



# CITY OF CAYCE

*MAYOR*  
ELISE PARTIN

*MAYOR PRO-TEM*  
JAMES E. JENKINS

*COUNCIL MEMBERS*  
TARA S. ALMOND  
PHIL CARTER  
EVA CORLEY

*CITY MANAGER*  
REBECCA VANCE

*ASSISTANT CITY MANAGER*  
SHAUN M. GREENWOOD

**City of Cayce  
Council Meeting  
Tuesday, September 5, 2017  
6:00 p.m. – Cayce City Hall – 1800 12<sup>th</sup> Street  
[www.caycesc.gov](http://www.caycesc.gov)**

**I. Call to Order**

- A. Invocation and Pledge of Allegiance
- B. Approval of Minutes  
August 1, 2017 Regular Meeting  
August 23, 2017 Special Council Meeting

**II. Public Comment Regarding Items on the Agenda**

**III. Presentations**

- A. Presentation by Cayce Woman's Club re 80 Days of Kind Campaign

**IV. Resolutions and Ordinances**

- A. Consideration and Approval of Resolution Authorizing the Purchase of Real Property of Approximately 0.43 Acre Consisting of a Portion of TMS 005769-04-001
- B. Discussion and Approval of Ordinance 2017-08 to Amend Electric Ordinance to Increase the Payments from the South Carolina Electric & Gas Company ("SCE&G" or "Company") to the City of Cayce More Fully Set Forth in Section 8(A) of Such Electric Franchise Ordinance Effective November 15, 1999 – Second Reading
- C. Discussion and Approval of 2017-09 to Amend Gas Franchise Ordinance to Increase the Payments from the South Carolina Electric & Gas Company ("SCE&G" or "COMPANY") to the City of Cayce More Fully Set Forth in Section 10(A) of Such Gas Franchise Ordinance Effective November 15, 1999 – Second Reading

**V. City Manager's Report**

**VI. Committee Matters**

- A. Approval to enter the following approved Committee Minutes into the City's Record  
Events Committee – July 13, 2017

- B. Appointments and Reappointments  
Planning Commission – One (1) Position

**VII. Council Comments**

**VIII. Executive Session**

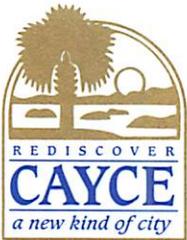
- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to proposed contractual arrangements relating to a Phosphorus Trading Agreement between the City of Cayce, East Richland Public Service District and SCDHEC
- C. Discussion of negotiations incident to proposed contractual arrangements relating to an agreement with SCE&G for relocation services and other work in progress
- D. Discussion of departure and replacement of an employee

**IX. Reconvene**

**X. Possible Actions by Council in follow up to Executive Session**

**XI. Adjourn**

**SPECIAL NOTE: Upon request, the City of Cayce will provide this document in whatever form necessary for the physically challenged or impaired.**



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### CITY OF CAYCE Regular Council Meeting August 1, 2017

The August Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, and James Jenkins. City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood, Municipal Clerk Mendy Corder, Municipal Treasurer Garry Huddle, City Attorney Danny Crowe, and Captain Jim Crosland were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

#### Call to Order

Mayor Partin called the meeting to order. Council Member Almond gave the invocation. Mayor Partin announced that the City is proud to honor military veterans by asking them to lead the assembly in the Pledge of Allegiance. She stated that Assistant City Manager Shaun Greenwood served in the United States Army on active duty from 1998 through 2001. Mr. Greenwood was a Counterintelligence Special Agent in the Military Intelligence Corp. As a Counterintelligence Special Agent, Mr. Greenwood was stationed at Fort Buchanan, Puerto Rico. His unit's primary mission was to provide force protection to all military assets deploying to South America, Central America and the Caribbean. Mr. Greenwood's Company also served as forward deployed unit for Counter Terrorism and Counter Drug operations in the region. Mr. Greenwood is a recipient of both the Army Achievement Medal and the Army Commendation Medal.

#### Approval of Minutes

Council Member Almond made a motion to approve the July 11, 2017 Regular Council Meeting minutes and the July 19, 2017 Strategic Planning Session minutes as written. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

#### Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

## **Ordinances and Resolutions**

- A. Discussion and Approval of Ordinance 2017-06 Imposing a Temporary Moratorium on Operation of the Special Exception Provisions of Section 9.8 of the City Zoning Code concerning Parking of Campers, Recreational Vehicles or Boats in Front or Side Yards in Residential Districts – Second Reading

Council Member Jenkins asked if any changes had been made to the Ordinance. Ms. Vance stated that any changes that Council and/or staff elect to make to the Zoning Ordinance will have to go before the Planning Commission first. Council Member Jenkins made a motion to approve Ordinance 2017-06 on second reading. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Ms. Vance stated that the Planning Commission and the Board of Zoning Appeals August meetings will be rescheduled since they are scheduled to be held the day of the total eclipse.

