

Mayor
Elise Partin

Mayor Pro-Tem
Tara S. Almond

Council Members
Phil Carter
Eva Corley
James E. Jenkins

City Manager
Tracy Hegler



**City of Cayce
Regular Council Meeting
Tuesday, August 6, 2019
6:00 p.m. – Cayce City Hall – 1800 12th Street
www.caycesc.gov**

I. Call to Order

- A. Invocation and Pledge of Allegiance
- B. Approval of Minutes
July 9, 2019 Regular Meeting
July 17, 2019 Strategic Planning Session

II. Public Comment Regarding Items on the Agenda

III. Proclamations

- A. Approval of Proclamation – Play Ball Initiative

IV. Ordinances and Other

- A. Discussion and Approval of Ordinance 2019-11 Re-Zoning 800 Lexington Avenue (TMS# 005769-04-001), 800A Lexington Avenue (TMS# 005769-04-004), and 1815 8th Street (TMS# 005769-04-002) from RS-3 (Single Family Residential) to RS-4 (Single-Family Residential) – Second Reading
- B. Discussion and Approval of Hospitality Tax Fund Requests for FY2019/2020
- C. Discussion and Approval of a Bid Award Related to the Raw Water Intake Facility Standby Generator Project

V. City Manager’s Report

VI. Committee Matters

- A. Approval to enter the following Committee approved Minutes into the City’s Record
Planning Commission – June 17, 2019
- B. Appointments and Reappointments
Cayce Beautification Foundation – One (1) Position

VII. Council Comments

VIII. Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
 - B. Discussion of negotiations incident to proposed contractual arrangements and the receipt of legal advice relating to matters covered by the attorney-client privilege
 - C. Discussion of negotiations incident to proposed state revolving fund loan for improvements to the Septage and Grease Facility
- IX. Reconvene**
- X. Possible Actions by Council in follow up to Executive Session**
- A. Discussion and Approval of Proposed State Revolving Fund Loan for Improvements to the Septage and Grease Facility
 - B. Other
- XI. Adjourn**

SPECIAL NOTE: Upon request, the City of Cayce will provide this document in whatever form necessary for the physically challenged or impaired.

Mayor
Elise Partin

Mayor Pro-Tem
Tara S. Almond

Council Members
Phil Carter
Eva Corley
James E. Jenkins

City Manager
Tracy Hegler



CITY OF CAYCE
Regular Council Meeting
July 9, 2019

The July Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, Eva Corley and James Jenkins. City Manager Tracy Hegler, Municipal Clerk Mendy Corder, Municipal Treasurer Garry Huddle, Planning and Development Director Carroll Williamson, City Engineer Karalyn Miskie, Director of Public Safety Byron Snellgrove, Deputy Director of Public Safety Jim Crosland, Director of Human Resources Lynn Dooley, and City Attorney Danny Crowe were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order. Council Member Jenkins gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

Approval of Minutes

Council Member Almond made a motion to approve the June 4, 2019 and the June 19, 2019 Regular Council Meeting minutes as written. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

Presentations

- A. Presentation of Law Enforcement Accreditation to Cayce Public Safety by the South Carolina Police Accreditation

Mayor Partin introduced Mr. Chip Johnson, a Board member of the South Carolina Law Enforcement Accreditation Council. She stated Mr. Johnson was in attendance to present Cayce Public Safety with the Law Enforcement Accreditation certificate. Mr. Johnson stated that it was his honor to present Cayce Public Safety with their certificate. He stated that his career started at Cayce and he considers it his home. He stated that a great deal of work goes into the accreditation process and the

certificate is earned, not given away. Mr. Johnson stated that Cayce Public Safety, led by Director Byron Snellgrove, received the distinguished recognition of becoming a South Carolina State Accredited Agency. He stated that they achieved accreditation in record time. He stated that the accreditation team that came to Public Safety to review the Department's practices, procedures and policies had some of the most positive comments about the Department that Mr. Johnson has read since he has been on the Accreditation Council. He stated that the staff at Cayce Public Safety were prepared and their sole focus was on providing the best services to the citizens of Cayce.

Mr. Johnson stated that there are approximately 250 municipal police agencies in the state and only 25 of these agencies have achieved accreditation. He stated that Cayce is an agency that other agencies are looking to follow. He stated that as difficult as it is to become an accredited agency it is even more difficult to be reaccredited. He stated that the accreditation is monitored annually and every three (3) years the Cayce Department of Public Safety will go through the reaccreditation process. Mr. Johnson stated that in the initial accreditation process Public Safety staff set the standards that they want to achieve. He stated that in the reaccreditation process every occurrence in the past three (3) years that required that standard has to be documented and each of those files will be reviewed.

Mr. Johnson stated that Public Safety has made a huge commitment to be an accredited agency but they will need Council's commitment for them to continue to be reaccredited. He stated that it is a partnership with the City and Council and Public Safety will need Council's support and funding to continue. He stated that it is not easy to maintain accreditation and it was intentionally made to be difficult to set a high standard of professionalism. He stated that the City's residents will benefit greatly from having an accredited Public Safety Department. Mr. Johnson stated that Cayce is even more exceptional because the men and women in the department are not just police officers but also certified fire fighters. He stated that Cayce Officers perform two (2) jobs and have to maintain certifications for both careers.

