City. The draft provides guidelines to specify each step of the land development process and clearly identifies the responsibilities of all parties involved. Staff considers the guidelines to be essential in ensuring that the development process is clear, concise and seamless.

Mr. Greenwood explained that after the First Reading of the Ordinance several small changes have been made at the request of the City Attorney. These changes have been added to the current redline and to the summary of changes attached with the white paper. The Planning Commission met on March 17, 2014, to hear Public Comment about the suggested changes. No members of the public were present to speak in favor or against the proposed changes. The Planning Commission voted unanimously to recommend Council approve the changes. Council Member James made a motion to approve the Ordinance on second reading. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

C. Discussion of Proposed FY/2014-2015 Public Safety and Recorder's Court Budget

Ms. Vance stated that she would present the Recorder's Court budget to Council since Judge Henderson was unable to attend the meeting due to a schedule conflict. She explained that Judge Henderson is requesting that the part-time Clerk position be changed to a full-time position so there would be two full-time Clerks. She has also requested a lap top and a scanner copier. Judge Henderson has requested updating the jury room and the security screening equipment. Ms. Vance stated that Judge Henderson is almost completely caught up with Criminal Domestic Violence cases from 2013.

Chief McNair reviewed Public Safety's budget by department with Council. He explained \$73,851 is requested in building repairs in Public Safety Administration. This amount includes \$7,000 for plumbing, electrical, painting, rollup doors, etc. The Public Safety Complex is over 20 years old and is in need of the following items: the cement in front of the fire bays needs repairing (\$20,000) and the front parking lot needs repaving (\$46,151).

Mayor Partin asked Chief McNair about the uniform expense line item in the Public Safety Administration Department. He explained that he, Major Fulwood and all non uniformed officers are reimbursed up to \$600 each a year since they are required to dress professionally but still perform traditional public safety functions such as fire suppression which routinely destroy clothing. He explained this is standard in all Police Departments.

Chief McNair reviewed the Public Safety Detectives Department next. He explained that the employee training expense line item has increased because the Detectives responsibilities and duties necessitate advanced training. The SC Criminal Justice Academy has reduced the number of advanced training courses over the past few years. In order to obtain training, it is necessary to attend other sources of training, for which there is usually a registration fee. The average cost of advanced courses are \$500 per detective. Several personnel have instructor certificates that require recertification every two to three years.

Chief McNair stated that in the capital equipment expense line item for Detectives they are requesting four additional TASER's for each investigator, covert audio surveillance systems, two laptops and four new vehicles due to mileage (all have over \$100,000 miles) and aging.

Chief McNair reviewed the Public Safety Patrol Department next. He explained they are requesting funds for the construction of a Department owned firearms range. Upon construction of the range, the department would not have to rely on other agencies or pay range usage fees. The location of the property is City owned and the backstops have already been constructed. The property/land could be maintained by the Department. Mayor Partin asked Chief McNair how much it would cost if the City used other agencies. He explained the cost is not an issue so much as the time it takes to travel to the other agency and the time it can take to get a reservation. Council Member Jenkins asked if the Department certifies its officers or if they have to be sent out to be certified. Chief McNair explained that the City has people on staff that are trained to certify others so it is done in house.

Chief McNair stated they are requesting the purchase of ten additional TASER Units for Patrol. This would greatly enhance the department by ensuring that all officers on duty are carrying these devices. They are also requesting eleven new radios due to system upgrades in early 2014. The Department now has eleven radios that will no longer work on the new system. Due to the age of these radios, there is no upgrade available and they will have to be replaced. He explained as a result of upgrades to the Palmetto 800 system planned for early 2014, some of the current radios will no longer work on the system in their current configurations. Chief McNair stated replacing these radios would cost approximately \$67,200. However, they can be flash upgraded at the cost of \$400 per radio, for a total of \$6,400. If the City purchases the upgrades, they can be done in house and will allow the Department to continue to use their current equipment.

Ms. Vance stated Public Safety is requesting two new officers to patrol the Riverwalk Park due to the expansion of the park to over 6 miles total. Once the park is completed, these officers will be the first added to the department, specifically assigned to the Riverwalk, since the two original officers were hired for the Riverwalk in 2002. The amount needed to equip two officers hired to work the Riverwalk includes uniforms, ballistic vests, leather gear, weapons, 800 radios and radio surcharge, and fire bunker gear. It also includes two vehicles with emergency lights, siren and speakers and equipment for the vehicle. Mayor Partin asked if staff has researched the option of having Park Rangers in the Riverwalk rather than Public Safety Officers. Ms. Vance stated they have not but would research it and let Council know their findings.

Ms. Vance explained that currently the City has no vehicle of any kind for transporting elderly, injured, or otherwise incapacitated persons to or from the Riverwalk. This presents a major liability for the City and its personnel. The current electric vehicle is unable to navigate the park and has limited capabilities due to its age and need to be charged throughout the day. Therefore, Public Safety is requesting the

purchase of two gasoline powered golf carts that will serve multiple purposes at the Riverwalk. They can also be used at special events held by the City.

Chief McNair stated that Patrol is requesting five new Patrol vehicles due to high mileage and the age of the vehicles. They are also requesting twenty five new in-car recording systems. The current in car video recording systems are VHS systems. They are old and outdated and in need of replacement. The new video units are digital recording systems and do not degrade over time like VHS tapes and can be converted to DVD's for mass storage.

Ms. Vance stated Chief McNair was now going to review the Public Safety Fire Department budget. She explained this budget does include the addition of three new Fire personnel. Council Member Jenkins asked what the status is on the department's Fire Trucks. Ms. Vance explained the City currently has three engine trucks and one ladder truck which can also be used as a pumper. The third engine truck is a 1981 truck and does not meet OSHA standards. However if engine two was out of service the City would use engine three if necessary. She explained that when Fire personnel respond to a fire they need an attack truck and a supply truck so four trucks are needed in case there are two different fires at the same time or there was one huge fire. She stated engine three needs to be replaced since it cannot be used.

Major Fulwood explained that the NFPA, National Fire Protection Association, states a Fire department can use an engine as the first out truck for the first fifteen years and then it can be used as a reserve truck from fifteen years to twenty five years. Anything over twenty five years is supposed to be taken out of service completely. Chief McNair explained that the department's trucks are three years old, twelve years old, fifteen years old and thirty three years old. Chief McNair stated they are requesting a 2014 Pierce Special Services Brush Unit truck and a 2014 Pierce Custom Pumper truck.

Chief McNair stated they are requesting ten new sets of bunker gear to include bunker coats, pants with suspenders, boots, helmet, flash hood and gloves. Mayor Partin asked if the Fire department was staying up to date on replacing bunker gear. Ms. Vance explained as long as the City purchases ten sets a year the gear will remain within the guidelines. Council Member James asked if that same maintenance plan was in place for the bullet proof vests. Major Fulwood confirmed it was.

Chief McNair explained that the Animal Services budget actually went down for FY2014-2015. Mayor Partin asked what line items went down in that budget. Chief McNair explained that the electric costs went down and some animals were adopted so the City received reimbursements from Pawmetto Lifeline. Mayor Partin asked If the City was currently requiring residents to register their pets and get a pet license. Major

Fulwood explained that the City does not require it at this time but it is a possible revenue source if Council passed an ordinance requiring it. Council Member Almond stated in the budget justification is says according to the ASPCA, 62% of American households own pets. Within those households there is an average of 1.6 dogs and 2.1 cats. (AVMA) There are approximately 6,800 households in Cayce. Using those figures, 4,216 households have 1 dog and 2 cats. If a pet license cost \$10 (less than the national average), the program would generate \$126,480 a year. Mayor Partin stated she thinks it is worth looking into if staff would bring back to Council best practices. Ms. Vance stated staff would research what the surrounding municipalities do and bring it back to Council for consideration. Council Member James thanked Chief McNair and Major Fulwood for a great overview of Public Safety's budget.

### **City Manager's Report**

Ms. Vance stated the Lexington Avenue waterline construction project has started. Staff has met with the Architectural firm that was chosen for the Andrew J. Burnette Park and Riverland Park project. Currently staff is trying to set up meetings with the neighborhood associations and the architects to get the neighborhoods input. She explained the City was accepted to the Land Water Conservation Fund program and can now apply for grant funding. Staff is currently advertising for bids for the engineering for the sewer line project on State Street. The City has signed an agreement with PRT and Phase IV of the Riverwalk is out for bid for construction now.

Ms. Vance stated staff has met regarding plans for the City's Centennial celebration. The Events Committee and the Museum Commission have also met and have some great ideas for celebration events. Staff will include the centennial celebration in any of the events the City has in 2014. On Sunday, September 7, 2014 there will be an Centennial event at the Museum. The time capsule that was planted twenty five years ago will be dug up and a new one planted. There will be a huge birthday cake and other events held that day as well. Staff is working on a concert at the Brickworks property with a popular cover band, possibly Tokyo Joe, to be held that Friday night. There will be food trucks and beer and wine. Council Member Almond stated she thought that was a good idea since the City is trying to encourage young professionals to live in Cayce and the concert would appeal to younger people. Ms. Vance stated staff is also looking into possibly doing a nice tabletop book with quality photos of Cayce and history of the City. The Museum Commission is interested in having a commemorative coin made as well.

### **Committee Matters**

- A. Approval to Enter the Following Committee Minutes into the City's Official Record

Council Member Almond made a motion to approve entering the following Committee minutes into the City's official record:

Museum Commission – February 14, 2014  
Board of Zoning Appeals – February 24, 2014  
Planning Commission – February 24, 2014

Council Member James seconded the motion which was unanimously approved by roll call vote.

**B. Committee Appointments/Reappointments**

Cayce Housing Authority – One Position  
Board of Zoning Appeals – Two Positions

Ms. Silvia Sullivan's term on the Cayce Housing Authority expired in January. She would like to serve again and the Housing Authority recommends her for reappointment. Her reappointment application is attached for Council's review. Ms. Sullivan's attendance record was supplied to Council as well as other resident's applications who are interested in serving on the Cayce Housing Authority. Council Member James made a motion to reappoint Ms. Sullivan based on her attendance record. Council Member Almond seconded the motion which was unanimously passed by roll call vote.

Mr. Robert McLeod's term on the Board of Zoning Appeals expired in January and he would like to serve again. His reappointment application is attached for Council's review. Mr. Jason Simpson's term on the Board of Zoning Appeals expired in January and he would like to serve again. His reappointment application is attached for Council's review. The Board recommends both for reappointment. Both member's attendance records were supplied to Council as well as potential member applications from other residents interested in serving. Council Member Almond made a motion to reappoint both committee members. Council Member James seconded the motion since both had perfect attendance records. The motion was unanimously approved by roll call vote.

Mayor Partin asked Council to review the potential member applications to see if they would like to appoint any one to the Public Safety Foundation. Council Member Almond stated there was one potential applicant who lives in District One that staff could contact regarding serving on the Foundation. Ms. Corder stated she would contact that applicant.

**Executive Session**

- A. Receipt of legal advice relating to a claim and potential claim by the City and other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to renewal of contractual arrangements for public relation services

Council Member Jenkins made a motion to move into Executive Session to discuss the matters above. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

**Reconvene**

After the Executive Session was concluded, Council Member James made a motion to reconvene the Regular meeting. Council Member Almond seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

**Possible Actions by Council in follow up to Executive Session**

Council Member James made a motion approve the contract as discussed in Executive Session and authorize the City Manager to sign said contract. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

There being no further business, Council Member Almond made a motion to adjourn the meeting. Council Member Corley seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 8:15 p.m.

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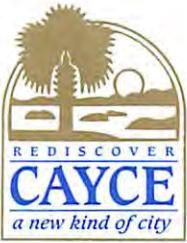
Elise Partin, Mayor

ATTEST:

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Mendy C. Corder, Municipal Clerk





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SHAUN M. GREENWOOD

### CITY OF CAYCE Special Council Meeting April 16, 2014

A Special Council Meeting was held this afternoon at 5:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Eva Corley, Tim James, James Jenkins, City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood, Mendy Corder, Municipal Clerk, Blake Bridwell, Director of Utilities, Garry Huddle, Municipal Treasurer and Danny Crowe, City Attorney. Council Member Almond was unable to attend the meeting due to a work commitment. Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

#### Call to Order

Mayor Partin called the meeting to order and Council Member Jenkins gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

#### Other

- A. Discussion and Approval of Resolution Authorizing Application for SC Parks, Recreation and Tourism Land Water Conservation Funds Grant

Ms. Vance explained Council approval is needed for a Resolution allowing the City to apply for the Land Water Conservation Fund grant through the South Carolina Department of Parks, Recreation, and Tourism. This money can be utilized to upgrade and revitalize Guignard Park. As part of the grant program requirements, entities that are pursuing funds through the Land Water Conservation Fund (LWCF) must approve a Resolution stating they will keep the property as a public park and provide a dollar-for-dollar match. The City can request up to \$250,000 for park renovations. Ms. Vance stated the City attorney and staff have reviewed the resolution, and determined it meets the program requirements.

Council Member Jenkins made a motion to approve the Resolution allowing the City to apply for the Land Water Conservation Fund grant. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

- B. Discussion and Approval of the Accommodations Tax Committee's Recommendation for Distribution of Funding for FY14-15

Ms. Corder presented the Accommodations Tax Committee's recommendations for funding for FY14-15 to Council. She explained that \$10,000 was requested for the City's Centennial Celebration Concert but only \$5,000 was recommended by the Committee. She suggested not funding the City's \$1,200 request for purchasing advertising specialty items, decreasing the High School Soccer Tournaments from \$2,500 to \$2,000 and reducing the funding for the Cherokee Trail Riverfest from \$4,000 to \$1,700. Ms. Corder explained these reductions would make it possible to fund the Centennial Celebration Concert for the full amount requested.

Mayor Partin stated she heard the Cherokee Trail Riverfest drew a huge crowd last year. Ms. Corder explained that City staff is going to assist the Native Americans this year with set up and marketing. They are moving the event from the Museum grounds to Granby Gardens Park to accommodate the large crowd. Council Member James suggested letting the group know as soon as possible that they were not funded the requested amount so they can plan accordingly.

Council Member James made a motion to approve the amended accommodations tax funds distribution as recommended by the Municipal Clerk. Council Member Corley seconded the motion which was unanimously approved. The approved accommodations tax fund distribution chart is attached.

#### C. Discussion of Proposed FY2014-2015 General Fund Budget

Ms. Vance reviewed the City's revenues for the fiscal year ending June 30, 2013. She explained that the City's revenues were down by \$323,431. Lexington County's collection rate has dropped from a 95% rate to an 89% rate for property taxes. The County collected almost \$60,000 less in property taxes for this time period due to foreclosures and people not paying their taxes. Ms. Vance explained that Licenses and Permits revenue were down approximately \$215,000. \$150,000 of that amount is due to one insurance company that SCANA uses switching to a risk management company as well as an insurance company so they are no longer covered under the ITCP Program.

Ms. Vance stated that Fines and Forfeitures were down by approximately \$115,000 due to some of the City's biggest ticket producers changing positions in Public Safety or no longer working for the City. She explained that this year Public Safety is back on par to reach their projected numbers.

Ms. Vance explained that the City's budgeted expenditures were actually under by \$85,000. The fund balance total is \$632,419 and \$476,000 of that amount is unrestricted. The remaining balance has to be used for inventories and the tank program at the Garage. Mayor Partin asked if the City received quarterly reports on

property taxes or business licenses so corrections could be made to the budget throughout the year accordingly. Ms. Vance explained that the property taxes are not due until January and business licenses aren't due until mid-April.

Ms. Vance reviewed the proposed revenues for FY2014-2015. She stated that the General Fund revenues are \$730,000 below what was budgeted last year. She explained that the City is not seeing any marginal growth in its General Fund revenues. These revenues are used to pay for basic services and every year the cost of basic services increases.

Ms. Vance stated that the total proposed General Fund revenue amount is \$9,132,778 and the total proposed General Fund expenditure amount is \$12,276,251 so currently the budget is out of balance by \$3,163,473. She stated the budget may be at the point where none of the General Fund Department's can get any capital equipment or new employees and some things may have to be cut out of the budget. She explained that the Special Projects Coordinator position probably will not be able to be replaced in this budget and nor will a Planning Director be hired. She explained that until the City can find ways to increase its reliable revenue sources it will be an issue. She stated that of the \$3,163,473 variance in the budget \$1.75 million is in capital and \$449,059 is the increases in employee costs.

Mr. Greenwood explained that some of the capital items are items that the City has to have. For example, bunker gear for the firefighters. Ms. Vance explained that a service may need to be cut or reduced so necessary capital items can be purchased. She stated a position may have to be cut if a service is not cut. She explained that necessary capital items and items that could violate an OSHA standard have to be purchased and staff and Council have to find a way to make that possible.

Ms. Vance asked Council to let staff know what their priorities are so these items won't be cut out of the budget. Council Member James stated he and Council would need some time to review the entire budget before they can list their priorities. Mayor Partin asked Ms. Vance to contact Council the following week for feedback regarding the proposed budget. Ms. Vance asked that Council consider what their order of importance is for core services, what they consider core services and what can make the City leaner. Mr. Greenwood asked Council to review the Capital Equipment Schedule so they can let staff know what items they feel are a necessity.

