

**City of Cayce  
Regular Council Meeting  
Tuesday, October 6, 2020 at 6:00 p.m.  
Cayce City Hall is currently closed to the public.  
Please use the following method to attend the Council Meeting:**

**Virtual attendance, click**

<https://us02web.zoom.us/j/85176993015?pwd=MzJYczJyMnVFdUM1aXRqZzdudXg0UT09>

**OR**

**By Telephone, dial 1-929-205-6099**

**Meeting ID: 851 7699 3015**

**Passcode: 181028**

**caycesc.gov**

**I. Call to Order**

- A. Invocation and Pledge of Allegiance
- B. Oath of Office Administered by Sheriff Leon Lott  
Council Member District 1
- C. Approval of Minutes  
September 16, 2020 Regular Council Meeting

**II. Public Comment Regarding Items on the Agenda**

**Special Note: Anyone wishing to speak to Council about an item not on the agenda will need to call the City Clerk at 803-550-9557 by 12:00 p.m. the Friday prior to the Council Meeting. Anyone wishing to speak on an item on the Agenda will need to call the City Clerk at 803-550-9557 by 11:00 a.m. the day of the Council Meeting.**

**III. Resolutions and Ordinances**

- A. Consideration and Approval of Resolution Congratulating Ms. Judy Hall on Her Retirement
- B. Consideration and Approval of Resolution Approving Financing Terms for Sanitation Automated Side Loader Lease Purchase
- C. Discussion and Approval of Emergency Ordinance 2020-32 Amending Emergency Ordinance 2020-29 to Further Extend the Expiration Date on the Suspension of Certain Prohibitions on Temporary Signs

- D. Discussion and Approval of Ordinance 2020-33 Amending Emergency Ordinance 2020-30 Requiring Individuals to Wear Face Coverings in Certain Circumstances, and Matters Related Thereto
- E. Discussion and Approval of Ordinance 2020-34 Amending Sec. 2-225 of the City Code Concerning Attendance of Volunteer Members of City Boards, Commissions and Committees – First Reading

**IV. Committee Matters**

- A. Approval to enter the following Committee approved Minutes into the City's Record  
Cayce Municipal Election Commission – September 22, 2020
- B. Appointments and Reappointments  
Events Committee – Three (3) Positions
- C. Appointment of Council Member to Cayce Beautification Foundation

**V. City Manager's Report**

**VI. Council Comments**

**VII. Executive Session**

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Personnel Matter – Discussion of City Manager's Upcoming Annual Evaluation

**VIII. Reconvene**

**IX. Possible Actions by Council in follow up to Executive Session**

**X. Adjourn**

**SPECIAL NOTE: Upon request, the City of Cayce will provide this document in whatever form necessary for the physically challenged or impaired.**

**THE TWO REQUIRED OATHS OF OFFICE FOR MAYOR AND COUNCIL MEMBERS**

**"I do solemnly swear (or affirm) that I am duly qualified, according to the Constitution of this State, to exercise the duties of the office to which I have been elected and that I will, to the best of my ability, discharge the duties thereof, and preserve, protect, and defend the Constitution of this State and of the United States. So help me God." (1972 (57) 3181; 1973 (58) 83.)**

**"As councilman of the municipality of Cayce I will equally, fairly, and impartially, to the best of my ability and skill, exercise the trust reposed in me, and I will use my best endeavors to preserve the peace and carry into effect according to law the purposes for which I have been elected. So help me God."**

HISTORY: 1962 Code Section 47-103; 1975 (59) 692.



Mayor  
Elise Partin

Mayor Pro-Tem  
Tara S. Almond

Council Members  
Phil Carter  
Eva Corley  
James E. Jenkins

City Manager  
Tracy Hegler

Assistant City Manager  
James E. Crosland

**City of Cayce  
Regular Council Meeting  
September 16, 2020**

A Regular Council Meeting was held this evening at 5:00 p.m. via Zoom video and conferencing software. Those present included Mayor Elise Partin and Council Members Tara Almond, Ann Bailey-Robinson, Phil Carter, and James Jenkins. City Manager Tracy Hegler, Assistant City Manager Jim Crosland, Municipal Clerk Mendy Corder, IT Director Jamie Beckham, Director of Planning Carroll Williamson and City Attorney Danny Crowe were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified. Mayor Partin stated that the meeting was being recorded through Zoom. She stated that the public was provided a call in number to be able to follow all of the City business as normal. She asked any caller to mute their audio so there would not be any feedback. She stated that the meeting organizer was also able to mute calls. Mayor Partin stated that the public could speak on any item on the agenda if they prearranged speaking with the City's Municipal Clerk.