- B. Discussion and Approval of Ordinance 2017-07 Amending Budget Ordinance Adopted June 21, 2017 (Ordinance 2017-05) to Correct Scrivener's Errors as to Millage and Fees – Second Reading

Council Member Almond made a motion to approve Ordinance 2017-07 on second reading. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

- C. Discussion and Approval of Resolution to Authorize the Expenditure of Tax Increment Financing Revenues for Redevelopment Projects Located Outside of the Redevelopment Area; Providing for Notice to the Affected Taxing Districts; and Other Matters Related Thereto

Council Member Carter made a motion to approve the Resolution. Council Member Almond seconded the motion. Ms. Vance stated that the August 4, 1998 Redevelopment Plan for the City of Cayce's Tax Increment Financing District allows for the "acquisition of property to ensure environmental remediation and redevelopment." It also allows that this acquisition, etc. may occur outside of the designated Redevelopment Area if the City makes a specific finding of the benefit to the Redevelopment Area. The City is proposing to use TIF money from the original TIF District to demolish a portion of a building and remediate the property located at 800 Lexington Avenue which formerly served as the Cayce Grammar School.

Ms. Vance stated that staff has found that although the building is located outside the boundaries of the Redevelopment Area, its partial demolition is necessary to remove the portion of the structure that was previously burned in a fire and remediate any environmental issues on that portion of the property. These actions will improve the health, safety and property values of the surrounding area and the nearby TIF Redevelopment Area. She stated that staff also believes that these actions will clear the way for redevelopment of the remainder of the buildings on the site and the adjacent properties. Ms. Vance stated that the TIF Act requires that Council approve a Resolution for this action and notify the other Taxing Agencies. She stated that these Agencies do not have the power to deny the City the ability to take these actions. Mayor Partin called the question and the motion was unanimously approved by roll call vote.

### **City Manager's Report**

Ms. Vance stated that the TIF bond sold that day for \$8.3 million. She thanked staff for all the hard work that went into making it happen. She stated that the City did receive an A Rating for the bonds which helps with the cost of borrowing money. Ms. Vance stated that with an A Rating the City does not have to have a debt service fund, it reduces the debt coverage ratio and increases the amount of money the City can borrow.

Ms. Vance stated that staff is currently working on putting the issues that Council discussed at the Strategic Planning Session into strategic priorities and objectives that Council and staff will discuss at the August 23, 2017 Council Meeting. She stated that they will also discuss annexation and stormwater at the meeting since there was not enough time to discuss those two issues at the Strategic Planning Session. She stated that they would also revisit the Public Safety discussion.

### **Committee Matters**

- A. Approval to Enter the Following Approved Committee Minutes into the City's Record

Council Member Almond made a motion to approve entering the following approved Committee minutes into the City's official record:

Events Committee – May 11, 2017  
Board of Zoning Appeals – June 19, 2017

Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

### **Council Comments**

Mayor Partin stated that the previous night's National Night Out event held at Public Safety was a huge success. She stated that the COPS Unit officers and the other Public Safety Officers in attendance really connected with the children at the event and did a remarkable job.

Council Member Jenkins thanked Public Safety staff as well for a wonderful community event.

Council Member Carter stated that the waterline replacement project contractors are continuing to do a great job with the project. He asked if work had started on the new water tank yet. Mr. Greenwood stated that work on the tank has not started but should start soon.

### **Executive Session**

- A. Receipt of legal advice relating to claims and potential claims by and Against the city and other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to proposed contractual arrangements Relating to the City's Tax Increment Finance District
- C. Discussion of negotiations incident to the City's participation in the SCE&G Community Solar Program

Council Member Almond made a motion to move into Executive Session. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

### **Reconvene**

After the Executive Session was concluded, Council Member Almond made a motion to reconvene the Regular meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

### **Possible Actions by Council in follow up to Executive Session**

There were no actions taken in follow up to Executive Session.

**Adjourn**

There being no further business, Council Member Carter made a motion to adjourn the meeting. Council Member Almond seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 7:09 p.m.

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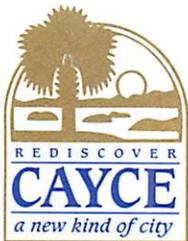
Elise Partin, Mayor

ATTEST:

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Mendy Corder, Municipal Clerk





## CITY OF CAYCE

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ELISE PARTIN

*MAYOR PRO-TEM*  
JAMES E. JENKINS

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*ASSISTANT CITY MANAGER*  
SHAUN M. GREENWOOD

### City of Cayce Special Council Meeting August 23, 2017

A Special Council Meeting was held this afternoon at 5:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, Eva Corley and James Jenkins. City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood, Municipal Clerk Mendy Corder, City Treasurer Garry Huddle, Special Projects Manager/Grants Coordinator Rachelle Moody and Director of Public Safety Byron Snellgrove were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

#### **Call to Order**

Mayor Partin called the meeting to order and Council Member Corley gave the invocation. Mayor Partin led the assembly in reciting the Pledge of Allegiance.

