



CITY OF CAYCE

MAYOR
ELISE PARTIN

MAYOR PRO-TEM
JAMES E. JENKINS

COUNCIL MEMBERS
TARA S. ALMOND
PHIL CARTER
EVA CORLEY

CITY MANAGER
REBECCA VANCE

ASSISTANT CITY MANAGER
SHAUN M. GREENWOOD

**City of Cayce
Regular Council Meeting
Tuesday, June 7, 2016
6:00 p.m. – Cayce City Hall – 1800 12th Street
www.cityofcayce-sc.gov**

I. Call to Order

- A. Invocation and Pledge of Allegiance
- B. Approval of Minutes
May 3, 2016 Regular Meeting
May 18, 2016 Special Meeting

II. Public Comment Regarding Items on the Agenda

III. Presentations and Proclamations

- A. Presentation of Whole Sole Awards
- B. Recognition of Public Safety Officer Donta Stewart
- C. Presentation by Ms. Heather Vardell re CWC Jaycees
- D. Approval of Proclamation – Say Something Nice Day

IV. Ordinances

- A. Discussion and Approval of Ordinance 2016-07 to Adopt an Annual Budget, Levy a Property Tax, and Provide Revenue for the City of Cayce for the Fiscal Year Ending June 30, 2017, and To Adopt and Establish Certain New Fees with Fee Amounts and New Fee Amounts for Certain Existing Fees – First Reading
- B. Discussion and Approval of Ordinance 2016-08 Amending Section 10-31 (“Adoption of codes by reference”) of Chapter 10 (“Buildings and Building Regulations”) of the Code of Ordinances of the City of Cayce – First Reading
- C. Discussion and Approval of Ordinance 2016-06 Approving and Adopting a Stormwater Enforcement Response Plan – Second Reading

V. City Manager’s Report

VI. Committee Matters

- A. Approval to enter the following approved Committee Minutes into the

City's Record

Museum Commission – April 6, 2016

Events Committee – April 14, 2016

Planning Commission – March 21, 2016

- B. Appointments and Reappointments
 - Public Safety Foundation – One (1) Position
 - Board of Zoning Appeals – One (1) Position

VII. Council Comments

VIII. Executive Session

- A. Receipt of legal advice relating to claims and potential claims by the City and other matters covered by the attorney-client privilege by City Attorney and Bond Counsel
- B. Discussion of negotiations incident to proposed contractual arrangements regarding the funding of a waterline project

IX. Possible Actions by Council in follow up to Executive Session

X. Adjourn

SPECIAL NOTE: Upon request, the City of Cayce will provide this document in whatever form necessary for the physically challenged or impaired.



CITY OF CAYCE

MAYOR
ELISE PARTIN

MAYOR PRO-TEM
JAMES E. JENKINS

COUNCIL MEMBERS
TARA S. ALMOND
PHIL CARTER
EVA CORLEY

CITY MANAGER
REBECCA VANCE

ASSISTANT CITY MANAGER
SHAUN M. GREENWOOD

CITY OF CAYCE Regular Council Meeting May 3, 2016

The May Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, Eva Corley and James Jenkins. City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood, Municipal Clerk Mendy Corder, Municipal Treasurer Garry Huddle, City Attorney Danny Crowe, and Major Darwin Fulwood were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order. Council Member Almond gave the invocation. Mayor Partin introduced Cayce Public Safety Lt. Tom Steinbring to lead the assembly in the Pledge of Allegiance. Lt. Steinbring is a United States Army Veteran who deployed to Iraq during Operation Desert Shield and Desert Storm in liberation of Kuwait. Lt. Steinbring also deployed to Yugoslavia in support of Operation Joint Endeavor and deployed to Abu Gharib Prison in Iraq in support of Operation Iraqi Freedom. He has served his country in the Army for over thirty years.

Approval of Minutes

Council Member Almond made a motion to approve the April 5, 2016 Regular Council Meeting minutes and the April 14, 2016 Special Council Meeting minutes as written. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

Presentations and Proclamations

A. Presentation of Whole Sole Awards

Ms. Vance stated that the presentation of the Whole Sole awards was postponed to the next Council Meeting.

B. Approval of Proclamation – Midlands Gives Giving Day

Council Member Jenkins made a motion to proclaim May 3, 2016 as Midlands Gives Giving Day. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Ordinances

A. Discussion and Approval of Ordinance 2016-06 Approving and Adopting a Stormwater Enforcement Response Plan – First Reading

Ms. Vance stated that Staff was requesting approval and adoption of a formal Stormwater Enforcement Response Plan (ERP). The ERP is required as a part of the SCDHEC Small Municipal Separate Storm Sewer System (SMS4) permit. The ERP was created as a joint effort with members of the Lexington County Stormwater Consortium (LCSC) in accord with City Ordinance 2007-1.

Ms. Vance stated that City Ordinance 2007-1 authorizes the implementation and enforcement of the Lexington County Stormwater Management Ordinance within the corporate limits of the City. The ERP describes the City's policies and procedures regarding enforcement of the Lexington County Stormwater Management Ordinance and the Lexington County Land Development Manual in accord with City Ordinance 2007-1. She stated that adoption of these policies and procedures is mandatory for continued participation in the Lexington County Stormwater Consortium. The ERP was forwarded to the City Attorney for review and approval. She stated that all of his recommendations have been made to the final document.

Council Member Jenkins made a motion to approve adopting the formal Stormwater Enforcement Response Plan on first reading. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

B. Discussion and Approval of Ordinance 2016-05 Amending Section 6.10-1 ("Design Overlay District Creation") of the Zoning Ordinance of the City of Cayce – Second Reading

Ms. Vance stated that staff was requesting to amend Section 6.10-1 ("Design Overlay District Creation; definition") to add language applicable to the definition of the Knox Abbott Drive Overlay District (OD). Currently, the Knox Abbott OD begins at the Blossom Street Bridge and ends at 12th Street. Staff is requesting adoption of the Ordinance to extend the Knox Abbott Drive OD to include the entirety of Knox Abbott Drive from the Blossom Street Bridge to the Cayce City Limits Line. She stated that the adoption of the Ordinance will add properties with a C-4 (Highway Commercial) zoning designation. Previously an Ordinance was adopted to regulate all signage in the OD to

conform to C-3 signage regulations. The C-3 zoning district permits signs to have a maximum height of 7 feet. She stated that staff believes the extension of the OD creates a more cohesive shopping district.

Ms. Vance stated that the Planning Commission considered the request for the text amendment at its regular meeting on March 21, 2016. The text amendment request was opened for public hearing. No one from the public was present to speak for or against the text amendment. The Planning Commission voted unanimously to recommend the requested text amendment.

Council Member Almond made a motion to approve Second Reading of an Ordinance amending Section 6.10-1 ("Design Overlay District Creation; definition") of the Zoning Ordinance of the City of Cayce (as it pertains to definition of the Knox Abbott Drive Overlay District). Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Other

A. Discussion and Approval of Hospitality Tax Fund Request – South Carolina Brewers Festival

Ms. Vance stated that The South Carolina Brewers Guild is looking to further develop the growing craft beer industry in the state. In the last three years, the industry has grown from \$255M to \$455M. The Midlands area currently boasts three breweries and two brewpubs, with more being planned. However, none are located in or around Cayce. The Guild is looking to hold a beer festival which would serve as a fundraiser for the Guild's future promotional and legislative efforts. The festival would also highlight Cayce as a potential destination for brewers looking to open an establishment and beer enthusiasts looking for places to go. The Guild requested \$23,000 in hospitality tax funds.

Council Member Corley made a motion to proceed with staff's recommendation and award the SC Brewers Festival \$13,750 in hospitality tax funds. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

B. Discussion and Approval of RFQ Award for Landscape Architect and Civil Engineering Services for Riverwalk Repairs

Ms. Vance stated that the Cayce Riverwalk sustained extensive damage from the October 2015 floods. The City has worked diligently with FEMA and will receive funds from the Federal Government to help make necessary repairs to the Riverwalk. Professional landscape architectural and civil engineering services are needed for this project per FEMA's requirements. She stated that Landplan Group South received the

highest score from the selection committee. They are the engineer on record for the River Alliance and have performed previous work on the City's Riverwalk. Ms. Vance stated that the City will receive \$1.4M from FEMA for the Riverwalk repairs. She stated staff's original estimate exceeded this amount but once the design is complete staff can apply to get additional funds through FEMA to cover the total costs. She stated that FEMA prefers to pay for repairs and there are sections of the Riverwalk that will have to be replaced. She stated once the design is complete staff will come back to Council to discuss how to pay for the difference between the repair costs and the construction costs.

Council Member Carter asked how the RFQ was structured in reference to Landplan Group South being paid for their services. He asked if their fee also includes project management once the construction begins. She explained that they would be paid a percentage of the budget. He asked if that number had been negotiated yet. She explained that negotiations could begin since Council had approved Landplan's proposal.

Council Member Corley made a motion to accept the RFQ proposal from Landplan Group South, and authorize the City Manager to execute the contract between the City of Cayce and Landplan Group South. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

C. Discussion and Approval of Landscaping Design Plan and Funding for Cayce City Hall

Ms. Corder stated that Council approval is needed in order to proceed with the landscaping design plan drafted by The Landplan Group South for City Hall grounds and approval is needed for funding to implement the design plan. The renovations to City Hall are almost complete and staff feels that new plants and shrubs are needed to complement the refurbished buildings. Presently the front lawn is a mixture of various types of grass and weeds. The shrubbery that surrounded the buildings was old and many of the shrubs were dead or dying. Therefore, Parks staff recently dug up the shrubbery around the three buildings.

The Landplan Group has created a design that includes drought resistant shrubs, perennial plants and flowers that are also low maintenance. The grass will be re-sodded and the irrigation system will be updated. City staff will do the majority of the work to save money. The design plan was reviewed by staff and the Parks Department.

The Landplan Group's estimated base bid cost for new trees, shrubs, plants and irrigation is \$18,925.50. They also proposed a bid alternate that includes grading and filling in the front lawn, installing a retaining wall that is approximately 4' in height, new signage and lighting, and new irrigation. The cost of the bid alternate is \$64,900.

Council Member Almond made a motion to approve the base bid from The Landplan Group in the amount of \$18,925.50 and authorize the City Manager to expend

the funds needed to implement the design plan. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

Council Member Jenkins asked what the cost was for the design of the landscape plan. Ms. Vance stated that it cost \$2,500.

D. Discussion of Proposed FY2016-2017 General Fund Budget

Ms. Corder stated that the Legislative, Admin and Community Relations budgets only had minimal increases. She stated that there was a proposed increase in the attorney fees in the Legal budget due to ongoing cases.

Mr. Garry Huddle reviewed the proposed Finance budget. He stated that the Professional services/Auditor line item increased slightly since staff will need to utilize the City's audit firm to meet the new GASB requirements. He stated he would also need to use the audit firm to help with software program changes. Mr. Huddle stated that the street lighting budget increased because the City's electric bill is almost \$24,000 monthly. Ms. Vance explained that this cost includes the street lights in the City and the lights in the City parks. Council Member Jenkins asked if LED bulbs were being used in the street lights. Ms. Vance stated that currently LED bulbs are not used. When a bulb needs replacing it is replaced with a more updated light bulb but the City would have to pay an extra cost to have LED bulbs installed.

Ms. Corder reviewed the Public Buildings budget. She stated that the service contracts line item increased because the City now has the HVAC units in all the buildings on a maintenance contract. She stated that all City buildings now are having bi-annual pest control maintenance as well.

Ms. Vance reminded Council that none of the proposed budgets include the City's increased health insurance numbers. The first estimate was an 18% increase and staff is currently negotiating to get the best possible number. Also, each salary line item includes an additional payroll. She stated that one of the two animal services positions was moved to Planning and Development as a code enforcement position. One additional code enforcement position was moved to Planning and Development as well.

Major Fulwood reviewed the capital items requested in each of the seven departments in Public Safety. He stated that in the Patrol Department a gang grant was requested to work with Richland County's task force. This grant position would assist Public Safety with investigating, identifying and prosecuting street gang criminal organizations. This position would enable an intelligence sharing platform to increase the available resources for the City of Cayce Public Safety in these investigations. This program should decrease the gang presence and effect on the City.

Major Fulwood stated that Public Safety applied for a Meth grant to assist in purchasing equipment and training four personnel in Meth Lab processing and dismantling to comply with OSHA standards. This would increase the effectiveness of safely removing a meth lab and the prosecution of the lab operators. He stated a throw phone was also requested. A Direct Link Video Throw Phone System would allow crisis negotiators, SWAT and narcotics investigations to see and communicate with suspects that are holding victim's hostage in a barricaded incident.

Major Fulwood stated \$10,000 is needed to finish construction of a department owned firearms range. Upon construction of the range, the department would not have to rely on other agencies or pay range usage fees. The location of the property is City owned and the backstops have already been constructed. The property/land could be maintained by the department. He stated that 800MHz Radios were also requested. He explained that due to system upgrades in early 2016, the department has five radios that no longer work on the system. Due to the age of these radios, there is no upgrade available and they will have to be replaced.

Major Fulwood stated that In-Car Digital Cameras were requested. The Public Safety department has equipped a majority of the patrol division fleet with the WatchGuard digital camera system. The system uses a media server at Public Safety for storage and retention. Ten more systems are needed to fully equip the six vehicles requested in the 2016/2017 budget and to replace four old systems. The purchase of ten wireless transfer kits (to transfer recorded data from these in car systems in the patrol car to the server inside Public Safety) and an Evidence Library in-car device license were also requested.

Major Fulwood stated that Body Worn Cameras have been requested. This purchase would equip every officer (25 units) assigned to the patrol division with a body worn camera. The camera model matches and works in tandem with the Watchguard video evidence server that is already in use by the department.

Major Fulwood stated that the Manager of the City's Garage recommended that six vehicles currently in the Public Safety Fleet be replaced. The vehicles have high mileage, all over 100,000 miles, and have experienced numerous mechanical problems over the last year. He stated that all of the vehicles could require major mechanical repairs if not replaced.

Major Fulwood stated that three additional firefighters have been requested which would increase each shift to five firefighters. He stated that the bay doors in the Fire Department need to be replaced. Currently there are six bay doors that have electric door openers without any remote controls. These motors are older and are starting to show signs of failure due to age. All components of the doors including the tracks, motors, brackets and remotes need to be replaced.

Major Fulwood stated that the Public Safety Parks department has requested two 800 radios for the Park Rangers. Currently they are sharing one 800 radio and the purchase of these two radios will provide them with their own radio in case of an emergency situation or if they were ever needed to respond in on their scheduled day off. The purchase of the radios ensures that the Parks Rangers can notify dispatch of their location and call for assistance in case an emergency situation arises.

Major Fulwood stated that the Dispatch budget includes a request to replace the current Lifeline100 911 consoles in dispatch. Support for these consoles is scheduled to end March 2017. He stated that state law requires PSAPs to replace equipment before the end of support date set forth by the manufacturer to ensure continuity in operation of 911 systems. The current proposal is to replace the old equipment with new V-viper consoles supplied by AT&T. These consoles are approved equipment for a 911 center and are available with warranty and service level agreements which meet the criteria for a PSAP. Most of the equipment cost is reimbursable through the SC CMRS fund at 80% to 100% depending on the particular equipment. Major Fulwood stated that the purchase of this equipment to upgrade the City's 911 center would give Dispatch a solid base as the City transitions to managing its own PSAP separate from Lexington County.

Ms. Vance stated that Public Safety applies for every grant for which the City is qualified. She stated that much of Public Safety's equipment is now on a replacement plan. She stated that all of the General Fund leases have been paid off.

Mr. Marini presented the IT budget to Council. He stated that he requested a new position for his department. He stated that currently he and Lt. Beckham are responsible for over one hundred computer users in thirteen different locations. They are also responsible for the setup and maintenance of one hundred twenty in-car and handheld radios, setup and maintenance of twelve in-car computers and fifteen dash cam cameras. They also install and maintain all the call boxes in the City's parks, maintain the City's phone system and the City's mobile phone system.

City Manager's Report

Ms. Vance stated that the City's demolition program has been very successful to date. Currently five houses have been torn down and several demolition permits have been issued. The City has not had to spend any money that was allocated for this program yet since the homeowners have voluntarily demolished their property.

Ms. Vance stated that currently there are 760 properties registered with the City's Rental Registration Program. There are another 722 that still need to register. She stated that anyone that owns rental property and is renting it is required to have a business license. After April 15, anyone that registers will be charged a \$100 late fee.

She stated she would let Council know when staff starts the process of contacting people who have not registered yet.

Ms. Vance stated that staff received bids for the new Parks and Sanitation building. She stated that the bids came in higher than the amount of money that Council allocated for this project. Staff may re-bid the project to hopefully get a lower price. She stated that the new park in Riverland Park would be complete by the end of May. The improvements to Guignard Park are scheduled to be complete by the end of June.

Committee Matters

- A. Approval to Enter the Following Approved Committee Minutes into the City's Official Record

Council Member Corley made a motion to approve entering the following Committee minutes into the City's official record:

Museum Commission – March 2, 2016
Events Committee – March 10, 2016

Council Member Almond seconded the motion which was unanimously approved by roll call vote.

- B. Appointments and Reappointments

Mayor Partin stated that the Events Committee currently has one open position. The City has received a potential member application from Ms. Maxine Creamer. The Committee recommends her appointment. Council Member Almond made a motion to appoint Ms. Creamer to the Events Committee. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Council Comments

There were no comments made by Council.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by the City and other matters covered by the attorney-client privilege by City Attorney and Bond Counsel
- B. Discussion of negotiations incident to proposed contractual arrangements

between the City of Cayce and Lexington Two School District

- C. Discussion of negotiations incident to proposed contractual arrangements for the funding of a waterline project

Council Member Almond made a motion to move into Executive Session. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Reconvene

After the Executive Session was concluded, Council Member Almond made a motion to reconvene the Regular meeting. Council Member Corley seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

Possible Actions by Council in follow up to Executive Session

There was not any action in follow up to Executive Session

Adjourn

There being no further business, Council Member Almond made a motion to adjourn the meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 8:30 p.m.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, Municipal Clerk



CITY OF CAYCE

MAYOR
ELISE PARTIN

MAYOR PRO-TEM
JAMES E. JENKINS

COUNCIL MEMBERS
TARA S. ALMOND
PHIL CARTER
EVA CORLEY

CITY MANAGER
REBECCA VANCE

ASSISTANT CITY MANAGER
SHAUN M. GREENWOOD

City of Cayce Special Council Meeting May 18, 2016

A Special Council Meeting was held this afternoon at 5:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, Eva Corley, James Jenkins, City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood, Municipal Clerk Mendy Corder and City Treasurer Garry Huddle. Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order and Council Member Corley gave the invocation. Mayor Partin led the assembly in reciting the Pledge of Allegiance.

Public Comment Regarding Items on the Agenda

Ms. Corder stated no one had signed up for public comment.

Other

- A. Discussion and Approval of Resolution Authorizing an Application to the South Carolina Water Quality Revolving Fund Authority for a Loan from the Drinking Water Revolving Fund

Ms. Vance stated that a Resolution was required to authorize her to apply to the South Carolina Water Quality Revolving Fund Authority for a loan from the Drinking Water Revolving Fund. Staff was applying for up to \$25,000,000 to fund improving the City's water system through the implementation of the Avenues, Broadacres, North Frink Street and Edenwood water system replacement project.

Council Member Almond made a motion to authorize the City Manager to complete, execute and submit an application to the State Authority. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

- B. Discussion of Proposed FY2016/2017 General Fund Budget

Ms. Vance stated that the General Fund revenues for FY16-17 were projected at \$11,748,253 and included:

- \$615,269 in Hospitality Tax Revenue
- \$150,000 Special Grant allocation from SC PRT

- \$135,160 in Other Financing Sources (Lease Purchases)
- \$1,600,000 transfer from Utility Fund for Indirect Costs

General Fund Expenditures were projected at \$11,945,669. This budget included:

- \$418,091 in capital expenditures. This was a reduced list.
- \$153,130 in funding for a full year of three new firefighters to continue the four year plan to add twelve firefighters in four years. At present, only six firefighters have been hired as part of this plan.
- Reduced personnel requests with no new positions.
- A 10% increase in health insurance costs.

Ms. Vance stated that currently the General Fund was out of balance by \$197,415. She stated that options for balancing the General Fund Budget are as follows:

- \$182,748 for a \$3.00 increase in Residential Sanitation Fees to continue the City's five year plan to make the Sanitation Department self-sufficient. This would take the fee to \$13.50.
- Cut the three new firefighter positions for a savings of \$153,130
- Hire three new firefighter positions in January for a savings of \$76,565
- Raise property taxes by the allowed amount. Staff did not have that amount yet but it would most likely be around 1 mill, which would bring the City approximately \$47,000.
- Completely eliminate the purchase of capital items, not paid for by Hospitality Tax, for a savings of \$418,091.

Ms. Vance stated that she needed guidance from Council in what they would like to cut to balance the budget. Mayor Partin stated that the City was on a five year plan to make the Sanitation Department self-sufficient. She stated that the City's Sanitation staff offer wonderful customer service and the City's sanitation fee is still less than the surrounding municipalities. She asked Ms. Vance what would have to be cut if Council decided to only raise the sanitation fee to \$11.50 rather than \$13.50. Ms. Vance stated that if the fee only increased to \$11.50 the fees would bring in \$91,374 for FY2016-2017.

Ms. Vance stated that there were not any large capital items that could be cut to make up the difference but there were other options such as cutting the new bay doors for the Fire Department. She stated she would like to keep the bay doors in the budget if possible but it was certainly possible to make up the difference. Mayor Partin asked if

it was possible to delay the lease purchase items. Ms. Vance stated delaying the lease purchases would reduce the budget by \$67,580.

Mayor Partin asked Council if they thought it would be a better option to increase the sanitation fees by \$3.50. Council Member Jenkins stated he preferred only increasing the fees by \$1.50. He stated staff could continue to look at other options to generate the lost revenue. He stated that the City was not the only one having hard times and everyone needed to keep that in mind. Council Member Almond stated she felt Council should proceed with the five year plan to increase sanitation fees to make the Sanitation Department self-sufficient. She stated the City had so many capital item needs and by putting off purchasing them it would just put the City further behind.

Mayor Partin asked Council Member Carter if he was familiar with the City's five year plan to make the Sanitation Department self-sufficient. He stated he was not. She explained that it was a plan to slowly increase the sanitation fees so the City would still have some of the lowest fees but would be more in line with the surrounding municipalities. She stated the City's customer service was much stronger since it's handled in house and not done by an outside company. Council Member Almond stated the increases would also make the department self-sufficient and actually bring in revenue. Council Member Jenkins stated constantly raising the fees was not going to make the department self-sufficient. He stated the City needed more customers. He stated the City was growing and getting new apartment developments which should bring in more revenue for the sanitation department. Ms. Vance stated the new apartments were commercial developments therefore they had to use private dumpster services.