Mr. Johnson stated that Cayce Public Safety is one of the only agencies that he is aware of that does not have any vacancies. He stated that people are waiting to come work at the Cayce Public Safety Department which is unheard of. He stated that other agencies will now come to Cayce to see how they achieved accreditation. Cayce Officers will also go to other departments to access their standards and will learn from those departments as well.

Mr. Johnson presented Chief Snellgrove with the South Carolina Law Enforcement Accreditation certificate. Chief Snellgrove stated that every person in the Department helped with the accreditation process. He stated that in his opinion he has the best department in the state.

Mayor Partin thanked Mr. Johnson for his presentation and stated that being an accredited agency is a major accomplishment and Council appreciates the initiative of every Officer for going through the long and tedious process, for studying and reviewing the policies and for going above and beyond. She stated that not only is being an accredited agency an important benchmark for the City but it also earns the City bonus points on the South Carolina Municipal Insurance and Risk Financing fund rating. She stated that Public Safety's hard work has monetary benefits for the City as well.

Mayor Partin thanked Chief Snellgrove and Deputy Director Crosland and the accreditation team, Captain of Police Services Jimmy Gleaton, Administrative Lt. Paul Dufault, Investigative Sgt. Jason Merrill and Master PSO Jacob Harlow for their hard work. She stated that they oversaw the process without complaint and in addition to their regular daily duties. She stated that Council was very proud of them.

Resolutions

- A. Approval of Resolution Recognizing Dr. Shirley McClerkin-Motley's Accomplishments and Retirement

Council Member Jenkins made a motion to approve the Resolution recognizing Dr. McClerkin-Motley's many accomplishments and her retirement. Council Member Corley seconded the motion which was unanimously approved by roll call vote. Council Member Jenkins stated that at one time Dr. McClerkin-Motley was also the head of the Julius Felder Coalition.

Ordinances and Other

- A. Discussion and Approval of Ordinance 2019-11 Re-Zoning 800 Lexington Avenue (TMS# 005769-04-001), 800A Lexington Avenue (TMS# 005769-04-004), and 1815 8th Street (TMS# 0057659-04-002) from RS-3 (Single Family Residential) to RS-4 (Single-Family Residential) – First Reading

Ms. Hegler stated that Council approval was needed for the First Reading of an Ordinance to re-zone 800 Lexington Avenue (TMS# 005769-04-001), 800A Lexington Avenue (TMS# 005769-04-004), and 1815 8th Street (TMS# 005769-04-002) from RS-3 (Single Family Residential) to RS-4 (Single-Family Residential). She stated that the rezoning request includes three properties zoned RS-3 Single Family Residential. The largest parcel at 800 Lexington Avenue is 1.52 acres and is owned by Broad Brook-CT LLC, who is the primary applicant. She stated that the applicant is also serving as the agent for the property owner at 1815 8th Street. Because the applicant is required to have a minimum of 2 acres to rezone property to a zoning district that is not contiguous to this property, the City was asked to allow its adjacent parcel at 800A Lexington Avenue be part of the rezoning request to meet the two (2) acre threshold. Ms. Hegler

stated that the one structure, the former Cayce Grammar School, is located at 800 Lexington Avenue and is approximately 6,087 square feet. The parcel at 800A Lexington Avenue is vacant and a single family residence is located at 1815 8th Street.

Ms. Hegler stated that the rezoning does not result in any change of uses from RS-3 Single Family Residential to RS-4 Single Family Residential. However, some lot dimensions and setbacks do change. She stated that the minimum lot size is reduced from 7,200 square feet to 5,000 square feet. The minimum lot width is reduced from 60 feet to 50 feet. The rear yard setback is reduced from 20 feet to 15 feet. Many of the surrounding lots currently have a lot width of 50 feet. The minimum side setback of five (5) feet remains the same, as well as the minimum front setback of 25 feet. Ms. Hegler stated that the requested re-zoning is in compliance with the Zoning Ordinance and is permitted as a zoning district in accordance with the criteria of the Comprehensive Plan and Future Land Use Map.

Ms. Hegler stated that the Planning Commission considered the request for re-zoning at the meeting on June 17, 2019. The hearing for the rezoning request was opened to the public. Two members of the public spoke against the re-zoning request because of their concern about the smaller lot sizes and the close proximity of the houses to each other. Two members of the public spoke in favor of the re-zoning, citing the potential for new housing in the area. The Planning Commission voted on the requested re-zoning, to the RS-4 zoning designation, at the Planning Commission Meeting on June 17, 2019.