#### **Public Comment Regarding Items on the Agenda**

Ms. Corder stated no one had signed up for public comment.

#### **Resolutions**

- A. Approval of a Resolution Recognizing the 56<sup>th</sup> Anniversary of Unity Deliverance Holiness Church

Council Member Jenkins made a motion to approve the Resolution. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

- B. Consideration and Approval of Resolution Approving Financing Terms for General Fund Vehicle Lease Purchases

Council Member Corley made a motion to approve the Resolution. Council Member Almond seconded the motion. Ms. Vance stated that the City was borrowing \$374,000 with a 1.78% interest rate to purchase the vehicles accounted for in the FY17-18 budget. Mayor Partin called the question and the motion was unanimously approved by roll call vote.

### **City Manager's Report**

Ms. Vance stated that a public input session was scheduled for September 19, 2017 from 5pm to 7pm at Cayce City Hall for the West Metro Bike and Pedestrian Master Plan. She stated that the City was awarded \$13,250 out of \$32,000 requested for the Body Worn Cameras grant. She stated that the waterline replacement project is approximately 20% complete. Ms. Vance stated that the City is having issues with one of the contractors. Council Member Jenkins asked if the issue was related to how the waterlines were being installed. Ms. Vance stated that the issue was with the replacement of grass and the cleanup, not the waterline.

### **Committee Matters**

- A. Appointments and Reappointments  
Planning Commission – One (1) Position

Council Member Carter made a motion to appoint Ms. Maudra Brown to the Planning Commission. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

### **Council Comments**

Council Member Almond stated that the Soiree on State was such a success that residents are asking on the Neighborhood Facebook page when the next Soiree will be held. Council Member Almond suggested that it might be helpful to establish a citizen's committee for the Soiree. Mayor Partin stated that she has received numerous compliments on the new Public Safety COPS (Community Oriented Police Services) program.

### **Executive Session**

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to proposed contractual arrangements relating to the City's Tax Increment Finance District
- C. Discussion of negotiations incident to proposed contractual arrangements relating to a new franchise agreement with SCE&G

Council Member Almond made a motion to move into Executive Session. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

## **Reconvene**

After the Executive Session was concluded, Council Member Almond made a motion to reconvene the Regular meeting. Council Member Corley seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

## **Possible Actions by Council in follow up to Executive Session**

There were no actions taken in follow up to Executive Session.

## **Ordinances and Other**

- A. Discussion and Approval of Ordinance 2017-08 to Amend Electric Ordinance to Increase the Payments from the South Carolina Electric & Gas Company ("SCE&G" or "COMPANY") to the City of Cayce More Fully Set Forth in Section 8(A) of Such Electric Franchise Ordinance Effective November 15, 1999 – First Reading

Council Member Almond made a motion to approve Ordinance 2017-08. Council Member Corley seconded the motion. The motion passed three to two with Council Member's Almond, Corley and Carter voting yes and Mayor Partin and Council Member Jenkins voting no.

- B. Discussion and Approval of 2017-09 to Amend Gas Franchise Ordinance to Increase The Payments from the South Carolina Electric & Gas Company ("SCE&G" or "COMPANY") to the City of Cayce More Fully Set Forth in Section 10(A) of Such Gas Franchise Ordinance Effective November 15, 1999 – First Reading

Council Member Almond made a motion to approve Ordinance 2017-09. Council Member Corley seconded the motion. The motion passed three to two with Council Members Almond, Corley and Carter voting yes and Mayor Partin and Council Member Jenkins voting no.

- C. Follow up discussion from Strategic Planning Session

- I. Strategic Priorities

Ms. Vance stated that staff reviewed all of the ideas that were discussed during the Strategic Planning Session in July and condensed them into a chart. The chart has five different areas of focus with objectives and measurables for each focus area. Council was asked to review the objectives and measurables and give staff suggestions for any improvements. Ms. Vance stated that several of Council's ideas were combined to create each of these objectives and measurables and that several of Council's ideas

will appear as action items for each objective. From this chart, staff has already begun creating action items for the next three to five years that will allow the City to achieve the agreed-upon objectives. She stated that once Council reviews the action items they will be adopted by Resolution. Mayor Partin stated that the Strategic Planning Session was a very productive meeting. She stated that the City was finally in a position to be forward thinking and she thanked staff for that. Ms. Vance stated that the action items are something to work towards but stated that all the items may not be achieved immediately.