### **Executive Session**

Council Member James made a motion to move into Executive Session to discuss the matters below. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

- A. Receipt of legal advice relating to claims and potential claims by the City and other matters covered by the attorney-client privilege
- B. Discussion of negotiations concerning proposed contractual arrangements as it relates to Centennial Square
- C. Discussion of negotiations concerning proposed contractual arrangements as it relates to the 12,000 Year History Park

**Reconvene**

After the Executive Session was concluded, Council Member James made a motion to reconvene the Regular meeting. Council Member Corley seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

**Possible Actions by Council in follow up to Executive Session**

No action by Council was taken in follow up to Executive Session.

**Adjourn**

There being no further business, Council Member Corley made a motion to adjourn the meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 8:15 p.m.

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Elise Partin, Mayor

ATTEST:

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Mendy C. Corder, Municipal Clerk

**ACCOMMODATIONS TAX FUNDING REQUESTS  
FY14-15**

Name	Request	Recomm	Approved	Notes	FY 13-14	
					Request	Received
Ad Specialties (replenish stock)	\$1,200	\$1,200	\$0		\$1,200	\$1,200
Airport High School Boys Soccer Tournament	\$2,500	\$2,500	\$2,000		\$2,500	\$2,500
Airport High School Girls Soccer Tournament	\$2,500	\$2,500	\$2,000		\$2,500	\$2,500
Brookland-Cayce High School Boys Soccer	\$5,000	\$2,500	\$2,000		\$5,000	\$2,500
Cayce Centennial Celebration Concert	\$10,000	\$5,000	\$10,000		N/A	N/A
Cayce Museum - Centennial Event	\$3,500	\$3,450	\$3,450		N/A	N/A
Cayce Museum - Christmas Traditions 2014	\$3,800	\$3,350	\$3,350		\$3,350	\$3,350
Cayce Museum Aide's Salary	\$11,500	\$11,500	\$11,500		\$11,500	\$11,500
Cherokee Trail Riverfest	\$10,000	\$4,000	\$1,700		\$5,750	\$3,000
Christmas In Cayce Festival of Lights	\$8,500	\$4,500	\$4,500		\$4,500	\$4,500
Columbia Metro Convention & Visitors Ctr	\$5,000	\$500	\$500	Or up to 30% according to State law	\$5,000	\$1,500
Congaree Bluegrass Festival	\$16,700	\$13,000	\$13,000		\$12,500	\$12,500
The River Alliance/Tartan Day South	\$3,000	\$3,000	\$3,000		\$3,000	\$3,000
West Metro Visitors Center	\$18,000	\$18,000	\$18,000	Or up to 30% according to State law	\$18,000	\$18,000
<b>TOTAL FUNDS REQUESTED/APPROVED</b>	<b>\$101,200.00</b>	<b>\$75,000</b>	<b>\$75,000</b>		<b>\$74,800</b>	<b>\$66,050</b>



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**PROCLAMATION**

**WHEREAS**, the second full week in May has been designated as Women’s Lung Health Week; and

**WHEREAS**, every five minutes a woman in the U.S. is told she has lung cancer; and

**WHEREAS**, lung cancer is the #1 cancer killer of women in the U.S., surpassing breast cancer in 1987; and

**WHEREAS**, the lung cancer death rate in women has more than doubled over the past 35 years; and

**WHEREAS**, women are disproportionately burdened with COPD compared to men in terms of illness and death; and

**WHEREAS**, asthma is more common in women than men; and

**WHEREAS**, advocacy and increased awareness will result in more and better treatment for women with lung cancer, COPD, asthma and other lung diseases and will ultimately save lives; and

**WHEREAS**, LUNG FORCE is the new national movement led by the American Lung Association, with the mission of making lung cancer and lung disease history – uniting women to stand together with a collective strength and determination to lead the fight against lung cancer and for lung health.

**NOW, THEREFORE**, I, Elise Partin, Mayor of the City of Cayce, South Carolina, along with fellow members of the Cayce City Council, do hereby proclaim the second full week in May as **Women’s Lung Health Week** in the City of Cayce, South Carolina and encourage all residents of Cayce, South Carolina to learn more about the detection and treatment of lung cancer and all lung disease.

In witness thereof, I have hereunto set my hand this 6<sup>th</sup> day of May, 2014.

\_\_\_\_\_  
Elise Partin, Mayor

ATTEST:

\_\_\_\_\_  
Mendy C. Corder, Municipal Clerk

## Midlands Region

Melissa Goforth  
Area Manager

1817 Gadsden St  
Columbia, SC 29201  
Phone: (803) 779-5864  
Fax: (803) 254-2711  
Email: [mgoforth@lungsc.org](mailto:mgoforth@lungsc.org)  
Website: [www.lungsc.org](http://www.lungsc.org)



MAR 25 2014

March 21, 2014

Mayor Elise Partin  
PO BOX 2004  
Cayce, SC 29171-2004

Mayor Partin,

I am writing to request that you proclaim the second week of May (Sunday, May 11, 2014 – Sunday, May 18, 2014) as National Women's Lung Health Week in the state of South Carolina.

Your proclamation would be in conjunction with other cities and states around the United States of America to make lung cancer history by uniting women to stand together with a collective strength and determination to lead the fight *against* lung cancer and *for* lung health.

This week will be a time to celebrate the power of women's voices to make a change and turn the tide against lung cancer.

Did you know that lung cancer is the #1 cancer killer of women in the United States, surpassing breast cancer in 1987?

This national movement will help encourage women lung cancer patients, survivors and caregivers to learn, share and care through LUNG FORCE.

More information about LUNG FORCE is attached. Nationally and locally, we will be engaging in a 'Turquoise Takeover' on Monday, May 12 by lighting buildings and landmarks across the country in our signature turquoise color.

Niagara Falls will be turquoise, along with the City of Orlando, Robert Wood Johnson Hospital and the 110 Tower in Miami. We'd love to see Cayce illuminated in turquoise on May 12 and would appreciate your input on who to contact within your organization about turquoise takeover.

Thank you for your attention and consideration in this matter, Mayor Partin. We would be honored to have your support.

Please contact me directly at [MGoforth@LungSC.org](mailto:MGoforth@LungSC.org) or 803.779.5864 if you have any questions or need more information.

Sincerely,

Melissa Goforth  
Area Manager, Midlands Office  
American Lung Association in South Carolina

Please remember the American Lung Association in your will.

For over 100 years, the nationwide American Lung Association has worked in the fight against lung disease.

**I-800-LUNG-USA**

*Fighting for Air*



# THE AMERICAN LUNG ASSOCIATION'S LUNG FORCE



**LUNG FORCE**, a national movement led by the American Lung Association, is on a mission to make lung cancer history—uniting women to stand together with a collective strength and determination to lead the fight *against* lung cancer and *for* lung health.

Consider these terrible facts:

- Every five minutes, a woman in the U.S. is told she has lung cancer.
- Lung cancer is the #1 cancer killer of women in the U.S., surpassing breast cancer in 1987.
- The lung cancer death rate in women has more than doubled over the past 35 years.

**Any one of us, at any time,  
can get lung cancer.**

It's a big problem—so we have big goals. The LUNG FORCE movement works to change people's minds about what it means to have lung cancer—so that everyone understands their risks. We raise our voices for innovations in research that will lead to earlier detection and more personalized treatments—so that everyone has a fighting chance.

And we work to advance lung health—a life free of lung disease—for everyone who suffers from asthma, COPD and other lung diseases, or has someone in their life who does.

With our campaign launch in May 2014, we will celebrate the first annual **National Women's Lung Health Week**. This week from now on will be a time when we celebrate the power of women's voices to make a change and turn the tide against lung cancer. Through national events and media, we will draw the nation's attention to this critical issue and enroll millions in the fight.

In cities across the U.S. during National Women's Lung Health Week, we will:

- Issue proclamations to officially declare the 2<sup>nd</sup> week in May National Women's Lung Health Week
- Throughout the week, light buildings and landmarks across the country in our signature turquoise color
- Rally offices to host fundraisers
- Sell LUNG FORCE paper icons at retailers

**We invite you to join us—  
to stand up and fight for every  
woman's right to breathe.**



**Fight lung cancer in women –  
learn, share and care at [LUNGFORCE.ORG](http://LUNGFORCE.ORG)**

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# Memorandum

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**To:** Mayor and Council

**From:** Rebecca Vance, City Manager  
Shaun Greenwood, Assistant City Manager  
Tara Yates, Grants Specialist

**Date:** May 1, 2014

**Subject:** Bid Approval for engineering services for the State Street Sewer line Replacement Project

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## Issue

Council's approval is needed in order to accept the Request For Qualifications from ICA Engineering for engineering and construction management of the State Street Sewer line Upgrade, and to execute a contract between the City of Cayce and ICA Engineering.

## Discussion

The City of Cayce received \$173,381 in Community Development Block Grant funds for a sewer line upgrade on State Street. Professional engineering services are needed for this project. A request for qualifications was placed in SCBO and on the City's website, 7 firms responded. After scores were tallied the firms are ranked as follows:

1. ICA Engineering
2. Hybrid Engineering
3. Landplan Group South
4. Mead & Hunt (Tied for 3<sup>rd</sup>)
5. American Engineering
6. Weston & Sampson
7. Earthsource Engineering

Firms were scored on the following criteria:

1. Experience in design and construction management;
2. Experience with local governments and public works related projects;
3. past performance with The City of Cayce and/or other local governmental agencies;
4. Ability to provide "real time" service to client and projects;

5. Ability to meet schedule deadlines and budget constraints;
6. Ability to provide working CAD data and or PDF's;
7. Quality of submittal;
8. Familiarity with State and/or Federally funded projects and requirements.
9. Engineering design & construction observation cost estimate

### **Recommendation**

Staff recommends Council accept the RFQ from ICA Engineering, and authorize the City Manager to execute the contract.

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# Memorandum

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**To:** Mayor and Council  
**From:** Rebecca Vance, City Manager  
**Date:** May 2, 2014  
**Subject:** Discussion of FY2014-2015 Utility and General Fund Budgets

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## **2014-2015 Budgets**

### **Utility Fund Budget**

The 2014-2-15 Utility Fund Budget is balanced at \$10,961,085.

The Utility Fund Budget includes:

- A 2% rate increase
- A Reduced list of capital
- Money for the Bond Payment and 15% debt coverage for the SRF funding for the Hwy 321 waterline
- Money to cover the 15% debt coverage for all of the City's utility fund debt
- \$1,600,000 transfer to General Fund. This is a \$100,000 increase from last year. The Indirect Cost Analysis that is performed by our Auditors shows that the General Fund provides between \$1.6 and \$1.65 million in services to the Utility Fund.

### **General Fund Budget**

**General Fund Revenues** are projected at \$9,805,018 and include:

- increased business license revenue from the settlement of a lawsuit
- \$150,000 Special Grant allocation from SC PRT
- \$148,000 increase for a \$3.00 increase in Residential Sanitation Fees to continue our five year plan to make the Sanitation Department self-sufficient
- \$1,600,000 transfer from Utility Fund

**General Fund Expenditures** are projected at \$10,206,033. This budget includes:

- \$107,623 in capital expenditures. This is a reduced list that includes the items shown on the attached Capital Equipment sheet.
- \$167,730 (\$147,910 in salaries and \$19,820 for equipment) for three new firefighters to continue the four year plan to add twelve firefighters in four years

- A reduced list of training and travel that includes only the training and travel that is necessary for employees to maintain current certifications

This budget includes the following reductions:

- \$1,645,230 reduction in requested capital expenditures.
- \$162,711 (\$91,555 in salaries and \$71,156) for two new police positions for the security of the Riverwalk or the capital items needed for these officers
- \$89,618 reduction for the addition of a Planning Director or for filling the Special Projects Coordinator position
- \$38,747 reduction for the increase of the part time Court Clerk position to a full time person
- \$10,000 reduction to remove money for Zoning Ordinance update

The 2014-2015 General Fund Budget is currently unbalanced by \$401,017. As the City Manager I have the following suggestions to balance the General Fund Budget:

- Completely eliminate the purchase of capital items for a savings of \$107,623
- Cut the three new firefighter positions for a savings of \$167,730
- Consolidate the City's Dispatch operations with that of Lexington County for a savings of \$239,980
- Reduce the hours of the City of Cayce Museum to part time for a savings of \$73,762.50
- Elimination of the City of Cayce Museum or find another funding source for these operations for a savings of \$147,525
- Change Police Officers in Park to just Park Rangers for a savings of \$40,000
- Raise property taxes by the allowed amount which is currently just 1.46% (.64 mills or \$28,633.19) because we have not received the growth numbers from the Budget and Control Board
- Apply deficit millage of 5.27 mills. The City's millage rate is currently 44.17. One mill is worth \$44,400 and our overall deficit for 2013-2014 was \$234,184.
- Hospitality Tax
- Pay for the gap in funding with the increased fund balance from the settlement of a lawsuit





## CITY OF CAYCE O & M Fund Revenue Detail

REVENUES	Actual FY12-13	Budget FY13-14	Actual to 01/31/2014 FY13-14	Proposed Budget FY14-15	Revised Budget 05/02/14	Approved Budget FY14-15
<b>OPERATING REVENUES</b>						
Interest Earned	\$ 10,353	\$ 10,000	\$ 3,075	\$ 10,000	\$ 10,000	
Sale of Property	14,619	4,000	0	5,000	5,000	
Miscellaneous Revenue	15,019	1,300	153,333	5,000	5,000	
Transfer in From Gross Revenue	8,048,863	9,258,098	4,960,221	10,858,842	10,835,891	
Springdale Contract Revenue	80,691	105,194	61,363	105,194	105,194	
<b>TOTAL OPERATING REVENUES</b>	<b>\$8,169,545</b>	<b>\$9,378,592</b>	<b>\$ 5,177,992</b>	<b>\$ 10,984,036</b>	<b>\$ 10,961,085</b>	<b>\$ -</b>

# CITY OF CAYCE

## O & M UTILITIES FUND EXPENDITURES

	Actual FY12-13	Budget FY13-14	Actual to 01/31/2014 FY13-14	Proposed Budget FY14-15	Revised Budget 05/02/14	Adopted FY14-15
<b>UTILITIES-1910 ADMINISTRATION</b>						
Salaries & Wages	\$ 342,311	251,005	148,849	200,725	200,725	
Overtime	1,658	0	0	0	0	
Printing/Office Supplies	8,279	4,300	2,706	5,000	5,000	
Postage	43,078	4,000	2,504	5,375	5,375	
Dues & Membership	263	742	70	745	745	
Travel	2,264	2,370	643	2,655	2,655	
Auto Operating Expense	3,582	4,500	2,723	4,500	4,500	
Pagers & Telephone	7,235	8,150	3,792	6,800	6,800	
Service Contracts	18,729	7,816	8,238	4,122	4,122	
Equipment Repair	101	860	471	900	900	
Safety Supplies	23	5,250	3,065	2,750	2,750	
Uniform	103	150	0	200	200	
Medical, Doctor, Physical	3,335	4,100	1,157	4,100	4,100	
Professional Services - HR	0	0	0	0	0	
Advertising	2,470	8,000	344	4,000	4,000	
Vehicle Insurance	2,309	2,400	2,149	1,000	1,000	
Employee Training	992	2,525	375	3,450	3,450	
Professional Service - Audit	31,778	40,000	31,253	40,000	40,000	
Professional Service - Attorney	55,709	35,000	35,377	55,000	55,000	
Professional Service - Engineer	18,981	29,000	20,577	41,000	41,000	
Consultant Fees	50,504	29,988	25,552	48,500	48,500	
Special Contract-Copier	2,487	2,675	1,489	2,675	2,675	
Spec Dept Fees-Collect, Chg Card, & On-Line	78,982	0	0	0	0	
Easement Contracts-CSX	0	0	0	0	0	
Machines & Equipment	2,227	0	0	750	2,550	
SCRS	36,509	26,462	15,862	21,636	21,636	
SCRS Pre-Retirement Benefit	524	376	228	302	302	
FICA Expense	25,897	19,188	11,166	15,397	15,397	
General Insurance	4,743	2,640	2,364	2,100	2,100	
Workers Compensation Insurance	4,491	3,000	2,278	3,570	3,570	
Medical Insurance	61,162	28,755	20,943	22,989	22,989	

Unemployment Compensation	4,560	1,500	0	1,500	1,500
Health Reimbursement Account Expense	4,214	2,000	30	2,000	2,000
OPEB Expense	0	4,810	0	4,810	4,810
Christmas Bonus Pool	0	0		540	540
Paying Agent Fee/Bonds	7,233	8,000	7,233	8,000	8,000
Website Expense	5,500	2,750	0	2,750	2,750
<b>Total</b>	<b>832,233</b>	<b>542,312</b>	<b>351,437</b>	<b>519,841</b>	<b>521,641</b>