Mayor Partin stated that in 2015 Irmo's sanitation fees were \$15 a month and South Congaree's were \$15.95. Ms. Vance stated that if the City's fee was raised to \$12 monthly it would only leave the budget with a \$70,200 deficit. Mayor Partin asked what the deficit would be if the lease purchases were delayed. Ms. Vance stated it would be \$67,580. She stated that amount did not include hiring three new firefighters. Council Member Jenkins stated he would like to proceed with just a \$1.50 increase. He stated people were saying they couldn't make that work but they were not trying. Ms. Vance stated she was not saying she could not do it. Mayor Partin stated that staff had to have a decision that night from Council. She asked Council to look at the list of proposed capital items and decide what they would like to cut.

Ms. Vance stated she did not think cutting capital items would be the answer. Council Member Jenkins stated that if the rest of Council was fine with the increase to \$13.50 a month that was fine but that he was not fine with it. He stated he was not trying to convince anyone else to do anything. He stated everyone should go with their

heart and mind. Mayor Partin stated Ms. Vance was going to review the capital items with Council and Council needed to decide what they would like to cut.

Ms. Vance stated that the in-car camera systems and 800 MHz radios requested in Public Safety's Patrol budget were items that were needed for the Officer's safety and so they could communicate with each other, Dispatch and other police agencies. She stated that the bay doors in the Fire Department are very old. They are manual doors and need to be replaced before someone gets hurt. She stated that the Xtreme temp microphones requested in the Fire Department's budget are microphones that the firefighters wear in their helmets and can withstand extreme temperatures so they can communicate while fighting a fire. She stated that the Garage Department's doors need to be repaired so that is listed in the capital items schedule as well. The capital items schedule was reduced by \$958,466. The remaining items total \$418,091. Ms. Vance stated there was a possibility to find the extra funding if the sanitation fee is only increased to \$11.50 a month but did not think the funding could come from cutting any of the remaining capital items. Mayor Partin stated there were not many capital items left in the budget and the majority of the remaining items were either being funded through a grant or were lease purchase items. Ms. Vance stated that if Council wanted her to find other ways to fund the \$106,950 deficit she could but it would need to be from the budget and not capital items.

Council Member Jenkins stated that the City does have good customer service in the Sanitation Department but the residents who live on a fixed income do not receive increases to their income. Council Member Almond asked Council Member Jenkins if he had received any feedback from his constituents regarding the sanitation fee increases. She stated when the City started the five year plan staff communicated it to the citizens. She stated she had not received any negative feedback. Council Member Jenkins stated that the feedback he received was that the City was going to do what it wanted regardless of how the residents felt.

Ms. Vance stated that a \$13.50 monthly sanitation fee was the initial goal so this would be the last rate increase for sanitation unless staff discovered that it was more costly to run the department now. Ms. Vance stated that staff could pay for capital items with fund balance money but advised she did not like doing that. Council Member Jenkins stated he wanted to make sure staff was purchasing needs and not wants. Mayor Partin asked him if he saw anything on the list of capital items that was a want and not a need.

Ms. Vance stated that the Department Heads rank their department's needs from top to bottom and that is how they are listed on the list of capital items. She stated that if there is money left over in the current budget then items are purchased with it. She

stated staff tried to be as efficient as possible. She stated that in the proposed FY16-17 budget there were not any water and sewer rate increases or millage increases.

Council Member Carter stated he had received a tremendous amount of pushback from his constituents. He stated that they felt like rates and fees increased by small amounts every year. He stated that there have been a number of increases over the past few years. Ms. Vance stated that every City is doing the same thing. She stated every year water and sewer rates and taxes should increase at least by the cost of living increase. Mayor Partin stated that property taxes were actually lower than they were under the former administration. Council Member Almond stated that the current Council had to raise fees because the prior Council did not raise rates and fees along the way.

Council Member Carter asked Ms. Vance if the City had a budget surplus in 2015. She stated that the City's fund balance is currently over \$4M. Mayor Partin stated that the City did not have any fund balance under the prior management. Ms. Vance stated that a fair amount of the fund balance has been spent on the City's capital projects. She stated that it is recommended that a City have at least three months of its operating revenue in the bank. Council Member Carter stated that the City has exceeded its three months. Ms. Vance stated that auditors recommend that the City actually have six months of its operating revenue in the bank.

Council Member Carter stated that he did not think that the fund balance should continue to increase. He stated that he agreed with Council Member Jenkins that the City needs to tighten its belt in other areas especially considering that water rates have to increase starting in the FY17-18 budget to cover the water line replacement project. He stated he was not in favor of any more increases before that time. Mayor Partin stated that it was Council's job to come up with suggestions on how to balance the budget. She stated Council could not say we have to tighten the belt without having actual suggestions on how to do that. Council Member Almond asked where they could possibly tighten the budget any more than it already was.

Council Member Carter stated if he had the data he could make suggestions. Mayor Partin stated he had all the data in his agenda packet. Ms. Vance stated that she could present Council with a balanced budget every year but Council may not like the items that she cut to balance it. She stated she and staff get the budget close to being balanced and bring it to Council so they can decide what they would like to cut.

Ms. Vance stated that no new personnel were included in the FY16-17 budget and the majority of the different department's budgets did not increase. She stated that

unless Council wanted to start cutting staff the only moving parts to the budget are capital items and rates and fees.

Ms. Vance stated that Council had also expressed a desire to give COLA increases to City employees this year. She stated those increases were not currently included in the budgets. She explained that for the General Fund, a 2% COLA would require an extra \$154,039 and for the Utility Fund, a 2% COLA would cost an extra \$78,179.

Council Member Jenkins asked for clarification regarding why new bay doors were needed in the Fire Department. He asked if they were hindering the fire trucks from responding to calls or if anyone had been hurt. Mr. Greenwood stated that since they are manual doors the glass in the windows has broken in the past when the doors were being pushed up. He stated that staff believes the doors are a safety concern. Council Member Jenkins asked how many times the doors had been repaired. Major Fulwood stated that they had been repaired approximately six times in the past year. He stated that the doors were built in the 1970's. He stated every year money was spent on replacing springs in the doors and repairing the motor and wiring. He stated that the doors need to open every time staff has to respond to a call.

Mayor Partin asked what the schedule was for the first reading and second reading of the budget. Ms. Vance stated that the first reading of the budget would be at the June 7, 2016 Council Meeting and the Public Hearing and second reading would be at the June 22, 2016 Council Meeting. She stated that the notice to the newspapers had to be sent before the June 7, 2016 Council Meeting. Mayor Partin stated that Council had to be make decisions that night to balance the budget so it would be ready for the newspaper notice. Ms. Vance stated that she needed recommendations from Council on how they would like her to balance the budget so she could bring them a balanced budget at the next meeting. She stated she was prepared to do whatever Council would like her to do.

Ms. Vance stated that the City is fortunate to have great department heads who do not ask for much in their budgets. She stated they do what they can with what they have to save the City money. She stated that when the operation part of the budget is presented to Council it is already a lean budget.

Council Member Carter asked what the City's fund balance was. Ms. Vance stated that in the FY15-16 budget the City used fund balance money to pay for capital items. She stated her professional advice was to not dip into the fund balance for any of the City's normal yearly expenditures including capital items. She stated that the City had a fund balance because of certain settlement agreements, not because the revenues were more than the expenditures.

Council Member Carter asked Ms. Vance if she agreed that at some point the City had to balance the fund balance. She stated that Council could set what threshold

they would like for the fund balance. She stated as the professional running the fund balance she would say three months. She stated that the City had enough emergency needs that a fund balance is necessary. Council Member Carter stated that the City had to stop burdening the taxpayers while building a healthy fund balance.

Ms. Vance stated that the City's salaries, equipment and buildings need to be improved to be in line with neighboring cities. She stated that neighboring cities that are doing well had systematically raised rates and fees to pay for better equipment, services, etc. She stated that the City's salaries in comparison to other cities are abysmal which hinders it from being able to attract new employees and keep employees. Ms. Vance stated that the City's equipment is nowhere near where other cities equipment is in regards to quality and technology. She stated that Public Safety's buildings are horrendous. The City is about to spend \$200,000 to upgrade all the electrical at Public Safety and will probably have to spend another \$100,000 to improve the HVAC systems. She stated former administrations did not spend money to maintain anything. She stated that the City is still playing catch up due to the lack of purchases and maintenance.

Mayor Partin stated that the City is very transparent every year with the budget process. She stated that every year a flyer is put on resident's roll carts explaining the budget process and the decisions made. She stated that a Cayce resident pays \$70 less in property taxes on a \$100,000 house than a West Columbia resident pays. She stated that the City of Cayce offers more services than West Columbia does. She stated that staff did an amazing job with a small amount of money. Council Member Jenkins stated that you could not compare Cayce to larger communities. He said it was not comparing apples to apples. Ms. Vance stated that Cayce and West Columbia are the same size and have almost the same population numbers.

Council Member Corley stated that four years ago during a Strategic Planning Session Council talked for hours about what they could do to help the City's budget. At that time, Council unanimously decided to implement a five year plan to raise sanitation rates so the City could afford to keep its Sanitation Department. She stated that the City's residents did not want to lose this department and have to use an outside company to handle its sanitation services. She stated that even with the increased rates the City's rates are lower than most other municipalities. Ms. Vance stated that the City's sanitation rates were \$1.50 a month before the plan was implemented. Ms. Corley stated that so much time was spent deciding on the plan and now Council was going to go back on the plan. She stated that Council also decided to hire twelve dedicated fire fighters over a four year span and had not stuck to that plan either. Council Member Jenkins stated that sometimes plans had to change. Council Member Corley stated that the City stuck with the sanitation fee increase plan for four years and did not understand why in the fifth and final year it was going to change.

Council Member Almond stated that she agreed with Council Member Corley. She stated that Council agonized over what to do four years ago. She stated previous

Councils did not make the hard choices so it had fallen on the current Council to make them. Council Member Jenkins stated he was not speaking for the rest of Council. He stated he was only speaking for himself. Council Member Almond stated she agreed with a \$3.00 sanitation rate increase and to cut the new fire fighters out of the budget. She stated she would normally not agree to cut the fire fighters but a new Chief was being hired and additional information had come to light that indicated that the hiring of more fire fighters could be postponed.

Council Member Carter thanked Ms. Vance for her frankness in discussing the City's situation. He stated that he agreed with Council Member Jenkins regarding only increasing the sanitation rate by \$1.50. He stated he was in support of the 2% COLA for City employees. Mayor Partin asked Council Member Almond and Corley if they were good with only raising the fee by \$1.50. Council Member Almond stated that she wished Council could agree to a compromise. She stated that she had looked at the City's budget repeatedly and it was already a very tight budget. After further discussion, Council decided to increase the sanitation fee by \$1.50. Ms. Vance stated she would make the necessary cuts and communicate with Council before the June 7, 2016 Council Meeting so they would know what was cut from the budget.

Council Comments

Council Member Carter thanked Ms. Vance again for her candor during the night's discussions.

Executive Session

Council Member Almond made a motion to move into Executive Session. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

- A. Receipt of legal advice relating to claims and potential claims by the City and other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to proposed contractual arrangements regarding the funding of a waterline project
- C. Discussion of negotiations incident to proposed contractual arrangements regarding proposed redevelopment of 800 Lexington Avenue (Cayce Grammar School)
- D. Discussion of negotiations incident to proposed contractual arrangements regarding the development of 12,000 Year History Park Interpretive Center
- E. Discussion of personnel matters related to the Director of Public Safety position

Reconvene

After the Executive Session was concluded, Council Member Almond made a motion to reconvene the Regular meeting. Council Member Corley seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

Possible Actions by Council in follow up to Executive Session

There was not any action in follow up to Executive Session.

Adjourn

Council Member Almond made a motion to adjourn the meeting. Council Member Carter seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 7:15 p.m.

Elise Partin, Mayor

ATTEST:

Mendy Corder, Municipal Clerk

ITEM III. A.

Charles Newton was reading meters on February 24, 2016, when he saw an accident occur. The truck in front of him swerved, hit a power pole and ended up in a ditch beside Piggie Park's Sauce Plant. Charles notified Cayce Public Safety and went over to the truck and assisted the driver, helping him out of the vehicle. He stayed on site until first responders arrived. The driver, a Cayce resident, had experienced medical issues.

This is the second time Charles has assisted someone following an accident. He is always attentive to others and treats our citizens with upmost respect. He is a valuable asset to our team and residents!

Kay Hutchinson



During a Utility Staff meeting with the engineering firm and the meter supply company, it was requested that the City do a sample count of the meter lids in the Water Line Project Area. There are several different types of lids, so conducting a count of them would result in a more accurate representation of the cost to replace them. With over 3900 meters lids to check, this posed a challenge for us to count them in an efficient manner.

The plan was for the Meter Techs to count the ones on the routes they were reading at the time. This would mean they would have to manually read the cycle they were on, instead of using the remote function, which would at minimum, double the read time. They would also count lids in between reading cycles. This would take approximately 1 ½ months or more to complete conducting the count in this way in order to keep billings on track.

So, the solution was to use a hybrid approach that relied on a full team effort. Angie Roof stepped in to help count lids. So, we divided up areas. The Meter Techs and Angie went out and counted lid types. Angie walked a majority of Division I (The Avenues) while Melissa, Nan and Karen ensured Customer Service and Billings stayed at the forefront. Charles N., Robert, Charles T. and Ben helped collect data and Charles Newton entered it. During this time, all work orders such as new service, disconnects, cut-offs, meter change-outs, plugs and check leak/reads were still being performed.

The counts were completed in a little over two weeks. Ben Wright's comment was, "Wow! That's a lot of work in a short period of time. I would never have thought that it could have been accomplished so quickly. Good job. ~ Ben

Thanks to Angie's assistance and a full team effort, we were able to provide the engineering firm and meter company with more accurate data, which will result in significant savings as we now have a better representation of lid types in the project area.

A few examples of meter lid types are attached as well as the spreadsheet that was generated.

Therefore, I would like to nominate Angie Roof for the Whole Sole Award.

Respectfully,

Kay Hutchinson



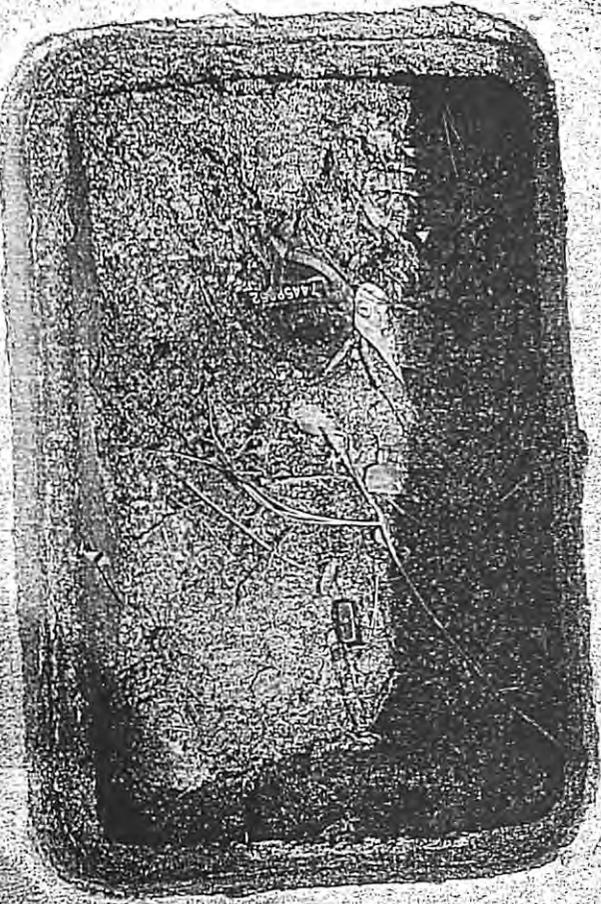
92136736



WATER

GAYCE

METER



Robert Standridge received a call from dispatch at 3:30 am on Monday, April 25. A resident had a leak that was coming from their hot water heater and they wanted the water turned off until they had it repaired. Robert immediately responded, even though he was not the "official" on call person that night. When he showed up, he not only turned their water off, but crawled under the house and stopped the leak at the source by turning off their hot water heater.

Robert always goes the "extra mile" and is willing to assist the team and the public in any manner possible. If he is asked or if he is given accolades, his response is always "I'm just a Meter Reader". That is far from the truth. He is an outstanding asset to the team and the City of Cayce.

Kay Hutchison

ITEM III. B.

Public Safety Officer Donta Stewart graduated from the South Carolina Fire Academy on May 13, 2016. Officer Stewart attended an eight-week firefighter candidate school in Columbia. He underwent a 320-hour training program of classroom and hands-on firefighting skills development. The in-depth training, offered quarterly at the Fire Academy, includes emergency responder first aid training, hazardous materials operations training, auto extrication, flammable liquids and gas firefighting, rescue training, and National Fire Protection Association (NFPA) Firefighter I and Firefighter II levels.

Officer Stewart was awarded the Pride of the Battalion award at the Fire Academy. This award is given to the recruit who has demonstrated "Leadership, Integrity, Determination and Good Value." This award recipient is chosen by the instructor staff who worked with the recruits during the eight-week program. It is a very challenging program that requires team work, in-depth study, extensive hands-on training with live fires, eight practical skills evaluations and seven written tests to meet the National Fire Protection Association standards. Officer Stewart has shown extreme commitment to service by completing this challenging and comprehensive program. Our community will be better served as a result of his extraordinary efforts.



CAYCE-WEST COLUMBIA JAYCEES SMALL STEPS LEAD TO BIG DREAMS

*Member nominated as candidate for President of
International Junior Chamber Headquarters*

FOR IMMEDIATE RELEASE

Date: April 26, 2016

Cayce, SC –The Cayce-West Columbia (CWC) Jaycees local non-profit junior chamber is prepared to prove that great things do come from small towns. The local chapter is making history with its first female candidate and only member from the CWC Jaycees Chapter in the State of South Carolina to run for President of the International Junior Chamber Headquarters, also known as JCI USA. Candidate Heather Vardell was nominated to represent not only the local CWC Jaycees chapter but she will be the first member from the state to compete with candidates across the world.

Through the support of members, partners and friends, JCI USA is able to carry out its core Mission to create positive change in more than 5,000 communities around the world. These efforts start locally then grow to a national and global level. The CWC Jaycees are excited about the many projects that have moved from start to finish and recognized at the national level. Although the journey isn't easy, the Jaycees seem to find creative ways to reinvent themselves and tackle challenges every year by gaining members with talents and professional experience from all walks of life.

Heather Vardell started out her journey like many others, a college graduate and young professional looking to gain experience and define oneself in the journey adulthood. She had no idea her membership with the Jaycees would grow to this level, let alone lead to a leadership role. After six years in membership, she chaired many sustainable projects, held the position as CWC Chapter President and National Membership Vice President. Who knew that breaking her fear of public speaking would lead the local chapter to the national level.

"In the year before joining the Jaycees, I was taking care of my grandmother, who was in failing health. After this, I realized it was time to put my energy elsewhere and follow a route that aligned with the values of my grandmother and family -- which was to serve the community. I am so proud to represent a community and organization that is all about finding your voice in a big world."

Vardell pays tribute to all of the members and chapters that support her in being the only candidate to represent all chapters in the state of SC, to include: Aiken, Clover, Laurens, Rock Hill, Belverdere, Camden, Columbia, Lexington, Spartanburg, Greenville, Lowcountry, Summerville, Cayce-West Columbia, Greenwood, Newberry and Whitmire. With the support of the local community, friends and alumni of the Jaycees, Vardell hopes to make history as JCI National President, home grown from the Cayce-West Columbia Jaycees Chapter in South Carolina.

###

Cayce-West Columbia Jaycees

www.cwcjaycees.com

The Cayce-West Columbia Jaycees, or Junior Chamber of Commerce, is a local non-profit organization that has offered leadership training through community service in the Cayce and West Columbia areas for over 58 years. As a local chapter of Junior Chamber International (JCI), the CWC Jaycees are amongst the 5,000 organizations across the world whom identify local challenges, collaborate with community partners, organize projects to find solutions, and evaluate results to ensure sustainability. The CWC Jaycees give adults between the ages of 18 and 40 the tools they need to build the bridges of success for themselves in the areas of community service, individual development, management skills, and business connections. With the focus of volunteerism, the Jaycees are enlarging areas of opportunity for adults who want to not only improve themselves but enrich the lives of others. Since 1957, CWC has dedicated its time and fundraising efforts to such charities as Relay For Life, Harvest Hope, SisterCare, Families Helping Families, Support Our Troops, and Jaycee Camp Hope—a camp specifically designed for intellectually-disabled children and adults—which is sponsored by the South Carolina Jaycees.



CITY OF CAYCE

MAYOR
ELISE PARTIN

MAYOR PRO-TEM
JAMES E. JENKINS

COUNCIL MEMBERS
TARA S. ALMOND
PHIL CARTER
EVA CORLEY

CITY MANAGER
REBECCA VANCE

ASSISTANT CITY MANAGER
SHAUN M. GREENWOOD

PROCLAMATION

DECLARING JUNE AS COMMUNICATIONS MONTH IN THE CITY OF CAYCE AND DESIGNATING JUNE 1, 2016 AS "SAY SOMETHING NICE DAY"

WHEREAS, June is designated Communications Month in the United States, as communication is the most important skill we possess as individuals; and

WHEREAS, Tens of millions of workers in the United States are disengaged in their jobs due to poor communication, effecting the economy in excess of an estimated \$200 billion per year; and

WHEREAS, Sixty percent of workers do not receive compliments on the job, leading to worker dissatisfaction; and

WHEREAS, The City of Cayce has long believed in the importance of effective communication within its workforce; and

WHEREAS, The City of Cayce promotes sense of community with all of its employees and citizens by encouraging better communications; and

WHEREAS, The City of Cayce is committed to maintaining a friendly atmosphere for our employees, citizens, businesses, and visitors.

NOW, THEREFORE, be it resolved that I, Elise Partin, Mayor of Cayce and on behalf of Council, do hereby proclaim June 2016 as

COMMUNICATIONS MONTH and further proclaim June 1, 2016 as SAY SOMETHING NICE DAY

in the City of Cayce, and urge all citizens of our great City to participate wholeheartedly in their observance.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Cayce, in the County of Lexington and the State of South Carolina, to be affixed hereto this 7th day of June, 2016.

Elise Partin, Mayor

Mendy Corder, Municipal Clerk

Memorandum

To: Mayor and Council
From: Rebecca Vance, City Manager
Date: June 3, 2016
Subject: Approval of FY2016-2017 General and Utility Fund Budgets

The General Fund Budget is balanced at \$11,873,880. This budget includes:

- \$640,120 in Hospitality Tax Revenue
- \$150,000 Special Grant allocation from SC PRT
- \$135,160 in Other Financing Sources (Lease Purchases)
- \$1,600,000 transfer from Utility Fund for Indirect Cost
- \$375,601 in capital expenditures
- Reduced personnel requests with no new positions; including no new firefighters
- A 10% increase in health insurance costs.
- A 2% COLA for all employees

The Utility Fund Budget is balanced at \$12,073,121. This budget includes:

- \$310,150 in capital expenditures
- 15% debt coverage for the City's utility fund debt
- \$1,600,000 transfer to General Fund for Indirect Costs
- A 10% increase in health insurance costs
- A 2% COLA raise for all employees

Also, attached please find a Master Fee Schedule that outlines all of the City's fees and charges and a color version that shows any increases that are being proposed by staff.