Mayor Partin asked if there was any overlap between the City's Comprehensive Plan and the Strategic Plan. Ms. Vance stated that the goals set forth in the Comprehensive Plan are created by the Planning Commission and adopted by Council. She stated that the goals are reviewed every five years and amended every ten years. She stated that the items in the Comprehensive Plan are more Land Use issues whereas the Strategic Plan are more City focused. She stated that some of the items in the City's Comprehensive Plan were items that did not pertain to any planning issue and typically are not in Comprehensive Plans. She stated that in the future staff will guide the Planning Commission to stay with planning issues or issues that affect the City.

Mayor Partin asked if the Strategic Plan will tie in with staff's annual evaluations. Ms. Vance stated that Department Heads will have goals in their evaluations that tie in to the Strategic Plan. Ms. Vance stated that the Strategic Plan will be brought before Council annually at the Council Retreat. Ms. Vance stated that if there were not any changes to the objectives and measurables than staff will forward the action items to Council for their review.

## II. Stormwater Issue

Ms. Vance stated that the City's stormwater issue was scheduled to be discussed at the Strategic Planning Session but time ran out before it could be discussed. She stated that a Stormwater Study was done for the City and three project options were presented in the Study. Ms. Vance stated that there are options to fix the stormwater issue but they are very expensive options. She stated that one option cost \$9.7 million, one cost \$12 million and the third option cost \$15.3 million.

She stated that staff continues to look for Federal funding options but there are very few options on the Federal level. She stated that FEMA does not cover the stormwater issues that the City has. She stated that the Avenues is not in a Floodway so it does not qualify for mitigation grants through FEMA. She stated that Federal Highway Funds are managed by DOT who will not acknowledge that any of the stormwater issues are caused by their roadways.

Ms. Vance stated that in 2016 the Municipal Association of South Carolina legislated for the Municipal Capital Improvement Penny which would allow cities to pass a penny sales tax for projects like the stormwater issue. She stated that if this ever

passed it would be an option but it would mean that the City would have an extra penny of sales tax.

Ms. Vance stated that one of the County funding options was the Capital Penny Sales Tax which did not pass. She stated that years ago the County discussed implementing a stormwater fee but that has not passed so far. She stated that one City funding option is creating a City stormwater fee. However the stormwater fee would have to be very large to cover the cost of the project. Another option is creating a Municipal Improvement District where a boundary is drawn around a certain area and the people who live in that area are charged an extra fee to cover the cost of the project that needs to be done in that area. Ms. Vance stated that this would cost each household in the Avenues a minimum of \$450 annually.

Ms. Vance stated that the City can increase millage for a new service. She explained that if the City started repairing and maintaining drainage pipes that would qualify as a new service. One mil equals \$52,000 in the City but the loan payment for the least expensive option would be over \$700,000 annually. She stated another option would be to start a stormwater utility. She stated that the City would have a separate stormwater fee for City residents. The money would be put in a separate fund and it operates as its own utility. She stated that once the funding is built up and the fund has some history then the money can be bonded out.

Ms. Vance stated that the Rural Infrastructure Authority awards grants every year that are typically water and sewer grants. She stated that last year and this year they are also doing stormwater grants. She stated that American Engineering is putting together some options for what the City can apply for. She stated that it would be a \$500,000 grant. She stated that there is a 25% match so the City would have to put up at least \$125,000. She stated that if the City decides to address the stormwater issue it will cost the City and the residents quite a bit of money. Ms. Vance stated that if the City built a \$750,000 stormwater project it would then have to be maintained. She stated that new staff would have to be hired to inspect it and maintain it.

Mayor Partin stated that the stormwater issue is not the City's sole responsibility. She stated that she would like staff to put the City's stormwater issues and the stormwater study project options in a letter format to send to the City's State and Federal delegation and copy each homeowner who has stormwater issues on the letter. Council Member Carter asked Ms. Vance if there was any cooperation between agencies, both public and private, that own stormwater systems and if there was any oversight between the agencies. Ms. Vance stated that all new development is required to do calculations based on their pervious surface and that determines if they have to build retention or underground detention. She stated that all the new development in the City has actually helped the stormwater issue.

Ms. Vance stated that if the City is awarded a grant that would help get something started with the stormwater issue. She stated that once a project is started sometimes it is easier to get additional money to help with the project.

Ms. Vance reviewed the City's Ordinance that relates to maintaining drainage ditches. The Ordinance requires "responsible persons...to maintain all incidental drainage channels clear of all debris, trash, brush or other such obstructions, and to prevent the detrimental alteration of drainage channels so as to allow the free flow of sand and water through all drainage channels." She stated that the Ordinance requires a private citizen to maintain the ditch on their property. She stated that staff does not feel that the Ordinance can be fairly administered over an entire neighborhood. For example, some drainage ditches are impossible to access. Also, some senior residents are not able to maintain their ditch and may not have the money to pay someone to maintain it for them.

### III. Fire Service

Ms. Vance stated that at the Council Retreat in July Council and staff discussed two options for the possible restructuring of the City's Fire Department. Staff put together cost estimates for the two options over the next ten years. The first option is a Hybrid model which would allow the City to keep some dual-certified officers. The second option is a complete split of the Police and Fire Services. Staff created a spreadsheet that shows the two options have the same cost through the first ten years but at year eleven and beyond, the split model is the most cost effective route.