Council Member Almond made a motion to approve Ordinance 2019-11 on First Reading. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

City Manager's Report

Ms. Hegler stated that the Municipal Association of South Carolina's annual meeting was being held July 18 through July 21 in Greenville. She stated that Council and staff were holding a Strategic Planning Session in Greenville on July 17, 2019 at 9am. She asked Council to come prepared to have fun and think creatively with all the City Departments. She stated that the Census Bureau would be hosting a hiring event at City Hall on July 12 from 10am to 3pm. These jobs are temporary, provide great pay and flexible hours.

Committee Matters

- A. Approval to enter the following Committee approved Minutes into the City's Record

Events Committee – May 9, 2019
Planning Commission – May 20, 2019

Council Member Almond made a motion to enter the approved Events Committee and Planning Commission meeting minutes into the record. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

B. Appointments and Reappointments
Cayce Housing Authority – Two (2) Positions

Mayor Partin stated that Ms. Cheryl Seymour and Ms. Silvia Sullivan's terms on the Cayce Housing Authority have expired. Ms. Seymour has served on the Authority since 2017 filling an unexpired term. Ms. Sullivan has served on the Authority since 2012. Council Member Jenkins made a motion to reappoint both Ms. Seymour and Ms. Sullivan. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Council Comments

Council Member Corley stated that she thought her heart was going to burst with pride during Mr. Johnson's presentation to Public Safety. She congratulated them again on such a huge accomplishment. Mayor Partin stated that Mr. Johnson's presentation was very heartfelt.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to proposed contractual arrangements and the receipt of legal advice relating to matters covered by the attorney-client privilege
- C. Discussion of negotiations incident to proposed state revolving fund loan for improvements to the Septage and Grease Facility

Council Member Corley made a motion to move into Executive Session. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Reconvene

After the Executive Session was concluded, Council Member Almond made a motion to reconvene the Regular meeting. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

Possible Actions by Council in follow up to Executive Session

A. Discussion and Approval of Proposed State Revolving Fund Loan for Improvements to the Septage and Grease Facility

Council Member Carter made a motion to postpone action on the approval of the proposed State Revolving Fund Loan for improvements to the Septage and Grease Facility until the August 6, 2019 Council Meeting. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

B. Other

Adjourn

There being no further business, Council Member Almond made a motion to adjourn the meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 7:02 p.m.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, CMC, Municipal Clerk

Mayor
Elise Partin

Mayor Pro-Tem
Tara S. Almond

Council Members
Phil Carter
Eva Corley
James E. Jenkins

City Manager
Tracy Hegler



CITY OF CAYCE
Council Strategic Planning Session
Hyatt Hotel, Greenville, SC
Wednesday, July 17, 2019
9:00 a.m. - 3:30 p.m.

A Council Strategic Planning Session was held today at 9:00 a.m. at the Hyatt Hotel in Greenville, South Carolina. Council and staff were in Greenville for the Municipal Association of South Carolina's annual meeting and held the Strategic Planning Session there for convenience. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, Eva Corley, and James Jenkins. City Manager Tracy Hegler, Municipal Clerk Mendy Corder, Municipal Treasurer Garry Huddle, Director of Public Safety Byron Snellgrove, Deputy Director of Public Safety Jim Crosland, Director of Planning and Development Carroll Williamson, Director of Utilities Blake Bridwell, Director of Human Resources Lynn Dooley, City Engineer Karalyn Miskie, Parks Manager James Denny, Sanitation Manager Thomas White, Garage Manager Mike Clayborn, Museum Curator Jerry Kirkland, Clerk of Court Erin Nanney, IT Manager Jamie Beckham and Superintendent of Treatment Facilities Neal Klimek were also in attendance. Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Council Member Jenkins gave the invocation and Mayor Partin led the assembly in the Pledge of Allegiance.

Other

A. Discussion regarding Strategic Planning

Council and staff discussed goals for the City and identity and core value development for the City. Ms. Hegler discussed each department developing an Elevator Speech in regards to what their respective department does. Mayor Partin discussed raising the profile of the City.

Adjourn

Council Member Almond made a motion to adjourn. Council Member Carter seconded the motion which was unanimously approved. There being no further business, the Planning Session adjourned at 3:19 p.m.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, Municipal Clerk



Mayor
Elise Partin

Mayor Pro-Tem
Tara S. Almond

Council Members
Phil Carter
Eva Corley
James E. Jenkins

City Manager
Tracy Hegler

PROCLAMATION

WHEREAS, the sport of baseball is America’s National Pastime; and

WHEREAS, the United States Conference of Mayors and Major League Baseball have created the Play Ball Initiative; and

WHEREAS, the Play Ball Initiative encourages families and communities to participate in the games of baseball and softball thus creating a sustainable enthusiasm for the game; and

WHEREAS, cities across the country will be coming together to support the growth of baseball and softball; and

WHEREAS, the sports of baseball and softball have produced countless family and community bonding experiences; and

WHEREAS, the sport of baseball and softball have taught our youth valuable life lessons of teamwork, perseverance, leadership and sportsmanship; and

WHEREAS, the sports of baseball and softball have formed a diverse culture showcasing a snapshot of where America stands today; and

WHEREAS, the sports of baseball and softball provide a proud sense of belonging to something bigger than oneself; and

WHEREAS, we recognize the importance and influence of the sports of baseball and softball in the City of Cayce,

THEREFORE, BE IT RESOLVED that I, Elise Partin, Mayor of Cayce, do hereby proclaim to support the Play Ball Initiative throughout the City of Cayce.