Recommendation

Staff recommends Council approve First Reading of the 2016-2017 General Fund and Utility Fund budgets and the Master Fee Schedule.

Section 2. That the Budget attached hereto, the property tax, and the estimated revenue for the payment of the Budget as provided in the Budget are hereby adopted, and the attachment to the original of this Ordinance is hereby incorporated and made a part hereof as fully as if stated word for word herein.

Section 3. That the billing dates, the penalty dates, and the amount of penalty that shall be levied for delinquent taxes shall be the same as those established by the County in which the taxed property is situated and pursuant to State Law.

Section 4. That the City Manager shall administer the Budget and, in doing so and in order to achieve the goals of this Budget, may, among other things, do the following:

- a. Transfer appropriated funds within and between departments and funds as necessary,
- b. Implement controls by fund appropriation, and
- c. Designate continuing projects from fund balances.

Encumbrances will be carried over to the next fiscal year as a reserve to the fund balance. Expenditures approved by Council shall automatically carry amendments to fund appropriations when necessary.

Section 5. As a part of the revenue portions of this Budget, the Council hereby establishes and adopts certain new fees and fee amounts for certain City administrative and other services, as identified and set out on the attached applicable exhibit to this ordinance and also included in the attached Master Fee Schedule which exhibits are incorporated into, and made a part of, this Ordinance. The Council further hereby establishes and adopts the new fee amounts for existing fees as set out and specified in the attached and incorporated Master Fee Schedule. These new fees and fee amounts and new fee amounts for existing fees shall continue in effect from year to year until revised or modified by subsequent Council action.

Section 6. If for any reason any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining provisions hereof.

This Ordinance shall take effect on the later of second reading approval by Council or July 1, 2016.

NEW FEES AND FEE AMOUNTS
(also included in Master Fee Schedule)

1110 Administration

Item/Description	Basis	Existing Fee	Proposed Fee
Printing, Reproduction, Documents			
Copies (Color) 8 ½ x 11"	Per Page		\$0.35
B&W Copies larger than 8 ½ x 11"	Per Page		\$0.30
Digital, Video Copy on	Per Disc		\$20.00
Large Envelope for FOIA	Per Envelope		\$1.00

1121 Municipal Court

Item/Description	Basis	Existing Fee	Proposed Fee
Printing, Reproduction, Documents			
Fax Services	Per fax up to 20 Pages		\$7.00
Certified Copies	Per Page		Cost of copying + \$1.00
Audio Transcripts	Per Request		Free, if blank CD provided by Applicant or regular fees apply

1210 Public Safety

Item/Description	Basis	Fee	Proposed Fee
Police Services			
Funeral Escorts	Each		\$100.00
Fire Department			
CPR Class (10 Students MAX per Instructor)	Per Instructor		\$100.00
First Aid Class (10 Students MAX per Instructor)	Per Instructor		\$100.00
CPR Certification Cards	Per Card		\$5.00
First Aid Certification Cards	Per Card		\$5.00

Sprinkler Plan Review (New Systems)			
< 20 heads	Each plan		\$50.00
21-50 heads	Each plan		\$75.00
101 – 200 heads	Each plan		\$100.00
> 200 heads	Each plan		\$200.00
	Each Additional 100 Heads or fraction thereof		\$50.00 (\$500.00 MAX)
Same fees for renovated or remodeled systems*			
Kitchen Hood Extinguishing System Plan Review			
System Plan	Each Plan		\$75.00
Construction Plan Review *			
Commercial (New)	Per 1,000 sq. ft.		\$25.00 (Max \$500.00)
Commercial Alterations	Per 2,500 sq. ft.		\$25.00 (Max \$200.00)
Residential (Multi-Family)	Per 1,000 sq. ft.		\$25.00 (Max \$500.00)
* Fees only applicable when Building Official Review is not required.			
Fire Alarm Systems Plan Review			
< 20 devices	Each plan		\$25.00
21 – 50 devices	Each plan		\$50.00
51 – 75 devices	Each plan		\$75.00
76 – 100 devices	Each plan		\$100.00
> 100 devices (add \$25.00 for each additional 50 devices or fraction thereof)	Each Plan		\$100.00
	Each Device above 100		\$25.00 (\$300.00 MAX)
Other plans not specifically listed	Each plan		\$75.00
New Sprinkler System Permit Fees			
1 – 10 heads	Each permit		\$110.00
11 – 25 heads	Each permit		\$165.00
26 – 200 heads	Each permit		\$220.00
> 200	Each permit		\$220.00
	Each head above 200		\$0.50

			\$2,000.00 (MAX)
Sprinkler Modification Permit Fees			
2 -20 heads	Each permit		\$35.00
21 – 100 heads	Each permit		\$75.00
101 – 200 heads	Each permit		\$150.00
> 200 heads	Each permit		\$150.00
	Each head above 200		\$0.25
			\$2000.00 (MAX)
Permit not required when modifying less than 2			
New Alarm System Permit Fees			
1 – 10 devices	Each permit		\$100.00
11 – 25 devices	Each permit		\$165.00
26 – 200 devices	Each permit		\$220.00
> 200 devices	Each permit		\$220.00
	Each device above 200		\$0.50
			\$1,000.00 (MAX)

Fire Alarm System Remodel Permit Fees			
1 – 5 devices	Each permit		\$35.00
6 – 25 devices	Each permit		\$75.00
26 – 100 devices	Each permit		\$150.00
101 – 200 devices	Each permit		\$220.00
> 200 devices	Each permit		\$220.00
	Each device above 200		\$0.50
			\$1,000.00 (MAX)
Clean Agent Extinguishing System Permit Fees			
1 – 50 heads	Each permit		\$150.00
> 500 heads	Each Permit		150
	Each head above 50		0.5
			\$2,000.00 (MAX)

Misc. Fire Permit Fees			
Dry and Wet Chemical Systems	Each permit		\$75.00
Standpipe Systems	Each permit		\$75.00
Radio Repeaters (BDA's)	Each permit		\$150.00
Carbon Dioxide Tanks (100 lbs or more)	Each permit		\$75.00
Re- Inspection (New Construction, Remodel, No Show/Missed appointments)	Each permit (per building)		\$50.00
*All other permits per IFC Section 105	Each permit		\$75.00
Fire Marshall Fees			
Fire Pump Test	Per test		\$150.00
Standpipe Flow Test	Per test		\$100.00
(additional test at same location)	Per test		\$50.00
Spray Paint Booth	Per inspection		\$200.00
Kitchen Hood Extinguishing System Test	Per test		\$150.00
Occupancy Card Request	Per card		\$30.00
Duplicate Occupancy Card	Per card		\$10.00
Property or Insurance Request	Each request		\$15.00
Special Duty Rate for Fire Marshal	Per hour		\$42.50

1337 Sanitation

Item/Description	Basis	Existing Fee	Proposed Fee
Bags and Containers			
Rollcart *	Per Rollcart		Actual Cost
Garbage and Debris			
Construction Debris **	Per 20 Yard		\$200.00
	Per 30 Yard		\$300.00
Non-Residential Rollcart	Per Rollcart Per		\$12.00
Excessive Residential Yard Debris ***	Per Truck Load		\$100.00

* Payment required in advance

** Service provided upon special request. Payment is required in advance. Large rocks and dirt are excluded.

*** Fee will be determined by Supervisor on site according to apportionment based on a per truck load basis.

1463 Planning and Development

Inspection Fees

Item/Description	Basis	Existing Fee	Proposed Fee
Residential			
1st Re-inspection	Per Inspection		\$25.00
2nd Re-inspection	Per Inspection		\$50.00
3rd Re-inspection	Per Inspection		\$75.00
Re-inspection of Building Final	Per Inspection		\$0.00
Safety Insection (No Permit)	Per Inspection		\$15.00
Failure to obtain inspection approval	Per Inspection		\$50.00
Commercial			
1st Re-inspection	Per Inspection		\$50.00
2nd Re-inspection	Per Inspection		\$100.00
3rd Re-inspection	Per Inspection		\$150.00
Re-inspection of Building Final	Per Inspection		\$0.00
Safety Insection (No Permit)	Per Inspection		\$15.00
Failure to obtain inspection approval	Per Inspection		\$50.00

Zoning Plan Review Fees

Preliminary Plat review	Per Lot		\$15.00
Preliminary Plat Revision	Per Plat Revision		\$50.00
	Per Lot		\$5.00
Final Plat review	Per Lot		\$10.00
Final Plat Revision	Per Plat Revision		\$100.00
	Per Lot		\$10.00
Annexation *			
100% petition	Per Request		\$150.00
75% petition	Per Request		\$250.00
20% Petition	Per Request		\$350.00

* Annexations initiated at the request of the City of Cayce may have fees waived.			
---	--	--	--

Zoning Requests & Appeals

PUD Development	Per Request		\$250.00
			+ Attorney Fees
Plotter/Large format copies	Per Copy		\$10.00

1909 Utility Billing

Section III

Item/ Description	Basis	Existing Fee	Proposed Fee
Capacity and Tap Charges			
2" or Less By-Pass Assembly	Per Assembly		\$300.00
3" or Less By-Pass Assembly	Per Assembly		\$300.00
1" Outside Res and Commercial Water Tap	Per Tap	\$665.00	\$1,700.00
2" or Less By-Pass Assembly	Per Assembly		\$300.00
3" or Less By-Pass Assembly	Per Assembly		\$300.00
Residential Irrigation Meter 3/4"	Per Meter		\$350.00
3/4" AMR Meter	Per Unit		\$191.00
1" and Above AMR Meter	Per Unit		Actual Cost
Hydrant Flow Test	Per Test		\$150.00

Section V

Item/ Description	Basis	Fee	
Insufficient Funds/ Chargebacks			
Credit Card Chargeback Fee	Per Chargeback		\$30.00

Section VI

Item/ Description	Basis	Fee	
Transaction Fees			
Telephone Payments	Processing Per Transaction		\$2.50

Section IX

Item/ Description	Basis	Existing Fee	Proposed Fee
Return Visit Work Orders			
Check Read Leak - Multiple Offenses *	Per Visit		\$50.00

Set Meter - No Backflow Device 1st Offense	Per Visit		\$25.00
Set Meter - No Backflow Device 2nd Offense	Per Visit		\$50.00
Set Meter - No Backflow Device 3rd Offense	Per Visit		\$100.00
Non-Compliant Backflow Test	Per Test		\$90.00
* Only applied to accounts with excess requests for checks and no issues found.			

1910 Administration and Engineering

Section I

Item/ Description	Basis	Existing Fee	Proposed Fee
Plan Review Fees			
DRP Review Fee (Water)	Per Review		\$ 400.00
DRP Review Fee (Sewer)	Per Review		\$ 200.00
Non-DRP Review Fee (Water)	Per Review		\$ 75.00
Non-DRP Review Fee (Sewer)	Per Review		\$ 75.00

DONE IN MEETING DULY ASSEMBLED, this _____ day of June 2016.

Elise Partin, Mayor

ATTEST:

Mendy Corder, Municipal Clerk

First Reading: _____

Public Hearing held: _____

Second and Final Reading: _____

Approved as to form: _____
Danny C. Crowe, City Attorney

1110 Administration

Item/Description	Basis	Existing Fee	Proposed Fee
Printing, Reproduction, Documents			
Search/Prep *	Per Hour	\$25.00	
Copies (Black & White) 8 ½ x 11"	Per Page	\$0.25	
Copies (Color) 8 ½ x 11"	Per Page		\$0.35
Maps 11x17 or smaller	Per Page	\$2.50	
Maps larger than 11x17	Per Page	\$5.00	
B&W Copies larger than 8 ½ x 11"	Per Page		\$0.30
Video, Audio, CD	Per Disc	\$10.00	
Digital, Video Copy on DVD	Per Disc		\$20.00
Postage	Per Parcel	Current Rate	
Large Envelope for FOIA Response	Per Envelope		\$1.00
Unless otherwise specified, the fees listed above apply to all departments			
*Research time involved to locate requested documents			
Election Fes			
Council	Per Election	\$50.00	
Mayor	Per Election	\$100.00	
Pavilion Key Refundable Deposit Fee	Per Key	\$5.00	
Check Return Fee	Per Check	\$30.00	

1121 Municipal Court

Item/Description	Basis	Existing Fee	Proposed Fee
Printing, Reproduction, Documents			
Fax Services	Per fax up to 20 Pages		\$7.00
Certified Copies	Per Page		Cost of copying + \$1.00
Audio Transcripts	Per Request		Free, if blank CD provided by Applicant or regular fees apply

1210 Public Safety

Item/Description	Basis	Fee	Proposed Fee
Police Services			
Fingerprinting, Civilian – Resident	Per Set Per Set	\$20.00	
Fingerprinting, Civilian – Non-resident		\$30.00	
Off-Duty Police Officer	Per Hour, Per Officer	\$35.00	\$42.50
Funeral Escorts	Each		\$100.00
Records – Public Safety			
Police Report Copy Fee (No fee for victim)	Per Report up to 3 pages plus per page	\$ 5.00 + .25 cents per page above 3	
Accident Report	Per Report up to 3 pages plus per page	\$10.00	
Police Photographs, Audio or Video Recordings	Per Fee plus actual costs		\$25.00
Animal Services			
Impoundment Fees	1 st Offense	\$40.00	
	2 nd Offense	\$80.00	
	3 rd Offense	\$160.00	
Fire Department			
CPR Class (10 Students MAX per Instructor)	Per Instructor		\$100.00
First Aid Class (10 Students MAX per Instructor)	Per Instructor		\$100.00
CPR Certification Cards	Per Card		\$5.00
First Aid Certification Cards	Per Card		\$5.00
Blue Sign Program (Address Markers)			
Sign with Numbers only	Each	\$15.00	
Sign on 2"x 4" Post	Each	\$18.00	
Sign on 2"x 4" Post (INSTALLED)	Each	\$20.00	
Sign on 4"x 4" Post	Each	\$20.00	
Sign on 4"x 4" Post (INSTALLED)	Each	\$25.00	
Police Permits			
Precious Metal Permit	Per Permit, Allowed by State Law	\$50.00	

Rotation Wrecker Services (per City Ordinance)			
Vehicle Towed that is abandoned/parked unlawfully	Per Vehicle	\$85.00	
Vehicle Towed for Violation	Per Vehicle	\$85.00	
Vehicle Towed as a Result of Collision or Mechanical Breakdown	Per Vehicle	\$135.00	
Heavy Duty Vehicle Towed as a Result of a Collision or Mechanical Breakdown	Per Hour	\$110.00	
"No Tow" fee if owner claims vehicle before towing company leaves scene	Per Vehicle	\$35.00	
Roadside Assistance (Tire Changes / Jump Starts)	Per Occurrence	\$35.00	
Storage for All Vehicles (No Charge if vehicle claimed during same calendar day)	Per Day	\$20.00	

Item/Description	Basis	Fee	Proposed Fee
Sprinkler Plan Review (New Systems)			
≤ 20 heads	Each plan		\$50.00
21-50 heads	Each plan		\$75.00
101 – 200 heads	Each plan		\$100.00
> 200 heads	Each plan		\$200.00
	Each Additional 100 Heads or fraction thereof		\$50.00 (\$500.00 MAX)
Same fees for renovated or remodeled systems*			
Kitchen Hood Extinguishing System Plan Review			
System Plan	Each Plan		\$75.00
Construction Plan Review *			
Commercial (New)	Per 1,000 sq. ft.		\$25.00 (Max \$500.00)
Commercial Alterations	Per 2,500 sq. ft.		\$25.00 (Max \$200.00)
Residential (Multi-Family)	Per 1,000 sq. ft.		\$25.00 (Max \$500.00)
* Fees only applicable when Building Official Review is not required.			

Fire Alarm Systems Plan Review			
< 20 devices	Each plan		\$25.00
21 – 50 devices	Each plan		\$50.00
51 – 75 devices	Each plan		\$75.00
76 – 100 devices	Each plan		\$100.00
> 100 devices (add \$25.00 for each additional 50 devices or fraction thereof)	Each Plan		\$100.00
	Each Device above 100		\$25.00 (\$300.00 MAX)
Other plans not specifically listed	Each plan		\$75.00
New Sprinkler System Permit Fees			
1 – 10 heads	Each permit		\$110.00
11 – 25 heads	Each permit		\$165.00
26 – 200 heads	Each permit		\$220.00
> 200	Each permit		\$220.00
	Each head above 200		\$0.50
			\$2,000.00 (MAX)
Sprinkler Modification Permit Fees			
2 -20 heads	Each permit		\$35.00
21 – 100 heads	Each permit		\$75.00
101 – 200 heads	Each permit		\$150.00
> 200 heads	Each permit		\$150.00
	Each head above 200		\$0.25
			\$2000.00 (MAX)
Permit not required when modifying less than 2			
New Alarm System Permit Fees			
1 – 10 devices	Each permit		\$100.00
11 – 25 devices	Each permit		\$165.00
26 – 200 devices	Each permit		\$220.00
> 200 devices	Each permit		\$220.00
	Each device above 200		\$0.50
			\$1,000.00 (MAX)

Fire Alarm System Remodel Permit Fees			
1 – 5 devices	Each permit		\$35.00
6 – 25 devices	Each permit		\$75.00
26 – 100 devices	Each permit		\$150.00
101 – 200 devices	Each permit		\$220.00
> 200 devices	Each permit		\$220.00
	Each device above 200		\$0.50
			\$1,000.00 (MAX)
Clean Agent Extinguishing System Permit Fees			
1 – 50 heads	Each permit		\$150.00
> 500 heads	Each Permit		150
	Each head above 50		0.5
			\$2,000.00 (MAX)
Misc. Fire Permit Fees			
Dry and Wet Chemical Systems	Each permit		\$75.00
Standpipe Systems	Each permit		\$75.00
Radio Repeaters (BDA's)	Each permit		\$150.00
Carbon Dioxide Tanks (100 lbs or more)	Each permit		\$75.00
Re- Inspection (New Construction, Remodel, No Show/Missed appointments)	Each permit (per building)		\$50.00
*All other permits per IFC Section 105	Each permit		\$75.00
Fire Marshall Fees			
Fire Pump Test	Per test		\$150.00
Standpipe Flow Test	Per test		\$100.00
(additional test at same location)	Per test		\$50.00
Spray Paint Booth	Per inspection		\$200.00
Kitchen Hood Extinguishing System Test	Per test		\$150.00
Occupancy Card Request	Per card		\$30.00
Duplicate Occupancy Card	Per card		\$10.00
Property or Insurance Request	Each request		\$15.00
Special Duty Rate for Fire Marshal	Per hour		\$42.50

1337 Sanitation

Item/Description	Basis	Existing Fee	Proposed Fee
Bags and Containers			
Black Garbage Bags	Per Roll	\$10.00	
Yard Debris Bags	Per Bag	\$5.00	
Recycle Bins	Per Bin	\$10.00	
Rollcart *	Per Rollcart		Actual Cost
* To replace rollcarts damaged or destroyed by anyone other than the City			
Garbage and Debris			
Residential Curbside Garbage & Recycling Pickup	Per Month	\$10.50	\$12.00
Tires with or without rims *	Per Tire	\$3.00	\$5.00
Construction Debris **	Per 20 Yard Container		\$200.00
	Per 30 Yard Container		\$300.00
Non-Residential Rollcart Pickup	Per Rollcart Per Month		\$12.00
Excessive Residential Yard Debris ***	Per Truck Load		\$100.00
* Payment required in advance			
** Service provided upon special request. Payment is required in advance. Large rocks and dirt are excluded.			
*** Fee will be determined by Supervisor on site according to apportionment based on a per truck load basis.			

1463 Planning and Development

Building Permit Fees - Residential

Item/Description	Basis	Existing Fee	Proposed Fee
Residential			
Building Permit			
\$2,999 and Under	Minimum Fee	\$25.00	
\$3,000 to \$49,999.99	For 1st \$3,000	\$25.00	
	Per \$1,000 thereafter	\$5.00	
\$50,000 to \$499,999.99	For 1st \$50,000	\$260.00	
	Per \$1,000 thereafter	\$4.00	
\$500,000 and Up	For 1st \$500,000	\$1,800.00	
	Per \$1,000 thereafter	\$3.00	
Plumbing Permit	1st 3 fixtures	\$30.00	
	Per fixture after 3	\$5.00	
Plumbing Permit - No Fixtures	First \$3,000	\$30.00	
	Per \$1,000 thereafter	Building permit rates apply	
HVAC, Electrical, Gas (Mechanical) Permits			
\$2,999.99 and under	Minimum Fee	\$30.00	
\$3,000 and up	First \$3,000	\$30.00	
	Per \$1,000 thereafter	Use Residential Building Fees	
Plan Review Fee	Per Plan	10% of building permit fee + direct costs (if incurred)	

Building Permit Fees - Commercial

Item/Description	Basis	Existing Fee	Proposed Fee
Commercial			
Building Permits			
\$2,999 and Under	Minimum Fee	\$50.00	
\$3,000 to \$49,999.99	For 1st \$3,000	\$50.00	
	Per \$1,000 thereafter	\$7.00	
\$50,000 to \$99,999.99	For 1st \$50,000	\$330.00	
	Per \$1,000 thereafter	\$6.00	
\$100,000 to \$499,999.99	For 1st \$500,000	\$600.00	
	Per \$1,000 thereafter	\$5.00	
\$500,000 to \$999,999.99	For 1st \$500,000	\$2,000.00	
	Per \$1,000 thereafter	\$4.00	
\$1,000,000 to \$499,999.99	For 1st \$1,000,000	\$3,500.00	
	Per \$1,000 thereafter	\$3.00	
\$10,000,000 and up	For 1st \$10,000,000	\$20,000.00	
	Per \$1,000 thereafter	\$2.00	
Plumbing Permit	First \$3,000	\$30.00	
	Per \$1,000 thereafter	Use Commercial Permit Fees	
In addition to job value	1st 3 fixtures	\$30.00	
	Per fixture after 3	\$5.00	
HVAC, Electrical, Gas (Mechanical) Permits			
\$2,999.99 and under	Minimum Fee	\$30.00	
\$3,000 and up	First \$3,000	\$30.00	
	Per \$1,000 thereafter	Use Commercial Building Fees	
Plan Review Fee	Per Plan	50% of building permit fee + direct costs or pass through costs	

Business License Rates

RATE CLASS	INCOME: 0 - \$2,000 MINIMUM TAX	INCOME OVER \$2,000 Rate per Thousand or fraction thereof	
1	\$20.00	\$1.15	
2	\$25.00	\$1.20	
3	\$30.00	\$1.25	
4	\$35.00	\$1.30	
5	\$40.00	\$1.35	
6	\$45.00	\$1.40	
7	\$50.00	\$1.45	
8	See individual business	In Class 8	

NONRESIDENT RATES

Unless otherwise specifically provided, all minimum taxes and rates shall be doubled for nonresidents and itinerants having no fixed principal place of business within the municipality.