Ms. Vance stated that by year ten the Hybrid model would require at least a million dollars to fund more dedicated Fire Fighters, including training and equipment. It would require an extra million dollars annually. The Split model would require a million dollars in year four to fund dedicated Fire Fighters. Ms. Vance stated that this additional expense only applied to the Fire Department and does not take into account any substantial growth or actual capital items. For example, building a new sub-station.

Mayor Partin stated that the chart shows that the Hybrid model would require twenty two full time employees by 2020 and the Split model would require twenty nine full time employees by 2022. She asked if those numbers included growth. Chief Snellgrove stated that the numbers did not include any growth. He stated that currently there are four Fire Fighters per shift.

Ms. Vance stated that moving forward a decision needs to be made on whether to continue to strengthen the Fire Department and how Council would like to do that. She stated that a Five Year Plan was implemented in 2013 which included adding three new fire personnel each year for four years. These positions were cut out of the last two budgets. She stated that to increase the amount of Fire Fighters the City has then Council and staff will need to come up with funding sources. She stated that this issue brings up the question if Fire Service is sustainable in the City and what Council wants

the City's core services to be in ten years. Ms. Vance stated that the City's revenues increase slowly whereas the cost of services increase quickly.

Ms. Vance stated that in the next year staff wants to conduct efficiency studies to see if each department is performing at its most effective level. She stated that each department could improve their efficiency but it will take investments in capital and personnel.

Council Member Jenkins asked what the accident rate is for the Public Safety model since the Public Safety Officers work both fire and police. Chief Snellgrove stated that he did not think it was abnormally high but felt sure it was higher than just doing one of the two jobs. Ms. Vance stated that the fire training is demanding and grueling. Council Member Jenkins asked how often the Public Safety Officers are evaluated for mental fatigue. Chief Snellgrove stated that Worker's Compensation does not have a mental evaluation or Post Traumatic Stress Disorder clause in it. He stated that Law Enforcement Officers and First Responders have to pay out of their own pocket for any counseling or therapy that may be needed due to their occupation. He stated that the only way an insurance company will pay for therapy is if the employee is deemed to be mentally incapacitated and no Police Officer or Fire Fighter wants that diagnosis in their medical record.

Chief Snellgrove stated that eight Fire Fighters are needed on a scene to meet National Fire Protection Agency (NFPA) standards and to be safe. He stated that NFPA standards require that at least two fire apparatus be sent to a residential fire. They recommend three but require two. Someone has to man each truck since they cannot be left running without someone there. An incident commander is also required. He or she runs the entire scene and makes sure there is enough manpower and everyone is being safe. The incident commander is not in bunker gear and is only there to run the scene. Chief Snellgrove stated that in order for his personnel to enter a structure on fire four personnel have to be in bunker gear, two to go in and fight the fire and two to wait outside as safeties. Per NFPA standards if there are not four people in bunker gear at the scene than no one can be sent in to fight the fire. Chief Snellgrove stated that currently he does not have enough personnel on the truck to meet NFPA standards. He stated that eight people are needed to meet the standards.

Council Member Jenkins asked if the City was signing a disclaimer since they do not have enough personnel. Chief Snellgrove stated that the City asserts that its Public Safety Officers respond to fires as well. He stated that typically there are four to six people on shift on the police side but not all of them are fire certified since some are new employees. He stated that the department relies heavily on employees who are off duty to respond to fires since often the officers on patrol may be working an incident and cannot come to the fire scene. Chief Snellgrove stated that there is a whole other set of rules for commercial structures that require even more personnel and trucks. He stated that the larger the City gets, the less the Public Safety model makes sense.

Council Member Almond stated that she thinks that the City needs to continue with the Five Year Plan and find a way to hire six more Fire Fighters. Council Member Jenkins stated that doing both police and fire takes a toll on someone's body and mind and the long term affects have to be considered. Council Member Carter asked if the stress level is higher with the Public Safety model. Chief Snellgrove stated that the stress level is definitely higher. He stated that it is very hard to find someone that wants to fight fire and be a police officer. He stated that it's even harder to find someone that is good at both. He stated that the City has very dedicated employees who do a great job.

### **Adjourn**

Council Member Almond made a motion to adjourn the meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 7:06 p.m.