**Call to Order**

Mayor Partin called the meeting to order and Council Member Almond gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

**Approval of Minutes**

Council Member Almond made a motion to approve the August 4, 2020 Public Hearing and Regular Council Meeting minutes, the August 11, 2020 Special Council Meeting minutes and the August 19, 2020 Regular Council Meeting minutes as written. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

**Public Comment Regarding Items on the Agenda**

No one signed up for Public Comment.

**Resolutions and Ordinances**

- A. Consideration and Approval of Resolution Supporting a Grant Application from the City of Cayce to the Municipal Association of South Carolina

Ms. Hegler stated that staff planned to submit a grant application to the Municipal Association of South Carolina (MASC) for the Hometown Economic Development Grant opportunity. As part of the grant application, the City is required to include a resolution

of Council in support of the application. MASC has opened a grant opportunity for cities and towns in South Carolina to implement economic development projects that will make a positive impact on the quality of life in their communities. Ms. Hegler stated that the City planned to apply for a grant and request \$25,000 in funding, which was the maximum allowed. She stated that grant funds would be used for retail recruitment throughout the City. Particularly, the City would seek professional services that would help develop partnerships and action steps towards increasing tax revenues while improving the quality of life for the area, which would include market analysis, real estate analysis, outreach/recruitment of local, regional and national businesses and comprehensive strategies and recommendations.

Ms. Hegler stated that the grant required a 15% cash or in-kind contribution match by the City, which was equal to at least \$3,750. She stated that a reputable plan was estimated to cost around \$40,000. She stated that the grant application was currently in development and would be submitted by the due date of September 25, 2020.

Council Member Almond made a motion to approve the Resolution in support of the City's grant application to MASC for the Hometown Economic Development Grant opportunity. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

**B. Discussion and Approval of Ordinance 2020-31 Amending Emergency Ordinance 2020-26 Concerning Electronic Meetings and Related Measures for City Boards and Commissions so as to Extend the Ordinance Expiration**

Council Member Jenkins made a motion to approve Ordinance 2020-31. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

**Discussion Items**

**A. Discussion and Approval to Reschedule the November 3, 2020 Council Meeting to November 10, 2020**

Council Member Jenkins made a motion to approve rescheduling the November 3, 2020 Council Meeting to November 10, 2020. Council Member Almond seconded the motion which was unanimously approved by roll call vote. Mayor Partin stated that November 3 was Election Day and Council typically did not meet on Election Day.

**B. Bid Award – Utility Department Pole Building and Interior Construction**

Ms. Hegler stated that Council approval was needed in order to accept a proposal from Southern Renovation & Construction for a pole building and interior construction for new offices, storage, meeting rooms and separate male and female

showers and locker rooms for the Utility Department and to authorize the City Manager to execute a contract between the City of Cayce and Southern Renovation & Construction.

Ms. Hegler stated that over the past several years, the City had steadily been outgrowing its current facilities. She stated that staff believed a viable option for satisfying some of those needs is to construct a "pole" style building at the Utility Compound on Old Dunbar Road. She stated that with the current design, the new building would resolve numerous issues the City currently had relating to office space and meeting space. Separate male and female bathroom and locker room facilities are also included in the plans. Ms. Hegler stated that staff felt that not having separate bathrooms and locker rooms were a barrier to recruiting female staff and staff took that into consideration when designing the new building in the hopes of diversifying their workforce and creating a more inclusive workplace.