## CITY OF CAYCE

### O & M UTILITIES FUND EXPENDITURES

	Actual FY12-13	Budget FY13-14	Actual to 01/31/2014 FY13-14	Proposed Budget FY14-15	Revised Budget 05/02/14	Adopted FY14-15
<b>UTILITIES-1909 BILLING</b>						
Salaries & Wages		278,154	171,390	291,190	291,190	
Overtime		23,423	4,618	16,000	16,000	
Printing/Office Supplies		5,000	760	3,750	3,750	
Postage		42,000	23,834	44,500	44,500	
Dues & Membership		1,010	0	1,465	1,465	
Travel		1,360	0	1,560	1,560	
Auto Operating Expense		17,500	10,950	17,500	17,500	
Pagers & Telephone		5,646	3,449	8,401	8,401	
Service Contracts		15,650	13,065	16,750	16,750	
Hand Tools & Supplies		1,200	428	2,000	2,000	
Safety Supplies		600	396	1,500	1,500	
Uniform		1,400	380	1,500	1,500	
Vehicle Insurance		3,200	2,544	2,000	2,000	
Employee Training		2,470	250	7,260	7,260	
Spec Dept Fees-Collect, Chg Card, & On-Line		58,000	40,565	75,000	75,000	
Special Contract-Copier Machines & Equipment		900	642	0	0	
SCRS		31,835	18,269	33,171	33,171	
SCRS Pre-Retirement Benefit		453	262	463	463	
FICA Expense		23,084	13,009	23,606	23,606	
General Insurance		5,090	4,467	3,900	3,900	
Workers Compensation Insurance		3,400	2,555	5,687	5,687	
Hospital Insurance		57,509	31,555	61,304	61,304	

Unemployment Compensation		5,000	0	5,000	5,000
Health Reimbursement Account Expense		5,000	2,069	5,000	5,000
OPEB Expense		0		0	0
Christmas Bonus Pool		0		1,380	1,380
<b>Total</b>	<b>0</b>	<b>588,884</b>	<b>345,455</b>	<b>636,487</b>	<b>636,487</b>

## CITY OF CAYCE

### O & M UTILITIES FUND EXPENDITURES

	Actual	Budget	Actual to 01/31/2014	Proposed Budget	Adopted
<b>1911 WATER TREATMENT PLANT</b>					
Salaries & Wages	\$ 417,983	433,963	260,578	427,441	427,441
Overtime	43,215	42,494	30,185	41,244	41,244
Printing/Office Supplies	551	650	346	650	650
Postage	225	250	125	275	275
DHEC Permit Fees & CCR	22,608	24,500	22,697	23,700	23,700
Dues & Membership	519	852	484	822	822
Travel	1,312	2,360	1,055	2,360	2,360
Auto Operating Expense	6,930	8,500	4,201	8,100	8,100
Electric & Gas	263,049	275,000	157,542	285,000	285,000
Telephone	10,539	5,000	6,744	4,500	4,500
Lubrication Supplies	664	900	0	900	900
Service Contracts	17,845	52,093	26,277	53,222	53,222
Equipment Repair	40,993	75,000	44,603	75,000	75,000
Building Repair	443	500	0	500	500
Hand Tools & Supplies	650	900	745	900	900
Electric/Light Supplies	494	600	549	600	600
Safety Supplies	1,357	1,500	1,093	1,550	1,550
Uniform Expense	1,997	2,100	2,134	2,300	2,300
Janitorial Supplies	523	600	303	600	600
Chemical	195,546	194,077	84,745	229,219	229,219
Laboratory Supplies	17,764	23,500	13,079	22,500	22,500
Professional Services - HR	0	0	0	0	0
Vehicle Insurance	2,309	2,375	1,911	1,500	1,500
Employee Training	1,153	2,008	1,050	2,750	2,750
Professional Services - Eng		0	0	17,000	17,000

Consultant Service/Lab Tests	14,541	17,000	7,006	0	0
Machines & Equipment	2,267	75,000	4,590	138,000	83,190
SCRS	47,972	50,254	30,298	50,590	50,590
SCRS Pre-Retirement Benefit	689	715	435	706	706
FICA Expense	33,701	36,440	21,558	36,001	36,001
General Insurance	20,278	13,660	15,546	17,432	17,432
Workers Compensation Insurance	12,215	16,170	12,470	18,192	18,192
Medical Insurance	66,697	71,886	37,737	76,629	76,629
Unemployment Compensation	0	500	0	500	500
Health Reimbursement Account Expense	1,010	2,500	10	2,500	2,500
OPEB Expense	0	5,411	0	5,411	5,411
Christmas Bonus Pool	0	0		1,920	1,920
<b>Total</b>	<b>1,248,039</b>	<b>1,439,258</b>	<b>790,095</b>	<b>1,550,514</b>	<b>1,495,704</b>

## CITY OF CAYCE

### O & M UTILITIES FUND EXPENDITURES

	Actual FY12-13	Budget FY13-14	Actual to 01/31/2014 FY13-14	Proposed Budget FY14-15	Adopted FY14-15
<b>1912 WATER DISTRIBUTION &amp; MAINTENANCE</b>					
Salaries & Wages	\$ 439,722	497,616	260,870	592,375	569,975
Overtime	67,990	16,100	28,642	20,116	36,000
Printing & Office Supplies	0	3,000	302	3,000	3,000
Dues & Membership	1,780	1,500	-310	1,830	1,830
Travel	195	1,800	730	5,310	5,310
Auto Operating Expense	54,825	35,000	29,866	50,000	50,000
Electric & Gas	38,759	37,500	25,045	40,000	40,000
Telephone	11,327	20,000	6,024	20,000	20,000
Service Contracts	5,305	179,681	44,604	209,495	209,495
Equipment Repair	8,813	30,000	20,188	30,000	30,000
Building Repairs	0	500	0	500	500
Hand Tools & Supplies	2,594	6,000	2,186	6,000	6,000
Masonry/Cement Supplies	1,227	3,000	267	3,000	3,000
Asphalt/Grading Supplies	16,151	25,000	12,875	26,000	26,000
Radio Supplies	0	250	0	250	250
Safety Supplies	3,725	5,200	3,466	6,000	6,000
Uniform	2,089	4,200	3,035	5,200	5,200

Chemical	0	736	333	736	736	
Professional Services - HR	0	0	0	0	0	
Water Dist Repair Exp	51,616	60,000	74,235	67,000	67,000	
Vehicle Insurance	11,207	12,655	9,827	5,000	7,000	
Employee Training	4,893	5,000	4,588	12,109	12,109	
Water Distribution Meters	1,814	15,000	0	15,000	15,000	
Machines & Equipment	16,607	93,250	826	393,000	7,200	
SCRS	52,656	54,210	30,777	66,413	65,433	
SCRS Pre-Retirement Benefit	756	771	442	927	913	
FICA Expense	37,550	39,308	21,974	47,269	46,564	
General Insurance	11,271	9,540	9,616	9,700	9,700	
Workers Compensation Insurance	9,806	10,000	4,062	25,258	24,192	
Health Insurance	80,040	97,046	48,584	130,270	122,607	
Unemployment Compensation	0	4,000	0	4,000	4,000	
Health Reimbursement Account Expense	3,000	2,000	0	2,000	2,000	
OPEB Expense	0	7,816	0	7,816	7,816	
Christmas Bonus Pool	0	0		2,700	2,700	
<b>Total</b>	<b>332,448</b>	<b>1,277,679</b>	<b>643,051</b>	<b>1,808,274</b>	<b>1,407,530</b>	

**CITY OF CAYCE**  
**O & M UTILITIES FUND EXPENDITURES**

	Actual FY12-13	Budget FY13-14	Actual to 01/31/2014 FY13-14	Proposed Budget FY14-15	Revised Budget 05/02/14	Adopted FY14-15
<b>1916 WASTEWATER TREATMENT PLANT</b>						
Salaries & Wages	\$ 514,281	537,402	318,620	561,180	561,180	
Overtime	39,241	41,255	19,905	32,000	32,000	
Printing/Office Supplies	367	525	555	680	680	
Postage	229	250	124	270	270	
State of S.C. Permit Fees	2,973	3,250	3,170	3,250	3,250	
Dues & Membership	705	1,500	235	1,500	1,500	
Travel	3,331	4,262	0	5,000	5,000	
Auto Operating Expense	56,109	45,000	31,164	45,000	45,000	
Water Expense	67,573	50,000	54,383	100,000	100,000	
Electric & Gas	699,132	740,000	465,598	806,200	806,200	
Telephone	18,934	12,650	15,906	27,700	27,700	

Lubrication Supplies	1,178	3,000	867	3,000	3,000	
Service Contracts	6,331	92,060	56,429	104,600	104,600	
Equipment Repair	21,027	30,000	34,309	65,000	55,000	
Building Repairs	277	800	9	500	500	
Sludge Disposal Fees	271,916	200,000	113,870	200,000	200,000	
Hand Tools & Supplies	1,341	3,700	870	3,700	3,700	
Electric/Light Supplies	0	210	75	210	210	
Radio Supplies	82	200	0	200	200	
Safety Program and Supplies	4,916	3,000	2,095	4,150	4,150	
Uniform	2,434	4,500	2,943	5,810	5,810	
Janitorial Supplies	506	1,000	461	1,000	1,000	
Chemical	282,054	280,000	71,836	162,910	152,510	
Laboratory Supplies	32,183	26,200	15,695	27,500	27,500	
Force Main/Line Repair Expense	232	0	0	0	0	
Professional Services - HR	0	0	0	0	0	
Vehicle Insurance	8,097	9,490	8,003	6,500	6,500	
Employee Training	1,143	6,073	814	6,608	6,608	
Professional Serv. Engineer		0	0	25,100	25,100	
Professional Serv. - Lab Tests	13,523	23,900	15,806	0	0	
FILOT Expense		0	95			
Machines & Equipment	4,570	58,700	4,050	10,500	17,520	
SCRS	57,445	61,048	34,716	64,044	64,044	
SCRS Pre-Retirement Benefit	825	868	498	894	894	
FICA Expense	39,333	44,267	24,914	45,576	45,576	
General Insurance	37,944	52,897	68,457	84,016	84,016	
Workers Compensation Insurance	17,411	18,500	13,893	25,606	25,606	
Health Insurance	76,842	86,263	49,757	99,618	99,618	
Unemployment Compensation	0	2,000	0	2,000	2,000	
Health Reimbursement Account Expense	1,000	1,500	1,000	1,500	1,500	
OPEB Expense	0	6,615	0	6,615	6,615	
Depreciation Expense		0		550,000	550,000	
Christmas Bonus Pool	0	0		2,580	2,580	
<b>Total</b>	<b>2,285,486</b>	<b>2,452,885</b>	<b>1,431,123</b>	<b>3,092,517</b>	<b>3,079,137</b>	

## CITY OF CAYCE

### O & M UTILITIES FUND EXPENDITURES

	Actual	Budget	Actual to 01/31/14	Proposed Budget	Revised Budget	Adopted
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	FY12-13	FY13-14	FY13-14	FY14-15	05/02/14	FY14-15
<b>1917 WASTEWATER COLLECTION</b>						
Salaries & Wages	\$ 353,102	410,773	246,808	532,512	532,512	
Overtime	58,642	16,100	29,528	40,000	40,000	
Dues & Membership	100	910	25	1,875	1,875	
Travel Expense	18	2,070	0	5,480	5,480	
Auto Operating Expense	94,190	95,000	61,653	100,000	100,000	
Electric & Gas	124,357	115,000	71,499	125,000	125,000	
Telephone Expense	26,836	36,000	24,372	38,200	38,200	
Lubrication Supplies	0	300	0	300	300	
Service Contracts	14,637	14,388	6,101	15,100	15,100	
Equipment Repair	65,101	103,000	120,861	135,000	135,000	
Hand Tools & Supplies	3,725	6,000	4,855	6,000	6,000	
Masonry/Cement Supplies	835	1,500	0	1,500	1,500	
Asphalt/Grading Supplies	7,493	25,000	4,845	25,000	25,000	
Radio Supplies	0	250	0	250	250	
Safety Supplies	5,187	15,000	3,720	6,000	6,000	
Uniform	4,226	4,200	3,035	4,500	4,500	
Janitorial Supplies	199	300	392	500	500	
Chemical	29,908	25,000	9,849	25,000	25,000	
WW Coll Repair Exp	2,061	50,000	38,180	66,000	66,000	
Transmission Line Operation & Maint	0	5,000	0	5,000	5,000	
Professional Services - HR	0	0	0	0	0	
Vehicle Insurance	13,116	14,236	11,341	8,500	8,500	
Employee Training	556	918	39	7,568	7,568	
Pro Ser - Eng Exp	0	0	-7,500	0	0	
Machines & Equipment	1,820	20,000	20,723	76,200	39,700	
SCRS	42,422	45,029	28,339	61,803	61,803	
SCRS Pre-Retirement Benefit	609	640	407	862	862	
FICA Expense	30,179	32,651	20,812	43,981	43,981	
General Insurance	12,430	12,175	12,591	13,000	13,000	
Workers Compensation Insurance	9,446	18,000	13,326	28,638	28,638	
Health Insurance	71,136	93,452	46,167	114,944	114,944	
Unemployment Compensation	0	1,000	0	1,000	1,000	
Health Reimbursement Account Expense	1,853	2,000	0	2,000	2,000	
OPEB Expense	0	5,411	0	5,411	5,411	
Christmas Bonus Pool	0	0		2,400	2,400	
Springdale Contract Expense	0	105,194	0	105,194	105,194	
<b>Total</b>	<b>302,302</b>	<b>1,276,497</b>	<b>771,967</b>	<b>1,604,718</b>	<b>1,568,218</b>	

# CITY OF CAYCE

## O & M UTILITIES FUND EXPENDITURES

	Actual FY12-13	Budget FY13-14	Actual to 01/31/2014 FY13-14	Proposed Budget FY14-15	Revised Budget 05/02/14	Adopted FY14-15
<b>1920 WASTEWATER PRETREATMENT</b>						
Salaries & Wages		38,871	18,060	124,600	107,100	
Overtime		0	0	5,250	5,250	
Printing/Office Supplies		200	193	500	500	
Postage		100	20	300	300	
State of S.C. Permit Fees		0	0	0	0	
Dues & Membership		236	0	474	474	
Travel		1,402	0	1,402	1,402	
Auto Operating Expense		2,000	381	11,000	11,000	
Electric & Gas		12,000	0	36,000	36,000	
Telephone		600	593	2,380	2,380	
Lubrication Supplies				500	500	
Service Contracts				1,440	1,440	
Equipment Repair				1,500	1,500	
Building Repair				400	400	
Sludge Disposal Fees		8,400	0	27,300	27,300	
Hand Tools & Supplies		1,000	0	1,500	1,500	
Electric/Light Supplies		0	0	200	200	
Radio Supplies		0	0	0	0	
Safety Program and Supplies		200	0	975	975	
Uniform		750	12	1,300	1,300	
Janitorial Supplies		0		300	300	
Chemical		2,250	0	26,545	26,545	
Laboratory Supplies		0	0	500	500	
Professional Services - HR		0	0	0	0	
Vehicle Insurance		0	241	1,500	1,500	
Employee Training		534	0	859	859	
Professional Serv. - Lab Tests		0	0	10,000	10,000	
Machines & Equipment		20,000	19,907	50,000	51,100	
SCRS		4,107	1,887	13,985	12,103	
SCRS Pre-Retirement Benefit		58	27	195	169	
FICA Expense		2,978	1,370	9,952	8,613	

Medical Insurance				500	500	
Workers Compensation Insurance		0	225	6,468	5,560	
Hospital Insurance		5,391	2,996	22,989	19,157	
Unemployment Compensation		0	0	0	0	
Health Reimbursement Account Expense		0		0	0	
OPEB Expense		0		0	0	
Christmas Bonus Pool		0		240	240	
<b>Total</b>	<b>0</b>	<b>101,077</b>	<b>45,912</b>	<b>361,054</b>	<b>336,667</b>	<b>0</b>

## CITY OF CAYCE

### O & M UTILITIES FUND EXPENDITURES

	Actual FY12-13	Budget FY13-14	Actual to 01/31/2014 FY13-14	Proposed Budget FY14-15	Revised Budget 05/02/14	Adopted FY14-15
<b>1990 NON-DEPARTMENTAL</b>						
Medical Insurance Expense - Retiree	-10,534	0	0	5,052	5,052	
O&M Indirect Cost Transfer	1,500,000	1,500,000	875,000	1,500,000	1,600,000	
Contra Water Expense	-67,573	0	-54,383			
Capital Equipment Replacement Reserve	0	100,000	58,333	140,000	100,000	
Capital Improvement Projects Reserve	0	100,000	58,333	140,000	100,000	
Debt Service Principal				185,627	104,929	
Debt Service Interest				10,120	5,720	
Depreciation Expense	3,288,125			0	0	
<b>Total</b>	<b>4,710,017</b>	<b>1,700,000</b>	<b>937,284</b>	<b>1,980,799</b>	<b>1,915,701</b>	

<b>Grand Total</b>	<b>\$ 9,710,524</b>	<b>\$ 9,378,592</b>	<b>\$ 5,316,323</b>	<b>11,554,204</b>	<b>10,961,085</b>	<b>\$ -</b>
<b>O&amp;M Revenue</b>				<u>10,984,036</u>	<u>10,961,085</u>	
<b>Net Revenue/(Shortage)</b>				<u><b>-570,168</b></u>	<u><b>0</b></u>	