Dated this 6th day of August 2019.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, CMC, Municipal Clerk

Memorandum

To: Mayor and Council

From: Tracy Hegler, City Manager
Carroll Williamson, Planning and Development Director

Date: August 6, 2019

Subject: Second Reading of an Ordinance to Re-zone 800 Lexington Avenue (TMS# 005769-04-001), 800A Lexington Avenue (TMS# 005769-04-004), and 1815 8th Street (TMS# 005769-04-002) from RS-3 (Single Family Residential) to RS-4 (Single-Family Residential).

ISSUE

Council approval is needed for the Second Reading of an Ordinance to re-zone 800 Lexington Avenue (TMS# 005769-04-001), 800A Lexington Avenue (TMS# 005769-04-004), and 1815 8th Street (TMS# 005769-04-002) from RS-3 (Single Family Residential) to RS-4 (Single-Family Residential).

BACKGROUND/DISCUSSION

This rezoning request includes three properties zoned RS-3 Single Family Residential. The largest parcel at 800 Lexington Avenue is 1.52 acres and is owned by Broad Brook-CT LLC, who is the primary applicant. The applicant is also serving as the agent for the property owner at 1815 8th Street. Because the applicant is required to have a minimum of two (2) acres to rezone property to a zoning district that is not contiguous to this property, the City was asked to allow its adjacent parcel at 800A Lexington Avenue be part of the rezoning request to meet the two (2) acre threshold.

One structure, the former Cayce Grammar School, is located at 800 Lexington Avenue and is approximately 6,087 square feet. The parcel at 800A Lexington Avenue is vacant and a single family residence is located at 1815 8th Street.

This rezoning does not result in any change of uses from RS-3 Single Family Residential to RS-4 Single Family Residential. However, some lot dimensions and setbacks do change. The minimum lot size is reduced from 7,200 square feet to 5,000 square feet. The minimum lot width is reduced from 60 feet to 50 feet. The rear yard setback is reduced from 20 feet to 15 feet. Many of the surrounding lots currently have a lot width of 50 feet. The minimum side setback

of five (5) feet remains the same, as well as the minimum front setback of 25 feet.

The requested re-zoning is in compliance with the Zoning Ordinance and is permitted as a zoning district in accordance with the criteria of the Comprehensive Plan and Future Land Use Map.

The Planning Commission considered the request for re-zoning at their meeting on June 17, 2019. The hearing for the rezoning request was opened to the public. Two members of the public spoke against the re-zoning request because of their concern about the smaller lot sizes and the close proximity of the houses to each other. Two members of the public spoke in favor of the re-zoning, citing the potential for new housing in the area.

The Planning Commission voted on the requested re-zoning, to the RS-4 zoning designation, at the Planning Commission Meeting on June 17, 2019.

RECOMMENDATION

The Planning Commission recommends Council approve Second Reading of an Ordinance to re-zone 800 Lexington Avenue (TMS# 005769-04-001), 800A Lexington Avenue (TMS# 005769-04-004), and 1815 8th Street (TMS# 005769-04-002) from RS-3 (Single Family Residential) to RS-4 (Single-Family Residential).

STATE OF SOUTH CAROLINA)
)
COUNTY OF LEXINGTON)
)
CITY OF CAYCE)

ORDINANCE 2019-11
Amending Zoning Map and Rezoning
Property Located at 800 Lexington Ave
(TMS 005769-04-001), 800A Lexington Ave
(TMS 005769-04-004) and 1815 8th Street
(TMS 005769-04-002) from RS-3 to RS-4

WHEREAS, the Owner/Applicant requested that the City of Cayce amend the Zoning Map to re-designate the property comprising and shown as 800 Lexington Avenue (TMS 005769-04-001) and 1815 8th Street (TMS 005769-04-002), now zoned Single Family Residential (RS-3) to Single family Residential (RS-4), and

WHEREAS, City Administration requested that the City of Cayce amend the Zoning Map to re-designate the property comprising and shown as 800A Lexington Avenue (TMS 5769-04-004) now zoned Single Family Residential (RS-3) to Single family Residential (RS-4), and

WHEREAS, the Planning Commission held a public hearing on this request to receive comments from the public and adjacent property owners, and

WHEREAS, the Planning Commission met on June 17, 2019, to review public comments and vote on recommending the rezoning request and unanimously voted to recommend this change to the existing zoning,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Cayce, in Council, duly assembled, that the property hereinafter listed, and as shown on the attached sketch, is hereby rezoned and reclassified on the Zoning Map of the City of Cayce as RS-4, Single Family Residential:

Tax Map Number 005769-04-001
800 Lexington Avenue

Tax Map Number 005769-04-004
800A Lexington Avenue

Tax Map Number 005769-04-002
1815 8th Street

This Ordinance shall be effective from the date of second reading approval by Council.