Ms. Hegler stated that \$250,000 was budgeted in the FY19/20 budget for this project. City staff worked through multiple requests for proposal to ensure the fairest process, as well as adhering to the advice of the City's building official to ensure a safe and high quality building design. The final RFP was issued and the bids were submitted on August 21, 2020. She stated that staff obtained proposals from five reputable, fully bonded and insured construction companies for the pole building and the interior construction for the new offices and storage areas. All of the company's proposals were based upon the written RFP, written scope of work, and additional questions the City responded to in writing to the Contractors. The proposals obtained for the project are below:

Jencon Builders	\$564,496.00
Solid Structures	\$582,000.00
Southern Renovation & Construction	\$344,000.00
Springhill Construction	\$399,200.00
Suncoast Contractors	\$358,000.00

Ms. Hegler stated that Southern Renovation & Construction submitted the lowest and most responsive proposal. She stated that City staff would also like to budget \$50,000.00 for an emergency generator. She stated this would allow the City to move the old generator from the raw water reservoir and retrofit it for the compound building or purchase a new, smaller generator that would be able to power critical offices and components for an emergency situation. She stated that \$10,000 had been budgeted for new furniture as well.

Council Member Jenkins made a motion to approve the proposal from Southern Renovations & Construction in the amount of \$344,000.00, as the lowest and most responsive, and authorize the City Manager to execute a contract between the City of

Cayce and Southern Renovation & Construction and also approve the additions of the generator and furniture for a total project cost of \$404,000, utilizing Utilities Fund Balance for capital projects. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

**C. Discussion and Approval of Change Order for Riverwalk Phase 2 Boardwalk Repair**

Ms. Hegler stated that Council's approval was needed to authorize her to sign a change order submitted from 3D Dirtworks for the additional repairs of the Cayce Riverwalk boardwalk. She stated that on July 29, 2020 City Council authorized her to sign a contract between the City and 3D Dirtworks for repairs to the phase two boardwalk for the sum of \$102,000 which included a 20% contingency. During repair, 3D Dirtworks observed eight additional portions of the boardwalk to be outside the recommended leveling standards that were also damaged by the flooding. Ms. Hegler stated that the repair of the main section and the additional eight sections would bring the City into the mandatory 2% grade compliance for a total cost of \$109,000; utilizing the contingency already approved, yielding a \$7,000 difference.

Council Member Almond made a motion to approve the change order from 3D Dirtworks to repair the additional eight sections of the boardwalk located in the phase two area of the Cayce Riverwalk and to allocate an additional \$7,000 from Hospitality Tax Fund to cover what the contingency funds would not. Council Member Jenkins seconded the motion. Mayor Partin asked if the additional work would extend the timeline for the Riverwalk reopening. Ms. Hegler stated that it would not extend the timeline. Mayor Partin called the question which was unanimously approved by roll call vote.

**Committee Matters**

- A. Approval to enter the following Committee approved Minutes into the City's Record
- Cayce Housing Authority – October 15, 2019
  - Cayce Housing Authority – April 21, 2020
  - Cayce Housing Authority – June 16, 2020
  - Cayce Municipal Election Commission – July 30, 2020

Council Member Carter made a motion to enter the Committee approved minutes into the City's record. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

- B. Appointments and Reappointments
- Cayce Municipal Election Commission – Three (3) Positions
  - Cayce Public Safety Foundation – One (1) Position
  - Events Committee - Four (4) Positions

**Standard Technical Code Board of Appeals – One (1) Position  
Zoning Board of Appeals – One (1) Position**

Council Member Almond made a motion to appoint Ms. Maudra Brown, Mr. Robert Cathcart and Ms. Maxine Creamer to the Cayce Municipal Election Commission. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Council Member Almond made a motion to reappoint Ms. Pamme Eades to the Public Safety Foundation. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Council Member Almond made a motion to reappoint Mr. Danny Creamer, Ms. Maxine Creamer, Ms. Alexis Moore and Mr. Johnathon Moore to the Events Committee. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Council Member Jenkins made a motion to reappoint Mr. Lawrence Gardner to the Standard Technical Code Board of Appeals. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Council Member Carter made a motion to reappoint Ms. Robin DiPietro to the Board of Zoning Appeals. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

**City Manager's Report**

Ms. Hegler stated that staff was monitoring Hurricane Sally and three to six inches of rain were predicted due to the storm. She stated staff was prepared to set up barricades at areas that commonly flood. She stated that Parks staff were securing the Riverwalk as best they could. She stated that the Congaree River was predicted to crest at 16.9 feet that Sunday and would probably cause some closures in the Riverwalk. Mayor Partin asked Ms. Hegler to thank Parks staff and asked that everyone stay safe.