Class 8 Rates

Power company	8	\$60	\$1.45
Contractor **	8.1	\$30	\$1.25
8B railroad	8.2	\$410	
Taxi **	8.21	\$30	\$1.25
Telephone	8.3	\$30	\$1.25
Cable	8.4	\$50	\$1.45
Junk/scrap **	8.41	\$60	\$2.45
Pawn	8.42	\$400	\$1.70
Auto/motor	8.5	\$20	\$0.95
Peddlers **	8.6	\$135	\$3.05
Peddlers seasonal **	8.61	\$20	\$3.05
Insurance *	8.7		
Coin operated per machine	8.8	\$12.50	
Coin machine gross receipts **	8.81	\$35	\$1.30
Amusement per machine	8.82	\$12.50	
Amusement gross receipts **	8.83	\$35	\$1.30
Bingo	8.9	\$300	\$3.05
Carnivals / circus	8.91	\$200	\$5.05
Drinking place	8.92	\$265	\$5.55
Pool hall	9	\$25	\$1.80

*NAICS 52411 – Life, Health and Accident.....0.75% of Gross Premiums

NAICS 524126 – Fire and Casualty (Licensed in SC).....2% of Gross Premiums

NAICS 524127 – Title Insurance.....2% of Gross Premiums

** Non-resident Rates Apply

Business License Declining Rates

Declining Rates apply in all Classes for gross income in excess of \$5,000,000.00	
Gross Income in \$ Millions	Percent of Class Rate for each additional \$1,000
0-5	100%
5-7	95%
7-9	90%
9-110	85%
Over 110	45%

Inspection Fees

Item/Description	Basis	Existing Fee	Proposed Fee
Residential			
1st Re-inspection	Per Inspection		\$25.00
2nd Re-inspection	Per Inspection		\$50.00
3rd Re-inspection	Per Inspection		\$75.00
Re-inspection of Building Final	Per Inspection		\$0.00
Safety Insection (No Permit)	Per Inspection		\$15.00
Failure to obtain inspection approval	Per Inspection		\$50.00
Commercial			
1st Re-inspection	Per Inspection		\$50.00
2nd Re-inspection	Per Inspection		\$100.00
3rd Re-inspection	Per Inspection		\$150.00
Re-inspection of Building Final	Per Inspection		\$0.00
Safety Insection (No Permit)	Per Inspection		\$15.00
Failure to obtain inspection approval	Per Inspection		\$50.00

Miscellaneous Fees

Garage Sale Permit	Per Day	\$5.00	
Mobile Home Permit	Per Mobile Home	\$50.00	
Demolition Permit	Per Structure	\$50.00	
Communication Tower Permit	Per Tower	Same fee as commercial building permit and plan review fees.	
Deposit for Tower Removal	Per Tower	10%	
Land Disturbance	Per Property	Same fee as commercial building permit and plan review fees.	
Zoning Permit	Per Property	No cost	
Zoning Ordinance (Copy)	Per Copy, Picked Up	\$20.00	
	Per Copy, Mailed	\$25.00	

Property Maintenance Code Fees

Item/Description	Basis	Fee	Proposed Fee
Board of Appeals			
Application for Appeal	Per Application	\$150.00	
Legal Fees			
Fees for Legal Services	Charges incurred by the City for the related legal services of its retained attorneys	Actual Charges	
Demolition Fees			
Fees for Demolition Services	Charges incurred by the City for the Demolition services of the chosen Contractor	Actual Charges	
	Charges incurred by the City for the Lot Clearing services of the chosen Contractor	Actual Charges	
	Charges incurred by the City for Environmental Cleanup services	Actual Charges	
Fees for Lot Clearing		Actual Charges	
Fees for Environmental Cleanup		Actual Charges	
- Includes reseeding and any other measures required for proper soil stabilization or other stormwater requirements			
Unsafe Structure Inspection Fees			
Fees for Inspection Services			
Preliminary Site Inspection	1 st Inspection	Free	
Re-Inspection	Per Inspection	\$50. 00	
Administrative Fees			
Condemnation Resulting in Demolition	Per Property	\$250.00	
Utility Fees			
Water and Sewer shutoff fees and Water Meter removal	Per Property	\$50.00	

Sign Permits

Item/Description	Basis	Existing Fee	Proposed Fee
Sign Permits			
\$1,999.99 and under	Per Sign	\$25.00	
\$2,000 to \$2,999.99	Per Sign	\$50.00	
\$3,000.00 and up		Same as Commercial Building Permit Fees	
Temporary Sign Permit	Per Sign	\$25.00	
Sign Deposit Fees (Permanent Signs Only)	Per Permanent Sign	5.00%	

Zoning Plan Review Fees

Item/Description	Basis	Existing Fee	Proposed Fee
Subdivision Review			
Preliminary Plat review	Per Plat	\$100.00	
	Per Lot		\$15.00
Preliminary Plat Revision	Per Plat Revision		\$50.00
	Per Lot		\$5.00
Final Plat review	Per Plat	\$200.00	\$100.00
	Per Lot		\$10.00
Final Plat Revision	Per Plat Revision		\$100.00
	Per Lot		\$10.00
PUD and plat amendments	Per Amendment Request	\$50.00	\$100.00
			+ Attorney Fees
Annexation *			
100% petition	Per Request		\$150.00
75% petition	Per Request		\$250.00
20% Petition	Per Request		\$350.00
* Annexations initiated at the request of the City of Cayce may have fees waived.			

Zoning Requests & Appeals

Item/Description	Basis	Existing Fee	Proposed Fee
Zoning Requests & Appeals			
	Per Request		
Zoning Map amendments	Per Request	\$200.00	
BZA appeals	Per Request	\$125.00	
Other PC requests	Per Request	\$75.00	\$150.00
PUD Development	Per Request		\$250.00
			+ Attorney Fees
Plotter/Large format copies	Per Copy		\$10.00

1909 Utility Billing

Section I

Item/Description	Basis	Existing Fee	Proposed Fee
Water and Sewer Rates and Bill Codes	All are Bi-Monthly unless otherwise noted		
W1 3/4 " Inside Residential Water	Base Rate Usage per 1,000 Gallons	\$ 11.01 \$ 3.47	
W2 3/4" Inside Residential Irrigation	Base Rate Usage per 1,000 Gallons	\$ 3.47	Combined w/water
W10 3/4" Inside Commercial Water	Base Rate Usage per 1,000 Gallons	\$ 11.01 \$ 4.25	
W11 1" Inside Commercial Water	Base Rate Usage per 1,000 Gallons	\$ 27.50 \$ 4.25	
W12 1 1/2" Inside Commercial Water	Base Rate Usage per 1,000 Gallons	\$ 55.03 \$ 4.25	
W13 2" Inside Commercial Water	Base Rate Usage per 1,000 Gallons	\$ 88.04 \$ 4.25	
W14 3" Inside Commercial Water	Base Rate Usage per 1,000 Gallons	\$ 165.07 \$ 4.25	
W15 4" Inside Comercial Water	Base Rate Usage per 1,000 Gallons	\$ 440.18 \$ 4.25	
W16 6" Inside Commercial Water	Base Rate Usage per 1,000 Gallons	\$ 660.28 \$ 4.25	
W17 8" Inside Commercial Water	Base Rate Usage per 1,000 Gallons	\$ 825.34 \$ 4.25	

W18 8" Inside Hydrant	Base Rate	\$ 165.07	
	Usage per 1,000 Gallons	\$ 4.25	
W30 City of Cayce Non-Billed	Monthly	\$ -	
W31 Inside Fireline		\$ -	
W50 3/4" Outside Residential Water	Base Rate	\$ 22.02	
	Usage per 1,000 Gallons	\$ 6.94	
W51 3/4" Outside Residential Irrigation	Base Rate		Combined w/water
	Usage per 1,000 Gallons	\$ 6.94	
W60 3/4" Outside Commercial Water	Base Rate	\$ 22.02	
	Usage per 1,000 Gallons	\$ 8.50	
W61 1" Outside Commercial Water	Base Rate	\$ 55.00	
	Usage per 1,000 Gallons	\$ 8.50	
W62 1 1/2" Outside Commercial Water	Base Rate	\$ 110.06	
	Usage per 1,000 Gallons	\$ 8.50	
W63 2" Outside Commercial Water	Base Rate	\$ 176.08	
	Usage per 1,000 Gallons	\$ 8.50	
W64 3" Outside Commercial Water	Base Rate	\$ 330.14	
	Usage per 1,000 Gallons	\$ 8.50	
W65 4" Outside Commercial Water	Base Rate	\$ 880.36	
	Usage per 1,000 Gallons	\$ 8.50	
W66 6" Outside Commercial Water	Base Rate	\$ 1,320.56	
	Usage per 1,000 Gallons	\$ 8.50	
W67 8" Outside Commercial Water	Base Rate	\$ 1,650.68	
	Usage per 1,000 Gallons	\$ 8.50	
W68 Flat Rate Water Residential	Flat Rate	\$ 22.31	

W69 Outside Hydrant	Base Rate	\$ 330.14	
	Usage per 1,000 Gallons	\$ 8.50	
W80 Outside Fire Hydrant Fee-Residential	Per Unit	\$ 8.00	
Outside Hydrant Fee-Industrial, manufacturing, warehouses, truck terminals	Square footage over 10,000 sq. ft. will be assessed \$1.01 per thousand Sq. Ft. or fraction thereof.	\$ 100.00	
Outside Hydrant Fee-Schools	Private & Public	\$ 100.00	
Outside Hydrant Fee-Auto Freight Terminals	Flat Fee	\$ 120.00	
Outside Hydrant Fee-Motels	First unit plus each additional unit \$1.39 each	\$ 6.00	
Outside Hydrant Fee-Restaurants	Per Unit	\$ 40.00	
Outside Hydrant Fee-Apartments	First unit plus each additional unit \$4.00 each	\$ 6.00	
Outside Hydrant Fee-Service Stations	Per Station	\$ 40.00	
Outside Hydrant Fee-Trailer Parks	First unit plus each additional unit \$4.00 each	\$ 6.00	
Outside Hydrant Fee-Small Retail or Wholesale Businesses	Flat Fee	\$ 40.00	
W81 Outside Fireline	N/A	\$ -	
S1 3/4" Inside Residential Sewer	Base Rate	\$ 11.94	
	Usage per 1,000 Gallons of Wa	\$ 2.32	
S2 Inside Flat Rate Sewer	Flat Rate	\$ 39.73	
S3 Inside Unmetered Tree St Sewer	Flat Rate	\$ 39.73	
S10 3/4" Inside Commercial Sewer	Base Rate	\$ 11.94	
	Usage per 1,000 Gallons of Wa	\$ 2.91	
S11 1" Inside Commercial Sewer	Base Rate	\$ 29.85	
	Usage per 1,000 Gallons of Wa	\$ 2.91	

S12 1 1/2" Inside Commercial sewer	Base Rate Usage per 1,000 Gallons of Wa	\$ 59.72 \$ 2.91	
S13 2" Inside Commercial Sewer	Base Rate Usage per 1,000 Gallons of Wa	\$ 95.51 \$ 2.91	
S14 3" Inside Commercial Sewer	Base Rate Usage per 1,000 Gallons of Wa	\$ 179.10 \$ 2.91	
S15 4" Inside Commercial Sewer	Base Rate Usage per 1,000 Gallons of Wa	\$ 477.55 \$ 2.91	
S16 6" Inside Commercial Sewer	Base Rate Usage per 1,000 Gallons of Wa	\$ 716.32 \$ 2.91	
S17 8" Inside Commercial Sewer	Base Rate Usage per 1,000 Gallons of Wa	\$ 895.41 \$ 2.91	
S21 SMI Industrial Rate Inside Sewer	Base Rate Usage per 1,000 Gallons of Wa	\$ 477.55 \$ 2.91	
S30 City of Cayce Cons.	Monthly	\$ -	
S50 3/4" Outside Residential Sewer	Base Rate Usage per 1,000 Gallons of Wa	\$ 23.88 \$ 4.64	
S51 Lloydwood Rt 100 Outside Sewer	Base Rate Usage per 1,000 Gallons of Wa	\$ 23.88 \$ 4.64	
S52 Shadblow Rt 180 Outside Sewer	Base Rate Usage per 1,000 Gallons of Wa	\$ 23.88 \$ 4.64	
S53 Cedarwood Flat Rate Outside Sewer	Flat Rate - Bi-Monthly	\$ 79.46	
S60 3/4" Outside Commercial Sewer	Base Rate Usage per 1,000 Gallons of Wa	\$ 23.88 \$ 5.82	

S61 1" Outside Commercial Sewer	Base Rate Usage per 1,000 Gallons of Wa	\$ 59.70 \$ 5.82	
S62 1 1/2" Outside Commercial Sewer	Base Rate Usage per 1,000 Gallons of Wa	\$ 119.44 \$ 5.82	
S63 2" Outside Commercial Sewer	Base Rate Usage per 1,000 Gallons of Wa	\$ 191.02 \$ 5.82	
S64 3" Outside Commercial Sewer	Base Rate Usage per 1,000 Gallons of Wa	\$ 358.20 \$ 5.82	
S65 4" Outside Commercial Sewer	Base Rate Usage per 1,000 Gallons of Wa	\$ 955.10 \$ 5.82	
S66 6" Outside Commercial Sewer	Base Rate Usage per 1,000 Gallons of Wa	\$ 1,432.64 \$ 5.82	
S67 8" Outside Commercial Sewer	Base Rate Usage per 1,000 Gallons of Wa	\$ 1,790.82 \$ 5.82	
S68 Outside Cola Farms Sewer	Base Rate Usage per 1,000 Gallons of Wa	\$ 1,432.64 \$ 5.82	
S70 Outside Flat Rate Commercial MS	Flat Rate Monthly - not in use	\$ 52.13	
S71 Outside Flat Rate Res Midland Sewer	Flat Rate Monthly - incl comm	\$ 52.13	
S72 Outside Flat Rate Mobile Home MS	Flat Rate Monthly	\$ 39.10	
S73 Outside No Meter Flat Rate Sewer	Flat Rate Bi- Monthly	\$ 79.46	
S85 Outside Lloydwood SW Capacity Mnt	Sewer Capacity Bi- Monthly	\$ 20.00	

Section II

Item/ Description	Basis	Existing Fee	Proposed Fee
Contract Customers			
S90 Town of Lexington	Per Contract	Per Contract	
S91 JMWSC 15% Coverage	Per Contract	Per Contract	
S92 JMWSC Bond	Per Contract	Per Contract	
S93 Town of Lexington - MC	Per Contract	Per Contract	
S94 Town of Lex Mile Crk CPTL Chg	Per Contract	Per Contract	
S95 Town of Lex Mile Crk Trans Chg	Per Contract	Per Contract	
S96 JMWSC Old Barnwell	Per Contract	Per Contract	
S97 JMWSC Old Barn CPTL Chg	Per Contract	Per Contract	
S98 JMWSC Old Barn Trans Chg	Per Contract	Per Contract	
S99 JMWSC Old Barn DEP Chg	Per Contract	Per Contract	

Section III

Item/ Description	Basis	Existing Fee	Proposed Fee
Capacity and Tap Charges			
CA1 Inside Water Capacity per REU 3/4" & 1"	Per REU	\$465.00	
CA2 Inside Sewer Capacity per REU 4" & 6"	Per REU	\$785.00	\$1,570.00
WT1 Inside 3/4" Res and Comm Water Tap	Per Tap	\$565.00	\$1,500.00
1" Inside Res and Commercial Water Tap	Per Tap	\$565.00	\$1,700.00
2" Commercial Inside Water Tap-8" main	Per Tap	\$1,320.00	\$3,500.00
2" or Less By-Pass Assembly	Per Assembly		\$300.00
3" and Larger Commercial Inside Wa Tap	Per Tap	Actual Cost	
3" or Less By-Pass Assembly	Per Assembly		\$300.00
3" and Larger Administrative Fee	Administrative Fee	\$200.00	
ST1 Inside Sewer Tap 4" & 6"	Per Tap	\$810.00	\$1,250.00
CA3 Outside Water Capacity per REU 3/4" & 1	Per REU	\$930.00	
CA4 Outside Sewer Capacity per REU 4" & 6"	Per REU	\$1,570.00	\$2,500.00
WT2 Outside 3/4" Res and Commercial Water Tap	Per Tap	\$665.00	\$1,500.00

1" Outside Res and Commercial Water Tap	Per Tap	\$665.00	\$1,700.00
2" Commercial Outside Water Tap	Per Tap	\$2,170.00	\$3,500.00
2" or Less By-Pass Assembly	Per Assembly		\$300.00
3" and Larger Commercial Outside Wa Tap	Per Tap + 7.7%	Actual Cost	
3" or Less By-Pass Assembly	Per Assembly		\$300.00
3" and Larger Administrative Fee	Administrative Fee	\$200.00	
ST2 Outside Sewer Tap 4" &6"	Per Tap	\$830.00	\$1,250.00
Residential Irrigation Meter 3/4"	Per Meter		\$350.00
3/4" AMR Meter	Per Unit		\$191.00
1" and Above AMR Meter	Per Unit		Actual Cost
6" Fire Line Service Tap Inside City	Per Tap	\$5,000.00	
8" Fire Line Service Tap Inside City	Per Tap	\$10,000.00	
10" Fire Line Service Tap Inside City	Per Tap	\$15,000.00	
12" Fire Line Service Tap Inside City	Per Tap	\$20,000.00	
6" Fire Line Service Tap Outside City	Per Tap	\$10,000.00	
8" Fire Line Service Tap Outside City	Per Tap	\$20,000.00	
10" Fire Line Service Tap Outside City	Per Tap	\$30,000.00	
12" Fire Line Service Tap Outside City	Per Tap	\$40,000.00	
Hydrant Flow Test	Per Test		\$150.00

Section IV

Item/ Description	Basis	Fee	
Set-Up Fees			
SU1 Inside Water Set-Up Fee	Processing Fee & Labor	\$ 50	
SU2 Inside Sewer Set-Up Fee	Processing Fee & Labor	\$ 50	
SU3 Outside Water Set-Up Fee	Processing Fee & Labor	\$ 75	
SU4 Outside Sewer Set-Up Fee	Processing Fee & Labor	\$ 75	
Hydrant Meter Set-Up Fee	Processing Fee & Labor	75	\$250.00

Section V

Item/ Description	Basis	Fee	
Insufficient Funds/ Chargebacks			
Returned Check Fee	Per Check Returned	\$ 30	
Credit Card Chargeback Fee	Per Chargeback		\$30.00

Section VI

Item/ Description	Basis	Fee	
Transaction Fees			
Online Payments	Processing Per Transaction	\$ 1.00	
Telephone Payments	Processing Per Transaction		\$2.50

Section VII

Item/ Description	Basis	Fee	
Reconnection Non-Payment and Late Fees			
Late Fee	Per Water/Sewer Charges	10%	
Non-Payment Fee Inside City	Per Notice of Disconnect	\$ 40	
Non-Payment Fee Outside City	Per Notice of Disconnect	\$ 50	
Non-Payment Fee Inside City After Hours	Per Notice of Disconnect	\$ 45	
Non-Payment Fee Outside City After Hours	Per Notice of Disconnect	\$ 60	

Section VIII

Item/ Description	Basis	Existing Fee	Proposed Fee
Damaged Meter Fees	Actual Cost	Actual Cost	

Section IX

Item/ Description	Basis	Existing Fee	Proposed Fee
Return Visit Work Orders			
Check Read Leak - Multiple Offenses *	Per Visit		\$50.00
Set Meter - No Backflow Device 1st Offense	Per Visit		\$25.00

Set Meter - No Backflow Device 2nd Offense	Per Visit		\$50.00
Set Meter - No Backflow Device 3rd Offense	Per Visit		\$100.00
Non-Compliant Backflow Test	Per Test		\$90.00
* Only applied to accounts with excess requests for checks and no issues found.			