DONE IN MEETING DULY ASSEMBLED, this _____ day of _____ 2019.

Elise Partin, Mayor

Attest:

Mendy Corder, CMC, Municipal Clerk

First Reading: _____

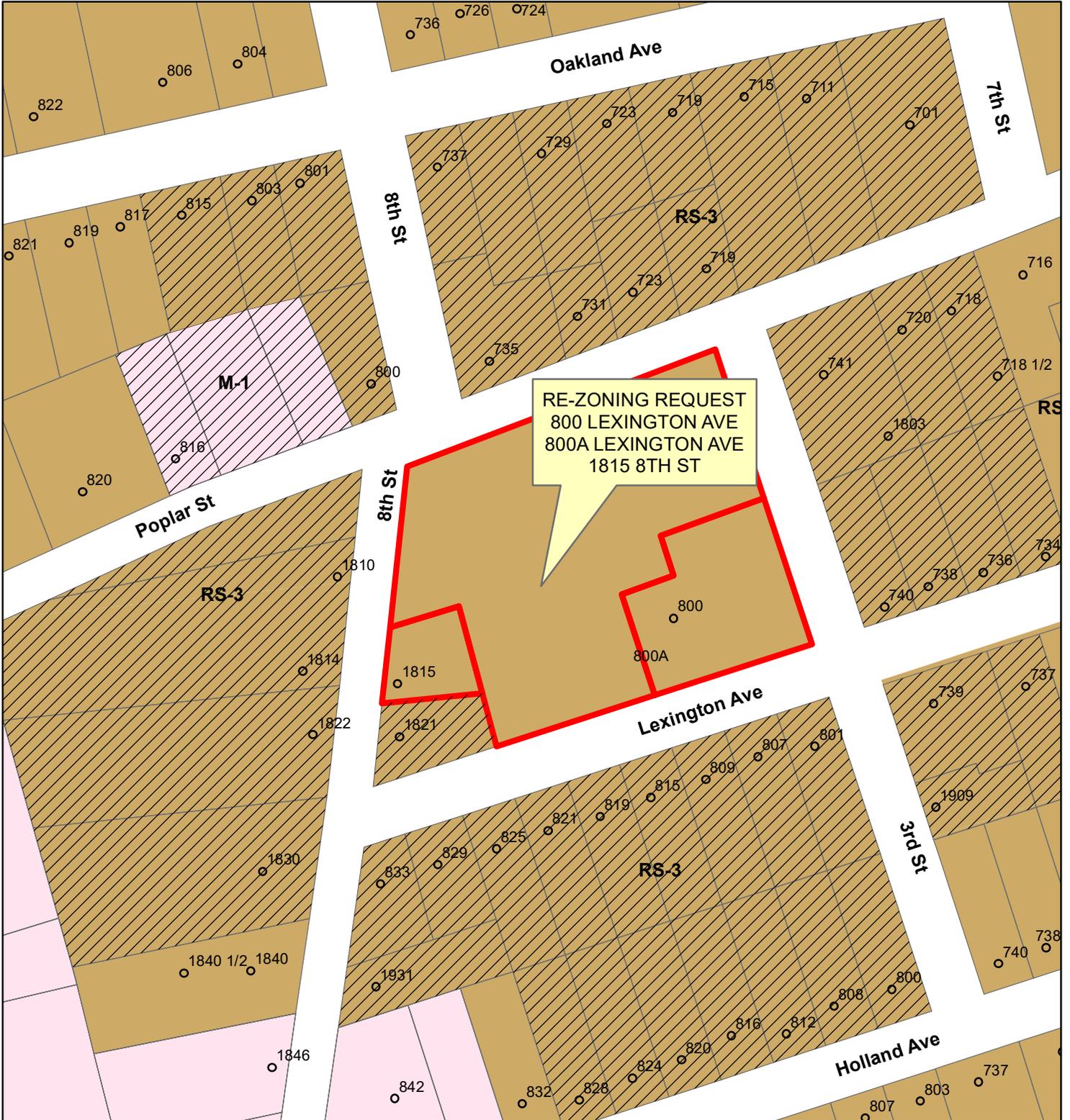
Second Reading and Adoption: _____

Approved as to form: _____
Danny C. Crowe, City Attorney

**Rezoning Request
MA004-19
800 Lexington Ave, 800A Lexington Ave &
1815 8th St**

Legend

-  PROPERTIES WITHIN 200 FT OF REZONING REQUEST
-  REZONING REQUEST



Memorandum

To: Mayor and Council

From: Tracy Hegler, City Manager
Carroll Williamson, Planning and Development Director

Date: July 23, 2019

Subject: Discussion and Approval of Hospitality Tax Grant Funding for Fiscal Year 2020

Issue

City Council approval is needed to utilize Hospitality Tax funds to award grants during the 2020 fiscal year.