**City of Cayce  
Capital Equipment Schedule  
FY 2014 -2015**

<b>Department Code -Name</b>	<b>Initial Budget</b>	<b>Reductions (5/2/14)</b>
<b>O &amp; M Fund</b>		
<b>1909 Billing</b>		
Computer Hardware	\$6,600	\$6,600
<b>Total 1909 Billing</b>	<b>\$6,600</b>	<b>\$6,600</b>
<b>1910 Utilities - Administration</b>		
Computer Hardware	\$750	\$2,550
<b>Total 1910 Utilities - Admin</b>	<b>\$750</b>	<b>\$2,550</b>
<b>1911 Water Treatment Plant</b>		
DR 6000 Spectrophotometer	\$9,000	\$9,000
Two Encore 700 Dosage Pumps	\$8,200	\$8,200
Refurbish Backwash and Surface Wash Pumps	\$58,170	\$58,170
Replacement VFD's for Raw Water PS and Water Plant	\$60,000	\$0
Surface Wash Valves for Filters #1 thru #4 plus Installation	\$22,000	\$0
Back Wash Control Valve	\$18,000	\$0
6 New Chairs for WTP Training Room	\$800	\$800
HAZMAT Equipment	\$7,020	\$7,020
<b>Total 1911 Water Plant</b>	<b>\$183,190</b>	<b>\$83,190</b>
<b>1912 Water Distribution</b>		
Continue AMR meter conversion program	\$385,000	\$0
Computer Hardware	\$8,000	\$7,200
<b>Total 1912 Water Distribution</b>	<b>\$393,000</b>	<b>\$7,200</b>
<b>1916 Wastewater Plant</b>		
Forced Air Incubator	\$3,100	\$3,100
Hach HQ440d Benchtop Dissolved Oxygen Muiltmeter	\$1,600	\$1,600
3 Automatic Door Operators for Centrifuge Building Doors	\$5,800	\$5,800
HAZMAT Equipment	\$7,020	\$7,020
<b>Total 1916 Wastewater Plant</b>	<b>\$17,520</b>	<b>\$17,520</b>
<b>1917 Wastewater Collection</b>		
TC McDonalds PS Discharge Piping Replacement	\$34,300	\$34,300
Maggie Maes PS Rebuild	\$9,400	\$0
Mallard Trace PS Rebuild	\$13,000	\$0
Electric control panel Cedarfield Pump Station	\$7,000	\$0
Electric control panel Davon Pump Station	\$6,500	\$0
Computer Hardware	\$5,400	\$5,400
<b>Total 1917 Wastewater Collection</b>	<b>\$75,600</b>	<b>\$39,700</b>
<b>1920 Septage &amp; Grease</b>		
Remodel old WWTP office/lab	\$50,000	\$50,000
Computer Hardware	\$1,100	\$1,100
<b>Total 1920 Septage &amp; Grease</b>	<b>\$51,100</b>	<b>\$51,100</b>
<b>Total O&amp;M Fund</b>		
	<b>\$727,760</b>	<b>\$207,860</b>

## General Fund Revenue Detail

REVENUE CLASS	Actual FY 12-13	Budget FY13-14	Actual To 03/31/2014 FY13-14	Proposed Budget FY14-15	Budget Revisions 05/01/14	Approved Budget FY14-15
<b>PROPERTY TAXES</b>						
Current Property Taxes	\$ 1,850,480	\$ 2,050,000	\$ 1,693,739	\$ 1,765,060	\$ 1,860,000	
Property Tax Revenue Richland Cty	\$ 104,193	\$ 120,000	\$ 106,214	\$ 107,000	\$ 107,000	
Penalties- Current Taxes	2,306	2,600	1,265	\$2,200	\$2,500	
Prior Year Property Taxes	30,166	40,000	52,421	\$45,000	\$50,000	
Penalties-Prior Year Taxes	9,960	10,000	6,484	\$9,000	\$9,000	
Other Personal Property Tax	108,270	105,000	32,097	\$105,000	\$105,000	
Local Hospitality Tax						
Local Option Sales Tax	12,047	12,000	10,883	\$13,000	\$13,000	
County Municipal Revenue Fund	2,359	2,000	2,384	\$2,500	\$2,500	
Fee In Lieu of Taxes (FILOT)	760,258	770,000	0	\$760,000	\$790,000	
<b>SUBTOTAL</b>	<b>\$ 2,880,038</b>	<b>\$ 3,111,600</b>	<b>\$ 1,905,486</b>	<b>\$ 2,808,760</b>	<b>\$ 2,939,000</b>	
<b>LICENSES AND PERMITS</b>						
Business Licenses	\$ 3,282,117	\$ 3,600,000	\$ 940,046	\$ 3,300,000	\$ 3,770,000	
Business Licenses-Prior Year	16,150	1,000	26,494	15,000	15,000	
Penalties-Business Licenses	16,150	3,000	7,317	5,000	5,000	
Building Permit Fees	70,845	85,000	91,548	85,000	85,000	
Electrical Permit Fees	6,877	5,500	13,223	6,000	6,000	
Plumbing Permit Fees	5,089	5,000	7,918	6,000	6,000	
Gas Permit Fees	3,483	3,000	3,050	3,000	3,000	
Garage Sale Permit Fees	960	1,000	600	1,000	1,000	
Miscellaneous Permit Fees	300	250	55	250	250	
<b>SUBTOTAL</b>	<b>\$ 3,401,972</b>	<b>\$ 3,703,750</b>	<b>\$ 1,090,251</b>	<b>\$ 3,421,250</b>	<b>\$ 3,891,250</b>	<b>\$ -</b>
<b>FINES AND FORFEITURES</b>						
Criminal Fines	\$ 30,720	\$ 45,000	\$ 2,967	\$ 5,000	\$ 5,000	
Traffic Fines	159,816	235,000	174,599	228,000	200,000	
Parking Fines	1,580	1,000	70	250	250	
Victim's Assistance Revenues	31,088	32,000	20,994	30,000	30,000	
<b>SUBTOTAL</b>	<b>\$ 223,205</b>	<b>313,000</b>	<b>\$ 198,630</b>	<b>\$ 263,250</b>	<b>\$ 235,250</b>	

<b>INTEREST EARNED</b>	\$ 1,756	1,800	\$ 1,232	1,600	1,600	
<b>SUBTOTAL</b>	<b>\$ 1,756</b>	<b>\$ 1,800</b>	<b>\$ 1,232</b>	<b>\$ 1,600</b>	<b>\$ 1,600</b>	<b>\$ -</b>
<b>STATE AID TO SUBDIVISIONS</b>						
Local Government Fund Revenue	\$ 270,719	271,326	\$ 212,230	270,000	270,000	
Merchants Inventory Tax	71,566	71,568	53,675	71,568	71,566	
<b>SUBTOTAL</b>	<b>\$ 342,286</b>	<b>\$ 342,894</b>	<b>\$ 265,904</b>	<b>\$ 341,568</b>	<b>\$ 341,566</b>	<b>0</b>
<b>CURRENT SERVICES</b>						
Hydrant Charge Fees	\$ 223,549	200,000	\$ 134,797	180,000	180,000	
Animal Control Contract & Fees	20,060	55,000	16,048	1,000	1,000	
Spec Govt Transfer-PS SRO Program	71,702	63,000	51,686	63,000	63,000	
LRADAC/AET Agreements	22,568	25,000	29,226	29,000	29,000	
Commercial Sanitation&Tipping Fees	300,547	0	1,531	0	0	
Duplication Service Fees	2,779	2,750	2,226	2,800	2,800	
Residential Sanitation Service Fees	73,899	239,000	144,832	387,000	387,000	
Residential Sanitation Operation Fees						
<b>SUBTOTAL</b>	<b>\$ 715,104</b>	<b>584,750</b>	<b>\$ 380,346</b>	<b>\$ 662,800</b>	<b>\$ 662,800</b>	<b>0</b>
<b>MISCELLANEOUS REVENUE</b>						
O&M Indirect Cost	\$ 1,500,000	1,500,000	\$ 1,125,000	1,500,000	1,600,000	
Miscellaneous Revenues	64,453	28,000	36,261	30,000	30,000	
Resale-Plastic Refuse Bag	4,175	4,000	3,215	4,000	4,000	
Sale of Personal Property	23,081	225,000	254,931	50,000	50,000	
Admissions & Rents	645	600	385	550	550	
Recycling Revenue	6,658	2,000	3,152	3,000	3,000	
Transfer Accom Tax Revenue	38,089	38,100	39,887	39,000	39,000	
Other Financing Sources-Lease Note	190,000					
Palmetto Pride Grant Revenue			4,391	5,000	5,000	
Other State Grant Revenue			42,498			
Non Govt Grant Revenue			250			
SCMIT Grant Revenue	2,000					
COPS Grant Revenue						
DOJ Grant Revenue		8,000	0	2,000	2,000	
Public Safety Grant Revenue						

<b>SUBTOTAL</b>	<b>\$ 1,829,100</b>	<b>\$ 1,805,700</b>	<b>\$ 1,509,970</b>	<b>\$ 1,633,550</b>	<b>\$ 1,733,550</b>	<b>0</b>
<b>TOTAL GENERAL FUND</b>	<b>9,393,461</b>	<b>9,863,494</b>	<b>5,351,820</b>	<b>9,132,778</b>	<b>9,805,016</b>	

## City of Cayce General Fund Expenditure Detail

Department	Actual FY12-13	Budget FY13-14	Actual to 02/28/2014 FY13-14	Proposed Budget FY14-15	Budget Revisions 05/01/04	Adopted Budget FY14-15
<b>1101-LEGISLATIVE</b>						
Salaries & Wages	\$ 23,700	\$ 23,700	\$ 15,800	\$ 23,700	\$ 23,700	
Printing & Office Supplies	1,564	1,500	1,333	1,500	1,500	
Postage	259	300	198	300	300	
Dues & Memberships	2,594	4,521	2,174	2,882	2,882	
Travel	2,628	13,950	8,530	10,650	10,650	
Telephone Expense	1,992	2,000	1,231	2,000	2,000	
Advertising	488	500	0	500	500	
Employee Training	1,080	5,120	2,835	6,080	6,080	
Employee Awards	3,865	4,875	3,957	5,000	5,000	
City Election Expense	1,455	0	0	2,000	2,000	
City Hosted Events	93	1,500	0	1,500	1,500	
Other Operating Expense	1,172	1,500	641	1,500	1,500	
SCRS Expense	909	1,665	711	1,682	1,682	
SCRS Pre-Ret Death Benefits	13	34	10	33	33	
FICA Expense	1,813	1,815	1,209	1,813	1,813	
General Insurance						
Workers Comp. Ins. Expense	255	322	244	677	677	
Medical Insurance						
Unemployment Insurance						
Health Reimbursement						
<b>TOTAL</b>	<b>\$ 43,881</b>	<b>\$ 63,302</b>	<b>\$ 38,872</b>	<b>\$ 61,817</b>	<b>\$ 61,817</b>	
<b>1110-ADMINISTRATION</b>						
Salaries & Wages	\$ 304,028	\$ 344,813	\$ 254,320	\$ 417,523	\$ 417,523	
Printing/Office Supplies	4,342	4,500	2,127	5,500	5,500	
Postage	516	1,000	660	1,000	1,000	
Publications	173	300	40	200	200	
Dues & Memberships	1,958	2,562	2,230	3,637	3,587	
Travel	9,328	8,260	7,746	9,302	6,460	
Auto Operating Expense	6,728	6,600	2,349	10,600	10,600	
Car Lease Expense						
Telephone Expense	10,243	11,784	5,072	12,000	12,000	

Service Contracts	422	500	115	500	500
Safety Budget	N/A	N/A	N/A	2,000	2,000
Professional Services - HR	2,700	3,300	1,991	3,300	3,300
Advertising	1,259	5,000	0	5,000	5,000
Vehicle Insurance		800	637	1,500	1,500
Employee Training	4,759	3,935	4,022	7,500	4,125
Prof Service-Tech Assist	0			0	0
Other Operating Expense	1,754	1,750	459	1,750	1,750
Machines & Equipment					
SCRS Expense	33,587	37,213	26,962	45,839	45,839
SCRS Pre-Ret Death Benefits	492	529	394	640	640
FICA Expense	22,824	26,984	18,697	32,620	32,620
General Insurance	2,939	3,175	2,786	2,400	2,400
Workers Comp. Ins. Expense	3,147	4,050	1,969	6,761	6,761
Medical Insurance	29,458	35,943	19,194	45,978	45,978
Unemployment Insurance					
Health Reimbursement	2,000	2,000	2,000	2,000	2,000
<b>TOTAL</b>	<b>\$ 442,658</b>	<b>\$ 504,998</b>	<b>\$ 353,769</b>	<b>\$ 617,550</b>	<b>\$ 611,283</b>
<b>1121-COURT</b>					
Salaries & Wages	\$ 72,528	\$ 83,181	\$ 61,710	\$ 106,220	\$ 89,195
Overtime Expense				\$ 2,951	\$ 2,951
Juror Fees Compensation	1,646	1,500	1,580	3,000	3,000
Printing/Office Supplies	2,695	3,000	2,648	4,000	4,000
Postage	5,439	5,980	3,947	5,980	5,980
Dues	120	175	125	225	225
Travel	1,481	2,489	838	2,489	2,489
Phone Expense			1,317		
Professional Services - HR					
Employee Training	717	1,550	340	1,550	1,550
Special Contract - Magistrate	9,948	10,000	7,299	10,000	10,000
Special Dept Supplies	986	2,000	1,552	2,500	2,500
Machines & Equipment				10,800	-
SCRS Expense	6,621	8,776	6,240	11,338	9,938
SCRS Pre-Ret Death Benefits	95	125	90	158	139
FICA Expense	4,684	6,363	4,455	8,069	7,072
General Insurance	1,192	1,280	1,128	1,750	1,750
Workers Comp. Ins. Expense	766	450	309	727	634
Medical Insurance	11,217	17,972	9,595	22,989	15,326

Unemployment Insurance						
Health Reimbursement	988	1,000	1,000	1,000	1,000	
<b>TOTAL</b>	<b>\$ 121,122</b>	<b>\$ 145,841</b>	<b>\$ 104,171</b>	<b>\$ 195,746</b>	<b>\$ 157,749</b>	
<b>1140-LEGAL</b>						
Printing/Office Supplies	10	75	1	75	75	
Postage	387	500	330	500	500	
Professional Serv. - Attorney Fee	61,401	60,000	30,512	60,000	55,000	
Professional Serv. - Prosecutor Fee	8,119	16,000	16,744	22,000	22,000	
City Code Supplement	700	1,575	1,199	1,575	1,575	
<b>TOTAL</b>	<b>\$ 70,617</b>	<b>\$ 78,150</b>	<b>\$ 48,786</b>	<b>\$ 84,150</b>	<b>\$ 79,150</b>	
<b>1150 - IT</b>						
Salaries & Wages	\$ 84,020	\$ 85,373	\$ 59,183	\$ 85,373	\$ 85,373	
Printing/Office Supplies	\$ 280	800	\$ 864	1,000	1,000	
Postage Expense	\$ 127	140	\$ 92	140	140	
Publications	\$ -	100	\$ -	100	100	
Dues & Membership Expense	\$ 335	483	\$ 185	185	185	
Travel Expense	\$ 713	750	\$ 725	1,100	1,100	
Telephone Expense	\$ 1,058	1,050	\$ 1,379	4,176	4,176	
Service Contracts	\$ 4,983	10,864	\$ 3,290	2,320	2,320	
Equipment Repair Expense	\$ 396	1,000	\$ 581	1,000	1,000	
Software/Licenses Expense	\$ 29,178	21,257	\$ 14,749	21,150	21,150	
Employee Training	\$ 168	4,300	\$ 300	4,450	4,450	
Prof Service - Tech Assist	\$ 14,288	13,300	\$ 6,010	6,250	6,250	
Prof Services - Web Site Expense	\$ 991	450	\$ 909	2,831	2,831	
Other Operating Expenses	\$ 535	500	\$ 305	500	500	
Machines & Equipment Exp	\$ 29,638	27,229	\$ 35,608	43,711	30,340	
SCRS Expense	\$ 8,747	9,011	6,185	9,184	9,184	
SCRS Pre-Ret Death Benefit	\$ 126	128	89	128	128	
FICA Expense	\$ 5,897	6,534	4,137	6,536	6,536	
General Insurance Expense	\$ 704	636	559	1,000	1,000	
Workers Comp Ins Expense	\$ 1,378	1,375	1,041	1,819	1,819	
Medical Insurance Expense	\$ 6,612	7,189	4,800	7,663	7,663	
Health Reimbursement Acct Exp	\$ 1,000	1,000	\$ -	1,000	1,000	
<b>TOTAL</b>	<b>\$ 191,174</b>	<b>\$ 193,469</b>	<b>\$ 140,990</b>	<b>\$ 201,616</b>	<b>\$ 188,245</b>	
<b>1170-COMMUNITY RELATIONS</b>						