1910 Administration and Engineering

Section I

Item/ Description	Basis	Existing Fee	Proposed Fee
Plan Review Fees			
DRP Review Fee (Water)	Per Review		\$ 400.00
DRP Review Fee (Sewer)	Per Review		\$ 200.00
Non-DRP Review Fee (Water)	Per Review		\$ 75.00
Non-DRP Review Fee (Sewer)	Per Review		\$ 75.00

1911 Water Distribution

Section I

Item/ Description	Basis	Fee	
New Line Sampling/Reporting Fee			
New Line Sample (Retest Only)	Each Sample Retest	\$ 75	

1920 Pretreatment

Section I

Item/ Description	Basis	Fee	
Sewer Capacity Surcharge			
Ammonia	Per Pound	\$ 1.50	
Silver	Per Pound	\$ 500.00	
Cadmium	Per Pound	\$ 150.00	
Copper	Per Pound	\$ 150.00	
Lead	Per Pound	\$ 325.00	
Zinc	Per Pound	\$ 100.00	
TSS	Per Pound	\$ 0.40	
BOD	Per Pound	\$ 0.25	
COD	Per Pound	\$ 0.13	

Section II

Item/ Description	Basis	Fee	
Annual Industrial User Fee			
In Town	Budget Year	\$ 2,100	
Out of Town	Budget Year	\$ 4,200	
Pretreatment Application Fees			
Waste Load Application Fee	Industry Specific		
Wastewater Discharge Fee	Industry Specific		
Non-Domestic Waste Survey Questionnaire	New Industry	\$ 150	

Section III

Item/ Description	Basis	Fee	
Food Service Establishment Fees			
First Reinspection (violation) fee	Per Inspection	\$ 250	
Successive Reinspection (violation) fee	Per Inspection	\$ 500	
Annual Grease Discharge Permit	Annual	\$ -	
Variance Fee	Each	\$ -	

Section IV

Item/ Description	Basis	Fee	
Septic/Oil & Grease Receiving Station			
SG1 Septic Waste Disposal Fee	Per Gallon	\$0.09	
SG2 Oil & Grease Disposal Fee	Per Gallon	\$0.12	\$0.14
SG3 Hauler Truck Cleaning Fee	Per Truck	\$50.00	
Waste Hauler Permit	Annual	\$0.00	
Waste Testing Fee	Per Truck	\$0.00	

General Fund Revenue Detail

REVENUE CLASS	Actual FY13-14	Adopted Budget FY14-15	Actual FY14-15	Adopted Budget FY 15-16	Current as of 05/10/2016 FY 15-16	Proposed Budget FY 16-17
PROPERTY TAXES						
Current Property Taxes	\$ 1,866,871	\$ 1,848,041	\$1,964,806	\$1,938,309	\$2,003,476	\$2,055,000
Property Tax Revenue Richland Cty	\$ 95,284	\$ 107,000	82,563	\$100,000	\$86,803	\$85,000
Penalties- Current Taxes	2,531	\$2,500	2,826	\$3,000	\$3,844	\$4,000
Prior Year Property Taxes	51,696	\$50,000	34,245	\$50,000	\$20,767	\$30,000
Penalties-Prior Year Taxes	9,732	\$9,000	12,584	\$8,000	\$5,694	\$11,000
Other Personal Property Tax	94,684	\$105,000	126,305	\$105,000	\$58,961	\$126,000
Local Hospitality Tax		\$251,250	348,816	\$605,269	\$605,269	\$640,120
Local Option Sales Tax	10,883	\$13,000	14,823	\$13,000	\$12,106	\$14,000
County Municipal Revenue Fund	642	\$2,500	6,093	\$5,000	\$3,698	\$5,000
Fee In Lieu of Taxes (FILOT)	793,252	\$790,000	712,002	\$730,000	\$774,237	\$775,000
SUBTOTAL	\$ 2,925,575	\$ 3,178,291	\$3,305,063	\$3,557,578	\$3,574,855	\$3,745,120
LICENSES AND PERMITS						
Business Licenses	\$ 3,790,362	\$ 4,562,217	\$4,264,377	\$3,700,000	\$2,624,502	\$4,100,000
Business Licenses-Prior Year	27,980	15,000	2,454,423	\$15,000	\$2,300	\$10,000
Penalties-Business Licenses	11,024	5,000	5,088	\$5,000	\$7,134	\$7,000
Building Permit Fees	106,164	85,000	220,351	\$100,000	\$157,685	\$150,000
Electrical Permit Fees	15,063	6,000	13,255	\$8,000	\$15,736	\$15,000
Plumbing Permit Fees	9,773	6,000	22,000	\$8,000	\$14,005	\$10,000
Gas Permit Fees	5,166	3,000	869	\$1,500	\$450	\$1,000
Garage Sale Permit Fees	835	1,000	705	\$1,000	\$630	\$700
Miscellaneous Permit Fees	170	250	6,777	\$4,000	\$4,734	\$4,000
SUBTOTAL	\$ 3,966,537	\$ 4,683,467	\$ 6,987,845	\$3,842,500	\$2,827,176	\$4,297,700
FINES AND FORFEITURES						
Criminal Fines	\$ 21,308	\$ 5,000	\$81,240	\$60,000	\$59,776	\$70,000
Traffic Fines	209,122	200,000	179,423	\$200,000	\$124,643	\$170,000
Parking Fines	510	250	485	\$500	\$15	\$100
Victim's Assistance Revenues	37,437	30,000	54,067	\$35,000	\$36,549	\$45,000
SUBTOTAL	\$ 268,377	\$ 235,250	\$ 315,215	\$295,500	\$220,983	\$285,100
INTEREST EARNED						
SUBTOTAL	\$ 1,644	\$ 1,600	\$ 1,666	\$1,601	\$939	\$1,000
SUBTOTAL	\$ 1,644	\$ 1,600	\$ 1,666	\$1,601	\$939	\$1,000

STATE AID TO SUBDIVISIONS						
Local Government Fund Revenue	\$ 210,640	270,000	333,855	\$270,000	\$270,262	\$270,000
Merchants Inventory Tax	71,566	71,566	71,566	\$55,000	\$71,566	\$72,000
SUBTOTAL	\$ 282,206	\$ 341,566	\$ 405,421	\$325,000	\$341,828	\$342,000
CURRENT SERVICES						
Hydrant Charge Fees	\$ 188,821	180,000	207,998	\$190,000	\$164,517	\$190,000
Animal Control Contract & Fees	16,088	1,000	880	\$500	\$210	\$200
Spec Govt Transfer-PS SRO Program	64,453	63,000	88,207	\$70,000	\$59,764	\$72,000
LRADAC/AET Agreements	32,528	29,000	47,544	\$40,000	\$24,420	\$27,000
Commercial Sanitation&Tipping Fees	1,531	0		\$0		\$0
Duplication Service Fees	3,251	2,800	3,215	\$2,800	\$4,009	\$4,000
Residential Sanitation Service Fees	210,031	469,872	493,996	\$554,904	\$446,558	\$655,776
SUBTOTAL	\$ 516,703	\$ 745,672	\$ 841,840	\$858,204	\$699,478	\$948,976
MISCELLANEOUS REVENUE						
O&M Indirect Cost	\$ 303,518	1,600,000	1,600,000	\$1,600,000	\$1,466,667	\$1,600,000
Miscellaneous Revenues	85,884	30,000	1,293,040	\$50,000	\$109,218	\$70,000
Resale-Plastic Refuse Bag	4,340	4,000	5,065	\$4,000	\$4,445	\$5,000
Sale of Personal Property	254,931	50,000	16,972	\$10,000	\$8,027	\$12,000
Admissions & Rents	486	550	538	\$400	\$363	\$400
Recycling Revenue	3,368	3,000	4,038	\$4,000	\$245	\$1,000
Transfer Accom Tax Revenue	39,887	39,000	49,983	\$39,000	\$41,124	\$45,000
Palmetto Pride Grant Revenue	4,391	0		\$0		\$0
State Parks Grant		150,000	150,000	\$150,000	\$30,000	\$150,000
Recycling Grant Revenue		0	4,000	\$0		
State Grant Revenue	42,498	105,000	19,933	\$5,000	\$30,000	\$110,000
DOJ Grant Revenue						\$150,584
Non Govt Grant Revenue	250	0	3,998	\$0	\$15,000	
Other Financing Sources				\$466,104		\$0
911 Reserve Account						\$110,000
FEMA Grant Revenue					\$179,448	
Federal Grant Revenue					\$1,250	
SUBTOTAL	\$ 739,553	\$ 1,981,550	\$ 3,147,567	\$2,328,504	\$1,705,089	\$2,253,984
TOTAL GENERAL FUND	8,700,595	11,167,396	15,004,617	11,208,887	9,370,348	\$11,873,880

City of Cayce General Fund Expenditure Detail

Department	Budget FY13-14	Actual FY13-14	Budget FY14-15	Actual FY14-15	Proposed Budget FY15-16	Adopted Budget FY15-16	Proposed Budget FY16-17	Admin Rec 05/16/2016	Admin Rec 05/24/2016
1101-LEGISLATIVE									
Salaries & Wages	\$ 23,700	\$ 23,700	\$ 60,900	\$ 60,900	\$ 79,500	\$ 79,500	\$ 81,090	\$ 81,091	\$ 81,092
Printing & Office Supplies	1,500	1,388	1,500	395	1,000	1,000	1,000	1,000	1,000
Postage	300	300	300	300	300	300	300	300	300
Dues & Memberships	4,521	2,174	2,882	3,323	2,882	2,882	2,882	2,882	2,882
Travel	13,950	12,485	10,650	6,086	10,650	10,650	10,650	10,650	10,650
Telephone Expense	2,000	1,863	2,000	1,846	2,000	2,000	2,000	2,000	2,000
Advertising	500		500	50	250	250	250	250	250
Employee Training	5,120	4,124	6,080	4,805	5,930	5,930	7,432	7,432	7,432
Employee Awards	4,875	4,607	5,000	4,802	5,200	5,200	6,035	6,035	6,035
City Election Expense	0		2,000	2,614	0	0	2,000	2,000	2,000
City Hosted Events	1,500	639	1,500	211	1,500	1,500	1,500	1,500	1,500
Other Operating Expense	1,500	739	1,500	113	1,000	1,000	1,000	1,000	1,000
SCRS Expense	1,665	977	5,839	6,484	9,038	9,038	9,252	9,252	9,252
SCRS Pre-Ret Death Benefits	34	14	106	116	157	157	99	99	99
SCPORS Expense									
SCPORS Pre-Ret Death									
SCPORS Accidental Death									
FICA Expense	1,815	1,813	4,659	4,659	6,082	6,082	6,203	6,203	6,203
General Insurance					0	0			
Workers Comp. Ins. Expense	322	453	677	507	600	600	800	800	3,842
Medical Insurance					0	0			
Unemployment Insurance					0	0			
Health Reimbursement					0	0			
TOTAL	\$ 63,302	\$ 55,276	\$ 106,093	\$ 97,213	\$ 126,089	\$ 126,089	\$ 132,493	\$ 132,494	\$ 135,537

1110-ADMINISTRATION									
Salaries & Wages	\$ 344,813	\$ 369,517	\$ 417,523	\$ 405,746	\$ 432,109	\$ 440,755	\$ 484,814	\$ 465,340	\$ 474,545
Printing/Office Supplies	4,500	4,290	5,500	5,898	5,500	5,500	6,000	6,000	6,000
Postage	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Publications	300	40	200		100	100	400	400	400
Dues & Memberships	2,562	2,429	3,587	3,740	3,812	3,812	3,832	3,832	3,832
Travel	8,260	11,681	6,460	6,692	11,243	11,243	12,243	12,243	12,243
Auto Operating Expense	6,600	5,649	10,600	10,527	13,100	12,600	12,600	12,600	12,600
Car Lease Expense					0	0			
Telephone Expense	11,784	7,871	12,000	8,229	12,000	8,500	8,860	8,860	8,860
Service Contracts	500	115	500	1,203	1,200	1,200	4,000	4,000	4,000
Safety Budget	N/A		2,000	1,922	2,200	2,200	2,200	2,200	2,200
Professional Services - HR	3,300	3,071	3,300	2,970	3,300	3,300	3,300	3,300	3,300
Advertising	5,000		5,000		5,000	0	5,000	5,000	5,000
Vehicle Insurance	800	637	1,500	1,454	2,000	2,000	2,230	2,230	2,230
Employee Training	3,935	5,737	4,125	4,514	6,154	6,154	7,048	7,048	7,048
Prof Service-Tech Assist		75	0	75	0	0			
Other Operating Expense	1,750	979	1,750	2,568	1,750	1,750	1,750	1,750	1,750
Machines & Equipment					0	0			
SCRS Expense	37,213	36,077	45,839	45,483	47,143	47,143	54,861	50,332	53,689
SCRS Pre-Ret Death Benefits	529	527	640	635	648	648	721	692	706
FICA Expense	26,984	27,471	32,620	31,276	33,056	33,720	37,088	35,599	36,303
General Insurance	3,175	2,786	2,400	3,177	4,500	4,500	4,800	4,800	4,800
Workers Comp. Ins. Expense	4,050	4,101	6,761	6,071	8,097	8,260	8,981	8,838	8,763
Medical Insurance	35,943	29,188	47,643	44,745	49,521	49,521	54,150	49,521	54,150
Unemployment Insurance									0
Health Reimbursement	2,000	2,042	2,000	4,076	3,000	3,000	3,000	3,000	3,000
TOTAL	\$ 504,998	\$ 515,282	\$ 612,948	\$ 592,000	\$ 646,433	\$ 646,906	\$ 718,878	\$ 688,585	\$ 706,419

1121-COURT									
Salaries & Wages	\$ 83,181	\$ 87,011	\$ 89,195	\$ 80,495	\$ 104,463	\$ 106,550	\$ 124,279	\$ 124,279	\$ 126,675
Overtime Expense			\$ 2,951	\$ 490	\$ 2,951	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,251
Juror Fees Compensation	1,500	2,385	3,000	538	3,000	2,000	2,000	2,000	2,000
Printing/Office Supplies	3,000	3,269	4,000	2,275	4,000	3,500	4,000	4,000	4,000
Postage	5,980	5,980	5,980	5,980	6,500	6,500	7,000	7,000	7,000
Dues	175	125	225	120	225	226	225	226	227
Travel	2,489	1,027	2,489	871	3,500	3,500	3,500	3,500	3,500
Phone Expense		2,181		2,289	2,500	2,500	5,061	5,061	5,061
Professional Services - HR									
Employee Training	1,550	415	1,550	347	1,550	1,550	1,550	1,550	1,550
Pro Svc - Audit Exp		397		20,000					
Special Contract - Magistrate	10,000	9,785	10,000	11,956	10,000	10,000	10,000	10,000	10,000
Special Dept Supplies	2,000	1,676	2,500	800	3,000	1,500	1,500	1,500	1,500
Machines & Equipment				6,867	23,214	-			
Equipment Non-Capital							5,066	5,066	5,066
SCRS Expense	8,776	8,331	9,938	8,750	11,610	11,610	13,878	13,878	14,152
SCRS Pre-Ret Death Benefits	125	120	139	119	160	160	182	182	186
FICA Expense	6,363	6,355	7,072	6,183	8,141	8,300	9,305	9,305	9,488
General Insurance	1,280	1,128	1,750	1,314	1,750	1,750	1,900	1,900	1,900
Workers Comp. Ins. Expense	450	507	634	606	1,044	1,065	1,185	1,185	700
Medical Insurance	17,972	12,733	7,940	7,968	15,326	16,507	27,075	27,076	27,075
Unemployment Insurance									
Health Reimbursement	1,000	1,000	1,000		1,000	1,001	1,500	1,500	1,500
TOTAL	\$ 145,841	\$ 144,426	\$ 150,363	\$ 157,968	\$ 203,934	\$ 179,469	\$ 220,456	\$ 220,458	\$ 222,831

1140-LEGAL									
Printing/Office Supplies	75	2	75	1	75	75	75	75	75
Postage	500	500	500	500	500	500	500	500	500
Professional Serv. - Attorney Fee	60,000	57,560	55,000	127,195	65,000	55,000	75,000	75,000	65,000
Professional Serv. - Prosecutor Fee	16,000	34,651	22,000	19,204	22,000	16,500	16,500	16,500	16,500
City Code Supplement	1,575	1,899	1,575	1,433	1,575	1,500	2,500	2,500	2,500
TOTAL	\$ 78,150	\$ 94,612	\$ 79,150	\$ 148,333	\$ 89,150	\$ 73,575	\$ 94,575	\$ 94,575	\$ 84,575

1150 - IT									
Salaries & Wages	\$ 85,373	\$ 85,687	\$ 85,373	\$ 82,385	\$ 126,915	\$ 87,080	\$ 131,734	\$ 88,594	\$ 90,366
Printing/Office Supplies	800	\$ 970	1,000	730	1,000	1,000	1,000	1,000	1,000
Postage Expense	140	\$ 140	140	140	140	140	140	140	140
Publications	100		100		100	50	100	100	100
Dues & Membership Expense	483	\$ 335	185	210	300	300	800	800	800
Travel Expense	750	\$ 725	1,100	939	1,100	1,100	1,530	1,530	1,530
Telephone Expense	1,050	\$ 2,024	4,176	2,019	2,122	2,122	3,695	3,695	3,695
Service Contracts	10,864	\$ 7,056	2,320	1,576	4,000	4,000	1,880	1,880	1,880
Equipment Repair Expense	1,000	\$ 693	1,000	934	1,000	1,000	1,500	1,500	1,500
Software/Licenses Expense	21,257	\$ 23,702	21,150	45,138	55,480	24,750	34,207	34,207	34,207
Employee Training	4,300	\$ 4,300	4,450	4,450	4,900	4,900	6,750	6,750	6,750
Prof Service - Tech Assist	13,300	\$ 9,335	6,250	1,900	3,750	3,750	3,000	3,000	3,000
Prof Services - Web Site Expense	450	\$ 1,053	2,831	3,345	3,500	3,500	2,400	2,400	2,400
Other Operating Expenses	500	\$ 530	500	681	500	500	1,000	1,000	1,000
Non-capital Equipment Expense	27,229	\$ 35,451	30,340	52,699	65,811	47,712	27,444	27,444	27,444
SCRS Expense	9,011	8,242	9,184	9,184	13,846	9,314	15,031	10,109	10,311
SCRS Pre-Ret Death Benefit	128	118	128	128	190	128	198	133	136
FICA Expense	6,534	5,946	6,536	6,245	9,709	6,665	10,078	6,777	6,913
General Insurance Expense	636	559	1,000	519	2,000	2,000	1,000	1,000	1,000
Workers Comp Ins Expense	1,375	1,679	1,819	1,920	2,031	1,395	2,938	1,976	2,462
Medical Insurance Expense	7,189	7,307	7,941	7,966	14,596	8,298	18,050	9,025	9,025
Health Reimbursement Acct Exp	1,000		1,000		1,000	1,000	1,500	1,500	1,500
TOTAL	\$ 193,469	\$ 195,853	\$ 188,523	\$ 223,108	\$ 313,990	\$ 210,704	\$ 265,975	\$ 204,560	\$ 207,159

1170-COMMUNITY RELATIONS									
Central Midlands COG Dues	\$ 9,396	\$ 9,396	\$ 9,396	\$ 9,396	\$ 9,397	\$ 9,398	\$ 9,398	\$ 9,399	\$ 9,400
Municipal Assoc. of S.C. Dues	5,500	5,402	5,500	5,402	5,500	5,500	5,500	5,500	5,500
Lex. County Mun. Assoc. Dues	500	500	500	531	500	500	500	500	500
Christmas Decorations & Citizen Drop-in	4,400	3,517	4,400	3,317	4,400	4,400	5,300	5,300	5,300
Prof Fees-Consultant for Public Relations	15,000	17,114	17,400	15,990	17,400	17,400	17,400	17,400	17,400
River Alliance Dues	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Employee & Family Christmas Party	2,800	2,638		2,799	2,800	2,800	3,000	3,000	3,000
CMRTA Contribution	22,800	18,689	22,800	21,446	25,080	25,080	25,080	25,080	25,080
Community Programs	12,700	4,921	7,450	3,981	12,450	6,500	6,500	6,500	6,500
Cayce Drop In			2,800						
City Newsletter	13,000	12,137	14,000	16,411	14,000	14,000	14,000	14,000	14,000
TOTAL	\$ 96,096	\$ 84,315	\$ 94,246	\$ 89,272	\$ 101,527	\$ 95,578	\$ 96,678	\$ 96,679	\$ 96,680

1181-FINANCE & ACCOUNTING									
Salaries & Wages	\$ 157,206	\$ 161,054	\$ 167,842	\$ 160,483	\$ 206,280	\$ 176,500	\$ 177,175	\$ 177,176	\$ 180,661
Overtime									
Printing/Office Supplies	3,500	3,448	4,500	2,741	5,000	5,000	5,000	5,000	5,000
Postage	705	705	760	760	760	760	760	760	760
Dues & Memberships	500	510	370	650	530	530	600	600	600
Travel	0				0	0	450	450	450
Auto Operating Expense	0		1,500	86	0	0			
Car Lease Expense	0				0	0			
Telephone Expense	2,600	2,661	2,600	2,289	3,900	2,600	2,600	2,600	2,600
Service Contracts	11,322	6,753	10,580	12,248	11,980	11,980	11,980	11,980	11,980
Professional Services - HR	0				0	0			
Vehicle Insurance	0		500		500	500			
Employee Training	900		900		900	900	1,000	1,000	1,000
Prof. Ser. - Audit Expense	17,500	17,683	23,000	20,718	25,500	25,500	28,000	28,000	28,000
Advertising Expense	0				0	0	0	0	0
Machines & Equipment	0		0		1,000	0	0	0	0
SCRS Expense	16,585	15,160	18,114	17,621	22,263	18,504	19,958	19,958	20,356
SCRS Pre-Ret Death Benefits	236	218	253	246	306	254	262	262	268
FICA Expense	12,026	11,339	12,890	11,861	15,780	13,550	13,554	13,554	13,821
General Insurance	1,950	1,676	1,500	1,688	2,000	2,000	2,500	2,500	2,500
Workers Comp. Ins. Expense	800	1,281	2,321	2,456	2,581	2,435	2,500	2,500	2,842
Medical Insurance	21,570	20,647	23,822	23,242	34,941	24,760	27,075	27,075	27,075
Unemployment Insurance									
Health Reimbursement	1,000	1,146	2,000	1,500	2,000	2,001	3,000	3,001	3,000
TOTAL	\$ 248,400	\$ 244,281	\$ 273,452	\$ 258,587	\$ 336,221	\$ 287,774	\$ 296,414	\$ 296,416	\$ 300,913

1183-TAX COLLECTION									
Printing/Office Supplies	\$ 50	\$ 40	\$ 50		\$ 50	\$ 50	\$ 50	\$ 51	\$ 52
Postage	60	60	60	60	60	60	60	60	60
Publications	0								
Prof. Service - Tax Contract	20,200	20,424	20,450	20,797	20,650	21,000	21,250	21,250	21,250
TOTAL	\$ 20,310	\$ 20,524	\$ 20,560	\$ 20,857	\$ 20,760	\$ 21,110	\$ 21,360	\$ 21,361	\$ 21,362

1190-PUBLIC BUILDINGS									
Salaries & Wages	\$ 30,660	\$ 30,620	\$ 30,660	\$ 29,339	\$ 30,660	\$ 31,275	\$ 32,898	\$ 32,899	\$ 33,424
Overtime	300	337	700	900	700	700	700	700	700
Electric & Gas	32,000	29,445	32,000	28,914	32,000	32,000	32,000	32,000	32,000
Auto Operating Exp		144	1,500	1,793	2,000	2,000	2,000	2,000	2,000
Telephone	12,000	3,432	7,000	533	7,000	1,300	1,372	1,372	1,372
Service Contracts	2,500	894	1,000	436	1,000	200	9,860	9,860	9,860
Equipment Repair	2,000	1,537	2,500	1,245	2,500	1,500	1,500	1,500	1,500
Building Repair	10,000	3,107	2,000	9,897	3,240	2,000	2,000	2,000	2,000
Paint Supplies	400		400	18	400	100	100	100	100
Electric/Light Supplies	500		500	354	500	500	500	500	500
Uniforms	650	64	300	327	300	300	300	300	300
Janitorial Supplies	3,000	3,023	2,750	2,415	2,750	3,500	4,000	4,000	4,000
Vehicle Insurance Exp		0	500	245	500	500	742	742	742
Copy Machine Contract	5,325	4,868	5,325	4,435	5,325	5,325	5,325	5,325	5,325
Other Operating Expenses	1,300	274	500	711	500	100	100	100	100
Machines & Equipment	0	1,773		12,285	1,239	0	0	0	0
Equipment Non-Capital							1,844	1,844	1,844
ECCGB Grant									
SCRS Expense	3,266	2,983	3,345	3,367	3,418	3,418	3,672	3,672	3,744
SCRS Pre-Ret Death Benefits	46	43	47	47	47	47	47	47	49
FICA Expense	2,368	2,281	2,381	2,315	2,399	2,450	2,399	2,399	2,557
General Insurance	917	941	1,000	992	1,300	1,300	1,300	1,300	1,300
Workers Comp. Ins. Expense	2,500	3,020	2,011	2,410	2,100	2,150	3,600	3,600	3,571
Medical Insurance	7,190	7,307	7,941	7,968	8,000	8,299	9,025	9,025	9,025
Unemployment Insurance									
Health Reimbursement	1,000								
Capital Outlay		7,349							
TOTAL	\$ 117,922	\$ 103,441	\$ 104,360	\$ 110,943	\$ 107,878	\$ 98,964	\$ 115,284	\$ 115,285	\$ 116,013