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Elise Partin, Mayor

ATTEST:

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Mendy Corder, Municipal Clerk



<b>STATE OF SOUTH CAROLINA</b>	)	<b>RESOLUTION</b>
	)	<b>Authorizing the Purchase of Real Property of</b>
<b>COUNTY OF LEXINGTON</b>	)	<b>Approximately 0.43 Acre Consisting of a</b>
	)	<b>Portion of TMS 005769-04-001</b>
<b>CITY OF CAYCE</b>	)	

**WHEREAS**, the City has determined that it is in the interest of the City to acquire, for public purposes and for municipal purposes, and as a part of the redevelopment of the area, a parcel of approximately 0.43 acre consisting of a portion of current TMS 005769-04-001, located at or near Lexington Avenue and 3rd Street, within the City of Cayce, and formerly known as the site of Cayce Grammar School,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Cayce, in Council duly assembled, that:

1. The Purchase and Sale Agreement for the City’s acquisition of a parcel of approximately 0.43 acre of the larger parcel of approximately 1.95 acres, formerly known as Cayce Grammar School, is hereby approved.
2. The City Manager is authorized to execute such further documents and take such further actions as are appropriate and necessary to consummate the acquisition by the City.

**ADOPTED** this 5th day of September, 2017.

\_\_\_\_\_  
Elise Partin, Mayor

ATTEST:

\_\_\_\_\_  
Mendy Corder, Municipal Clerk

Approved as to form: \_\_\_\_\_  
Danny C. Crowe, City Attorney

STATE OF SOUTH CAROLINA	)	ORDINANCE 2017-08
	)	To Amend Electric Franchise Ordinance to
COUNTY OF LEXINGTON	)	Increase the Payments from the South
	)	Carolina Electric & Gas Company (“SCE&G”
CITY OF CAYCE	)	or “Company”) to the City of Cayce more
	)	fully set forth in Section 8(A) of such
	)	Electric Franchise Ordinance effective
	)	November 15, 1999

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the City of Cayce, in Council, duly assembled, that:

Section 1. The SCE&G Electric Franchise Ordinance, which became effective November 15, 1999, is hereby amended by deleting Section 8(A) in its entirety and substituting in its place instead the following Section 8(A), which shall read as follows:

“A. As payment for the right to provide electric service pursuant to this franchise, in the succeeding calendar year, the Company shall pay to the City, on or before the first day of July each year, beginning with the year 2018, a franchise fee in a sum of money equal to Five (5%) percent of the gross sales revenue accruing to the Company from all residential and commercial sales and/or distribution of electricity in the City during the preceding calendar year and from all wheeling, transportation or distribution service to such customers within the corporate limits of the City. Any other products or business activities of the Company in the City and any other revenue accruing to the Company in the City will be subject to further franchise fees and/or business license taxes as may be appropriate. It is agreed that the Company, when it has the technical capacity to do so, shall, upon the request of the City, modify the franchise fee payment frequency provided for herein from an annual payment to a quarterly payment. The City shall have the right, upon reasonable notice to the Company, to inspect and audit the records of the Company relating to sales and revenue within the municipal limits. Prior to the effective date of this Ordinance, the Company made payment of the Franchise Fee of three percent (3%) in July 2017 under the terms of the SCE&G Electric Franchise Ordinance which became effective November 15, 1999; payment of an additional two percent (2%) will be made in 2017 upon acceptance of this Ordinance by the Company.

Section 2. In all other respects, the SCE&G Electric Franchise Ordinance, which became effective November 15, 1999, shall remain unchanged and in full force and effect.

Section 3. This Amendment shall become effective upon ratification.

**DONE IN MEETING DULY ASSEMBLED**, this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Elise Partin, Mayor

ATTEST:

\_\_\_\_\_  
Mendy C. Corder, Municipal Clerk

First reading: \_\_\_\_\_

Second reading and adoption: \_\_\_\_\_

Approved as to form: \_\_\_\_\_  
Danny C. Crowe, City Attorney

Acceptance of the amendment to Section 8(A) of the Franchise herein is acknowledged by SOUTH CAROLINA ELECTRIC & GAS COMPANY, this \_day of \_\_\_\_\_, 2017.

SOUTH CAROLINA ELECTRIC & GAS COMPANY

By: \_\_\_\_\_

W. Keller Kissam

Its: President, SCE&G Operations

ATTEST: \_\_\_\_\_

Gina S. Champion

Its: Corporate Secretary

STATE OF SOUTH CAROLINA	)	ORDINANCE 2017-09
	)	To Amend Gas Franchise Ordinance to
COUNTY OF LEXINGTON	)	Increase the Payments from the South
	)	Carolina Electric & Gas Company (“SCE&G”
CITY OF CAYCE	)	or “Company”) to the City of Cayce more
	)	fully set forth in Section 10(A) of such
	)	Gas Franchise Ordinance effective
	)	November 15, 1999

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the City of Cayce, in Council, duly assembled, that:

Section 1. The SCE&G Gas Franchise Ordinance, which became effective November 15, 1999, is hereby amended by deleting Section 10(A) in its entirety and substituting in its place instead the following Section 10(A), which shall read as follows:

“A. As payment for the right to provide gas services pursuant to this franchise, in the succeeding calendar year, the Company shall pay to the City, on or before the first day of July each year, beginning with the year 2018, a franchise fee in a sum of money equal to Five (5%) percent of the gross sales revenue accruing to the Company from all residential and commercial sales and/or distribution of natural gas in the City during the preceding calendar year, and all wheeling or transportation or distribution service to such customers within the corporate limits of the City, not including sales made under South Carolina Public Service Commission-authorized gas interruptible special sales programs which allow the Company to reduce prices to meet customers’ competitive energy prices. Any other products or business activities of the Company in the City and any other revenue accruing to the Company in the City will be subject to further franchise fees and/or business license taxes as may be appropriate. It is agreed that the Company, when it has the technical capacity to do so, shall, upon the request of the City, modify the franchise fee payment frequency provided for herein from an annual payment to a quarterly payment. The City shall have the right, upon reasonable notice to the Company, to inspect and audit the records of the Company relating to sales and revenue within the municipal limits. Prior to the effective date of this Ordinance, the Company made payment of the Franchise Fee of three percent (3%) in July 2017 under the terms of the SCE&G Gas Franchise Ordinance which became effective November 15, 1999; payment of an additional two percent (2%) will be made in 2017 upon acceptance of this Ordinance by the Company.

Section 2. In all other respects, the SCE&G Gas Franchise Ordinance which became effective November 15, 1999, shall remain unchanged and in full force and effect.

Section 3. This Amendment shall become effective upon ratification.

**DONE IN MEETING DULY ASSEMBLED**, this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Elise Partin, Mayor

ATTEST:

\_\_\_\_\_  
Mendy C. Corder, Municipal Clerk

First reading: \_\_\_\_\_

Second reading and adoption: \_\_\_\_\_

Approved as to form: \_\_\_\_\_  
Danny C. Crowe, City Attorney

Acceptance of the amendment to Section 10(A) of the Franchise herein is acknowledged by SOUTH CAROLINA ELECTRIC & GAS COMPANY, this \_\_\_\_day of \_\_\_\_\_, 2017.

SOUTH CAROLINA ELECTRIC & GAS COMPANY

By: \_\_\_\_\_

D. Russell Harris

Its: President, Gas Operations

ATTEST: \_\_\_\_\_

Gina S. Champion

Its: Corporate Secretary

CITY OF CAYCE  
EVENTS COMMITTEE MEETING MINUTES  
Council Chambers  
July 13, 2017

**Present:** Danny Creamer, Maxine Creamer, Rachel Scurry, Brenda Cole, Frankie Newman, Brandon Young, Susanna Young, Calvin Bowen

**Absent, Excused:** Dave Capps, Cindy Pedersen, Robert Myers

**City Representatives Present:** Katinia Taylor

**Consultant:** Sheila Starkey

Chairman Creamer called the meeting to order. Minutes from the May meeting were reviewed. Rachel Scurry made a motion to accept as written. The motion was seconded by Brenda Cole.

**Congaree Bluegrass Festival (CBF)**

**A) Media & Advertising Plan**

Katinia Taylor informed the committee that the same marketing services company that worked on the Soiree on State would be handling all billboards, print ads, radio, tv, etc. They have been given the budget of \$6,000 and are going to propose a marketing package within that rate.

Sheila Starkey asked that the marketing company not include Facebook Ads as she will be managing those. Ms. Starkey informed the group that she has updated all of the online calendars that she works with. She will soon add the CBF to Eventbrite.com, making sure to include the wording that all tickets will be sold at the gates.

**B) Sponsors & Programs**

Chairman Creamer told the committee that Paper Pro will be designing and producing the sponsor packets and programs. He shared the idea that businesses could be listed as patrons if they want to give a smaller amount than what is required for the ¼, ½, or full page ads. In other words, any donation of less than \$300 will be honored with the business being listed as a patron.

Chairman Creamer proposed that the committee hire the individual who solicited sponsors for the recent Soiree on State event. Instead of paying her a flat fee, he proposed that she be offered 20% of any sponsorships she secures. As discussed in previous committee meetings, the sponsorships will not be limited to Cayce, but will be pursued there first. If this

arrangement is secured, the committee members will still need to communicate the companies from which they have secured sponsorships.

Brenda Cole motioned to pay the sponsorship solicitor the 20% of sponsorships, as discussed. Rachel Scurry seconded and the motion passed.