Discussion

Grant Requests

The City received 11 Hospitality Tax Fund grant requests totaling \$138,775. Applications were accepted from April 22nd to May 31st, 2019. Requests were made for grant funding for events and/or projects taking place during fiscal year 2020.

Hospitality Tax Revenues:

As of July 23, 2019, the City had a Hospitality Tax Fund balance of \$675,840. In fiscal year 2019, revenues collected total \$1,204,995.33. Based on this revenue, staff projects a FY20 total Hospitality Tax revenue collection of at least \$1,250,000.

Hospitality Tax Expenditures:

During this fiscal year, the City budgeted \$839,905 in Hospitality Tax Funds for fiscal year 2020 operation and maintenance of tourism-related activities and capital items. Staff also recommends holding back \$167,200 for hospitality tax projects related to the 12,000 Year History Park, Arts District Development and a Citywide Wayfinding Plan, in the fund balance as designated reserve.

2019-20 projected revenue	\$1,250,000
Budgeted transfer to FY20 operation and maintenance / capital items	- \$839,905
Hold in reserve	- <u>\$167,200</u>
Eligible for grant making or undesignated fund balance	\$242,895

Attached for Council review are the following documents:

- 2019 Hospitality Tax Fund Grant Review
- FY2020 Hospitality Tax Fund Grant Review
- Copies of each grant application

Recommendation

Staff recommends Council hold back \$167,200 in the fund balance as reserve and approve staff's suggested levels for grants. Staff recommends making 10 grant awards for FY2020 totaling \$86,500, as listed below. Staff recommends accepting an application from the Cayce Arts Guild at the time when a specific event has been planned. State law does not allow hospitality tax funds to be used for the rental or purchase of a year-round facility.

Council may approve, deny or reduce any of the grant requests and/or the reserve amount.

FY20 Hospitality Tax Fund Grant Request

Organization	Event	FY2020 Request	FY 2020 Staff Recommendation	Notes
Cayce Historical Museum	Children's Colonial Fair	\$ 2,500	\$ 2,500	Marketing
Cayce Events Committee	Cayce Fall Fest	\$ 15,000	\$ 15,000	Marketing, supplies, other
Cayce/West Columbia Chamber	Rocky Horror Picture Show Festival	\$ 2,000	\$ 2,000	Marketing
Cayce/West Columbia Chamber	Holiday Parade of Lights	\$ 7,000	\$ 7,000	Marketing
Girls on the Run	Girls on the Run 5K	\$ 23,100	\$ 18,000	Marketing, supplies, operations
River Alliance	Tartan Day South	\$ 36,000	\$ 30,000	Marketing
Senior Resources	March for Meals 5K	\$ 2,500	\$ 2,000	Marketing, supplies
Cayce Arts Guild	Facilities	\$ 36,000	N/A; but will reconsider for events	Rental/Purchase Facility
The Woman's Club of Cayce	Hot Flash 5K	\$ 9,150	\$ 5,000	Marketing, supplies, operations
Cayce Public Safety Foundation	Cayce Serves Tennis Tournament	\$ 5,525	\$ 5,000	Marketing, supplies, operations
Totals		\$ 138,775	\$ 86,500	

2019-20 Hospitality Tax Fund Grant Applications

Organization	Contact	Event	Funding Request	Rec. Funding	Funding Use	Event Date(s)	Estimated Attendees	Non-Residents	
1	Cayce Historical Museum	Andy Thomas 803-550-9530 athomas@caycesc.gov	Children's Colonial Fair	\$ 2,500	\$ 2,500	Marketing	5/16/20	300	75
2	Cayce Events Committee	Danny Creamer dannycreamer@gmail.com 803-550-9520	Cayce Fall Fest	\$ 15,000	\$ 15,000	Marketing, supplies, other	10/5/19	800	300
3	Cayce/West Columbia Chamber	Richard Skipper richard@cwccchamber.com 803-794-6504	Rocky Horror Picture Show Festival	\$ 2,000	\$ 2,000	Marketing	10/26/19	1500	1000
4	Cayce/West Columbia Chamber	Richard Skipper richard@cwccchamber.com 803-794-6504	Holiday Parade of Lights	\$ 7,000	\$ 7,000	Marketing	12/14/19	?	?
5	Girls on the Run	Courtney Fisher courtney.fisher@girlsontherun.org 803-381-0482	Girls on the Run 5K	\$ 23,100	\$ 18,000	Marketing, supplies, operations	11/23/19 & 4/25/2020	3,000	2,910
6	River Alliance	John Banks johnbanks@columbiaspeedway.com 803-765-2200	Tartan Day South	\$ 36,000	\$ 30,000	Marketing	4/2/20-4/5/20	18,500	17,250
7	Senior Resources	Bridget Winston bwinston@seniorresourcesinc.org 803-252-7734	March for Meals 5K	\$ 2,500	\$ 2,000	Marketing, supplies	3/7/20	350	325
9	Cayce Arts Guild	Renea Eshleman reshleman@sc.rr.com 803-767-5505	Facilities	\$ 36,000	N/A; but will reconsider for events	Rental/Purchase Facility	TBD	600	300
10	The Woman's Club of Cayce	Kay Hutchinson	Hot Flash 5K	\$ 9,150	\$ 5,000	Marketing, supplies, operations	TBA	250	225
11	Cayce Public Safety Foundation	Kay Hutchinson	Cayce Serves Tennis Tournament	\$ 5,525	\$ 5,000	Marketing, supplies, operations	TBA	120	100
Totals			\$ 138,775	\$ 86,500			24,450	21,860	