Central Midlands COG Dues	\$ 11,745	\$ 9,396	\$ 7,047	\$ 9,396	\$ 9,396	
Municipal Assoc. of S.C. Dues	5,402	5,500	5,402	5,500	5,500	
Lex. County Mun. Assoc. Dues	1,073	500	500	500	500	
Christmas Decorations & Citizen Drop-in	3,562	4,400	3,517	4,400	4,400	
Prof Fees-Consultant for Public Relations	0	15,000	9,563	36,000	17,400	
River Alliance Dues	10,000	10,000	10,000	10,000	10,000	
Employee & Family Christmas Party	2,777	2,800	2,638	2,800	2,800	
CMRTA Contribution	17,653	22,800	12,912	22,800	22,800	
City Newsletter	14,283	13,000	9,118	14,000	14,000	
Community Programs	5,445	12,700	1,986	7,700	7,450	
<b>TOTAL</b>	<b>\$ 71,940</b>	<b>\$ 96,096</b>	<b>\$ 62,684</b>	<b>\$ 113,096</b>	<b>\$ 94,246</b>	
<b>1181-FINANCE &amp; ACCOUNTING</b>						
Salaries & Wages	\$ 147,633	\$ 157,206	\$ 110,178	\$ 167,842	\$ 167,842	
Overtime	0					
Printing/Office Supplies	1,236	3,500	1,093	4,500	4,500	
Postage	647	705	465	760	760	
Dues & Memberships	470	500	225	370	370	
Travel	0	0	0			
Auto Operating Expense	690	0	0	1,500	1,500	
Car Lease Expense	2,799	0	0			
Telephone Expense	2,183	2,600	1,797	2,600	2,600	
Service Contracts	6,501	11,322	6,339	10,580	10,580	
Professional Services - HR	0	0	0			
Vehicle Insurance	768	0	0	500	500	
Employee Training	0	900	0	900	900	
Prof. Ser. - Audit Expense	17,158	17,500	17,753	23,000	23,000	
Advertising Expense	0	0	0			
Machines & Equipment	0	0	0	1,000	0	
SCRS Expense	15,341	16,585	11,295	18,114	18,114	
SCRS Pre-Ret Death Benefits	220	236	162	253	253	
FICA Expense	10,347	12,026	7,756	12,890	12,890	
General Insurance	1,757	1,950	1,676	1,500	1,500	
Workers Comp. Ins. Expense	1,004	800	602	2,321	2,321	
Medical Insurance	19,838	21,570	14,394	22,989	22,989	
Unemployment Insurance						
Health Reimbursement	1,000	1,000	1,146	2,000	2,000	

<b>TOTAL</b>	<b>\$ 229,592</b>	<b>\$ 248,400</b>	<b>\$ 174,881</b>	<b>\$ 273,619</b>	<b>\$ 272,619</b>	
<b>1183-TAX COLLECTION</b>						
Printing/Office Supplies	10	\$ 50	\$ -	\$ 50	\$ 50	
Postage	55	60	0	60	60	
Publications	0	0	0			
Prof. Service - Tax Contract	20,178	20,200	0	20,400	20,450	
<b>TOTAL</b>	<b>\$ 20,243</b>	<b>\$ 20,310</b>	<b>\$ -</b>	<b>\$ 20,510</b>	<b>\$ 20,560</b>	
<b>1190-PUBLIC BUILDINGS</b>						
Salaries & Wages	\$ 30,234	\$ 30,660	\$ 21,243	\$ 30,660	\$ 30,660	
Overtime	277	300	337	700	700	
Electric & Gas	28,438	32,000	21,132	32,000	32,000	
Auto Operating Exp				1,500	1,500	
Telephone	10,381	12,000	3,134	7,000	7,000	
Service Contracts	2,013	2,500	894	2,500	1,000	
Equipment Repair	1,099	2,000	8,137	5,000	2,500	
Building Repair	4,838	10,000	867	2,000	2,000	
Paint Supplies	343	400	0	400	400	
Electric/Light Supplies	350	500	0	500	500	
Uniforms	192	650	64	300	300	
Janitorial Supplies	2,321	3,000	1,727	3,000	2,750	
Vehicle Insurance Exp			3	500	500	
Copy Machine Contract	4,962	5,325	3,297	5,325	5,325	
Other Operating Expenses	20	1,300	119	1,300	500	
Machines & Equipment	3,975	0	273			
ECCGB Grant						
SCRS Expense	3,150	3,266	2,255	3,345	3,345	
SCRS Pre-Ret Death Benefits	45	46	32	47	47	
FICA Expense	2,228	2,368	1,597	2,381	2,381	
General Insurance	838	917	941	1,000	1,000	
Workers Comp. Ins. Expense	970	2,500	2,359	2,011	2,011	
Medical Insurance	6,612	7,190	4,800	7,663	7,663	
Unemployment Insurance						
Health Reimbursement		1,000	0			
Capital Outlay	39,660					
<b>TOTAL</b>	<b>\$ 142,946</b>	<b>\$ 117,922</b>	<b>\$ 73,213</b>	<b>\$ 109,132</b>	<b>\$ 104,082</b>	

<b>1210-PUBLIC SAFETY ADMIN</b>						
Salaries & Wages	\$ 225,010	\$ 237,741	\$ 165,267	\$ 236,787	\$ 236,787	
Printing/Office Supplies	9,185	10,200	4,884	10,200	10,200	
Postage	2,329	2,600	1,716	2,600	2,600	
Dues & Memberships	540	655	385	655	655	
Travel	1,221	2,000	862	2,000	2,000	
Auto Operating Expense	3,908	4,500	2,729	4,500	4,500	
Electric & Gas	40,884	45,000	25,028	45,000	45,000	
Telephone	48,372	50,196	35,287	51,400	51,400	
Service Contracts	3,971	7,500	5,300	7,500	7,500	
Building Repair	21,819	0	965	73,851	0	
Uniform Expense	900	1,200	300	1,200	1,200	
Janitorial Supplies	782	600	250	600	600	
Medical, Doctor, Physical	9,752	9,000	5,282	9,400	9,400	
Professional Services - HR	0					
Advertising	75	1,000	1,125	1,000	-	
Vehicle Insurance	1,535	1,650	1,272	1,000	1,000	
Employee Training	344	600	0	600	600	
Special Contracts	4,771	5,125	3,315	5,125	5,125	
Explorer Scouts	0	500	0	500	500	
Other Operating Expense	0					
Machines & Equipment	33,500	0	-2			
Community Relations Expense	989	1,000	930	1,200	600	
SCRS Expense	8,679	9,600	6,629	9,674	9,674	
SCRS Pre-Ret Death Benefit	125	136	95	135	135	
SC PORS	17,965	19,224	12,649	19,091	19,091	
SC PORS Pre-Ret Death Benefit	302	293	203	293	293	
SC PORS Accident Death Benefit	302	293	203	293	293	
FICA Expense	18,243	18,187	12,507	18,200	18,200	
General Insurance	5,122	5,558	4,711	4,000	4,000	
Workers Comp. Ins. Expense	3,539	5,000	4,473	9,005	9,005	
Medical Insurance	26,505	28,754	19,194	30,652	30,652	
Unemployment Insurance				-		
Health Reimbursement		1000	0	1000	1000	
<b>TOTAL</b>	<b>\$ 490,667</b>	<b>\$ 469,112</b>	<b>\$ 315,560</b>	<b>\$ 547,461</b>	<b>\$ 472,010</b>	
<b>1211-PUBLIC SAFETY DET</b>						
Salaries & Wages	\$ 361,696	\$ 369,452	\$ 246,887	\$ 363,963	\$ 363,963	
Overtime	12,035	14,500	9,707	16,240	16,240	

Dues & Memberships	385	650	195	650	650
Travel	735	4,600	121	4,600	1,000
Auto Operating Expense	38,694	35,000	26,440	38,000	38,000
Service Contracts	3,752	7,348	3,568	7,348	7,348
Equipment Repair	0	200	0	200	200
Radio Supplies	0	350	0	350	350
Uniform	5,651	4,800	2,094	4,800	4,800
Professional Services - HR	0				
Vehicle Insurance	8,832	10,500	8,509	7,500	7,500
Employee Training	1,839	3,400	265	4,900	2,000
Special Dept. Supplies	3,338	3,000	1,864	3,000	3,000
Machines & Equipment	4,000			137,882	0
SC PORS	44,951	50,298	31,485	49,092	49,092
SC PORS Pre-Ret Death Benefit	756			755	755
SC PORS Accident Death Benefit	756	768	506	755	755
FICA Expense	27,966	29,372	19,617	29,219	29,219
General Insurance	11,462	11,050	9,460	8,000	8,000
Workers Comp. Ins. Expense	14,713	15,200	9,804	20,561	20,561
Medical Insurance	52,882	57,510	38,382	61,304	61,304
Unemployment Insurance		2,000		2,000	2,000
Health Reimbursement	2,039	4,000	1,000	4,000	4,000
<b>TOTAL</b>	<b>\$ 596,481</b>	<b>\$ 623,998</b>	<b>\$ 409,904</b>	<b>\$ 765,119</b>	<b>\$ 620,737</b>
<b>1212-PUBLIC SAFETY TRAFFIC</b>					
Salaries & Wages	\$ 1,648,744	\$ 1,746,634	\$ 1,183,072	\$ 1,786,002	\$ 1,722,111
Overtime	127,655	134,925	103,873	134,925	134,925
Fire Response OT Fees					
Dues & Memberships	1,192	1,150	1,015	1,150	1,150
Travel	611	1,200	121	1,200	1,200
SCMIT/DOJ Vest Grant Expense	7,703	10,000	1,999	10,000	10,000
Auto Operating Expense	195,846	140,000	88,762	140,000	135,000
Service Contracts	13,482	20,000	11,570	20,000	20,000
Equipment Repair	3,496	9,500	4,043	9,500	9,500
Building Repairs - Dog Pound					
SLED-N.C.I.C. Equipment Expense	2,544	2,185	576	2,185	2,185
Hand Tools & Supplies	86	500	2	500	500
Radio Supplies	192	500	0	500	500
Safety Supplies	6,525	2,600	-	2,600	2,600
Uniforms	36,312	32,000	13,564	32,000	32,000

Jail Detention Expense	858	600	75	600	600	
Laundry/Linen	0	100	0	100	100	
Air Pack & Fire Extinguisher Expense						
Professional Services - HR						
Vehicle Insurance	38,817	34,800	27,499	22,000	22,000	
Employee Training	16,201	15,000	3,312	15,000	15,000	
Victim Advocate Assessments Expense	50,293	58,046	35,594	61,141	53,000	
Dept of Juvenile Justice Expense	2,475	7,500	1,150	5,000	5,000	
Special Dept. Supplies	22,175	25,000	10,763	25,000	25,000	
Animal Control Expense	0					
Machines & Equipment	1,411			427,516	0	
Machines & Equipment - Highway						
SCRS Expense	17,357	19,291	12,093	19,290	19,290	
SCRS Pre-Ret Death Benefit	249	274	174	269	269	
SC PORS	193,575	222,494	145,390	226,273	217,960	
SC PORS Pre-Ret Death Benefit	3,253	3,397	2,337	3,478	3,351	
SC PORS Accident Death Benefit	3,253	3,397	2,337	3,478	3,351	
FICA Expense	131,130	143,918	94,874	147,543	142,655	
General Insurance	54,463	57,000	50,035	41,000	41,000	
Workers Comp. Ins. Expense	63,908	64,000	46,846	93,425	89,770	
Medical Insurance	261,795	283,925	186,386	321,114	306,518	
Unemployment Insurance	7,681	11,000	-462	13,000	13,000	
Health Reimbursement	8,437	13,000	3,000	13,000	13,000	
Capital Outlay	17,316					
<b>TOTAL</b>	<b>\$ 2,939,036</b>	<b>\$ 3,063,936</b>	<b>\$ 2,030,001</b>	<b>\$ 3,578,789</b>	<b>\$ 3,042,535</b>	
<b>1213 - PUBLIC SAFETY FIRE</b>						
Salaries & Wages	351,605	444,581	306,583	583,040	583,040	
Overtime	26,810	30,000	20,147	30,000	30,000	
Fire Response OT Fees	27,066	25,081	20,536	30,000	30,000	
Dues & Memberships	460	885	285	885	885	
Travel	15	1,000	0	1,000	1,000	
Auto Operating Expense	56,085	45,000	45,073	65,000	65,000	
Service Contracts	2,215	7,750	1,474	7,750	7,750	
Equipment Repair Expense	959	1,500	2,992	4,000	4,000	
Hand Tools and Supplies	873	4,076	1,014	4,000	2,000	
Radio Expense	0	500	0	500	500	
Safety Supplies	1,876	3,500	679	3,500	3,500	
Uniform Expense	6,041	5,500	3,434	10,792	10,792	

Janitorial Supplies	413	600	349	600	600	
Building Repair Expense	8,597	0	1,208	5,000	4,000	
SCBA & Fire Extinguisher Expense	1,272	3,460	527	6,460	6,460	
Vehicle Insurance Expense	6,147	9,605	7,151	5,000	5,000	
Employee Training	3,142	5,000	506	5,000	3,000	
Special Department Supplies	27,277	5,000	3,267	5,000	3,500	
Machines & Equipment	44,016	16,000	10,368	789,053	22,463	
SC PORS	46,311	65,440	41,190	83,300	83,300	
SC PORS Pre-Ret Death Benefit	778	999	662	1,281	1,281	
SC PORS Accident Death Benefit	778	999	662	1,281	1,281	
FICA Expense	29,344	38,215	25,343	49,326	49,326	
General Insurance	11,384	12,405	10,462	8,600	8,600	
Workers Comp. Ins. Expense	3,804	15,066	16,434	29,108	29,108	
Medical Insurance	48,688	80,263	47,993	114,944	114,944	
Unemployment Insurance	0	2,000	0	3,000	3,000	
Health Reimbursement	1,000	3,000	0	3,000	3,000	
<b>TOTAL</b>	<b>706,956</b>	<b>\$ 827,425</b>	<b>\$ 568,339</b>	<b>\$ 1,850,420</b>	<b>\$ 1,077,330</b>	
<b>1214 - PUBLIC SAFETY ANIMAL SERVICES</b>						
Salaries & Wages	69,842	71,776	50,115	72,405	72,405	
Overtime	4,106	5,269	2,492	5,269	4,000	
Printing and Office Supplies	81	500	134	500	250	
Dues & Memberships	40	400	40	400	400	
Travel	0	500	0	500	500	
Auto Operating Expense	2,661	5,760	4,026	5,900	7,000	
Utilities Expense	3,000	5,340	5,076	5,000	2,500	
Service Contracts	247	14,040	2,038	7,000	2,500	
Equipment Repair Expense	322	2,500	0	2,500	2,500	
Building Repair Expense	2,424	2,500	179	2,500	2,500	
Radio Expense	54	100	0	100	100	
Uniform Expense	639	1,038	81	1,038	1,038	
Janitorial Supplies	937	1,500	780	1,500	1,000	
Advertising Expense	3,567	6,000	725	6,000	1,000	
Vehicle Insurance Expense	1,160	1,600	1,770	1,000	1,000	
Employee Training	150	2,000	0	2,000	2,000	
Shelter Operations Expense	3,537	4,500	1,337	4,500	2,250	
Animal Control Supplies	14,587	15,935	3,676	10,000	5,000	
Machines & Equipment	17,638			11,500	0	
SCRS Expense	7,768	8,147	6,118	3,752	3,537	

SC PORS Exp				5,612	5,612	
SCPORS Pre-Ret Death Benefit				86	86	
SCRS Pre-Ret Death Benefits	112	116	114	52	49	
SCPORS Pre-Ret Accidental Death Benefit				86	86	
FICA Expense	5,411	5,908	3,783	5,970	5,817	
General Insurance	2,531	2,760	2,325	2,000	2,000	
Workers Comp. Ins. Expense	2,670	2,500	1,879	2,968	2,968	
Medical Insurance	12,220	14,380	8,996	15,326	15,326	
Unemployment Insurance	1,630	1,000	0	1,630	1,630	
Health Reimbursement	0	2,000	0	2,000	2,000	
<b>TOTAL</b>	<b>157,332</b>	<b>\$ 178,069</b>	<b>\$ 95,683</b>	<b>\$ 179,094</b>	<b>\$ 147,054</b>	
<b>1325-STREET LIGHTING</b>						
Electric & Gas Expense	\$ 151,602	\$ 150,000	\$ 137,705	\$ 210,000	\$ 210,000	
Machines & Equipment						
<b>TOTAL</b>	<b>\$ 151,602</b>	<b>\$ 150,000</b>	<b>\$ 137,705</b>	<b>\$ 210,000</b>	<b>\$ 210,000</b>	<b>\$ -</b>
<b>1337-STREETS AND SANITATION</b>						
Salaries & Wages	\$ 547,152	\$ 569,079	\$ 393,013	\$ 565,921	\$ 565,921	
Overtime	746	1,500	0	1,500	1,500	
Printing/Office Supplies	342	700	380	700	700	
Postage	1,108	1,000	660	1,000	1,000	
Dues & Memberships	284	583	342	583	583	
Travel	15	1,020	0	1,020	1,020	
Auto Operating Expense	190,029	140,500	90,561	145,000	160,000	
Telephone Expense	4,893	7,000	3,839	7,000	7,000	
Service Contracts	1,270	900	620	900	900	
Building Repairs						
Equipment Repair	1,782	5,500	499	5,500	5,500	
Waste Disposal & Tipping Fees	160,922	10,000	531	2,500	2,500	
Hand Tools & Supplies	840	4,000	1,875	5,000	5,000	
Safety Supplies	1,842	3,450	1,625	4,500	4,500	
Uniforms	6,650	6,500	4,241	7,400	7,400	
Janitorial Supplies	173	450	184	450	450	
Medical, Doctor, Physical	1,533	2,000	944	2,000	2,000	
Signs and Signs Supplies						
Software/Licenses Expense	0			0		
Professional Services - HR						