**Council Comments**

Council Member Jenkins stated that it had been a pleasure working alongside Council Member Almond and wished her the best. Council Member Carter stated that it was monumental to achieve a lifelong dream and Council Member Almond had achieved one of hers by moving to the beach. He stated that even though she was physically leaving he knew her heart would always be in Cayce. He stated that her goal was to make a difference in the community and she had done that. He stated she was appreciated by Council, City staff and her constituents and would be missed by all. Mayor Partin thanked Council Member Almond for serving with a servant's heart. She

stated that she did not do it for the glory but served because she truly wanted to serve and Council Member Almond looked out for the community. Mayor Partin stated that Council Member Almond's mind for accounting and numbers was appreciated and depended on by the rest of Council more than she knew. Council Member Almond thanked everyone and stated how much she had enjoyed serving on Council the past eight years. She stated she had learned a lot and come out of her shell by serving on Council. She stated that she wished her successor well and wished Council and staff well as they continue to do what is best for the City.

### **Executive Session**

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege

There were no items to discuss in Executive Session.

### **Adjourn**

Council Member Almond made a motion to adjourn the meeting. Council Member Bailey-Robinson seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 5:23 p.m.

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Elise Partin, Mayor

ATTEST:

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Mendy Corder, CMC, Municipal Clerk



Mayor  
Elise Partin

Mayor Pro-Tem  
Tara S. Almond

Council Members  
Phil Carter  
Eva Corley  
James E. Jenkins

City Manager  
Tracy Hegler

Assistant City Manager  
James E. Crosland

### Resolution Congratulating Judy Hall on Her Retirement

**Whereas**, Judy Hall was born in Cayce and is a lifelong resident of the City; and

**Whereas**, in 1979, she began her career with the City of Cayce through the Comprehensive Employment and Training Act which assisted young adults with job training. A longtime Cayce resident and business owner John Hert advised Ms. Hall to join the program since the City was participating in it; and

**Whereas**, Judy Hall started her career as a Light Equipment Operator and was promoted often over the years, ending her career with Cayce as the Administrative Coordinator for the Utility Department; and

**Whereas**, Judy Hall is a notary public and has earned her backflow prevention certification. She and the Utilities Administration Department were awarded the 2000 Sunrise Award. The City's Sunrise Award recognizes the City service area that best demonstrates an exceptional and consistent commitment of professional service to the City's citizens. Judy Hall was also chosen as the 2005 Employee of the Year. The recipient of this award is chosen by his or her peers. One of Judy Hall's co-workers wrote in their nomination of Ms. Hall that "Judy is what every employee should be. She is always at work with a cheerful attitude. You are greeted with a good morning and she has been a good friend providing support to those in need." Another co-worker wrote "Judy has the awesome responsibility of working with her peers as well as the City's customers to make sure the Utilities Department runs smoothly and customers are treated efficiently and with care. Whether it is the Water Plant, the Wastewater Plant, the Field Crew, or the administration of the department, Judy is always willing and ready to do a professional job."; and

**Whereas**, nothing could more aptly sum up Judy Hall's level of professionalism and dedication to the City of Cayce and its success than learning that she has kept a thorough, in-depth and updated journal of her work, with the express intention of turning it over to her successor; and

**Whereas**, deeply dedicated to her community as a lifelong resident of Cayce, Judy Hall attends Mt. Zion Baptist Church in Cayce. She is the daughter of Bobby and Luvenia West, and is married to Reginald Hall with whom she has two sons, Eric and Jonathan, and eight grandchildren; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Cayce City Council, in Council Session duly assembled, joins in recognizing Judy Hall for her 41 years of service to the City of Cayce and congratulate her on her retirement, and wish her well in her future endeavors.

