

Mayor
Elise Partin

Mayor Pro-Tem
James E. Jenkins

Council Members
Tara S. Almond
Phil Carter
Eva Corley

Interim City Manager
Rachelle Moody



CITY OF CAYCE
Regular Council Meeting
March 6, 2018

The March Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, Eva Corley and James Jenkins. City Manager Rebecca Vance, Assistant to the City Manager Rachelle Moody, Municipal Clerk Mendy Corder, Municipal Treasurer Garry Huddle, Planning and Development Director Carroll Williamson, City Attorney Danny Crowe, and Director of Public Safety Byron Snellgrove were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order. Council Member Corley gave the invocation. Mayor Partin stated that the City likes to honor those who have served their country in the military by asking local veterans to lead the assembly in the Pledge of Allegiance. She invited Mr. Mike Causey to join Council on the dais. She stated that Mr. Causey served in the Air Force as a medic for a total of 33 years both in active duty and in the reserves. He retired as an E8, a senior master sergeant. Mr. Causey led the assembly in the Pledge of Allegiance. Mayor and Council thanked him for his service.

Approval of Minutes

Council Member Almond made a motion to approve the February 7, 2018 Regular Council Meeting minutes and the February 20, February 21, February 23 and February 27 and March 1, 2018 Special Council Meeting minutes a written. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

Presentations

- A. Presentation of the West Metro Bike and Pedestrian Master Plan and Bike Share Study

Mr. Jared Draper with Toole Design Group presented the West Metro Bike and Pedestrian Master Plan and West Metro Bike Share Feasibility Study to Council. He reviewed the goals of the plan, the planning process and the implementation of the project. He stated that the early action projects for Cayce were enhanced crosswalks at 12th Street @ Frink Street, wayfinding signage on Naples Avenue guiding people to the Riverwalk, traffic calming on Julius Felder Street, wayfinding signage on Fort Congaree Trail to the Cayce Riverwalk, safety improvements on State Street @ Poplar Street and enhanced crosswalks on Knox Abbott Drive @ 12th Street. Council thanked Mr. Draper for taking the time to present the plan and study to them.

Proclamations and Resolutions

A. Approval of Proclamation – March for Meals

Council Member Almond made a motion to approve a Proclamation proclaiming March the annual March for Meals Month. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

B. Consideration and Approval of Resolution Approving Law Enforcement Assistance and Support Agreement with the Richland – Lexington Airport District

Council Member Jenkins made a motion to approve a Resolution approving the Law Enforcement Assistance and Support Agreement with the Richland – Lexington Airport District. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

C. Consideration and Approval of Resolution Approving Law Enforcement Assistance and Support Agreement with Springdale Police Department

Council Member Almond made a motion to approve a Resolution Approving a Law Enforcement Assistance and Support Agreement with Springdale Police Department. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Ordinances and Other

A. Discussion and Approval of Ordinance 2018-02 Amending Sec. 2-144.9 (Procurements and Contracts) of Chapter 2 (Administration) – First Reading

Ms. Moody stated that the City's Code of Ordinances and Purchasing Policy has been updated to allow Council to waive the informal and formal bid procedures when it

is to the advantage of the City to acquire goods and/or services on the basis of a previously awarded bid or contract. It also allows Council to waive the bid procedures for professional services when the person employed is customarily employed on a fee basis rather than by competitive bidding. For example, an appraiser, architect-engineer, auditor, attorney or physician. She stated that these updates have been made to facilitate continuity of an incomplete project through contract extension as well as to increase efficiency through time and cost savings by not re-bidding a project for extensions.

After discussion, Council Member Almond made a motion to approve Ordinance 2018-02 on First Reading. Council Member Corley seconded the motion. Council Member Carter and Council Member Jenkins voted no. Mayor Partin voted yes, the motion passed.