Vehicle Insurance	15,768	14,240	10,728	8,000	8,000	
Employee Training	60	700	165	700	200	
Contract Labor Expense	1,053	500	11	250	250	
Special Supplies - Plastic Garbage Bags	3,310	3,850	227	4,000	4,000	
Special Sup- Recycle Bins & Leaf Bags	626	2,325	2,218	2,500	2,500	
Machines & Equipment	6,260	0	8,293	276,000	27,000	
Capital Outlay						
SCRS Expense	56,975	60,196	40,310	60,568	60,568	
SCRS Pre-Ret Death Benefits	818	856	578	845	845	
FICA Expense	39,258	43,649	28,208	43,660	43,660	
General Insurance	9,664	10,550	9,121	8,000	8,000	
Workers Comp. Ins. Expense	21,373	24,000	23,800	38,944	38,944	
Medical Insurance	108,400	119,806	81,591	130,270	130,270	
Unemployment Insurance	0	1,000	0	4,000	4,000	
Health Reimbursement	2299.33	1,000	2184.54	4,000	4,000	
<b>TOTAL</b>	<b>\$ 1,185,445</b>	<b>\$ 1,036,854</b>	<b>\$ 706,746</b>	<b>\$ 1,332,711</b>	<b>\$ 1,098,211</b>	
<b>1463-PLANNING &amp; DEVELOPMENT</b>						
Salaries & Wages	\$ 288,495	\$ 234,956	\$ 157,311	\$ 259,688	\$ 191,082	
Printing/Office Supplies	2,538	2,700	1,156	2,700	2,700	
Postage	258	282	186	282	282	
Dues and Memberships	1,758	1,735	1,310	1,575	645	
Travel Expense	3,081	4,285	88	5,260	0	
Auto Operating Expense	2,241	2,600	2,450	2,600	2,600	
Telephone	6,209	5,990	4,248	5,900	5,900	
Building Repairs	1,781	500	0	500	500	
Service Contracts						
Building Code Enforcement Expense						
Hand Tools and Supplies	120	500	107	500	500	
Radio Supplies						
Uniform Expense	382	300	0	300	300	
Professional Services - HR						
Advertising	1,658	1,500	139	1,000	1,000	
Vehicle Insurance	768	810	1,116	500	500	
Employee Training	2,682	5,294	2,247	5,300	769	
NPDES Phase II Project Expense	39,660	47,000	14,450	47,000	28,280	
Professional Contract Services-Comp Plan	2,899	10,000	5,479	10,000	0	
Zoning Board of Appeals Expense						
Special Dept. Supplies	2,677	4,800	2,864	4,860	4,860	

Palmetto Pride Grant Exp			4,390		
City Newsletter Expense					
Special Contract - Copier	2,481	2,650	1,648	2,650	2,650
Machines & Equipment					
SCRS Expense	30,577	24,788	17,074	29,182	21,807
SCRS Pre-Ret Death Benefits	579	352	339	541	438
FICA Expense	21,613	17,974	11,455	19,940	14,691
General Insurance	3,245	3,265	2,909	2,600	2,600
Workers Comp. Ins. Expense	2,858	2,365	2,848	2,700	2,078
Medical Insurance	37,165	35,945	27,590	38,315	30,652
Unemployment Insurance					
Health Reimbursement	1,028	2,500	2,502	2,500	2,500
<b>TOTAL</b>	<b>\$ 456,753</b>	<b>\$ 413,091</b>	<b>\$ 263,907</b>	<b>\$ 446,393</b>	<b>\$ 317,334</b>
<b>1465-MUSEUM</b>					
Salaries & Wages	\$ 85,033	\$ 93,530	\$ 60,329	\$ 95,256	\$ 95,256
Printing/Office Supplies	542	600	76	600	600
Postage	127	140	92	150	150
Dues & Membership	0	200	0	200	200
Travel Expense	392	500	35.5	500	500
Electric & Gas	5,705	6,000	3,936	6,200	6,200
Telephone Expense	4,146	2,200	2,798	4,000	4,000
Service Contracts	653	800	937	1,200	1,200
Equipment Repair Expense	401	500	0	500	500
Building Repair Expense	1,241	700	0	3,200	0
Professional Services - HR					
Acc Tax Project Expense					
Vehicle Insurance	392	810	396	0	0
Machines & Equipment					
SCRS Expense	7788	8,865	6,118	9,077	9,077
SCRS Pre-Ret Death Benefits	112	126	88	127	127
FICA Expense	5701	6,428	4,615	6,597	6,597
General Insurance	1625	1,690	1,677	1,700	1,700
Workers Comp. Ins. Expense	510	410	309	1,892	1,892
Medical Insurance	13159	14,380	9,559	15,326	15,326
Unemployment Insurance					
Health Reimbursement		1,000	1,000	1,000	1,000
<b>TOTAL</b>	<b>\$ 127,528</b>	<b>\$ 138,879</b>	<b>\$ 91,965</b>	<b>\$ 147,525</b>	<b>\$ 144,325</b>

<b>1720-PARK/GROUNDS MAINTENANCE</b>						
Salaries & Wages	\$ 265,174	\$ 284,092	\$ 178,837	\$ 290,947	\$ 290,947	
Overtime	1,037	1,500	799	1,500	1,500	
Printing & Office Supplies	144	300	185	300	300	
Postage	127	140	92	140	140	
Advertising		1,500	419	1,500	1,500	
Membership & Dues	474	605	215	555	555	
Travel	15	700	18	700	700	
Auto Operating Expense	20,878	20,000	15,920	26,000	26,000	
Electric & Gas	15,828	16,800	10,855	16,800	16,800	
Telephone Expense	3,452	3,850	2,559	3,950	3,950	
Service Contracts (Tree Maint)	920	1,750	2,960	4,500	4,500	
Equipment Repair	9,346	12,000	4,212	12,000	12,000	
Building Repair	14,554	18,000	1,614	3,000	3,000	
Hand Tools & Supplies	1,609	1,400	1,392	2,000	2,000	
Safety Supplies	1,585	2,000	1,174	3,000	3,000	
Uniforms	2,289	3,000	2,584	3,300	3,300	
Janitorial Supplies	2,098	2,200	1,641	2,200	2,200	
Chemicals	715	800	348	800	800	
Signs and Signs Supplies	1,664	1,000	256	1,000	1,000	
Medical, Doctor, Physical	783	600	583	750	750	
Software/Licenses Expense	0					
Professional Services - HR						
Vehicle Insurance	6,611	10,280	8,509	7,000	7,000	
Employee Training	1,100	1,635	135	1,275	600	
Special Dept. Supplies	5,719	4,000	3,085	4,000	4,000	
Beautification Board Projects	704	750	250	750	750	
Forestry Grant						
Machines & Equipment	0	-	4,500	52,195	8,000	
Riiverwalk Parks/Parks				14,000	14,000	
Capital Outlay						
SCRS Expense	27,278	30,130	18,498	31,445	31,445	
SCRS Pre-Ret Death Benefits	391	428	266	439	439	
FICA Expense	19,441	21,848	13,257	22,492	22,492	
General Insurance	6,438	6,920	6,659	6,500	6,500	
Workers Comp. Ins. Expense	5,323	5,500	5,280	7,004	7,004	
Medical Insurance	47,358	66,495	33,582	76,629	76,629	
Unemployment Insurance	0	750	0	750	750	
Health Reimbursement	0	1,000	815	1,500	1,500	

<b>TOTAL</b>	<b>\$ 463,055</b>	<b>\$ 521,973</b>	<b>\$ 321,499</b>	<b>\$ 600,921</b>	<b>\$ 556,051</b>	
<b>1750-AUTOMOTIVE GARAGE</b>						
Salaries & Wages	\$ 210,947	\$ 221,657	\$ 147,757	\$ 219,702	\$ 219,702	
Overtime	2,273	2,500	0	2,500	1,500	
Printing/Office Supplies	193	400	193	400	400	
Travel	485	1,500	18	1,500	1,500	
Auto Operating Expense	7,879	5,000	4,883	6,000	6,000	
Electric & Gas	7,606	8,000	4,417	5,000	5,000	
Telephone Expense	2,531	3,000	1,868	3,000	3,000	
Service Contracts	2,752	3,500	2,577	3,800	3,800	
Equipment Repair	3,289	4,000	3,299	5,000	5,000	
Building Repair	2,159	13,000	201	5,000	3,000	
Hand Tools & Supplies	5,204	5,000	3,223	6,000	6,000	
Paint Supplies	0	300	0	100	100	
Electric/Light Supplies	0	300	0	100	100	
Uniforms	2,372	2,400	1,886	2,700	2,700	
Software/Licenses Expense	7,334			0	0	
Profssional Services - HR						
Vehicle Insurance	1,535	2,400	1,668	1,000	1,000	
Employee Training	6,245	3,500	385	3,500	2,000	
Special Dept. Supplies	10,223	7,000	8,633	8,500	7,500	
Other Operating Expense						
Machines & Equipment				4,200	0	
SCRS Expense	22,219	23,649	15,168	23,710	23,602	
SCRS Pre-Ret Death Benefits	319	336	218	331	329	
FICA Expense	16,047	17,148	11,227	17,072	16,995	
General Insurance	3,147	3,500	3,130	3,500	3,500	
Workers Comp. Ins. Expense	6,125	7,500	4,377	8,123	8,123	
Medical Insurance	31,057	35,943	19,794	38,315	38,315	
Unemployment Insurance	0					
Health Reimbursement	0	2,000	0	2,000	2,000	
<b>TOTAL</b>	<b>\$ 351,941</b>	<b>\$ 373,533</b>	<b>\$ 234,923</b>	<b>\$ 371,053</b>	<b>\$ 361,166</b>	
<b>1800-NON-DEPARTMENTAL</b>						
Medical Insurance Expense - Retirees	24,810	28,800	19,203	30,200	30,200	
Bonds & Securities	210					
Cost of Living Fringe						
Merit Pool Increase						

Bonus Pool	0	20,280	0	22,000	22,000	
GASB 45-OPEB Expense	0	130,490		130,490	130,490	
Interest on Debt Expense	27,028	23,398	14,406	10,286	10,286	
Gen Fund Principal Payments	404,307	394,400	294,029	376,553	376,553	
Cayce Web Site Expense						
Other Financing Uses-Lease Note Equip	186,434					
Computer Consultant Contract Expense						
Merit Pool Fringe						
Computer Network Equip & IT Supplies						
Allocation for Prior Year Unreserved Funds	0					
Interest Expense	82,663					
2002 TIF Bond - Principal Exp	406,460		209,393			
<b>TOTAL</b>	<b>\$ 1,131,912</b>	<b>\$ 597,368</b>	<b>\$ 537,031</b>	<b>\$ 569,529</b>	<b>\$ 569,529</b>	
<b>GENERAL FUND TOTAL</b>	<b><u>\$ 9,535,723</u></b>	<b><u>\$ 9,862,726</u></b>	<b><u>\$ 6,710,628</u></b>	<b><u>\$ 12,276,251</u></b>	<b><u>\$ 10,206,033</u></b>	

Income

\$9,805,016.00

Net Over/Short

**(401,017)**

**City of Cayce  
Capital Equipment Schedule  
FY 2014 -2015**

<b>Department Code -Name</b>	<b>Initial Budget</b>	<b>Reductions (5/2/14)</b>
<b>General Fund</b>		
<b>1121 Recorders Court</b>		
Updated Security Screening Equipment/Metal Detector	\$6,000	\$0
Update and Repairs to Jury	\$4,800	\$0
	<b>\$10,800</b>	<b>\$0</b>
<b>1150 IT</b>		
Computer Hardware	\$43,711	\$30,340
<b>Total 1150 IT</b>	<b>\$43,711</b>	<b>\$30,340</b>
<b>1211 PS-Detectives</b>		
Four TASERS	\$5,244	\$0
Countertops and Sink for Lab	\$3,319	\$0
Undercover Video System	\$8,795	\$0
Covert Audio Surviellance System	\$8,100	\$0
Four Ford Interceptors	\$112,424	\$0
<b>Total 1211 PS - Detectives</b>	<b>\$137,882</b>	<b>\$0</b>
<b>1212 PS-Patrol</b>		
Firearms Range	\$8,274	\$0
Ten TASERS	\$10,534	\$0
Eleven 800 Radios	\$46,939	\$0
Upgrades to 800 Radios	\$6,400	\$0
Equipment for Two New Officers for Riverwalk	\$71,156	\$0
Five (5) Vehicles	\$140,298	\$0
Two (2) Gasoline Powered Golf Carts	\$18,915	\$0
Twenty-five (25) In-care Video Recording Systems	\$125,000	\$0
<b>Total 1211 PS - Patrol</b>	<b>\$427,516</b>	<b>\$0</b>
<b>1212 PS-Fire</b>		
2014 Pierce Special Services Brush Unit	\$144,001	\$0
2014 Pierce Custom Pumper	\$418,452	\$0
Miscellaneous Equipment for new trucks	\$40,000	\$0
Equipment for Three (3) New Firefighters	\$19,820	\$19,820
Ten (10) Sets of Bunker Gear	\$22,463	\$22,463
Hurst Battery Powered Extrication Equipment	\$25,731	\$0
Eight (8) Fire Department Bay Doors	\$38,500	\$0
Fire Winter 5.11 Responder visibility Parkas	\$4,250	\$0
SCBA Cascade System Upgrade	\$6,523	\$0
Miscellaneous Appliances for Current Fire Apparatus	\$13,101	\$0
Two (2) Vehicles	\$56,212	\$0
<b>Total 1211 PS - Fire</b>	<b>\$789,053</b>	<b>\$42,283</b>
<b>1213 PS-Animal Services</b>		
Pet Licensing Program	\$3,500	\$0
Two (2) 800 Radios	\$8,000	\$0
<b>Total 1213 Animal Services</b>	<b>\$11,500</b>	<b>\$0</b>
<b>1337 Sanitation</b>		
408 - 95 gallon hot stamped roll carts	\$27,000	\$27,000
2014 Rear Loader Garbage Truck	\$185,000	\$0
Used Truck Chassis for Roll Off Truck	\$50,000	\$0
Remount Roll Off Body to Used Truck Chasss	\$14,000	\$0
<b>Total 1337 Sanitation</b>	<b>\$276,000</b>	<b>\$27,000</b>
<b>1720 Parks</b>		
Workman Vertical Lift Platform	\$28,000	\$8,000
Billygoat FZ 1300H Blower w/JRCO Mountin Bar	\$2,429	\$0
5 Stihl Fs 130 w/ Bike Handle Line Trimmer	\$1,840	\$0
20x30x8 Boxed Eve Metal Building	\$4,922	\$0
Supplies needed to repair and upgrade electrical panel boxes at City Hall	\$15,000	\$0
<b>Total 1720 Parks</b>		<b>\$8,000</b>
<b>1750 Garage</b>		
Mitchell on Demand Software	\$4,200	\$0
<b>Total 1750 Garage</b>	<b>\$4,200</b>	<b>\$0</b>
<b>Total General Fund</b>	<b>\$1,752,853</b>	<b>\$107,623</b>

## Cayce Historical Museum Complex Commission Meeting – March 4, 2014

Members present: Mary Sharpe, Ann Diamond, AG Dantzler, Cindy Peake, Archie Moore,  
Lynn Summer, and Alice Brooks                      Executive Director: Leo Redmond

Absent: Marion Hutson (excused), Scott Morgan

- Commission Chairperson Mary Sharpe called the meeting to order.
- Commissioner Dantzler offered the invocation.
- Commissioner Moore moved that the minutes from the February, 2014 meeting be approved. Commissioner Summer seconded and the motion passed unanimously.
  - Chairman Sharpe directed Museum staff to mail out hard copies of minutes to Commission members, even though they are distributed by email, to ensure that members who don't have email accounts are kept current.
- Chairman Sharpe called on Director Leo Redmond for his report:
  - Two visiting professors at USC toured the Historical Museum Complex and grounds in February. These international educators, one from Japan and one from Abu Dhabi, were most impressed with the Complex and interested in Cayce's history.
  - General discussion of Cayce's 100 year anniversary plans ensued:
    - Redmond had the scrapbook from the City's 75<sup>th</sup> anniversary celebrations on hand for Commission members to review.
      - At that time, the Museum was the sole planner and producer of the events. Commission members have expressed a desire for more than a year now to have more people involved in the important 100<sup>th</sup> year anniversary events, particularly since several City committees exist now that did not 25 years ago. This not only ensures more diversity or content, but more ownership among City officials, staff, citizens, and volunteers.
      - A logical starting point is to have a joint meeting with the City's Events Committee.
      - Noting that the Events Committee's next regularly scheduled meeting is Thursday, March 13, at 5:45, Museum Commissioners directed Redmond to request a joint meeting for that date, even offering the Museum facilities if that was favored over the Special Events Committee's regular meeting site of Council Chambers. The choice will be that of the Events Committee and Museum staff member Rachel Steen will send out a notice to that effect to Museum Commissioners.
      - Museum Commissioners want to once again stress the importance and our desire to work jointly with Special Events to produce entertaining and meaningful events.