1210-PUBLIC SAFETY ADMIN									
Salaries & Wages	\$ 237,741	\$ 238,526	\$ 236,787	\$ 226,336	\$ 234,092	\$ 238,775	\$ 239,744	\$ 239,745	\$ 244,502
Printing/Office Supplies	10,200	8,802	10,200	7,332	9,000	7,500	9,000	9,000	9,000
Postage	2,600	2,600	2,600	2,600	3,000	3,000	3,000	3,000	3,000
Dues & Memberships	655	565	655	505	585	585	585	585	585
Travel	2,000	1,320	2,000	1,410	2,000	2,000	2,000	2,000	2,000
Auto Operating Expense	4,500	4,577	4,500	4,572	5,750	5,750	3,000	3,000	3,000
Electric & Gas	45,000	38,484	45,000	40,478	45,000	45,000	45,000	45,000	45,000
Telephone	50,196	50,678	51,400	54,007	51,400	51,400	62,016	62,016	62,016
Service Contracts	7,500	9,969	7,500	15,575	19,150	10,000	19,150	19,150	19,150
Building Repair	0	990	0	530	75,578	10,000	86,264	86,264	10,000
Uniform Expense	1,200	900	1,200	932	1,200	1,200	1,200	1,200	1,200
Janitorial Supplies	600	369	600	276	600	600	600	600	600
Medical, Doctor, Physical	9,000	8,969	9,400	7,067	9,775	9,775	2,000	2,000	2,000
Professional Services - HR									
Advertising	1,000	1,125			1,000	500	500	501	502
Vehicle Insurance	1,650	1,272	1,000	972	1,000	1,000	1,484	1,484	1,484
Employee Training	600		600	460	600	600	600	600	600
Other Operating Expense					0	0			
Community Relations Expense	1,000	963	600	567	1,800	750	750	750	750
Special Contracts	5,125	4,876	5,125	5,518	5,125	5,125	5,125	5,125	5,125
Explorer Scouts	500		500		500	500	500	500	500
Machines & Equipment	0				0	0	0	0	0
SCRS Expense	9,600	8,793	9,674	9,088	9,426	9,426	9,861	9,861	10,057
SCRS Pre-Ret Death Benefit	136	126	135	127	130	130	130	130	132
SC PORS	19,224	16,840	19,091	19,436	19,576	19,576	21,088	21,088	21,508
SC PORS Pre-Ret Death Benefit	293	271	293	299	293	293	305	305	311
SC PORS Accident Death Benefit	293	271	293	299	293	293	305	305	311
FICA Expense	18,187	17,958	18,200	17,644	18,200	18,565	18,340	18,340	18,704
General Insurance	5,558	4,711	4,000	4,216	4,384	4,384	5,600	5,600	5,600
Workers Comp. Ins. Expense	5,000	7,361	9,005	12,494	9,563	9,563	17,000	17,000	14,661
Medical Insurance	28,754	29,224	31,762	31,186	31,762	33,198	36,100	36,100	36,100
Unemployment Insurance			-		2,000	2,050	2,050	2,050	2,050
Health Reimbursement	1000		1000		3000	3000	3000	3001	3000
TOTAL	\$ 469,112	\$ 460,540	\$ 473,120	\$ 463,923	\$ 565,782	\$ 494,538	\$ 596,297	\$ 596,300	\$ 523,448

1211-PUBLIC SAFETY DET									
Salaries & Wages	\$ 369,452	\$ 358,206	\$ 363,963	\$ 358,502	\$ 373,911	\$ 381,390	\$ 406,727	\$ 406,728	\$ 430,135
Overtime	14,500	13,682	16,240	12,003	16,240	14,000	14,000	14,000	14,000
Dues & Memberships	650	365	650	265	650	650	650	650	650
Travel	4,600	727	1,000	406	1,000	1,000	1,000	1,000	1,000
Auto Operating Expense	35,000	43,560	38,000	31,795	38,000	32,000	32,000	32,000	32,000
Service Contracts	7,348	3,617	7,348	3,546	7,348	7,348	7,348	7,348	7,348
Equipment Repair	200		200	205	300	300	300	300	300
Radio Supplies	350		350	350	350	350	350	350	350
Uniform	4,800	4,194	4,800	4,259	4,800	4,800	4,800	4,800	4,800
Professional Services - HR									
Vehicle Insurance	10,500	8,509	7,500	6,557	7,500	7,500	8,880	8,880	8,880
Employee Training	3,400	490	2,000	863	2,000	1,500	1,500	1,500	1,500
Special Dept. Supplies	3,000	3,267	3,000	3,118	3,000	3,000	3,000	3,000	3,000
Machines & Equipment			0		113,979	45,202	199,256	119,067	119,067
New Equipment Non-Capital							5,644	5,644	5,644
SC PORS	50,298	42,170	49,092	49,415	51,131	51,131	60,033	60,033	61,142
SC PORS Pre-Ret Death Benefit	768	678	755	760	767	767	868	868	884
SC PORS Accident Death Benefit	768	678	755	760	767	767	868	868	884
FICA Expense	29,372	28,208	29,219	28,971	29,673	30,270	33,535	33,535	34,148
General Insurance	11,050	9,460	8,000	8,276	8,607	8,607	11,000	11,000	11,000
Workers Comp. Ins. Expense	15,200	16,491	20,561	27,326	20,378	20,785	39,784	39,784	35,468
Medical Insurance	57,510	58,437	63,524	63,082	58,384	66,396	72,200	72,200	72,200
Unemployment Insurance	2,000		2,000		2,000	2,000	2,000	2,000	2,000
Health Reimbursement	4,000	3,762	4,000		4,000	4,000	4,000	4,000	4,000
TOTAL	\$ 624,766	\$ 596,500	\$ 622,957	\$ 600,458	\$ 744,785	\$ 683,763	\$ 909,743	\$ 829,555	\$ 850,400

1212-PUBLIC SAFETY TRAFFIC									
Salaries & Wages	\$ 1,746,634	\$ 1,708,563	\$ 1,721,455	\$ 1,627,433	1,677,540	1,711,090	1,388,448	1,388,448	1,450,141
Overtime	134,925	140,835	134,925	133,411	165,234	160,000	150,000	150,000	137,000
Fire Response OT Fees									
Dues & Memberships	1,150	1,045	1,150	895	1,150	1,150	1,150	1,150	1,150
Travel	1,200	423	1,200	183	1,200	1,200	1,200	1,200	1,200
SCMIT/DOJ Vest Grant Expense	10,000	6,262	10,000	14,812	10,000	10,000	10,000	10,000	10,000
Auto Operating Expense	140,000	151,068	135,000	144,499	143,700	143,700	143,700	143,700	143,700
Service Contracts	20,000	17,464	20,180	18,441	20,000	20,000	26,750	26,750	26,750
Equipment Repair	9,500	5,334	9,500	9,190	9,500	9,500	9,500	9,500	9,500
SLED-N.C.I.C. Equipment Expense	2,185	2,544	2,185	2,544	2,185	2,185	2,185	2,185	2,185
Hand Tools & Supplies	500	166	500	3	500	500	500	500	500
Radio Supplies	500		500	478	500	500	500	500	500
Safety Supplies	2,600		2,600	1,498	2,600	2,600	2,600	2,601	2,602
Uniforms	32,000	40,468	32,000	29,933	40,000	40,000	40,000	40,000	40,000
Jail Detention Expense	600	238	600	118	600	600	600	600	600
Laundry/Linen	100		100		100	100	100	100	100
Vehicle Insurance	34,800	27,499	22,000	20,162	22,000	22,000	32,648	32,648	32,648
Employee Training	15,000	9,785	15,000	19,116	14,143	14,150	15,000	15,000	15,000
Victim Advocate Assessments Expense	58,046	51,691	53,000	57,906	78,711	78,711	82,076	82,076	82,076
Dept of Juvenile Justice Expense	7,500	1,525	5,000	4,921	7,100	7,100	5,000	5,000	5,000
Special Dept. Supplies	25,000	27,672	25,000	24,557	28,000	28,000	28,000	28,000	28,000
Animal Control Expense									
Machines & Equipment			268,931	254,789	204,991	121,496	207,724	81,200	81,200
New Equipment Non-Capital							8,100	8,100	8,100
SCRS Expense	19,291	15,979	25,571	49,139	25,571	25,571			
SCRS Pre-Ret Death Benefit	274	229	357	661	357	357			
SC PORS	222,494	192,923	210,532	183,496	219,915	219,915	192,161	192,161	200,699
SC PORS Pre-Ret Death Benefit	3,397	3,101	3,236	2,860	3,381	3,381	2,777	2,777	2,900
SC PORS Accident Death Benefit	3,397	3,101	3,236	3,199	3,381	3,381	2,777	2,777	2,900
FICA Expense	143,918	135,496	142,741	135,420	143,027	145,890	106,216	106,216	110,936
General Insurance	57,000	50,035	41,000	44,646	41,000	41,000	63,700	63,700	63,700
Workers Comp. Ins. Expense	64,000	77,635	88,050	111,764	88,050	89,800	152,000	152,000	140,000
Medical Insurance	283,925	284,926	345,359	298,389	383,760	340,504	297,824	297,824	297,824
Unemployment Insurance	11,000	-677	13,000	-1,478	13,000	13,000	13,000	13,000	13,000
Health Reimbursement	13,000	5,575	13,000	1,465	13,000	13,000	13,000	13,000	13,000
Capital Outlay		24,447							
TOTAL	\$ 3,063,936	\$ 2,985,351	\$ 3,346,908	\$ 3,194,447	\$ 3,364,196	\$ 3,270,381	\$ 2,999,236	\$ 2,872,713	\$ 2,922,911

1213 - PUBLIC SAFETY FIRE									
Salaries & Wages	444,581	459,259	532,725	507,018	725,197	640,925	778,111	778,111	687,043
Overtime	30,000	26,405	30,000	32,324	30,000	30,000	30,000	30,000	30,000
Fire Response OT Fees	25,081	29,281	30,000	29,987	30,000	30,000	30,000	30,000	30,000
Dues & Memberships	885	285	885	350	885	885	885	885	885
Travel	1,000		1,000	26	1,000	1,000	1,000	1,000	1,000
Auto Operating Expense	45,000	65,402	65,000	51,820	50,000	50,000	40,000	40,000	40,000
Service Contracts	7,750	1,924	7,750	3,018	8,110	8,110	8,110	8,110	8,110
Equipment Repair Expense	1,500	3,501	4,000	3,732	4,000	3,500	3,700	3,700	3,700
Building Repair Expense	0	1,208	4,000	9,443	5,000	5,000	5,000	5,000	5,000
Hand Tools and Supplies	4,076	2,086	2,000	452	2,000	2,000	1,500	1,500	1,500
Radio Expense	500	469	500	495	500	500	500	500	500
Safety Supplies	3,500	3,243	3,500	1,884	3,500	3,500	3,500	3,500	3,500
Uniform Expense	5,500	4,710	10,792	9,016	16,250	16,250	17,000	17,000	17,000
Janitorial Supplies	600	405	600	468	600	600	600	600	600
Medical/Physical Expense							11,800	11,800	11,800
SCBA & Fire Extinguisher Expense	3,460	939	6,460	3,682	6,460	6,460	6,460	6,460	6,460
Vehicle Insurance Expense	9,605	7,151	5,000	4,859	5,000	5,000	8,162	8,162	8,162
Employee Training	5,000	2,351	3,000	7,707	7,500	7,500	9,400	9,400	9,400
Special Department Supplies	5,000		3,500	2,556	3,500	3,500	3,500	3,500	3,500
Machines & Equipment	16,000	20,271	528,398	33,818	224,720	24,496	144,465	59,824	17,334
New Equipment Non-Capital							53,062	53,062	53,062
SC PORS	65,440	55,495	76,755	74,605	104,759	91,226	115,612	115,612	103,009
SC PORS Pre-Ret Death Benefit	999	892	1,180	1,147	1,571	1,367	1,671	1,671	1,489
SC PORS Accident Death Benefit	999	892	1,180	1,147	1,571	1,367	1,671	1,671	1,489
FICA Expense	38,215	36,619	45,477	42,494	60,420	53,715	64,249	64,249	57,282
General Insurance	12,405	10,462	8,600	11,502	12,036	12,036	20,500	20,500	20,500
Workers Comp. Ins. Expense	15,066	24,799	26,577	26,084	36,850	32,770	45,000	45,000	50,270
Medical Insurance	80,263	74,875	103,147	69,980	138,662	132,055	171,474	171,474	144,399
Unemployment Insurance	2,000		3,000		3,000	3,000	3,000	3,000	3,000
Health Reimbursement	3,000		3,000		3,000	3,000	3,000	3,000	3,000
TOTAL	\$ 827,425	\$ 832,922	\$ 1,508,026	\$ 929,614	\$ 1,486,091	\$ 1,169,762	\$ 1,582,932	\$ 1,498,291	\$ 1,322,994

1214 - PUBLIC SAFETY									
ANIMAL SERVICES									
Salaries & Wages	71,776	72,554	72,405	65,156	63,723	65,000	36,663	36,663	37,318
Overtime	5,269	3,803	4,000	4,256	5,500	4,000	2,500	2,500	2,500
Printing and Office Supplies	500	233	250	9	250	250	250	250	250
Dues & Memberships	400	40	400	40	400	400	400	400	400
Travel	500		500		500	500	250	250	250
Auto Operating Expense	5,760	7,998	7,000	5,453	7,000	6,000	8,000	8,000	6,000
Utilities Expense	5,340	6,383	2,500	6,060	5,000	5,000	5,000	5,000	4,500
Service Contracts	14,040	2,788	2,500	3,727	7,000	7,000	4,358	4,358	4,358
Equipment Repair Expense	2,500		2,500		1,500	1,500	1,500	1,500	1,500
Building Repair Expense	2,500	337	2,500	299	1,500	1,500	1,500	1,500	1,500
Radio Expense	100		100	0	100	100	100	100	100
Uniform Expense	1,038	947	1,038	251	1,038	1,038	600	600	600
Janitorial Supplies	1,500	1,045	1,000	135	1,000	250	250	250	250
Advertising Expense	6,000	1,286	1,000		1,000	1,000	0	0	0
Vehicle Insurance Expense	1,600	1,770	1,000	1,257	1,000	1,000	740	740	740
Employee Training	2,000		2,000	255	2,000	2,000	250	250	250
Shelter Operations Expense	4,500	1,427	2,250	2,156	3,000	1,500			
Special Department Supplies							750	750	750
Animal Control Supplies	15,935	8,296	5,000	4,790	5,000	2,500	750	750	750
Machines & Equipment			0		13,500	10,000	0	0	0
New Equipment Non-Capital							0	0	0
SCRS Expense	8,147	8,146	3,537	7,891	7,565	7,565	4,183	4,183	4,258
SC PORS Exp			5,612		0	0	0	0	0
SCPORS Pre-Ret Death Benefit			86		105	105	0	0	0
SCRS Pre-Ret Death Benefits	116	164	49	112	0	0	55	55	56
SCPORS Pre-Ret Accidental Death Benefit			86	18	0	0	0	0	0
FICA Expense	5,908	5,447	5,817	5,130	5,305	5,415	2,805	2,805	2,855
General Insurance	2,760	2,325	2,000	2,070	2,000	2,000	2,000	2,000	2,000
Workers Comp. Ins. Expense	2,500	2,787	2,968	1,136	1,324	1,350	1,000	1,000	944
Medical Insurance	14,380	14,006	15,881	14,612	14,596	16,645	9,025	9,025	9,025
Unemployment Insurance	1,000		1,630		1,630	1,630	1,630	1,630	1,630
Health Reimbursement	2,000	1,000	2,000	1,500	2,000	2,000	1,500	1,500	1,500
TOTAL	\$ 178,069	\$ 142,782	\$ 147,609	\$ 126,311	\$ 154,536	\$ 147,248	\$ 86,059	\$ 86,059	\$ 84,284

1215 - PUBLIC SAFETY PARKS									
Salary & Wages				130,750	133,370	152,936	152,936	157,477	
Overtime				10,000	10,000	10,000	10,000	10,000	
Printing and Office Supplies	0	0		100	100	100	100	100	
Dues & Memberships	0	0		80	80	80	80	80	
Travel	0	0		0	0	0	0	0	
Equipment Operating Expense	0	0		2,500	2,500	2,500	2,500	2,500	
Utilities Expense	0	0		500	500	500	500	500	
Service Contracts	0	0		240	240	240	240	240	
Equipment Repair Expense	0	0		2,500	2,500	2,500	2,500	2,500	
Building Repair Expense	0	0		0	0	0	0	0	
Radio Expense	0	0		250	250	250	250	250	
Uniform Expense	0	0		3,500	3,500	3,500	3,500	3,500	
Janitorial Supplies	0	0		250	250	250	250	250	
Advertising Expense	0	0		0	0	0	0	0	
Vehicle Insurance Expense	0	0		1,000	1,000	1,484	1,484	1,484	
Employee Training	0	0		290	290	290	290	290	
Special Department Supplies	0	0		2,000	1,000	1,000	1,000	1,000	
Machines & Equipment	0	0		68,100	68,100	10,000	10,000	10,000	
New Equipment Non-Capital						9,500	9,500	9,500	
SCRS Expense	0	0		7,829	7,829	8,867	8,867	8,835	
SCRS Pre-Ret Death Benefits	0	0		103	103	112	112	112	
SC PORS Exp	0	0		9,397	9,397	10,870	10,870	11,078	
SCPORS Pre-Ret Death Benefit	0	0		141	141	157	157	160	
SCPORS Pre-Ret Accidental Death Benefit	0	0		141	141	157	157	160	
FICA Expense	0	0		10,879	11,095	11,953	11,953	12,047	
General Insurance	0	0		2,000	2,000	2,700	2,700	2,700	
Workers Comp. Ins. Expense	0	0		4,969	5,070	5,000	5,000	12,248	
Medical Insurance	0	0		29,192	33,014	36,100	36,100	36,100	
Unemployment Insurance	0	0		1,000	1,000	1,000	1,000	1,000	
Health Reimbursement	0	0		3,000	3,000	3,000	3,000	3,000	
TOTAL	\$ -	\$ -		\$ 290,711	\$ 296,470	\$ 275,046	\$ 275,046	\$ 287,111	

1216 - PUBLIC SAFETY DISPATCH									
Salary & Wages							192,429	192,429	195,215
Overtime							15,000	15,000	15,000
Printing and Office Supplies							2,000	2,000	2,000
Dues & Memberships							100	100	100
Travel							750	750	750
Equipment Operating Expense							0	0	0
Utilities Expense							0	0	0
Service Contracts							3,044	3,044	3,044
Equipment Repair Expense							5,000	5,000	5,000
Building Repair Expense							0	0	0
Radio Expense							1,200	1,200	1,200
Uniform Expense							3,500	3,500	3,500
Janitorial Supplies							0	0	0
Advertising Expense							0	0	0
Vehicle Insurance Expense							0	0	0
Employee Training							2,100	2,100	2,100
Special Department Supplies							1,000	1,000	1,000
Machines & Equipment							130,000	130,000	130,000
New Equipment Non-Capital							600	600	600
SCRS Expense							24,563	24,563	24,881
SCRS Pre-Ret Death Benefits							323	323	327
FICA Expense							15,868	15,868	16,081
General Insurance							0	0	0
Workers Comp. Ins. Expense							1,213	1,213	1,213
Medical Insurance							45,125	45,125	45,125
Unemployment Insurance							1,000	1,000	1,000
Health Reimbursement							3,000	3,000	3,000
TOTAL							\$ 447,815	\$ 447,815	\$ 451,136
1325-STREET LIGHTING									
Electric & Gas Expense	\$ 150,000		\$ 210,000	\$ 249,684	\$ 232,000	\$ 232,000	\$ 286,500	\$ 286,501	\$ 286,502
Machines & Equipment				81,452					
TOTAL	\$ 150,000		\$ 210,000	\$ 331,136	\$ 232,000	\$ 232,000	\$ 286,500	\$ 286,501	\$ 286,502

1337-STREETS AND SANITATION									
Salaries & Wages	\$ 569,079	\$ 565,498	\$ 565,921	\$ 562,285	\$ 592,579	\$ 579,360	\$ 589,500	\$ 589,501	\$ 601,078
Overtime	1,500		1,500		1,500	750	750	750	750
Printing/Office Supplies	700	438	700	424	700	700	700	700	700
Postage	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Dues & Memberships	583	634	583	320	420	420	530	530	530
Travel	1,020	144	1,020	220	895	895	940	940	940
Auto Operating Expense	140,500	143,457	160,000	148,176	150,000	140,000	130,000	130,000	130,000
Telephone Expense	7,000	5,927	7,000	5,246	6,000	6,000	8,672	8,672	8,672
Service Contracts	900	930	900	930	900	900	900	900	900
Building Repairs									
Equipment Repair	5,500	499	5,500	401	8,000	5,000	5,000	5,000	5,000
Waste Disposal & Tipping Fees	10,000	531	2,500	5	1,000	250	250	250	250
Hand Tools & Supplies	4,000	3,780	5,000	2,845	6,000	5,000	6,000	6,000	6,000
Safety Supplies	3,450	1,882	4,500	3,791	5,000	5,000	7,000	7,000	7,000
Uniforms	6,500	6,629	7,400	7,637	8,500	6,800	8,050	8,050	8,050
Janitorial Supplies	450	806	450	173	450	450	450	450	450
Medical, Doctor, Physical	2,000	1,153	2,000	700	1,500	1,000	1,000	1,001	1,002
Signs and Signs Supplies									
Software/Licenses Expense			0						
Professional Services - HR									
Vehicle Insurance	14,240	10,727	8,000	7,288	9,000	9,000	9,646	9,646	9,646
Employee Training	700	165	200	80	440	440	500	500	500
Contract Labor Expense	500	11	0		0	0	250	250	250
Special Supplies - Plastic Garbage Bags	3,850	3,618	4,250	3,448	4,500	4,500	4,500	4,500	4,500
Special Sup- Recycle Bins & Leaf Bags	2,325	2,425	2,500	2,277	3,000	3,000	3,000	3,000	3,000
Machines & Equipment	0	15,859	161,555	165,417	226,991	0	413,141	0	0
Equipment Non-Capital							1,200	1,200	1,200
Capital Outlay		6,523							
SCRS Expense	60,196	53,686	60,568	60,638	64,018	61,335	66,515	66,515	67,836
SCRS Pre-Ret Death Benefits	856	770	845	846	880	843	874	874	892
FICA Expense	43,649	40,324	43,660	41,716	45,447	44,435	45,154	45,154	46,040
General Insurance	10,550	9,121	8,000	8,406	9,000	9,000	10,542	10,542	10,542
Workers Comp. Ins. Expense	24,000	36,942	38,944	47,856	40,636	37,050	45,037	45,037	65,000
Medical Insurance	119,806	124,220	134,989	133,453	137,932	141,323	153,424	153,424	153,424
Unemployment Insurance	1,000		4,000		4,000	4,000	4,000	4,000	4,000
Health Reimbursement	1,000	3390.86	4,000	3,000	4,000	4,000	4,500	4,500	4,500
TOTAL	\$ 1,036,854	\$ 1,041,090	\$ 1,237,485	\$ 1,208,576	\$ 1,334,288	\$ 1,072,451	\$ 1,523,025	\$ 1,109,886	\$ 1,143,652