Memorandum

To: Mayor and Council

From: Tracy Hegler, City Manager
Blake Bridwell, Director of Utilities
Karalyn Miskie, City Engineer
Jimmy Gleaton, Captain, Public Safety

Date: August 6, 2019

Subject: Raw Water Intake Facility Standby Generator Project

Issue

Consideration of bid award for replacement of the existing generator located at the raw water intake facility.

Background/Discussion

During the 2015 flood, power failed to the existing generator. The generator had to be turned on manually and access at the time was by boat only. SCE&G could not access the power line and the generator almost ran out of diesel fuel after three (3) days. The City had to borrow a high profile truck from the National Guard to refuel the generator. This FEMA grant is for a new, larger-capacity backup power generator with a new automatic transfer switch providing an automatic transfer of power from the electric grid to the generator in the event that the facility loses power from the standard electric grid. This will be located at the site of the current generator and will exceed the 500-year floodplain requirements.

American Engineering Consultants, AEC, is the design engineer for this project, as approved by City Council on October 2, 2018.

Plans, specifications and requests for proposals were sent to seven (7) companies for the referenced project. Five (5) packages were received by City staff. The proposals as received are listed below:

<u>Company</u>	<u>Proposal Amount</u>
AAA Utility and Const. LLC	\$532,000.00
DNB Electric, Inc.	\$542,420.00
Burriss Electrical, Inc.	\$544,610.00
Metro-Dwellings LLC	\$647,391.00
Gregory Electric, Inc	\$668,600.00
Hobgood Electric	No Bid
Southern Energy Resources LLC	No Bid

The company with the lowest, most responsive proposal, for the requested work, is AAA Utility and Construction, LLC at \$532,000.00.

The project will receive 75% funding from a FEMA grant. The grant requires a 25% match from the City's Utility Fund, which is approved within the FY20 budget.

Work is expected to start soon upon Council approval. A 180-day project time (substantial completion) is anticipated.

Staff Recommendation

Staff recommends that City Council award the project to AAA Utility and Construction, LLC in the amount of \$532,000.00 and authorize the City Manager to execute the related agreement.

American Engineering Consultants, Inc.

BID TABULATION FORM

CITY OF CAYCE

Raw Water Intake Facility Standby Generator Replacement

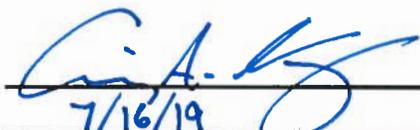
July 11, 2019 at 2:00 PM

AEC Project No.: 18-037

CONTRACTOR		TOTAL LUMP SUM BASE BID
AAA Utility and Construction LLC	1	\$532,000.00
Burriss Electrical, Inc.	3	\$544,610.00
DNB Electric, Inc.	2	\$542,420.00
Gregory Electric, Inc.		\$668,600.00
Hobgood Electric		NO BID
Metro-Dwellings LLC		\$647,391.00
Southern Energy Resources LLC		NO BID

American Engineering Consultants, Inc.

BID CERTIFICATION
Raw Water Intake Facility Standby Generator Replacement
AEC Project No.: 18-037

Certified as Correct: 

Date: 7/16/19

BID DATE: July 11, 2019, at 2:00 PM

Item	Qty	Unit	AAA Utility and Construction LLC Amount	Burris Electrical, Inc. Amount	DNB Electric, Inc. Amount	Gregory Electric, Inc. Amount	Metro-Dwellings LLC Amount
1. BASE PROPOSAL: Bidder agrees to perform all of the Work as described in the specifications and on the plans in accordance with the following Bid Schedule: Raw Water Intake Facility Standby Generator Replacement - Includes: Furnishing all materials, equipment and labor necessary for the installation and integration into the existing electrical system of a new diesel standby generator system, automatic transfer switch (ATS), new main breaker and all related conduit, wiring and appurtenances; relocation of existing standby generator and accessories for onsite storage; demolition of existing concrete pads and sidewalks; installation of new concrete pads and sidewalks to accommodate new generator, ATS, main breaker, relocated utility transformer and related equipment; coordination with electric utility for relocation of existing transformer; SCADA improvements; contingency allowances; and all related and necessary appurtenances as specified and depicted in the Contract Documents.	1	LS	\$ 532,000.00	\$ 544,610.00	\$ 542,420.00	\$ 668,600.00	\$ 647,391.00
TOTAL LUMP SUM BASE BID			\$ 532,000.00	\$ 544,610.00	\$ 542,420.00	\$ 668,600.00	\$ 647,391.00



**APPROVED MINUTES
PLANNING COMMISSION
CAYCE CITY HALL
1800 12TH STREET, CAYCE SC
Monday, June 17, 2019
6:00 PM**

I. CALL TO ORDER

The meeting was called to order by Chair Ed Fuson. Members present were Chris Kueny, Chris Jordan, Stockton Wells, Joe Long, and Robert Power. Maudra Brown was absent excused. Staff present were Carroll Williamson and Monique Ocean.