- Commissioners agreed that the Museum's time capsule event will be on Saturday, September 6<sup>th</sup> (the Saturday nearest the actual day the City of Cayce was chartered on September 7, 1914.)
  - The centerpiece of this event will be digging up and opening the time capsule buried by original commissioners and City officials 25 years ago.
  - Commissioners expressed a desire to have music, food, and other entertainment to enhance this event and will hope for the expertise of the Events Committee to assist with this.
  - Another time capsule was also discussed – to be buried again at this event with the instructions to be unearthed and opened in another 25 years. Commissioners will confirm these plans at the next meeting – along with the contents of the capsule. City officials and Council members are urged to contact us with anything they wish included.
  - Commissioners are still attempting to identify the oldest living person(s) born in Cayce to honor at the event. Commissioners Dantzler, Summer, and Moore have candidates in mind.
- Director Redmond has confirmed that the Native American event, *which was hugely successful last fall*, will be repeated in October of this year and will be another of the Museum's/City's planned 100 year anniversary events.
- Commissioners expressed gratitude to the Mayor and City Manager that the City of Cayce's most recent newsletter included news of "Cayce – the First 100 Years" (working title) booklet in the Mayor's front page Open Letter. Specifically, Partin's remarks underscored the Museum's search for interesting facts, anecdotes, and photographs from citizens to help with the publication.
  - Commissioners asked Director Redmond to continue seeking initial help from other sources such as Lexington Chronicle reporter Bill West.
  - Commissioners Brooks and Moore will continue to head up this sub-committee and work directly with Redmond and other volunteers on trying to produce an interesting and entertaining document.
  - Commissioners will reserve the right to select *what will and will not* be included to avoid inaccuracies or other issues.
  - Commissioner Brooks will pursue free or nominal printing to help defray costs of this project if it is deemed viable.
- The commemorative coin project is still in the works. Redmond is working with a vendor and seeking an artist to submit the final artwork, including the Emily Geiger image.
- Chairman Sharpe displayed a commemorative tee shirt her family had produced some years ago featuring a graphic of the Ellisor Hill neighborhood for the neighborhood's annual reunion. The tee was very popular, and many were requested.

- The tee shirt idea was suggested as another commemorative for the City's 100<sup>th</sup> year anniversary events – to be used throughout the year and in conjunction with all authorized events.
- Commissioner Dantzler and Director Redmond expressed gratitude to the many Museum Commissioners who attended and supported the City's Lawhon fundraiser Chicken Bog and Silent Auction event. The event was extremely successful and proved just how well a City can pull together for "one of its own."
- There being no further business, Commissioner Dantzler moved that the meeting be adjourned and Commissioner Summer seconded. The motion carried unanimously and Chairman Sharpe called the meeting closed, reminding members to keep Thursday, March 13<sup>th</sup> (5:45 pm) open for a joint meeting, if approved, with Cayce's Events Committee.

Respectfully submitted,

Alice Brooks  
Secretary, Board of Commissioners

CC: Museum Commission Chair Mary Love Sharpe and Museum Complex Commissioners  
Leo Redmond, Museum Complex Director  
City of Cayce Mayor and City Council Members  
City of Cayce Manager and other officials as required

**APPROVED MINUTES  
BEAUTIFICATION BOARD  
Tuesday, March 12, 2014  
City Hall  
5:30 p.m.**

**I. CALL TO ORDER**

Josh Call called the meeting to order at 5:34 p.m. Members present were Josh Call, Sue Miles, Sue Perry, Katie Scott, Joanne Wilson, and John Winn.

**II. APPROVAL OF MINUTES**

A motion to approve the meeting minutes of January 14, 2013 was made by Sue Miles. Sue Perry seconded the motion. The decision was unanimous.

**III. OLD BUSINESS**

- a. Sue Perry mentioned that daylilies were coming up nicely on the Dunbar Island. Sue Miles suggested that we still needed something drought resistant to plant there, and Josh offered to bring Society Garlic to plant on the day of the Spring Plant Exchange.
- b. The plant exchange date stands on Saturday, April 12<sup>th</sup>. Members will arrive a little before 9:00 a.m. to help set up and get ready for participants.

**IV. NEW BUSINESS**

- a. A work day was scheduled for Saturday, April 5<sup>th</sup> at 10:00 a.m. to begin on the Carolina Fence project near the Cayce museum. Josh and Sue Miles will scout out the area prior to the work day to assess the needs for the project. Josh will then send out a list of materials needed to the group.
- b. Members agreed to work on Dunbar Island immediately following the Plant Exchange on April 12<sup>th</sup>. Society Garlic will be planted and Joanne will purchase an herbicide to help cut down on weeds.
- c. Josh is to contact James Denny about table and banner set up for the plant exchange. Katie to ask Michelle about yard sign and tshirt pickup. John presented the posters he had printed and divided them amongst members to be handed out around Cayce for promotion of the Exchange.
- d. Budget amounts were discussed as well as new ideas to beautify the area. The Guinyard Park corner sign was brought up as a possible area to be cleaned of weeds and shrubs.
- e. Josh is planning to contact the Avenues, Edenwood, and Moss Creed Neighborhood Associations to let them know about our group and the mission behind it. Katie explained to the members that Ben Hancock has resigned his position as he has taken a new position in Atlanta. The board is planning to advertise this position on the website as well as other venues.

**V. ADJOURNMENT**

A motion to adjourn was made by John Winn. Joanne Wilson seconded the motion. The decision was unanimous. The meeting was adjourned at 6:15 p.m.

**MINUTES OF EVENTS COMMITTEE  
CITY OF CAYCE  
March 13, 2014**

**Present:** Brenda Cole, Mendy Corder (City Representative), Dr. Pete Cassidy, Danny Creamer, James Denny (City Representative), Julie Isom, Frankie Newman, Cindy Pedersen, Rachel Scurry, Kirsten Davis (City Representative) and Jay Thompson

**Absent, Excused:** Danny Creamer and Ellen Mancke

**Guests:** Ms. Mary Sharpe, Mr. Leo Redmond, and Mr. Dave Capps

Chairperson Julie Isom called the meeting to order. The minutes of the January 14, 2014, meeting were reviewed and approved as written.

Ms. Isom recognized Mr. Dave Capps, resident of Cayce (500 block of "O" Avenue). Mr. Capps expressed his appreciation to the Committee for the Christmas in Cayce events. He enjoyed the Carols Along the Riverwalk as well as the Museum Lantern Tours. However, Mr. Capps expressed his concerns about the traffic congestion, limited parking, and handicapped parking during the Carols along the Riverwalk event. Ms. Isom informed Mr. Capps that the Committee shares his concerns. Mr. Thompson has spoken with the DOT District Engineer about the rerouting traffic and blocking Axtell Drive during the event. Mr. Redmond mentioned the possibility of acquiring property near the Naples Avenue Riverwalk Maintenance Building to provide a gravel parking area. Ms. Corder, Ms. Davis, and Mr. Denny will explore this possibility and inform the Committee.

#### **CAYCE'S CENTENNIAL CELEBRATION EVENTS**

Ms. Isom recognized Ms. Sharpe and Mr. Redmond. Mr. Redmond provided a comprehensive list of potential ideas for the upcoming celebration. The 75<sup>th</sup> anniversary time capsule will be opened, and a new one celebrating the 100<sup>th</sup> anniversary will be buried. Ideas for the design of a commemorative coin and event t-shirt were discussed. Mr. Thompson suggested organizing a 5-K race. Ms. Pedersen suggested selling framed or unframed prints of the Old Cayce map.

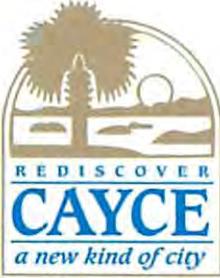
Ms. Corder informed the Committee that City Council and City Representatives are considering an entertainment event at the Guignard Brickworks for Friday evening, September 5. Funding for this event is under discussion.

Ms. Isom requested that the definition and scope of the Centennial Celebration Events be refined to focus on four or five major items. Then, our Committee can work with the Museum Committee to plan and promote the celebration.

With a motion by Ms. Pedersen, second by Ms. Cole, and unanimous consent of the Committee, the remaining agenda items were tabled. The meeting was adjourned.

Respectfully submitted,

*Rachel R. Scurry, Secretary*



**City of Cayce  
South Carolina**

**APPROVED MINUTES  
Board of Zoning Appeals  
Monday March 17, 2014  
City of Cayce Council Chambers  
6:00 p.m.**

**I. CALL TO ORDER**

Chairman Leo Dryer called the meeting to order at 6:00 p.m. Members present were R. McLeod, R. McArver, F. Dickerson and J. Simpson. Staff present was Shaun Greenwood, Monique Ocean and Michelle Paulchel.

**II. APPROVAL OF MINUTES**

A motion was made by Mr. McLeod to approve the February 24, 2014, minutes with two grammar corrections. Mr. McArver seconded the motion and it passed unanimously.

**III. OPEN PUBLIC HEARING SE002-14**

Chairman Leo Dryer opened the public hearing: A request by Mr. Clay Moore for a special exception to permit an accessory structure to exceed the maximum allowable gross floor area. The property is located at 1831 Cupstid Street (TMS#00573-03-017).

Mr. Clay Moore explained that he intended to add a roof of 10 feet on to the back of his pre-existing storage structure. He explained that the structure is used to store his boat. He stated that he currently has a difficult time getting the boat into the shed and the addition to the roof would make it much easier. Mr. Moore mentioned that he informed his nearest 10 neighbors of his intent by mail and no one had spoken against his intentions.

**IV. CLOSED PUBLIC HEARING SE002-14**

Mr. Dryer closed the public hearing.

**V. MOTION PUBLIC HEARING SE002-14**

Mr. Simpson made a motion to approve the special exception request. Mr. McLeod seconded the motion. The motion was unanimously approved.

**VI. OLD BUSINESS**

There was no old business.

**VII. NEW BUSINESS**

Mr. McLeod and Mr. Simpson (whose terms were expiring) submitted their applications for reappointment at the meeting. Mr. Greenwood said applications would go to Council for re-appointment.

**VIII. ADJOURNMENT**

Mr. Dickerson made a motion to adjourn. Mr. McLeod seconded the motion. All were in favor.



**City of Cayce  
South Carolina**

**APPROVED MINUTES  
PLANNING COMMISSION  
Monday, March 17, 2014  
6:30 p.m.**

**I. CALL TO ORDER**

Chair Ed Fuson called the meeting to order at 6:30 p.m. Members present were Butch Kelly, Chris Kueny, Larry Mitchell, Robert Power and John Raley. Butch Broehm was absent excused. Staff present was Shaun Greenwood, Michelle Paulchel, and Monique Ocean.

**II. APPROVAL OF MINUTES**

Mr. Kueny made a motion to approve the minutes from the February 24, 2014, meeting. Mr. Power seconded the motion. The vote passed unanimously.

**III. STATEMENT OF NOTIFICATION**

Chair Ed Fuson asked if the public and media had been duly notified of the meeting. Michelle Paulchel stated everyone had been notified.

**IV. OPEN PUBLIC HEARING – Text Amendment**

Shaun Greenwood began by discussing the draft of the amendment to the Land Development Regulations. Mr. Greenwood explained that the current regulations have not been updated since 1996. He mentioned that the primary goal of the amended regulations is to provide clarity to the process of land development for any future endeavors. Mr. Greenwood indicated that staff has provided the Planning Commission with a summary of changes to outline their requested modifications and various differences between the current regulations and the draft regulations. Mr. Greenwood also mentioned that the City Attorney provided input on a few changes that should be made to strengthen the legality of the document. Mr. Greenwood

pointed out that the changes were aimed at following S.C. Code § 6-29-1110 for several definitions and were to remove language that would improperly distinguish the document as an ordinance itself and not as regulations that are referred to in the Cayce General Code of Ordinances.

## **V. MOTION – Text Amendment**

A motion was made by Mr. Mitchell to recommend City Council approve the Land development regulations as amended. Mr. Raley seconded the motion. The vote passed unanimously.

## **VI. OTHER BUSINESS**

Mr. Greenwood discussed the Priority Investment Schedule as it relates to capital improvements and provided the Planning Commission with a yearly update. Mr. Greenwood stated that the document should be reviewed each year and he discussed the progress of various items on the list.

Mr. Greenwood discussed specific areas on the 1900 block of 10<sup>th</sup> Street and the 800 block of Poplar Street where the zoning appears to unlike the surrounding areas and/or the current land uses of properties. Mr. Greenwood inquired if the Planning Commission had any desire for staff to research the zoning and begin an administrative re-zone of the specific areas. The Commission affirmed they would like for this to be done with consent of the property owners.

Mr. Greenwood announced Mr. Robert Power's re-appointment by Council.

Mr. Greenwood discussed the Knox Abbott Drive Overlay District. Mr. Greenwood mentioned that the properties within the Knox Abbott overlay are mostly C-3. He explained that the setback requirements for the C-3 zoning do not match with the setback requirements for other zoning districts that currently exist in the overlay district. Mr. Greenwood inquired if the Planning Commission would like for staff to research this issue and look for ways to make the setback requirements equal. The Planning Commission affirmed that they would like staff to research the matter.

## **VII. ADJOURNMENT**

Mr. Raley made a motion to adjourn. Mr. Kueny seconded the motion. All were in favor.

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**All open positions will be advertised on the City's website and Facebook page.**

**BEAUTIFICATION FOUNDATION – TWO (2) POSITIONS**

Ms. Joyce Cole's term expired in April. She would like to serve again and the Foundation has recommended her for reappointment. She is in District 2. Her application is attached for Council review. Ms. Maryellyn Cannizzaro's term expired in May. She would like to serve again and the Foundation has recommended her for reappointment. She is in District 1. Her application is attached for Council's review.

**CONSOLIDATED BOARD OF APPEALS – ONE (1) POSITION**

Ms. Maryellyn Cannizzaro's term expired in May. She would like to serve again and the Board has recommended her for reappointment. Her application is attached for Council's review.

**EVENTS COMMITTEE – TWO (2) POSITIONS**

Ms. Brenda Cole's term expired in May. She would like to serve again and the Committee has recommended her for reappointment. Her application is attached for Council's review. Ms. Rachel Scurry's term expired in May. She would like to serve again and the Committee has recommended her for reappointment. Her application is attached for Council's review.

**PUBLIC SAFETY FOUNDATION – ONE (1) POSITION**

Mr. Randy Summer's term expired in May. He would like to serve again and the Foundation has recommended him for reappointment. He is in District 1. His application is attached for Council's review.

**NO COUNCIL ACTION REQUIRED**

**The following positions have been postponed by Council until receipt of potential member applications.**

**ACCOMMODATIONS TAX COMMITTEE – TWO (2) POSITIONS**

Ms. Cherelle Davis is no longer employed with the Country Inn & Suites. Ms. Sue Wofford is no longer with Knights Inn. These positions must be filled by someone from the motel industry in Cayce. The staff liaison is currently speaking with motel managers regarding this position.

**CONSOLIDATED BOARD OF APPEALS – THREE (3) POSITIONS**

Mr. Ron Lawson's term has expired. We have been unable to reach Mr. Lawson by phone. A letter has been sent to Mr. Lawson to inquire about his interest in serving on this Board. No response to the City's letter has been received. Mr. Frank Strange and Mr. Lemuel Knight both passed away recently. There are no recommendations at this time.

**PUBLIC SAFETY FOUNDATION – FIVE (5) POSITIONS**

Mr. Pound's and Ms. Spires' terms have expired and Council has already postponed these two positions. In checking with all the members of the foundation, Mr. Brice Corbitt has advised he will be unable to serve. Mr. Ohlen White is no longer a resident of the City and Ms. Joan Hoffman's term expired in May and she is unable to serve again at this time. Ms. Terri Camp recently moved from District 1 to District 4. Council Member James currently has two people from his district serving on the Foundation therefore Ms. Camp can fill one of the Mayor's open positions.

In summary, we have the following open positions:

District 1 – one position

District 2 – one position

District 3 – two positions

Mayor – one position

Mayor and Council Members in these districts will need to submit potential members for Council review and approval.

# Memorandum

**To:** Mayor and Council  
**From:** Mendy  
**Date:** 05/02/2014  
**Re:** Committee Members Attendance Record

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Julie Isom was appointed to the Events Committee in May 2001. Her term expired in May 2014. The Committee has recommended her for reappointment. Julie Isom is the Chairman of the Committee and has attended most meetings and has been excused from any meeting that she has not attended.

Brenda Cole was appointed to the Events Committee in May 2005. The Committee has recommended her for reappointment. Ms. Cole has attended most meetings and has been excused from any meetings that she has not attended.

Ms. Rachel Scurry was appointed to the Events Committee in March 2010. The Committee has recommended her for reappointment. Rachel has attended all meetings.