**ADOPTED** this 6<sup>th</sup> day of October, 2020.

\_\_\_\_\_  
Elise Partin, Mayor

**ATTEST:**

\_\_\_\_\_  
Mendy Corder, Municipal Clerk

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# Memorandum

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**To:** Mayor and Council

**From:** Tracy Hegler, City Manager

**Date:** October 6, 2020

**Subject:** Approval of Resolution Authorizing and Approving Financing through Lease/Purchase and Award of Lease/Purchase Contract – Sanitation Automated Side Loader, as Approved by Council in the FY2019-2020 Budget.

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## ISSUE

Approval of a Resolution authorizing and approving financing through a Lease/Purchase and awarding of the Lease/Purchase Contract to a Financial Institution for an Automated Side Loader for the Sanitation Department.

## BACKGROUND/DISCUSSION

The sanitation truck was approved for lease purchase by Council in the 2019-2020 Fiscal Budget. The total value and thus financing for the equipment will total \$251,595.

Staff contacted ten (10) financial institutions who handle lease/purchase contracts and asked for financing proposals for the equipment based on the purchase price. The City received two (2) responses.

First Community Bank quoted a three (3) year contract at 1.25% fixed or a four (4) year contract at 1.50% fixed.

United Bank quoted a three (3) year contract at 2.85% or a four (4) year contract at 2.99% fixed.

A third vendor, Wells Fargo, responded that they were not going to provide a quote. We did not receive feedback from the remaining financial institutions we contacted. If the City of Cayce approves the First Community Bank quote, annual payments (with no down payment) would be as follows:

\$85,514 annually for 3 Years at 1.25%  
\$64,872 annually for 4 Years at 1.50%

The payments shall be monthly in arrears. Funding for the lease/purchase contract is included in the FY 2019-2020 General Fund budget and will be included in successive years.

## **RECOMMENDATION**

It is recommended that the lease/purchase contract be awarded to First Community Bank for a three (3) year term contract at 1.25% with annual payments in arrears of \$85,514 for principal and interest. It is also recommended that Council approve a "Resolution Approving Financing" through First Community Bank and the City Manager be authorized to execute the contract documents.

<p><b>STATE OF SOUTH CAROLINA</b></p> <p><b>COUNTY OF LEXINGTON</b></p> <p><b>CITY OF CAYCE</b></p>	<p>)</p> <p>)</p> <p>)</p> <p>)</p>	<p><b>RESOLUTION</b></p> <p><b>APPROVING FINANCING TERMS</b></p> <p><b>FOR GENERAL FUND</b></p> <p><b>SANITATION AUTOMATED SIDE</b></p> <p><b>LOADER LEASE PURCHASE</b></p>
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**WHEREAS**, the City of Cayce (“City”) has previously determined to undertake a project for the financing of an Automated Side Loader for The General Fund Lease Purchases (“the Project”), and the Finance Officer has now presented a proposal for the financing of such Project.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the City of Cayce, in Council, duly assembled, that:

1. The City hereby determines to finance the Project through First Community Bank, in accordance with the proposal dated September 25, 2020. The amount financed shall not exceed \$251,595, the annual interest rate (in the absence of default or change in tax status) shall not exceed 1.25%, and the term shall not exceed three (3) years.

2. All financing contracts and all related documents for the closing of the financing (the “Financial Documents”) shall be consistent with the foregoing terms. All officers and employees of the City are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution. The Financing Documents shall include a Financing Agreement and an Escrow Agreement as First Community Bank may request.

3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer’s satisfaction. The Financing Officer is authorized to approve changes to any Financing Documents previously signed by City officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer’s release of any Financing Document for delivery constituting conclusive evidence of such officer’s final approval of the Document’s final form.

4. The City shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered

owners of the interest payment obligations. The City hereby designates its obligations to make principal and interest payments under the Financing Documents as “qualified tax-exempt obligations” for the purpose of Internal Revenue Code Section 265 (b)(3).

5. The City intends that the adoption of this resolution will be a declaration of the City’s official intent to reimburse expenditures for the project that is to be financed from the proceeds of the First Community financing described above. The City intends that funds that have been advanced, or that may be advanced, from the City’s general fund or any other City fund related to the project, for project costs may be reimbursed from the financing proceeds.