1463-PLANNING & DEVELOPMENT										
Salaries & Wages	\$ 234,956	\$ 212,912	\$ 191,082	\$ 193,192	\$ 265,219	\$ 270,525	\$ 360,098	\$ 360,099	\$ 368,379	
Printing/Office Supplies	2,700	1,903	2,700	2,355	2,250	2,250	3,500	3,500	3,500	
Postage	282	282	282	282	282	282	800	800	800	
Dues and Memberships	1,735	1,945	645	525	1,190	1,190	1,450	1,450	1,450	
Travel Expense	4,285	1,969	0	1,046	3,825	3,825	4,650	4,650	4,650	
Auto Operating Expense	2,600	3,715	2,600	2,377	2,600	2,600	5,000	5,000	5,000	
Telephone	5,990	6,099	5,900	5,906	5,900	5,900	8,100	8,100	8,100	
Building Repairs	500		500	12,066	4,500	4,500	500	500	500	
Hand Tools and Supplies	500	107	500	31	500	500	50	50	50	
Uniform Expense	300	300	300	214	300	300	800	800	800	
Professional Services - HR		60								
Advertising	1,500	510	1,000	861	1,000	1,000	1,000	1,000	1,000	
Vehicle Insurance	810	1,116	500	490	500	500	2,220	2,220	2,220	
Employee Training	5,294	3,537	769	1,936	3,200	3,200	5,780	5,780	5,780	
NPDES Phase II Project Expense	47,000	15,145	28,280	35,330	40,000	40,000	40,000	40,000	40,000	
Professional Contract Services	10,000	5,479	0	8,921	12,300	12,300	12,300	12,300	12,300	
Special Contract - Copier	2,650	2,434	0	2,104	2,000	2,000	2,200	2,200	2,200	
Special Dept. Supplies	4,800	3,406	4,860	6,615	5,620	5,620	6,620	6,620	6,620	
Machines & Equipment							54,000	0	0	
Equipment Non-Capital							1,860	1,860	1,860	
Special Contract Expense		1,081	2,650	1,344	0	0	0	0	0	
SCRS Expense	24,788	21,792	21,807	22,768	30,199	30,199	41,087	41,087	43,064	
SCRS Pre-Ret Death Benefits	352	438	438	327	547	547	682	682	713	
FICA Expense	17,974	15,515	14,691	14,373	20,289	20,690	26,766	26,766	28,121	
General Insurance	3,265	2,909	2,600	2,474	2,600	2,600	2,600	2,600	2,600	
Workers Comp. Ins. Expense	2,365	3,733	2,078	3,251	2,810	2,860	4,795	4,795	5,870	
Medical Insurance	35,945	40,138	31,762	32,563	39,367	41,589	63,175	63,175	63,175	
Unemployment Insurance										
Health Reimbursement	2,500	3,502	2,500	1,375	2,500	2,500	1,500	1,500	1,500	
TOTAL	\$ 413,091	\$ 350,027	\$ 318,444	\$ 352,727	\$ 449,498	\$ 457,477	\$ 651,533	\$ 597,534	\$ 610,252	

1465-MUSEUM									
Salaries & Wages	\$ 93,530	\$ 97,488	\$ 95,256	\$ 95,044	\$ 103,480	\$ 99,280	\$ 102,785	\$ 102,786	\$ 104,759
Printing/Office Supplies	600	711	600	543	600	600	600	600	600
Postage	140	140	150	150	150	150	150	150	150
Dues & Membership	200		200	193	200	200	200	200	200
Travel Expense	500	35.5	500	438	500	500	500	500	500
Electric & Gas	6,000	5,465	6,200	6,184	7,300	7,300	7,300	7,300	7,300
Telephone Expense	2,200	4,112	4,000	4,120	4,000	4,000	4,000	4,000	4,000
Service Contracts	800	1,305	1,200	737	1,200	1,200	1,200	1,200	1,200
Equipment Repair Expense	500	556	500	2,410	500	500	500	500	500
Building Repair Expense	700	273	0		72,700	72,700	40,800	40,800	40,800
Professional Services - HR							0	0	0
Acc Tax Project Expense							0	0	0
Vehicle Insurance	810	396	0		0	0	0	0	0
Machines & Equipment						0	0	0	0
SCRS Expense	8,865	8,133	9,077	9,110	9,839	9,168	11,728	11,728	10,409
SCRS Pre-Ret Death Benefits	126	117	127	127	135	126	134	134	137
FICA Expense	6,428	6,581	6,597	6,609	7,036	6,700	6,983	6,983	7,117
General Insurance	1,690	1,677	1,700	1,740	2,000	2,000	3,000	3,000	3,000
Workers Comp. Ins. Expense	410	926	1,892	1,966	1,723	1,655	2,500	2,500	1,780
Medical Insurance	14,380	14,554	15,881	15,876	15,326	16,599	18,050	18,050	18,050
Unemployment Insurance							0	0	0
Health Reimbursement	1,000	1,000	1,000		1,000	1,000	1,500	1,500	1,500
TOTAL	\$ 138,879	\$ 143,469	\$ 144,880	\$ 145,247	\$ 227,689	\$ 223,678	\$ 201,930	\$ 201,931	\$ 202,002

1720-PARK/GROUNDS MAINTENANCE									
Salaries & Wages	\$ 284,092	\$ 266,058	\$ 315,037	\$ 284,326	\$ 340,550	\$ 347,365	\$ 361,880	\$ 361,881	\$ 371,111
Overtime	1,500	810	1,500	862	2,000	1,500	2,000	2,000	2,000
Printing & Office Supplies	300	203	300	254	400	400	500	500	500
Postage	140	140	140	140	140	140	140	140	140
Membership & Dues	605	572	555	610	600	600	600	600	600
Travel	700	18	700	20	850	851	851	852	853
Auto Operating Expense	20,000	25,153	26,000	23,525	30,000	30,000	28,000	28,000	28,000
Electric & Gas	16,800	16,076	16,800	15,610	25,000	20,000	20,000	20,000	20,000
Telephone Expense	3,850	3,704	3,950	3,533	4,600	4,600	7,300	7,300	7,300
Service Contracts (Tree Maint)	1,750	4,522	4,500	7,330	4,500	4,500	4,500	4,500	4,500
Equipment Repair	12,000	6,936	12,000	10,459	12,000	10,000	10,000	10,000	10,000
Building Repair	18,000	13,358	3,000	1,904	3,000	3,000	3,000	3,000	3,000
Hand Tools & Supplies	1,400	1,960	2,000	1,944	2,500	2,500	2,500	2,500	2,500
Safety Supplies	2,000	2,213	3,600	2,724	4,800	4,800	5,700	5,700	5,700
Uniforms	3,000	4,101	4,350	4,740	5,800	5,800	5,800	5,800	5,800
Janitorial Supplies	2,200	2,389	2,200	1,632	2,200	2,200	2,200	2,200	2,200
Chemicals	800	884	800	787	800	800	1,200	1,200	1,200
Medical, Doctor, Physical	600	778	750	716	850	850	850	850	850
Signs and Signs Supplies	1,000	1,277	1,000	602	1,000	1,000	1,000	1,000	1,000
Advertising	1,500	419	1,500		1,500	500	500	500	500
Vehicle Insurance	10,280	8,509	7,000	6,802	7,500	7,500	10,262	10,262	10,262
Employee Training	1,635	215	600	130	1,575	1,575	1,575	1,575	1,575
Special Dept. Supplies	4,000	4,236	4,000	3,510	4,000	4,000	4,000	4,000	4,000
Beautification Board Projects	750	746	750	326	750	750	750	750	750
Machines & Equipment	-	8,367	17,787	9,788	36,500	6,500	31,500	-	-
Non-Capital Equipment							15,351	15,351	15,351
Riiverwalk Parks/Parks			14,000	12,719	5,000	5,000	5,000	5,000	5,000
SCRS Expense	30,130	25,083	34,035	31,600	36,936	36,936	41,519	41,519	42,344
SCRS Pre-Ret Death Benefits	428	360	475	441	525	525	548	548	557
FICA Expense	21,848	19,470	24,785	21,674	25,900	26,400	27,952	27,952	28,390
General Insurance	6,920	6,659	6,500	7,169	8,670	8,670	9,878	9,878	9,878
Workers Comp. Ins. Expense	5,500	8,602	7,004	10,268	8,020	8,180	8,180	8,180	14,200
Medical Insurance	66,495	53,660	84,699	66,017	91,955	99,549	108,300	108,300	108,300
Unemployment Insurance	750		750		750	750	750	750	750
Health Reimbursement	1,000	815	1,500		1,500	1,500	3,000	3,000	3,000
TOTAL	\$ 521,973	\$ 488,294	\$ 604,567	\$ 532,162	\$ 672,671	\$ 649,241	\$ 727,086	\$ 695,588	\$ 712,111

1750-AUTOMOTIVE GARAGE									
Salaries & Wages	\$ 221,657	\$ 214,469	\$ 219,702	\$ 203,120	\$ 219,090	\$ 223,475	\$ 225,482	\$ 225,483	\$ 234,489
Overtime	2,500		1,500		1,500	500	500	500	500
Printing/Office Supplies	400	282	400	352	400	400	400	400	400
Travel	1,500	862	1,500	904	1,500	1,500	1,500	1,500	1,500
Auto Operating Expense	5,000	7,069	6,000	6,330	6,500	6,500	6,500	6,500	6,500
Electric & Gas	8,000	7,183	5,000	6,662	6,000	6,500	6,500	6,500	6,500
Telephone Expense	3,000	2,701	3,000	2,820	3,000	3,000	3,000	3,000	3,000
Service Contracts	3,500	5,971	3,800	6,429	4,500	4,500	3,500	3,500	3,500
Equipment Repair	4,000	5,159	5,000	5,006	5,000	5,000	5,000	5,000	5,000
Building Repair	13,000	12,136	3,000	1,605	5,000	6,000	3,000	3,000	3,000
Hand Tools & Supplies	5,000	4,069	6,100	6,161	5,000	5,000	6,000	6,000	6,000
Paint Supplies	300		0		0	0	0	0	0
Electric/Light Supplies	300		100		100	100	100	100	100
Uniforms	2,400	2,907	2,700	2,071	2,900	2,300	2,500	2,500	2,500
Vehicle Insurance	2,400	1,668	1,000	972	1,000	1,000	1,500	1,500	1,500
Employee Training	3,500	723	2,000	402	2,000	2,000	2,000	2,000	2,000
Special Dept. Supplies	7,000	10,110	7,500	9,287	8,500	8,000	8,000	8,000	8,000
Machines & Equipment			0	4,401	128,331	0	93,000	18,000	18,000
Equipment Non-Capital							0	0	0
SCRS Expense	23,649	20,354	23,602	22,294	23,710	23,710	25,785	25,785	26,367
SCRS Pre-Ret Death Benefits	336	292	329	311	331	331	333	333	347
FICA Expense	17,148	16,251	16,995	16,003	23,630	24,050	17,249	17,249	17,938
General Insurance	3,500	3,130	3,500	3,020	3,500	3,500	4,000	4,000	4,000
Workers Comp. Ins. Expense	7,500	7,018	8,123	9,571	8,250	8,415	14,500	14,500	11,760
Medical Insurance	35,943	30,947	39,703	33,528	38,315	41,451	45,125	45,125	45,125
Unemployment Insurance									
Health Reimbursement	2,000		2,000		2,000	2,000	1,500	1,500	1,500
TOTAL	\$ 373,533	\$ 353,300	\$ 362,554	\$ 341,250	\$ 500,057	\$ 379,232	\$ 476,974	\$ 401,975	\$ 409,526

1800-NON-DEPARTMENTAL									
Medical Insurance Expense - Retirees	28,800	22,684	30,200	31,538	23,823	23,823	40,900	40,901	40,902
Bonus Pool	20,280		22,000		22,000	0	0	0	0
GASB 45-OPEB Expense	130,490		130,490		130,490	130,490	0	0	0
Interest on Debt Expense	23,398	18,244	10,286	10,222	10,286	10,286	0	9,233	9,233
Gen Fund Principal Payments	394,400	401,937	376,553	376,613	376,553	227,877	0	125,927	125,927
Allocation for Prior Year Unreserved Funds									
TOTAL	\$ 597,368	\$ 442,865	\$ 569,529	\$ 418,373	\$ 563,152	\$ 392,476	\$ 40,900	\$ 176,061	\$ 176,062
GENERAL FUND TOTAL	<u>\$ 9,863,494</u>	<u>\$ 9,295,150</u>	<u>\$ 11,175,774</u>	<u>\$ 10,342,503</u>	<u>\$ 12,531,438</u>	<u>\$ 11,208,886</u>	<u>\$ 12,767,189</u>	<u>\$ 11,945,668</u>	<u>\$ 11,873,880</u>

11738253 11748254 11873880
(\$1,028,936) (\$197,414) \$0

**City of Cayce
Capital Equipment Schedule
FY 2016 -2017**

Department Code -Name	Initial Budget	FY 16-17	Reductions ()
General Fund			
1121 Recorders Court			
Total 1121 Recorders Court	\$0	\$0	\$0
1150 IT			
Total 1150 IT	\$0	\$0	\$0
1181 Finance			
Total 1181 Finance	\$0	\$0	\$0
1190 Public Buildings			
Total 1190 Public Buildings	\$0	\$0	\$0
1211 PS-Detectives			
Gang Grant	\$100,665	\$45,975	\$54,690
Meth Grant	\$66,652	\$66,652	
Purchase Digital Audio/Video recorder for the Interview Room	\$6,440	\$6,440	
Purchase Direct-Link Video Throw Phone System	\$25,499	\$0	\$25,499
Total 1211 PS - Detectives	\$199,256	\$119,067	\$80,189
1212 PS-Patrol			
25 Body Cameras with car system sync kits and licenses	\$38,750	\$0	\$38,750
Fire arms training facility	\$9,800	\$0	\$9,800
10 Watchguard in-car camera systems with sync kit and licenses	\$54,450	\$54,450	
5 800mhz radios	\$26,750	\$26,750	
Replace 6 patrol vehicles	\$171,174	LP	\$171,174
Total 1211 PS - Patrol	\$300,924	\$81,200	\$219,724
1212 PS-Fire			
New Service/Brush Truck	\$32,110		\$32,110
(5) Motorola APX 6000 Radios w/ Xtreme Temp Microphone	\$17,334	\$17,334	
Firehouse Software	\$26,385		\$26,385
Battery Powered Extrication Equipment	\$26,417		\$26,417
Fire Dept. Bay Doors - Replace all doors and components	\$42,490		\$42,490
Total 1211 PS - Fire	\$144,736	\$17,334	\$127,402
1213 PS-Animal Services			
Total 1213 PS-Animal Services	\$0	\$0	\$0
1215 PS-Parks			
2 800mhz radios (Htax)	\$10,000	\$10,000	
Total 1215 PS-Parks	\$10,000	\$10,000	\$0
1216 PS-Dispatch			
V-Viper 911 Systems (with MIS and Mapping software)	\$130,000	\$130,000	\$0
Total 1216 PS-Dispatch	\$130,000	\$130,000	\$0
1337 Sanitation			
Rear Loader Garbage Truck	\$200,991	LP	\$200,991
SUV/full size pick up	\$31,500	LP	\$31,500
Limb grapple truck	\$180,650	\$0	\$180,650
Total 1337 Sanitation	\$413,141	\$0	\$413,141
1463 Planning & Development			
2 New F150's (Code Enforcement)	\$54,000	\$0	\$54,000
Total 1463 P&D	\$54,000	\$0	\$54,000
1720 Parks			
Ford F150 W1E with Back-up camera,bluetooth and radio	\$31,500	LP	\$31,500
Total 1720 Parks	\$31,500	\$0	\$31,500
1750 Garage			
New Shop Truck	\$30,000	LP	\$30,000
Garage Doors Repair	\$18,000	\$18,000	
2 Truck Jacks	\$25,000	\$0	\$25,000
Electric Gate w/Opener for Back Gate	\$10,000	\$0	\$10,000
Software for the Shop	\$10,000	\$0	\$10,000
Total 1750 Garage	\$93,000	\$18,000	\$75,000
Total General Fund	\$1,376,557	\$375,601	\$1,000,956

CITY OF CAYCE

O & M Fund Revenue Detail

REVENUES	Approved Budget FY13-14	Actual FY13-14	Approved Budget FY14-15	Proposed Budget FY15-16	Actual to 03/01/2016 FY15-16	Proposed Budget FY16-17
OPERATING REVENUES						
Interest Earned	10,000	3,075	10,000	10,000	2,113	10,000
Sale of Property	4,000	0	5,000	5,000	7,344	5,000
Miscellaneous Revenue	1,300	153,333	5,000	5,000	35,243	5,000
Transfer in From Gross Revenue	9,258,098	4,960,221	11,503,652	11,436,989	9,445,517	11,947,927
Springdale Contract Revenue	105,194	61,363	105,194	105,194	55,596	105,194
TOTAL OPERATING REVENUES	\$9,378,592	\$ 5,177,992	\$11,628,846	\$ 11,562,183	\$ 9,545,813	\$ 12,073,121

CITY OF CAYCE

O & M UTILITIES FUND EXPENDITURES

	Budget	Actual	Budget	Actual	Adopted	Actual	Proposed	Revised
	FY13-14	FY13-14	FY14-15	FY 14-15	FY 15-16	FY 15-16	Budget	Budget
						03/30/2016	FY16-17	FY16-17
UTILITIES-1909 BILLING								
Salaries & Wages	278,154	299,353	291,190	214,738	329,905	236,836	339,635	346,394
Overtime	23,423	10,033	16,000	13,987	16,000	12,145	27,200	27,356
Printing/Office Supplies	5,000	3,793	3,750	1,534	5,000	10,754	5,000	5,000
Postage	42,000	40,834	44,500	28,700	49,000	34,000	55,000	51,000
Dues & Membership	1,010	105	1,465	430	1,465	155	1,940	1,465
Travel	1,360	18	1,560	75	1,560	473	1,560	1,560
Auto Operating Expense	17,500	19,007	17,500	9,470	17,500	6,991	20,000	12,000
Telephone Expense	5,646	5,833	8,401	3,658	8,977	4,138	11,228	9,000
Service Contracts	15,650	15,247	16,750	16,637	29,250	13,172	17,750	17,750
Equipment Repairs					0	0	1,000	1,000
Hand Tools & Supplies	1,200	793	2,000	102	2,000	1,929	3,000	3,000
Safety Supplies	600	616	1,500	397	1,750	660	2,250	1,750
Uniform	1,400	860	1,500	732	1,750	1,290	2,000	1,750
Vehicle Insurance	3,200	2,544	2,000	1,943	2,500	2,814	3,800	3,800
Employee Training	2,470	725	7,260	750	6,500	1,291	6,500	6,500
Spec Dept Fees-Collect, Chg Card, & On-Line	58,000	76,081	75,000	59,425	85,000	61,526	85,000	85,000
Special Contract-Copier	900	642	0	0		0		
Machines & Equipment	0	0	6,600	2,857	1,200	2,119	136,500	44,000
Equipment Non Capital					0	62	5,400	5,400
SCRS	31,835	27,551	33,171	24,454	37,967	26,487	40,022	42,645
SCRS Pre-Retirement Benefit	453	395	463	341	522	364	550	561
FICA Expense	23,084	21,218	23,606	16,977	27,155	18,402	28,063	28,592
General Insurance	5,090	4,467	3,900	4,305	5,000	5,094	5,250	5,250
Workers Compensation Insurance	3,400	4,207	5,687	4,945	5,100	7,810	7,000	7,000
Medical Insurance	57,509	56,337	63,524	46,334	74,741	51,585	74,281	81,225
Unemployment Compensation	5,000	0	5,000	0	1,000	0	1,000	1,000
Health Reimbursement Account Expense	5,000	3,069	5,000	1,000	7,500	0	6,000	6,000
OPEB Expense	0	0	0	0		0		
Christmas Bonus Pool	0	0	1,380	0		0		
Total	588,884	593,728	638,707	453,790	718,342	500,098	886,929	795,998

CITY OF CAYCE

O & M UTILITIES FUND EXPENDITURES

	Budget	Actual	Budget	Actual to	Actual to	Actual to	Proposed	Revised
	FY13-14	FY13-14	FY14-15	03/26/2015	Adopted	03/31/2016	Budget	Budget
				FY 14-15	FY 15-16	FY 16-17	FY 16-17	FY16-17
UTILITIES-1910 ADMINISTRATION								
Salaries & Wages	251,005	240,425	200,725	152,112	256,790	198,745.59	273,327	278,777
Overtime	0	0	0	0	1,000	29,06	1,006	1,026
Printing/Office Supplies	4,300	4,630	5,000	1,576	5,000	3,164	5,500	5,000
Postage	4,000	4,000	5,375	3,548	6,000	4,500	6,600	6,300
Dues & Membership	742	293	745	205	665	471	630	630
Travel	2,370	1,803	2,655	1,568	3,540	2,299	3,540	3,540
Auto Operating Expense	4,500	5,194	4,500	1,734	10,000	3,498	8,000	8,000
Telephone Expense	8,150	6,417	6,800	4,213	7,500	3,864	6,500	6,500
Service Contracts	7,816	8,702	4,122	14,178	18,972	11,283	16,457	16,457
Equipment Repair	860	718	900	0	900	35	900	900
Safety Supplies	5,250	4,567	2,750	1,852	3,500	1,921	3,500	3,500
Uniform	150	131	200	0	550	0	600	550
Medical, Doctor, Physical	4,100	1,859	4,100	1,532	4,100	1,771	4,100	4,000
Professional Services - HR	0	0	0	0	0	0	0	0
Advertising	8,000	872	4,000	739	1,000	0	1,000	1,000
Vehicle Insurance	2,400	2,149	1,000	1,698	2,000	1,469	2,300	2,300
Employee Training	2,525	1,800	3,450	1,034	3,035	545	3,035	2,500
Professional Service - Audit	40,000	31,253	40,000	39,218	40,000	42,783	43,000	43,000
Professional Service - Attorney	35,000	41,544	55,000	39,582	55,000	15,112	55,000	55,000
Professional Service - Engineer	29,000	15,717	41,000	21,486	25,000	26,020	25,000	25,000
Consultant Fees	29,988	34,997	48,500	45,137	50,000	59,748	43,000	43,000
Special Contract-Copier	2,675	2,471	2,675	1,828	2,675	1,303	2,675	2,675
Spec Dept Fees-Collect, Chg Card, & On-Line	0	0	0	0		0		
Easement Contracts-CSX	0	0	0	0		0		
Machines & Equipment	0	0	2,550	3,078	3,725	2,243	0	0
Equipment Non Capital					0	0	2,500	2,500
SCRS	26,462	23,861	21,636	16,352	27,554	21,144	29,930	31,926
SCRS Pre-Retirement Benefit	376	342	302	228	379	291	412	420
FICA Expense	19,188	18,319	15,397	11,430	19,710	14,886	20,987	21,405
General Insurance	2,640	2,364	2,100	2,046	5,200	2,123	5,200	5,200
Workers Compensation Insurance	3,000	3,778	3,570	3,916	5,825	3,700	7,074	7,216
Medical Insurance	28,755	35,699	23,822	17,897	33,152	24,863	33,014	36,100
Unemployment Compensation	1,500	0	1,500	0	1,500	0	1,500	1,500
Health Reimbursement Account Expense	2,000	731	2,000	1,000	3,000	0	3,000	3,000
OPEB Expense	4,810	0	4,810			0		
Christmas Bonus Pool	0	0	540		0	0	0	0
Paying Agent Fee/Bonds	8,000	7,233	8,000	7,112	8,000	4,741	8,000	8,000
Website Expense	2,750	0	2,750	0	0	0	0	0
Total	542,312	501,868	522,474	396,298	605,272	452,550	617,287	626,922