Below are their attendance records for the last few years:

ISOM	COLE	SCURRY
1/13/11	1/13/11	1/13/11
2/10/11-excused	2/10/11	2/10/11
4/14/11	4/14/11	4/14/11
5/12/11	5/12/11	5/12/11
6/9/11	6/9/11	6/9/11
9/8/11	9/8/11	9/8/11
10/13/11	10/13/11	10/13/11
1/12/12	1/12/12	1/12/12
2/9/12	2/9/12 - excused	2/9/12
3/8/12	3/8/12	3/8/12
4/19/12	4/19/12 - excused	4/19/12
5/10/12	5/10/12	5/10/12
6/14/12 - excused	6/14/12	6/14/12
8/9/12	8/9/12	8/9/12
9/15/12	9/15/12	9/15/12

10/15/12	10/15/12 - excused	10/15/12
11/5/12	11/5/12	11/5/12
1/10/13	1/10/13 - excused	1/10/13
3/14/13	3/14/13	3/14/13
4/4/13	4/4/13	4/4/13
5/9/13	5/9/13	5/9/13
6/13/13	6/13/13	6/13/13
7/11/13	7/11/13	7/13/13
8/8/13	8/8/13	8/8/13
9/12/13	9/12/13	9/12/13
10/10/13	10/10/13	10/10/13
11/14/13	11/14/13	11/14/13
1/14/14	1/14/14	1/14/14
3/13/14	3/13/14	3/13/14



# CITY OF CAYCE BEAUTIFICATION FOUNDATION APPOINTMENT APPLICATION

Name: Joyce H Coleman

Home Address: 197 Appletree Lane City, State, Zip West Columbia, SC 29170

Telephone: 803-957-2409 E-Mail Address: [joycehcoleman@gmail.com](mailto:joycehcoleman@gmail.com)

Cell Phone: 803-397-6944

Resident of Cayce:  Yes  No Number of Years 50+

Business Located in Cayce:  Yes  No Number of Years

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation?  Yes  No If yes, specify below:

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### Work Address

Company: Self Employed \_\_\_\_\_ Position \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_ E-Mail \_\_\_\_\_

Work Experience: \_\_\_\_\_

### Educational Background: High School and College

### Membership Information (Professional, Neighborhood and/or Civic Organizations):

Home Base Business Network, Northeast Senior Professional, SC Small Business Chamber of Commerce, Christ Central Nehemiah Project and Cayce Beautification Foundation

Volunteer Work: GED Program, Community Outreach and more.

Hobbies: Puzzles, Word Games and Bird Watching

Turn to:  
Mendy Corder, Municipal Clerk  
[mcorder@cityofcayce-sc.gov](mailto:mcorder@cityofcayce-sc.gov)  
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004  
Telephone: 803-550-9557 • Fax: 803-796-9072



# CITY OF CAYCE BEAUTIFICATION FOUNDATION APPOINTMENT APPLICATION

Name: Maryellyn Cannizzaro

Home Address: 219 S. Edisto Ave      City, State, Zip: Columbia, SC 29205

Telephone: (803)920-3212      E-Mail Address: mcannizzaro@compass5partners.com

Cell Phone: (803)920-3212

Resident of Cayce:       Yes    No      Number of Years \_\_\_\_\_

Business Located in Cayce:    Yes    No      Number of Years: 8

**Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation?**       Yes    No      **If yes, specify below:**

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### Work Address

Company: Compass 5 Partners, LLC      Position: President & CEO

Address: 1329 State Street

City, State, Zip Cayce, SC 29033      Telephone: (803)765-0838

Fax: N/A      E-Mail: mcannizzaro@compass5partners.com

**Work Experience:** \_\_\_\_ Please see attached resume \_\_\_\_\_

**Educational Background:** \_\_\_\_ Please see attached resume \_\_\_\_\_

### Membership Information (Professional, Neighborhood and/or Civic Organizations):

\_\_\_\_ Please see attached resume \_\_\_\_\_

**Volunteer Work:** \_\_\_\_ Please see attached resume \_\_\_\_\_

**Hobbies:** \_\_\_\_ Please see attached resume \_\_\_\_\_

---

**Return to:**  
**Mendy Corder, Municipal Clerk**  
**mcorder@cityofcayce-sc.gov**  
**City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004**  
**Telephone: 803-550-9557 • Fax: 803-796-9072**

**MARYELLYN CANNIZZARO, AIA, NCARB LEED AP**

**M Arch, University at Buffalo, Buffalo, NY 1990**

*The Buffalo Foundation, Moeller Prize for Architecture, 1988, 1989*  
*Public Employees Federation Scolassi Memorial Award, 1988, 1989*  
*Maple Avenue Elementary School Design Competition, First Prize, 1989*  
*National Association of Women in Construction, Jordan Prize, 1987*

**B A, Hamilton College, Clinton, NY 1984 Economics**

*Dean's List, Trustee Committee, Development Committee*  
*Domus Academy of Design (Milan, Italy), Academy Scholar Grant, 1984*  
*Cunningham Scholar & Travel Award (Greece) 1983*

**President and CEO, Billy Goat, LLC Columbia, SC Nov 2008-**. Lead professional real estate holding and development firm dedicated to existing residential, commercial and industrial parcels across the state. Direct all phases of development for new construction and renovation consistent with development goals.

**President and CEO, Compass 5 Partners, LLC Columbia, SC Feb 2006-**. Lead professional consulting firm dedicated to providing comprehensive planning, design, project management and real estate development services for major healthcare and university clients across the country. Direct all phases of planning, design and construction for major new construction and renovation consistent with institutional goals. Plan and manage multi-million dollar project budgets. Develop comprehensive feasibility studies including planning, programming, project schedules and construction budgets. Prepare projects for local, state and federal approvals. Chair selection committees for project team consultants. Manage other consultants in all planning and design and construction disciplines. Develop and negotiate construction contracts of all types. Review and analyze project plans, budgets, designs and technical details with clients. Direct and manage all aspects of business development and professional practices.

**Facilities Architect and Senior Project Manager, Palmetto Health System, Columbia, SC, 1998-Feb 2006.** Directed planning, design and construction projects for clinical, research, teaching and business facilities. Established standards for planning, design and development. Managed in-house planning design and project management groups. Negotiated leases with property owners and tenants. Prepared projects for board approval. Developed costs and planning budgets. Chaired selection committees. Managed all work of outside planning, design and engineering consultant teams. Managed communications and approvals with executive management, institutional departments and service staffs. Managed code compliance review and advocacy with national, state and local authorities.

*Palmetto Health Strategic Master Plan—All Campuses*  
*Palmetto Health Children's Hospital Master Plan and Design*

*Palmetto Health Parkridge Master Plan and Campus Design*  
*Palmetto Health Richland Surgery Master Plan*

*Palmetto Health Children's Hospital*  
*Palmetto Health Baptist Surgery Expansion*  
*Palmetto Health Richland Surgery Expansion*  
*14 Medical Park Office Building and Parking Deck*  
*South Carolina Cancer Center Relocation*  
*Medical Education and Clinical Research Building*  
*Pharmacy Expansions—All Campuses*  
*3T MRI Research Center- Joint Venture with USC*  
*Richland Northeast Assisted Living*  
*Intensive Care Renovations*

Presentations: *"Delight the Client—Beyond Satisfying the Institutional Client"*, Health Facilities Institute Annual Conference, Orlando, FL 1999

**Project Manager, USC Facilities Management** Columbia, SC 1994-1998. Managed all phases of planning, design and construction for major new construction and renovation consistent with goals of Campus Master Plan. Planned and managed multi-million dollar project budgets. Developed project schedules and construction budget estimates. Prepared projects for State and University approvals. Coordinated budgeting and approvals processes. Chaired selection committees for consultants. Managed outside consultants in all planning and design and construction disciplines. Reviewed and analyzed project plans, budgets, designs and technical specifications with provost, deans, directors, faculty, staff and students across campus. Established and continually reviewed customer service successes and goals. Coordinated project related in-house maintenance, energy and building modifications staff. Managed code compliance review with state and local authorities.

*South Campus Housing Phases I and II*  
*Maxcy College Renovation*  
*Campus Classroom Enhancements*  
*College of Business Administration TV studios*  
*Library Remote Storage Facility*  
*Medical School Renovations*

**Adjunct Engineering Faculty, Midlands Technical College**, Columbia, SC 1994-1998. Taught EGR110 Introduction to the Computer Environment for engineers and architects. Future courses to include Project Management & Entrepreneurship in Technical Fields. Prepared lecture materials, exercises and tests for engineering applications. Presented course materials on professional ethics related to technical fields.

**Intern Architect/Designer, Sizeler Architects**, New Orleans, LA 1993-1994. Prepared facility management plan for implementation of multi-million dollar region wide maintenance and ADA accessibility upgrade for major tri-state utility. Prepared cost

estimates for ADA accessibility compliance. Assisted with design development and construction documents for hospital addition. Directed design and coordinated construction documents for regional institutional clients. Wrote specifications. Conducted building maintenance surveys.

*East Jefferson General Hospital Outpatient Building  
Energy Services, Inc.*

**Project Manager/Planner/Designer, M. Spaziani Architects Inc., Toronto, 1990-1992.** Directed planning and renovation projects for institutional clients. Analyzed equipment and operations. Prepared design and construction documents for construction. Developed building programs and space plans. Prepared post-occupancy evaluations.

**Research Associate, Employment Economics-Consulting Economists, New York, NY 1984-1986.** Researched and analyzed statistical data on regional labor markets for railroad, banking, education and publishing industries. Prepared and interpreted analysis results for government committees and legal depositions. Designed and developed data collection manuals and forms. Organized and directed information discovery teams for on-site investigation and recovery of employment histories and practices.

**ABILITIES** AIA, NCARB Certification, Licensed and Registered in SC, GA and FL  
Eligible for Registration in All States  
LEED Accredited Professional  
Negotiating/Partnering Leadership Skills  
Law School Admissions Test Examination Editor

**SERVICE** American Institute of Architects  
National Council of Architectural Registration Boards  
US Green Building Council  
American Planning Association  
City of Cayce Housing and Construction Board of Appeals  
City of Cayce Beautification Foundation  
City of Columbia Planning Commission  
Hollywood/Rose Hill Neighborhood Association.



**CITY OF CAYCE  
COMMITTEE MEMBER REAPPOINTMENT APPLICATION**

Name: Maryellyn Cannizzaro

Home Address: 219 S. Edisto Street City, State, Zip: Columbia, SC 29205

Telephone: (803)920-3212

E-Mail Address: mcannizzaro@compass5partners.com

Resident of Cayce: { Yes  No

Number of Years: N/A

**Please check the Committee for which you are applying for reappointment:**

{ Accommodations Tax Committee

{ Beautification Board

{ Event Committee

{ Cayce Housing Authority

{ Museum Commission

{ Planning Commission

Consolidated Board of Appeals

{ Board of Zoning Appeals

**Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation?** { Yes  No

**If yes, specify below:**

N/A

**Work Address**

Company: Compass 5 Partners

Position: President & CEO

Address: 1329 State Street

City, State, Zip Cayce, SC 29033

Telephone: (803)765-0838

Fax: N/A

E-Mail: mcannizzaro@compass5partners.com

**Work Experience:** \_\_ Please see attached resume \_\_\_\_\_

**Educational Background:** \_\_\_\_\_ Please see attached resume \_\_\_\_\_

**Membership Information (Professional, Neighborhood and/or Civic Organizations):**

**Volunteer Work:** \_\_\_\_\_ Please see attached resume \_\_\_\_\_

**Hobbies:** \_\_\_\_\_ Please see attached resume \_\_\_\_\_

**Return to:**

**Mendy Corder, Municipal Clerk**

**City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004**

**Telephone: 803-550-9557 • Fax: 803-796-9072**

**mcorder@cityofcayce-sc.gov**

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*South Carolina Cancer Center Relocation*  
*Medical Education and Clinical Research Building*  
*Pharmacy Expansions—All Campuses*  
*3T MRI Research Center- Joint Venture with USC*  
*Richland Northeast Assisted Living*  
*Intensive Care Renovations*

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*Maxcy College Renovation*  
*Campus Classroom Enhancements*  
*College of Business Administration TV studios*  
*Library Remote Storage Facility*  
*Medical School Renovations*

**Adjunct Engineering Faculty, Midlands Technical College, Columbia, SC 1994-1998.** Taught EGR110 Introduction to the Computer Environment for engineers and architects. Future courses to include Project Management & Entrepreneurship in Technical Fields. Prepared lecture materials, exercises and tests for engineering applications. Presented course materials on professional ethics related to technical fields.

**Intern Architect/Designer, Sizeler Architects, New Orleans, LA 1993-1994.** Prepared facility management plan for implementation of multi-million dollar region wide maintenance and ADA accessibility upgrade for major tri-state utility. Prepared cost

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Entergy Services, Inc.*

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**Research Associate, Employment Economics-Consulting Economists, New York, NY 1984-1986.** Researched and analyzed statistical data on regional labor markets for railroad, banking, education and publishing industries. Prepared and interpreted analysis results for government committees and legal depositions. Designed and developed data collection manuals and forms. Organized and directed information discovery teams for on-site investigation and recovery of employment histories and practices.

**ABILITIES** AIA, NCARB Certification, Licensed and Registered in SC, GA and FL  
Eligible for Registration in All States  
LEED Accredited Professional  
Negotiating/Partnering Leadership Skills  
Law School Admissions Test Examination Editor

**SERVICE** American Institute of Architects  
National Council of Architectural Registration Boards  
US Green Building Council  
American Planning Association  
City of Cayce Housing and Construction Board of Appeals  
City of Cayce Beautification Foundation  
City of Columbia Planning Commission  
Hollywood/Rose Hill Neighborhood Association.



CITY OF CAYCE  
COMMITTEE MEMBER REAPPOINTMENT APPLICATION

Name: Brenda Cole  
Home Address: 908 Lafayette Avenue City, State, Zip Cayce, SC 29033  
Telephone: 803 603-9061 E-Mail Address Brenda@mcbeeRealEstate.co  
Resident of Cayce:  Yes { No Number of Years over 20

Please check the Committee for which you are applying for reappointment:

- { Accommodations Tax Committee
- { Beautification Board
- { Event Committee
- { Cayce Housing Authority
- { Museum Commission
- { Planning Commission
- { Consolidated Board of Appeals
- { Board of Zoning Appeals

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? { Yes  No If yes, specify below:

Work Address

Company: McBee Real Estate Co. Position Agent  
Address: 560 Meeting Street  
City, State, Zip West Columbia, SC Telephone: 739-0558  
Fax: \_\_\_\_\_ E-Mail \_\_\_\_\_

Work Experience: 30 years at Ft Jackson. Executive Assistant to 14 Generals; Licensed Real Estate agent

Educational Background: BC High, Attended USC Midlands Tech; Clemson Master Gardener

Membership Information (Professional, Neighborhood and/or Civic Organizations):

Woman's Club of Cayce

Volunteer Work: Woman's Club of Cayce (God's Helping Hands)

Hobbies: Gard (master gardener)

Return to:  
Mendy Corder, Municipal Clerk  
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004  
Telephone: 803-550-9557 Fax: 803-796-9072  
mcorder@cityofcayce-sc.gov

member of State Street Baptist Church (various committees)



**CITY OF CAYCE  
COMMITTEE MEMBER REAPPOINTMENT APPLICATION**

Name:                     Rachel R. Scurry                    

Home Address:           2039 Fairlawn Circle                     City, State, Zip           Cayce, SC 29033                    

Telephone:                     739-2818                     E-Mail Address           rrscurry@aol.com                    

Resident of Cayce: {  Yes {  No      Number of Years           20                    

**Please check the Committee for which you are applying for reappointment:**

- |                                 |                           |  |
|---------------------------------|---------------------------|--|
| { Accommodations Tax Committee  | { Beautification Board    | { <input checked="" type="checkbox"/> Events Committee |
| { Cayce Housing Authority       | { Museum Commission       | { Planning Commission                                  |
| { Consolidated Board of Appeals | { Board of Zoning Appeals |  |

**Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation?**      {  Yes      {  No If yes, specify below:

\_\_\_\_\_  
\_\_\_\_\_

**Work Address**

Company:                     SCANA Corporation                     Position:           Analyst                    

Address:                     220 Operation Way                    

City, State, Zip           Cayce, SC 29033                     Telephone:           217-9246                    

Fax:                      E-Mail:           rscurry@scana.com                    

Work Experience:                     SCANA Corporation (since 1981)                    

\_\_\_\_\_

Educational Background:           B.A., Columbia College, May 1997                    

\_\_\_\_\_

**Membership Information (Professional, Neighborhood and/or Civic Organizations):**

                    Fairlawn Neighborhood Watch Member                    

\_\_\_\_\_

Volunteer Work:           Junior Achievement Volunteer; Cayce United Methodist Church Lay Speaker                    

\_\_\_\_\_

Hobbies:                     Reading                    

\_\_\_\_\_

**Return to:**

**Mendy Corder, Municipal Clerk**

**City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004**

**Telephone: 803-550-9557 • Fax: 803-796-9072**

**mcorder@cityofcayce-sc.gov**



# CITY OF CAYCE PUBLIC SAFETY FOUNDATION REAPPOINTMENT APPLICATION

Name: Randy Summer

Home Address: 1130 Honeysuckle ST City, State, Zip Cayce, S.C. 29033

Telephone: \_\_\_\_\_ E-Mail Address RSummer@SCANW.com

Cell Phone: 803-603-3353

Resident of Cayce:  Yes  No Number of Years 58

Business Located in Cayce:  Yes  No Number of Years \_\_\_\_\_

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation?  Yes  No If yes, specify below:

\_\_\_\_\_  
\_\_\_\_\_

### Work Address

Company: SCANW Position Manager Real Estate & Civil Const.

Address: 220 Operations Way (McDill)

City, State, Zip Cayce, S.C. 29033 Telephone: 803-217-9285

Fax: \_\_\_\_\_ E-Mail RSummer@SCANW.com

Work Experience: 40 years

\_\_\_\_\_

Educational Background: 2 yr

\_\_\_\_\_

Membership Information (Professional, Neighborhood and/or Civic Organizations):

\_\_\_\_\_

Volunteer Work: \_\_\_\_\_

\_\_\_\_\_

Hobbies: \_\_\_\_\_

\_\_\_\_\_

Return to:  
Mendy Corder Municipal Clerk  
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004  
Telephone: 803-550-9557 • Fax: 803-796-9072