6. All prior actions of City officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

**APPROVED** this 6<sup>th</sup> day of October, 2020.

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Elise Partin, Mayor

**ATTEST:**

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Mendy C. Corder, Municipal Clerk

STATE OF SOUTH CAROLINA	)	EMERGENCY ORDINANCE 2020-32
	)	Amending Emergency Ordinance
COUNTY OF LEXINGTON	)	2020-29 to Further Extend the
	)	Expiration Date on the Suspension of
CITY OF CAYCE	)	Certain Prohibitions on Temporary
	)	Signs

**WHEREAS**, S.C. Code section 5-7-250(d) authorizes Council to adopt emergency ordinances (with certain limitations not applicable to this Ordinance) for a limited period of sixty days; and

**WHEREAS**, the current coronavirus pandemic has created an emergency for our City and our Nation, such that the Council, in the exercise of its statutory authority and in the public interest, enacted Emergency Ordinance 2020-05, on March 27, 2020, as an emergency ordinance to, among other things, suspend the prohibition on certain temporary signs advertising hours and conditions of operation of businesses; and

**WHEREAS**, the Council amended that Ordinance, on May 20, 2020, by enactment of Emergency Ordinance 2020-13 to extend the expiration date, and the Council further extended the expiration date of Section 7 of Emergency Ordinance 2020-05 concerning temporary signs by enactment of Emergency Ordinance 2020-18 on July 7, 2020, and by enactment of Emergency Ordinance 2020-29 on August 19, 2020; and

**WHEREAS**, the Council believes that, due to the continuation of the public health emergency presented by the pandemic, it is in the public interest to extend further the expiration date of Emergency Ordinance 2020-29 previously adopted so that it remains in force and effect for an additional emergency time period,

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the City of Cayce, in Council, duly assembled, as follows:

The expiration date of Emergency Ordinance 2020-29 (which extended the suspension of the prohibition of temporary signs as referenced in Section 8.6 of the Zoning Ordinance for businesses advertising drive-thru, pick up, to go orders, and hours of operation only) is hereby extended so that it shall expire automatically on the sixty-first day following the date of this Ordinance, which is the date of December 6, 2020, unless further amended or repealed.

This Ordinance, as an emergency ordinance, shall become effective immediately upon Council approval on one reading.

**DONE IN MEETING DULY ASSEMBLED**, this \_\_\_\_\_ day of October 2020.

\_\_\_\_\_  
Elise Partin, Mayor

Attest:

\_\_\_\_\_  
Mendy Corder, CMC, Municipal Clerk

Reading and Adoption: \_\_\_\_\_

Approved as to form: \_\_\_\_\_  
Danny C. Crowe, City Attorney



**DONE IN MEETING DULY ASSEMBLED**, this \_\_\_\_\_ day of October 2020.

\_\_\_\_\_  
Elise Partin, Mayor

Attest:

\_\_\_\_\_  
Mendy Corder, CMC, Municipal Clerk

Reading and Adoption: \_\_\_\_\_

Approved as to form: \_\_\_\_\_  
Danny C. Crowe, City Attorney

STATE OF SOUTH CAROLINA	)	ORDINANCE 2020-34
	)	Amending Section 2-225 of the City
COUNTY OF LEXINGTON	)	Code Concerning Attendance of
	)	Volunteer Members of City Boards,
CITY OF CAYCE	)	Commissions and Committees
	)	

**WHEREAS**, the Council believes it is in the public interest to change the attendance requirements for volunteer members of City boards, commissions, committees, and foundations,

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the City of Cayce, in Council, duly assembled, that the sixth (next to last) sentence of Section 2-225 ("Terms of members; removal of members; vacancies; service after expiration of term; compensation") of Division 1 ("Generally") of Article IV ("Boards, Commissions and Committees") of Chapter 2 ("Administration") of the City Code is hereby amended and replaced by new sentences six, seven, and eight, to read as follows:

**In the event that any appointee to a committee misses four out of twelve meetings of the committee to which the member has been appointed, the member shall be subject to removal for cause by the Council. The chairman of the committee shall notify the Mayor, in writing, when any member accumulates four absences out of twelve meetings. The Council may, in its discretion, waive enforcement of this provision in the case of illness, death of a family member, court appearance, or other similar circumstances beyond the control of the member.**

The current last sentence of Section 2-225 shall remain as the last sentence of the Section.