### C) Other Items of Interest

- While the **hayride** trailer is still missing, a replacement has been procured.
- The **stage** has been secured.
- The **sound system** has been secured. Bruce Crouch will again provide sound at a cost of \$500-600 less than last year.
- **Tents** are still in progress, but it looks as if there will be a savings of approximately \$4,000 compared to last year. This is mainly due to the decision to have only one large tent and fewer of the smaller tents.
- **Cruise-In:**
  - There will be a cruise-in on turns 3 and 4 of the track. This will be an event with no cost and no admission price (to the cruise-in) for those that participate.
    - Katinia Taylor is working on flyers to be distributed at upcoming cruise-ins in the area.
    - Brenda Cole advised that these flyers also be given to Love Chevy.
    - Rachel Scurry suggested that the language on the flyers be clear that entrance into the festival is still required. She suggested that the flyers feature the Bluegrass Festival, but make reference to the other attractions that will be offered (i.e. free kids' activities, cruise-in).
- Katinia has the list of **food vendors** who have confirmed so far (4-5 vendors).
  - Food and **craft vendors** can apply via forms on the festival website and will be charged a fee depending on space and utility requirements.
- Activities for **Children:**
  - Upon discussion, the committee decided not to provide a petting zoo due to liability and high cost. The activities that will be offered, at no cost, are:
    - **Hayride**
    - **Balloons/Face Paint**
    - **Bouncy house**
- Again this year **no coolers** will be allowed, but **dogs** will be allowed on 6 ft (or less) leashes.
- Chairman Creamer plans to attend the **Eclipse Event** at the Museum on the Saturday before the Eclipse (August 19<sup>th</sup>) and will be advertising the CBF. He welcomed the rest of the committee to join him.
- Brenda Cole suggested that **video** be taken this year to be used in advertisements for next year's event.

- The committee received an email offer of **free photography** from Ms. Natasha Adams. The group agreed that it would be beneficial to accept the offer.
- There was another email offer from a gentleman offering to play **banjo**. Maxine Creamer suggested that he play at the entrance as a welcome to the festival.

#### D) Carols Along the Riverwalk Sub-Committee Update

Rachel Scurry gave a synopsis of the sub-committee meeting that took place in June. The Sub-Committee discussed the suggestions from the previous year's event. It was decided that six musical groups is still optimal. In early Fall the sub-committee will walk through the area of the river walk to see what needs to be addressed before the event. It was decided that postcards will not be sent out this year to secure musical groups. Rachel Scurry will instead reach out to the musical groups that have performed in the past.

Chairman Creamer informed the committee that the Sugarloaf Mountain Boys would not be performing this year. Brenda Cole offered to contact her church's Music Director to see if he would like to organize a group in their stead.

Katinia Taylor stated that she will confirm that Captain Telegram is still available for the event.

The sub-committee will meet again in August.

#### **Adjournment**

There being no further business, the meeting was adjourned.

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All open positions will be advertised on the City's website and Facebook page.

**COUNCIL ACTION REQUIRED**

**PLANNING COMMISSION – ONE (1) POSITION**

Mr. John Raley's term expires in September. Mr. Raley has served on the Commission since 2005 and regularly attends all meetings. His reappointment application is attached for Council's review.

**NO COUNCIL ACTION REQUIRED**

The following positions have been postponed by Council until receipt of potential member applications.

**ACCOMMODATIONS TAX COMMITTEE – ONE (1) POSITION**

This position must be filled by someone from the hotel industry in Cayce.

**CAYCE HOUSING AUTHORITY – ONE (1) POSITION**

There is currently one open position on the Cayce Housing Authority.

**CAYCE MUNICIPAL ELECTION COMMISSION – TWO (2) POSITIONS**

There are currently two open positions on the Municipal Election Commission.

**CONSOLIDATED BOARD OF APPEALS – TWO (2) POSITIONS**

Members who serve on this Board must be either an Engineer, Contractor, Architect or Design Professional. There are no recommendations at this time.

**PUBLIC SAFETY FOUNDATION – THREE (3) POSITIONS**

The Foundation has no recommendations at this time.



CITY OF CAYCE  
COMMITTEE MEMBER REAPPOINTMENT APPLICATION

Name: John Bailey

Home Address: [Redacted] Dogwood City, State, Zip Cayce 29033

Telephone: [Redacted] E-Mail Address [Redacted]

Resident of Cayce:  Yes  No Number of Years 60/15

Please check the Committee for which you are applying for reappointment:

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Accommodations Tax Committee  | <input type="checkbox"/> Beautification Board | <input type="checkbox"/> Events Committee               |
| <input type="checkbox"/> Cayce Housing Authority       | <input type="checkbox"/> Museum Commission    | <input checked="" type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Consolidated Board of Appeals | <input type="checkbox"/> SPAT Committee       | <input type="checkbox"/> Board of Zoning Appeals        |

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation?  Yes  No If yes, specify below:  
\_\_\_\_\_  
\_\_\_\_\_

Work Address

Company: Retired Position \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_ E-Mail \_\_\_\_\_

Work Experience: Sales Management  
Property Management

Educational Background: High School

Membership Information (Professional, Neighborhood and/or Civic Organizations):

Pres. Elderwood Neighborhood Assoc.

Volunteer Work: Lox Medical Center

Hobbies: Woodworking & Yard

Return to:  
Mendy C. Corder, Municipal Clerk  
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004  
Telephone: 803-796-9020 • Fax: 803-796-9072