B. Discussion and Approval of Ordinance 2018-03 Amending Appendix A (Classification and Rates) of the City Business License Ordinance – First Reading

Mr. Williamson stated that Council approval was needed for an Ordinance amending the City of Cayce Business License Ordinance to make further changes to Appendix A (“Classification and Rates”) to conform to the language of the Municipal Association of South Carolina (MASC) Model Business License Ordinance. He stated that On December 4, 2012, City Council amended Appendix A of the business license sections of the City Code to address changes in State law relating to the broker’s premium tax. An agreement was established for MASC to serve as the City’s agent for purposes of the administration of the municipal broker’s premium tax.

Mr. Williamson stated that the MASC has requested that additional language in the City’s business license concerning insurance companies be amended to fully conform to the MASC model business license. This amendment has no effect on the current agreement with MASC or the current agreement with the Farm Bureau.

Council Member Corley made a motion to approve Ordinance 2018-03 on First Reading. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

City Manager’s Report

Ms. Vance thanked Council for giving her the opportunity to work at Cayce and said she enjoyed her time with the City. She stated that two of the recommendations in the Bike Ped Plan are items that are in the Knox Abbott Pedestrian Safety and Traffic Calming Project. She stated that the top of the new water tank was being hoisted onto

the tank the following day. She stated that Mr. John Banks was being recognized for all his work with Tartan Day South's with a Senate Resolution. He also has been invited to Washington DC for the 20th anniversary celebration of the National Tartan Day holiday in April. She stated that Ms. Moody and Mr. Williamson attended the International Council on Shopping Centers in Charlotte. She stated that the event was a great way to network with retail businesses that might be interested in locating to Cayce. Ms. Vance stated that the Employee Awards Safety Lunch was the next day. The lunch is a thank you to staff for winning a recent safety award.

Committee Matters

- A. Approval to enter the following Committee approved Minutes into the City's Record
Events Committee – January 11, 2018

Council Member Almond made a motion to enter the minutes into the City's record. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

- B. Appointments and Reappointments
Cayce Housing Authority – One (1) Position
Museum Commission – One (1) Position

Council Member Jenkins made a motion on appoint Ms. Cheryl Seymour to the Cayce Housing Authority and Mr. Leo Redmond to the Museum Commission. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

- C. Annual Appointment of Council Members to City Foundations

Council Member Almond made a motion to appoint Council Member Carter to the Public Safety Foundation. Council Member Corley seconded the motion which was unanimously approved by roll call vote. Council Member Corley made a motion to appoint Council Member Almond to the Beautification Foundation. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Council Comments

Council Member Carter stated that he attended a lunch at a local church that day and Ms. Vance's resignation was discussed. He told everyone at the lunch that Ms. Vance's financial decisions for the City during her tenure were second to none. He stated that the City was losing a fine City Manager and it was the City's loss. Of course

Council understand her reasons for needing to get back home to her parents and support her but hate to see her go. Council Member Carter stated that Ms. Vance did a great job while with the City and made herself a part of the community. He stated she would be missed by Council, staff and the residents. He stated that the City was in good shape financially and morale was high and Ms. Vance had a lot to do with both.

Mayor Partin stated that it had been a great partnership between Ms. Vance and Council. She thanked her for giving so much of herself to the City and staff. She thanked Ms. Vance for helping Council with recruiting a new City Manager and being a part of the interview process. Mayor Partin stated that this spoke to how much Ms. Vance loved the City and staff.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Discussion of Employment for City Manager Position
- C. Discussion of negotiations incident to proposed contractual arrangements relating to the City's waterline replacement project
- D. Discussion of negotiations incident to proposed contractual arrangements relating to the Knox Abbott Drive Pedestrian Safety and Traffic Calming Project

Council Member Corley made a motion to move into Executive Session. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Reconvene

After the Executive Session was concluded, Council Member Almond made a motion to reconvene the Regular meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

Possible Actions by Council in follow up to Executive Session

There was no action in follow up to Executive Session.

Adjourn

There being no further business, Council Member Almond made a motion to adjourn the meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 7:04 p.m.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, CMC, Municipal Clerk