II. APPROVAL OF MINUTES

Chris Kueny made a motion to approve the minutes of the May 20, 2019 meeting. Chris Jordan seconded the motion. All were in favor.

III. STATEMENT OF NOTIFICATION

Monique Ocean confirmed that the public and media had been made aware of the Public Hearing.

IV. PUBLIC HEARING – Map Amendment 004-19

A request by the owner/applicant for a zoning change from RS-3 (Single Family Residential) to RS-4 (Single Family Residential). The properties are located at 800 Lexington Ave (TMS 5769-04-001), 800A Lexington Ave (TMS 005769-04-004) and 1815 8th Street (TMS 005769-04-002).

a. Opening Statement

Carroll Williamson began by explaining the application to rezone the property. Mr. Williamson stated the application included 3 properties - the property owned by the applicant, another contiguous property, and property owned by the City. Mr. Williamson explained that the other properties needed to be included in the application to add up to the required 2 acres needed for the rezoning request. Mark James came before the Commission as the applicant/owner to explain the request. Mr. James stated that the requested rezoning would involve modest changes to the existing zoning and he feels the request keeps in-line with the neighborhood. Mr. James stated that, of the two buildings on the lot, the smaller one would be demolished – he stated his company could not find any historic value to the building. In response to questions from the Commission, Mr. James stated the initial feedback from the SCDOT has been favorable in relation to the proposed driveways that would be needed for the new development. Also in response to

questions from the Commission, Mr. James stated there were no plans for the remaining building and they are looking in to options for it.

b. Public Testimony

Mr. Mike Pazery and Ms. Valerie Chaney spoke in favor of the rezoning request. Ms. Vicky Henderson and Mr. Jason Stegall spoke against the rezoning request.

c. Adjourn Hearing

With no further discussion, the public hearing was closed.

V. MOTION – Map Amendment 004-19

Mr. Kueny made a motion to recommend the request to Council for approval. Mr. Wells seconded the motion. All were in favor.

VI. OTHER BUSINESS

There was no other business.

VII. ADJOURNMENT

Mr. Power made a motion to adjourn. Mr. Long seconded the motion. All were in favor.

**A quorum of Council may be present.
No discussion or action on the part of Council will be taken.**

All open positions will be advertised on the City's website and Facebook page.

COUNCIL ACTION REQUIRED

CAYCE BEAUTIFICATION FOUNDATION – ONE (1) POSITION

The Beatification Foundation has two (2) open positions and has received a potential member application from Mr. Charles Carson. His application is attached for Council's review.

NO COUNCIL ACTION REQUIRED

The following positions have been postponed by Council until receipt of potential member applications.

ACCOMMODATIONS TAX COMMITTEE – ONE (1) POSITION

The open position must be filled by someone from the motel industry in Cayce.

CAYCE HOUSING AUTHORITY – ONE (1) POSITION

Mr. Edward Landry no longer lives in the City. There are no recommendations at this time.

CONSOLIDATED BOARD OF APPEALS – TWO (2) POSITIONS

Members who serve on this Board must be either an Engineer, Contractor, Architect or Design Professional. There are no recommendations at this time.

MUSEUM COMMISSION – ONE (1) POSITION

Mr. Leo Redmond resigned therefore there is one open position. There are no recommendations at this time.



CITY OF CAYCE
BEAUTIFICATION FOUNDATION
APPOINTMENT APPLICATION

Name: Charles Carson

Home Address: Hearthwood Circle City, State, Zip Columbia, SC 29205

Telephone: 803 E-Mail Address _____
Resident of Cayce: Yes No Number of Years _____

Business Located in Cayce: Yes No Number of Years 74

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? Yes No If yes, specify below: _____

Work Address

Company: Southeastern Concrete Products Position President / CEO

Address: P.O. Box 2104

City, State, Zip Cayce - W. Columbia, SC 29171 Telephone: 803-794-7436

Fax: 803 794-7365 E-Mail ccarson@seconcreteproducts.com

Work Experience: 1979-2019 Southeastern Concrete Products
2018-2019 Mid-Carolina Marine - Owner

Educational Background: USC Business Degree Accounting

Membership Information (Professional, Neighborhood and/or Civic Organizations):

BIA of Central SC, Greater Cayce West Columbia Chamber of Commerce

Volunteer Work: _____

Hobbies: Boating, Fishing, Hunting, Car Collecting, Dog breeding
Art collecting

Return to:
Mendy Corder, Municipal Clerk
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004
Telephone: 803-796-9020 • Fax: 803-796-9072