This Ordinance shall become effective upon Council approval on second reading.

**DONE IN MEETING DULY ASSEMBLED**, this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

\_\_\_\_\_  
Elise Partin, Mayor

Attest:

\_\_\_\_\_  
Mendy Corder, CMC, Municipal Clerk

First Reading: \_\_\_\_\_

Second Reading and Adoption: \_\_\_\_\_

Approved as to form: \_\_\_\_\_  
Danny C. Crowe, City Attorney

**Cayce Municipal Election Commission Meeting  
September 22, 2020, 10:30 a.m.**

Present: Danny Creamer, Maxine Creamer, Mendy Corder

The Cayce Municipal Election Commission met at 10:30 a.m. this morning in Council Chambers. Mr. Creamer called the meeting to order and advised that the members of the press and the public were duly notified in accordance with the FOIA. Ms. Corder welcomed Ms. Creamer to the Commission.

Ms. Corder stated that Council Member Tara Almond representing District 1 had moved out of the City therefore a Special Election was being held on September 22, 2020 to fill her unexpired term. Ms. Corder stated that Ms. Tiffany Aull, Mr. Tim James and Ms. Megan Lightle had filed to be a candidate.

The Commissioners reviewed the list of polling places and decided on assignments as follows:

- Danny Creamer – Cayce #1, American Legion Hall
- Maxine Creamer – Cayce #3, Cayce United Methodist Church

Ms. Corder advised that the Lexington County Voters Registration Office will handle the majority of the election for the City. She asked the Commissioners to work with the poll managers to ensure Cayce residents were in the correct line and receive the correct ballot.

Ms. Corder advised that she would meet the Commissioners at George's Southside Restaurant at 11:30 a.m. to join them and pay for lunch. She provided each Commissioner with a name badge and a brochure containing information on what candidates and/or their poll workers can and cannot do on the day of the election at or near precincts.

Ms. Corder stressed that the Commissioners are there to observe the voting process being handled by the County and if they see anything that should be addressed, they are to report that information to the Lexington County Poll Manager at the precinct. Ms. Corder stated she would also be available to the Commissioners on Election Day from 7am to 7pm and not to hesitate to call if she is needed.

There being no further business, the meeting adjourned at 11:00 a.m.

Respectfully submitted,  
Mendy Corder, Municipal Clerk

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All open positions will be advertised on the City's website and Facebook page.

**COUNCIL ACTION REQUIRED**

**EVENTS COMMITTEE – THREE (3) POSITIONS**

There are currently three open positions on the Events Committee. The City has received potential member applications from Ms. Dwede Dennis, Mr. Jonathan Palance and Ms. Brianne Siciliano. Their applications are attached for Council's review.

**NO COUNCIL ACTION REQUIRED**

The following positions have been postponed by Council until receipt of potential member applications.

**ACCOMMODATIONS TAX COMMITTEE – ONE (1) POSITION**

The open position must be filled by someone from the motel industry in Cayce.

**CAYCE HOUSING AUTHORITY – ONE (1) POSITION**

Mr. Edward Landry no longer lives in the City. There are no recommendations at this time.

**STANDARD TECHNICAL CODES BOARD OF APPEALS – TWO (2) POSITIONS**

Members who serve on this Board must be either an Engineer, Contractor, Architect or Design Professional. There are no recommendations at this time.

**MUSEUM COMMISSION – ONE (1) POSITION**

Mr. Leo Redmond resigned therefore there is one open position. There are no recommendations at this time.

ITEM IV. B.

CITY OF CAYCE  
POTENTIAL COMMITTEE MEMBER APPLICATION



Name: Dwede Dennis  
Home Address: 1014 Pine St City, State, Zip Cayce, SC 29033  
Telephone: 704-343-1970 E-Mail Address dennis.wmcdonov@gmail.com  
Resident of Cayce:  Yes  No Number of Years 6

Please indicate the Committee(s) for which you are applying:

- Accommodations Tax Committee
- Beautification Board
- Event Committee
- Cayce Housing Authority
- Museum Commission
- Planning Commission
- Housing/Constr Board of Appeals
- Board of Zoning Appeals

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation?  Yes  No If yes, specify below.

Work Address

Company: Lavelley III LLC dba McDonald's Position HR Manager  
Address: P.O. Box 24378  
City, State, Zip Columbia, SC 29224 Telephone: 803-606-8903  
Fax: 803-845-3511 E-Mail lavelley3rme@gmail.com

Work Experience: Human Resources Manager at McDonald's  
from 7/2019-present

Educational Background: Bachelor of Science / Johnson & Wales University  
Master of Business Administration / Johnson & Wales University

Membership Information (Professional, Neighborhood and/or Civic Organizations):

Volunteer Work: Assisted in helping build homes with Habitat for Humanity from 2012-2014

Hobbies: reading, walking, traveling

Return to:  
Mendy Corder, Municipal Clerk  
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004  
Telephone: 803-550-9557 • Fax: 803-796-9072



# CITY OF CAYCE POTENTIAL MEMBER APPLICATION

Name: Jonathan Palance  
Home Address: 101 N Eden Dr City, State, Zip Cayce, SC 29033  
Telephone: 803.720.1470 E-Mail: info@sodacityfilms.com  
Resident of Cayce:  Yes  No Number of Years: 2.5

**Please indicate the Committee(s) for which you are applying:**

- Accommodations Tax Committee     Cayce Housing Authority     Events Committee  
 Consolidated Board of Appeals     Municipal Election Comm     Museum Commission  
 Planning Commission     Board of Zoning Appeals

**Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation?**

Yes  No If yes, specify below.

**Work Address**

Company: Soda City Films Position: Owner/Operator  
Address: 101 N Eden Dr City, State, Zip Cayce, SC 29033  
Telephone: 803.720.1470 E-Mail: info@sodacityfilms.com

**Work Experience:** I've been making videos for over 10 years. We've shot thousands of events of all types, from weddings to corporate to small business.

**Educational Background:** I have a degree in Media Arts from the University of South Carolina. I've recently received my FAA Part 107 Drone Certification.

**Membership Information** (Professional, Neighborhood and/or Civic Organizations):  
I am a member of Transfiguration Lutheran Church on 12th Street.

**Volunteer Work:** I am a member of our church council at the above church, and have volunteered with Habitat for Humanity building and painting homes for the less fortunate.

**Hobbies:** I play the drums, work outside on my yard, and truly enjoy spending as much time with my children as I can while I still can!

**Return to:**  
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**City of Cayce, PO Box 2004, Cayce, SC 29171-2004**

**CITY OF CAYCE  
POTENTIAL COMMITTEE MEMBER APPLICATION**



Name: Brianne Siciliano  
Home Address: 1010 Naples Avenue City, State, Zip Cayce SC 29033  
Telephone: 803 807 6445 E-Mail Address briciliano@yahoo.com  
Resident of Cayce:  Yes  No Number of Years 17

**Please indicate the Committee(s) for which you are applying:**

- Accommodations Tax Committee
- Beautification Board
- Event Committee
- Cayce Housing Authority
- Museum Commission
- Planning Commission
- Housing/Constr Board of Appeals
- Board of Zoning Appeals

**Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation?**  Yes  No **If yes, specify below.**

**Work Address**

Company: Encompass Home Health Position Division Sales Manager  
Address: 200 Center Point Cir  
City, State, Zip Columbia SC 29910 Telephone: 803 638 4212  
Fax: 803 638 4215 E-Mail brianne.siciliano@encompasshealth.com

**Work Experience:** Special education teacher 5 yrs; Speech pathologist 2012-current; Division Sales Manager - Encompass Home Health current

**Educational Background:** Clemson University - undergrad (education); USC Masters in Education; USC Masters in Communication Sciences - Disorders; USC Masters in Business Administration

**Membership Information (Professional, Neighborhood and/or Civic Organizations):**

Moore Connect, ASHA, SCSTA, CEC

**Volunteer Work:** None current - past; Habitat for Humanity, local church events, special olympics, animal rescue

**Hobbies:** Camping, exercising, home renovations, spending time with friends & family

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**Telephone: 803-550-9557 • Fax: 803-796-9072**