CITY OF CAYCE

O & M UTILITIES FUND EXPENDITURES

	Budget	Actual	Budget	Actual to	Adopted	Actual to	Proposed	Revised
	FY13-14	FY13-14	FY14-15	03/26/2015	FY15-16	03/31/2016	Budget	Budget
				FY 14-15		FY 16-17	FY 16-17	FY16-17
1911 WATER TREATMENT PLANT								
Salaries & Wages	433,963	399,040	427,441	321,743	438,340	344,872	452,930	461,945
Overtime	42,494	61,466	41,244	35,754	41,377	32,948	43,209	44,073
Printing/Office Supplies	650	467	650	489	650	459	700	700
Postage	250	250	275	318	275	206	350	350
DHEC Permit Fees & CCR	24,500	23,461	23,700	23,259	24,000	23,259	24,000	24,000
Dues & Membership	852	1,009	822	404	857	430	887	887
Travel	2,360	2,410	2,360	2,728	2,600	938	2,600	2,600
Auto Operating Expense	8,500	6,368	8,100	2,917	4,000	2,321	4,000	4,000
Electric & Gas	275,000	278,506	285,000	258,274	345,000	229,959	360,000	345,000
Telephone	5,000	11,985	4,500	5,605	6,933	5,918	8,621	8,621
Lubrication Supplies	900	940	900	182	950	964	950	950
Service Contracts	52,093	46,933	53,222	37,692	51,307	43,872	157,974	52,974
Equipment Repair	75,000	78,541	75,000	126,642	65,000	31,414	65,000	65,000
Building Repair	500	22	500	0	6,500	4,180	8,000	8,000
Hand Tools & Supplies	900	867	900	782	900	824	900	900
Electric/Light Supplies	600	665	600	133	600	13	600	600
Safety Supplies	1,500	1,378	1,550	1,444	1,600	1,503	1,850	1,850
Uniform Expense	2,100	2,134	2,300	2,270	2,400	2,484	2,500	2,500
Janitorial Supplies	600	553	600	377	600	285	600	600
Chemical	194,077	174,758	229,219	114,606	229,000	134,199	268,606	229,000
Laboratory Supplies	23,500	19,946	22,500	23,370	29,000	23,924	29,000	29,000
Professional Services - HR	0	0	0	0	0	0	0	0
Vehicle Insurance	2,375	1,911	1,500	1,214	1,560	2,324	2,300	2,300
Employee Training	2,008	1,500	2,750	1,689	2,750	1,248	3,135	2,750
Professional Services - Eng	0	0	17,000	0	0	0	0	0
Consultant Service/Lab Tests	17,000	11,572	0	5,737	8,500	6,522	19,000	19,000
Machines & Equipment	75,000	7,253	83,190	57,694	159,853	99,460	380,000	175,000
Equipment Non Capital					0		11,095	11,095
SCRS	50,254	44,215	50,590	38,125	51,399	40,197	54,129	57,737
SCRS Pre-Retirement Benefit	715	635	706	532	707	553	744	759
FICA Expense	36,440	33,873	36,001	26,641	36,765	28,134	37,955	38,710
General Insurance	13,660	15,546	17,432	18,188	17,432	19,225	17,432	17,432
Workers Compensation Insurance	16,170	18,659	18,192	22,717	22,455	27,180	26,635	27,165
Medical Insurance	71,886	65,765	79,405	57,418	82,535	61,722	82,535	90,250
Unemployment Compensation	500	0	500	312	550	0	550	550
Health Reimbursement Account Expense	2,500	1,010	2,500	1,500	1,500	2,845	3,000	3,000
OPEB Expense	5,411	0	5,411	0	0	0	0	0
Christmas Bonus Pool	0	0	1,920	0	0	0	0	0
Total	1,439,258	1,313,638	1,498,480	1,190,756	1,637,895	1,174,383	2,071,787	1,729,298

CITY OF CAYCE

O & M UTILITIES FUND EXPENDITURES

	Budget	Actual	Budget	Actual to	Actual to	Proposed	Revised
	FY13-14	FY13-14	FY14-15	03/26/2015	Adopted	03/31/2016	Budget
				FY 14-15	FY 15-16	FY 16-17	Budget
							FY16-17
1912 WATER DISTRIBUTION & MAINTENANCE							
Salaries & Wages	497,616	438,022	544,975	353,946	510,035	363,626.67	537,620
Overtime	16,100	49,528	36,000	37,920	46,067	40,239.76	52,850
Printing & Office Supplies	3,000	1,064	3,000	1,896	2,500	2,465	3,000
Dues & Membership	1,500	445	1,830	225	1,374	655	1,387
Travel	1,800	748	5,310	709	4,080	2,234	6,200
Auto Operating Expense	35,000	54,800	50,000	35,937	50,000	29,505	45,000
Electric & Gas	37,500	49,743	40,000	41,692	50,000	39,652	50,000
Telephone	20,000	9,246	20,000	5,041	12,000	6,529	10,000
Service Contracts	179,681	173,985	209,495	156,373	210,185	157,403	107,101
Equipment Repair	30,000	40,378	30,000	12,701	25,000	12,354	20,000
Building Repairs	500	0	500	8,289	500	175	500
Hand Tools & Supplies	6,000	6,566	6,000	5,892	8,000	4,517	8,000
Masonry/Cement Supplies	3,000	408	3,000	2,997	4,500	4,978	7,000
Asphalt/Grading Supplies	25,000	14,561	26,000	49,269	45,000	33,795	55,000
Radio Supplies	250	0	250	0	250	0	250
Safety Supplies	5,200	4,003	6,000	5,221	7,000	6,939	7,000
Uniform	4,200	5,216	5,200	4,489	6,500	5,684	7,000
Chemical	736	668	736	0	736	0	736
Professional Services - HR	0	0	0	0	0	0	0
Water Dist Repair Exp	60,000	194,477	67,000	53,437	65,000	89,356	85,000
Vehicle Insurance	12,655	9,827	7,000	6,802	6,500	8,932	8,162
Employee Training	5,000	5,031	12,109	9,438	9,034	3,795	11,834
Water Distribution Meters	15,000	0	15,000	5,885	15,000	15,066	15,000
Machines & Equipment	93,250	156,845	7,200	39	15,500	16,636	33,350
Equipment Non Capital					900	0	900
SCRS	54,210	46,857	62,745	41,868	59,848	42,985	63,163
SCRS Pre-Retirement Benefit	771	673	876	584	823	591	868
FICA Expense	39,308	36,499	44,651	29,548	42,805	30,205	44,289
General Insurance	9,540	9,616	9,700	10,756	9,700	12,678	13,000
Workers Compensation Insurance	10,000	9,721	23,126	23,089	26,290	30,119	30,480
Medical Insurance	97,046	85,929	119,110	68,195	107,295	70,708	107,295
Unemployment Compensation	4,000	0	4,000	0	2,000	0	2,000
Health Reimbursement Account Expense	2,000	0	2,000	0	1,000	0	3,000
OPEB Expense	7,816	0	7,816	0	0	0	0
Christmas Bonus Pool	0	0	2,700	0	0	0	0
Total	1,277,679	1,404,856	1,373,329	972,238	1,345,422	1,031,820	1,325,458
							1,347,383

CITY OF CAYCE

O & M UTILITIES FUND EXPENDITURES

	Budget	Actual	Budget	Actual to	Actual to	Proposed	Revised
	FY13-14	FY13-14	FY14-15	03/26/2015	Adopted	03/31/2016	Budget
				FY 14-15	FY 15-16	FY 16-17	Budget
							FY16-17
1916 WASTEWATER TREATMENT PLANT							
Salaries & Wages	537,402	514,337	561,180	395,803	574,150	428858.36	611,606
Overtime	41,255	27,155	32,000	14,257	20,000	23619.35	43,778
Printing/Office Supplies	525	803	680	454	680	802	800
Postage	250	250	270	178	270	201	300
State of S.C. Permit Fees	3,250	3,170	3,250	3,170	3,250	3,045	3,250
Dues & Membership	1,500	615	1,500	435	1,500	810	1,617
Travel	4,262	484	5,000	1,180	5,000	951	6,974
Auto Operating Expense	45,000	58,758	45,000	27,769	37,000	23,672	37,000
Water Expense	50,000	126,602	100,000	0	430,000	231,600	474,000
Electric & Gas	740,000	805,382	806,200	596,433	939,000	701,397	942,000
Telephone	12,650	28,116	27,700	15,578	27,700	18,398	28,060
Lubrication Supplies	3,000	867	3,000	1,240	3,000	693	2,000
Service Contracts	92,060	57,556	104,600	75,507	133,305	81,997	141,975
Equipment Repair	30,000	84,042	55,000	252,367	66,000	285,483	151,000
Building Repairs	800	28	500	88	500	815	500
Sludge Disposal Fees	200,000	240,092	200,000	143,875	200,000	209,654	260,000
Hand Tools & Supplies	3,700	2,041	3,700	917	2,000	1,265	3,000
Electric/Light Supplies	210	349	210	2,125	2,000	1,093	2,000
Radio Supplies	200	0	200	0	200	0	200
Safety Program and Supplies	3,000	2,987	4,150	4,667	6,000	29,746	6,700
Uniform	4,500	5,097	5,810	4,083	5,600	4,814	6,000
Janitorial Supplies	1,000	782	1,000	599	1,000	405	1,000
Chemical	280,000	118,433	152,510	95,738	150,996	127,606	214,852
Laboratory Supplies	26,200	27,004	27,500	26,229	35,900	27,202	38,200
Force Main/Line Repair Expense	0	141	0	0	0	0	0
Professional Services - HR	0	0	0	0	0	0	0
Vehicle Insurance	9,490	8,003	6,500	6,797	6,900	9,298	8,162
Employee Training	6,073	2,092	6,608	3,175	6,000	2,135	7,795
Professional Serv. Engineer	0	0	0	0	0	0	25,000
Professional Serv. - Lab Tests	23,900	19,123	25,100	16,690	25,100	17,189	25,100
FILOT Expense	0	160		0	0	0	0
Machines & Equipment	58,700	4,050	17,520	4,223	57,000	50,889	68,050
Equipment Non Capital					0	0	4,720
SCRS	61,048	51,707	64,044	43,912	65,433	47,971	74,779
SCRS Pre-Retirement Benefit	868	742	894	613	900	659	964
FICA Expense	44,267	39,808	45,576	30,078	46,800	33,504	50,137
General Insurance	52,897	68,457	84,016	85,462	86,000	86,236	86,000
Workers Compensation Insurance	18,500	23,816	25,606	31,991	27,170	49,195	33,082
Medical Insurance	86,263	83,393	103,227	70,161	99,042	76,076	117,324
Unemployment Compensation	2,000	0	2,000	170	2,000	0	2,000
Health Reimbursement Account Expense	1,500	2,250	1,500	122	1,500	0	1,500
OPEB Expense	6,615	0	6,615	0	6,615	0	6,615
Depreciation Expense	0		550,000	0	550,000	0	550,000
Christmas Bonus Pool	0		2,580	0		0	
Total	2,452,885	2,408,692	3,082,746	1,956,085	3,625,511	2,577,279	4,011,865
							3,395,153

CITY OF CAYCE

O & M UTILITIES FUND EXPENDITURES

	Budget	Actual	Budget	Actual to	Actual to	Proposed	Revised
	FY13-14	FY13-14	FY14-15	03/26/2015	Adopted	03/31/2016	Budget
				FY 14-15	FY 15-16	FY 16-17	FY16-17
1917 WASTEWATER COLLECTION							
Salaries & Wages	410,773	406,679	532,512	359,925	545,470	388,680.12	573,947
Overtime	16,100	48,993	40,000	47,486	55,000	54,484.45	67,047
Dues & Membership	910	260	1,875	1,910	1,390	1,115	1,250
Travel Expense	2,070	1,677	5,480	5,197	3,140	2,330	3,640
Auto Operating Expense	95,000	101,481	100,000	44,358	60,000	33,078	60,000
Electric & Gas	115,000	127,797	125,000	85,732	115,000	106,615	125,000
Telephone Expense	36,000	29,287	38,200	25,897	40,000	29,361	25,000
Lubrication Supplies	300	0	300	0	300	0	300
Service Contracts	14,388	10,250	15,100	6,441	17,878	7,120	16,908
Equipment Repair	103,000	105,361	135,000	155,624	159,606	178,017	200,000
Hand Tools & Supplies	6,000	7,557	6,000	3,713	8,000	7,196	8,000
Masonry/Cement Supplies	1,500	860	1,500	700	1,500	2,890	1,500
Asphalt/Grading Supplies	25,000	14,293	25,000	25,416	25,000	6,412	35,000
Radio Supplies	250	0	250	0	250	0	250
Safety Supplies	15,000	14,385	6,000	4,809	7,500	7,413	7,500
Uniform	4,200	5,028	4,500	4,592	6,200	5,684	6,200
Janitorial Supplies	300	521	500	398	500	289	1,000
Chemical	25,000	13,070	25,000	11,559	18,687	2,457	47,534
WW Coll Repair Exp	50,000	128,780	66,000	78,726	86,688	64,571	90,000
Transmission Line Operation & Maint	5,000	0	5,000	0	5,000	0	5,000
Professional Services - HR	0	0	0	0	0	0	0
Vehicle Insurance	14,236	11,341	8,500	8,260	8,850	12,600	11,130
Employee Training	918	519	14,218	9,278	4,418	3,590	6,459
Pro Ser - Eng Exp	0	0	0	0	0	0	0
Machines & Equipment	20,000	348	39,700	139,389	29,500	64,259	87,683
Equipment Non Capital					900	0	900
SCRS	45,029	43,198	61,803	43,671	65,181	47,226	68,567
SCRS Pre-Retirement Benefit	640	620	862	609	896	649	943
FICA Expense	32,651	34,125	43,981	30,755	46,620	33,524	48,079
General Insurance	12,175	12,591	13,000	14,258	15,000	16,457	15,000
Workers Compensation Insurance	18,000	21,410	28,638	30,102	28,120	42,874	32,347
Medical Insurance	93,452	84,122	119,108	70,824	115,549	72,117	115,549
Unemployment Compensation	1,000	0	1,000	0	1,000	0	1,000
Health Reimbursement Account Expense	2,000	0	2,000	0	1,000	1,500	3,000
OPEB Expense	5,411	0	5,411	0	0	0	0
Christmas Bonus Pool	0	0	2,400	0	0	0	0
Springdale Contract Expense	105,194	0	105,194	0	105,194	0	105,194
Total	1,276,497	1,224,553	1,579,032	1,209,629	1,579,337	1,192,509	1,758,411
							1,715,886

CITY OF CAYCE

O & M UTILITIES FUND EXPENDITURES

	Budget	Actual	Budget	Actual to		Actual to	Proposed	Revised
	FY13-14	FY13-14	FY14-15	03/26/2015	Adopted	03/31/2016	Budget	Budget
				FY 14-15	FY 15-16	FY 16-17	FY 16-17	FY16-17
1920 WASTEWATER PRETREATMENT								
Salaries & Wages	38,871	34,991	107,100	71,932	133,460	106032.39	182,833	186,479
Overtime	0	0	5,250	761	3,000	6791.53	16,187	8,000
Printing/Office Supplies	200	209	500	493	1,000	926.7	2,000	2,000
Postage	100	100	300	198	600	450	700	700
State of S.C. Permit Fees	0	0	0	0	0	0	0	0
Dues & Membership	236	180	474	95	315	35	380	380
Travel	1,402	171	1,402	482	1,829	472	2,322	2,322
Auto Operating Expense	2,000	1,393	11,000	1,038	5,000	778	5,000	5,000
Electric & Gas	12,000	151	36,000	1,366	4,000	2,053	3,000	3,000
Telephone	600	1,082	2,380	1,372	3,280	1,470	4,000	4,000
Lubrication Supplies		0	500	189	700	0	1,000	1,000
Service Contracts		0	1,440	7,392	1,440	0	1,440	1,440
Equipment Repair		0	1,500	4,609	6,000	39,384	35,000	35,000
Building Repair		0	400	354	1,000	28	1,000	1,000
Sludge Disposal Fees	8,400	0	27,300	731	98,000	40,998	95,000	56,000
Hand Tools & Supplies	1,000	672	1,500	841	2,000	2,324	2,500	2,500
Electric/Light Supplies	0	0	200	0	500	259	500	500
Radio Supplies	0	0	0	0	0	0	0	0
Safety Program and Supplies	200	0	975	324	1,100	1,643	2,000	2,000
Uniform	750	12	1,300	660	2,000	783	2,900	2,900
Janitorial Supplies	0	0	300	0	500	142	500	500
Chemical	2,250	0	26,545	17,730	78,000	37,874	78,296	78,296
Laboratory Supplies	0	0	500	0	500	0	750	750
Professional Services - HR	0	0	0	0	0	0	0	0
Vehicle Insurance	0	241	1,500	486	1,000	612	1,500	1,500
Employee Training	534	225	859	158	925	396	945	945
Professional Serv. - Lab Tests	0	0	10,000	2,027	8,214	12,720	20,000	17,000
Machines & Equipment	20,000	37	51,100	225	0	0	72,657	0
Equipment Non Capital					0	0	3,239	3,239
SCRS	4,107	2,889	12,103	7,814	15,212	12,021	21,713	22,190
SCRS Pre-Retirement Benefit	58	41	169	109	209	165	299	292
FICA Expense	2,978	2,401	8,613	5,499	10,880	8,560	15,225	14,878
General Insurance		225	500	1,593	2,400	3,119	3,200	3,200
Workers Compensation Insurance	0	729	5,560	1,091	1,530	1,401	10,592	10,804
Medical Insurance	5,391	6,109	19,851	11,914	18,570	17,838	24,760	27,075
Unemployment Compensation	0	0	0	0	0	0	0	0
Health Reimbursement Account Expense	0		0	0	1,500	0	3,000	3,000
OPEB Expense	0		0	0		0		
Christmas Bonus Pool	0		240	0		0		
Total	101,077	51,858	337,361	141,482	404,664	299,277	614,438	497,890

CITY OF CAYCE								
O & M UTILITIES FUND EXPENDITURES								
	Budget	Actual	Budget	Actual to	Actual to	Proposed	Revised	
	FY13-14	FY13-14	FY14-15	03/26/2015	Adopted	03/31/2016	Budget	Budget
				FY 14-15	FY 15-16	FY 16-17	FY 16-17	FY16-17
1990 NON-DEPARTMENTAL								
Medical Insurance Expense Retiree	0	0	5,294	4,218	13,233		0	0
O&M Indirect Cost Transfer	1,500,000	875,000	1,600,000	1,199,999	1,600,000	1,466,667	1,600,000	1,600,000
Contra Water Expense	0	-54,383		0	0	-231563.86	0	0
Capital Equipment Replacement Reserve	100,000	58,333	100,000	75,000	100,000	75,000	200,000	100,000
Capital Improvement Projects Reserve	100,000	58,333	100,000	75,000	100,000	75,000	200,000	100,000
Other Use of Funds						639,996		
Debt Service Principal			0		0	90,865	6,419	6,419
Debt Service Interest			5,720		0	5,146	158,172	158,172
Depreciation Expense			0		298,607		0	0
Total	1,700,000	937,284	1,811,014	1,354,217	2,111,840	2,121,110	2,164,591	1,964,591

Grand Total \$ 9,378,592 \$ 8,436,477 \$10,843,143 \$7,674,494 \$12,028,283 9,349,026 \$13,450,766 \$12,073,121

O&M Revenue #REF! \$11,562,183.00 \$12,073,121.00 \$ 12,073,121.00

Net Revenue/(Shortage) #REF! (\$466,100) (\$1,377,645) \$0

**City of Cayce
Capital Equipment Schedule
FY 2016-FY 2017**

Department Code -Name	Initial Budget	FY 16-17	Budget Reduction
O & M Fund			
1909 Billing			
(200) 3/4" Meters for AMR Replacement Program	\$83,000	\$36,000	47,000
(100) 100W ERTs to replace failing ERTs	\$40,000	\$8,000	32,000
(25) 1" Meters for Replacement	\$5,500	\$0	5,500
Camera for Sewer Plugging	\$8,000	\$0	8,000
Total 1909 Utilities - Billing	\$136,500	\$44,000	\$92,500
1910 Utilities - Administration			
Total 1910 Utilities - Admin	\$0	\$0	\$0
1911 Water Treatment Plant			
High Service Transmission Pump	\$60,000	\$60,000	\$0
Raw Water Transmission Pump	\$90,000	\$90,000	\$0
Surface Wash Valves Replacement	\$25,000	\$25,000	\$0
VFD Replacement WTP & RWPS	\$200,000	\$0	\$200,000
Decant Station Control Panel Replacement	\$5,000	\$0	\$5,000
Total 1911 Water Plant	\$380,000	\$175,000	\$205,000
1912 Water Distribution			
Ditch Witch Excavation Vacuum	\$28,000	\$28,000	\$0
Camera Security System	\$5,350	\$0	\$5,350
Total 1912 Water Distribution	\$33,350	\$28,000	\$5,350
1916 Wastewater Plant			
ArgusHazco QRAE 3 Gas Detectors	\$11,800	\$11,800	\$0
Replacement Chassis/Body for 2000 Chevy 3500 HD	\$28,200	\$28,200	\$0
BioRem Odor Control Recirculation Pump/Motor Assembly	\$5,350	\$0	\$5,350
Headworks Rotating Screen Wash Impeller Pump	\$13,200	\$0	\$13,200
Carousel Wilo Submersible Mixer	\$9,500	\$0	\$9,500
Total 1916 Wastewater Plant	\$68,050	\$40,000	\$28,050
1917 Wastewater Collection			
Panel Upgrade for Magnolia Ridge Pump Station	\$7,000	\$7,000	\$0
Ridged Camera Push System	\$32,314	\$16,150	\$16,164
Inspection Camera on VacCon	\$38,369	\$0	\$38,369
Emergency By-Pass Pumping Hoses & Fittings	\$10,000	\$0	\$10,000
Total 1917 Wastewater Collection	\$87,683	\$23,150	\$64,533
1920 Septage & Grease			
Holding Tank Mixer	\$33,190	\$0	\$33,190
SOG Station Muffin Monster Grinder	\$9,774	\$0	\$9,774
Auger Assembly	\$21,168	\$0	\$21,168
SOG Station Wet Well Pump	\$8,525	\$0	\$8,525
Total 1920 Septage & Grease	\$72,657	\$0	\$72,657
Total O&M Fund	\$778,240	\$310,150	\$468,090

Memorandum

ITEM IV. B.

To: Mayor and Council

From: Rebecca Vance, City Manager
Shaun Greenwood, Asst. City Mgr
Steve Martin, Building Official

Date: June 2, 2016

Subject: First Reading of an Ordinance amending Section 10-31 of the City of Cayce Code of Ordinances relating to Technical Codes.

ISSUE

Council approval is needed for the First Reading of an Ordinance amending Section 10-31 to adopt the most recently approved Technical Codes.

BACKGROUND/DISCUSSION

The South Carolina Building Codes Council formally adopts new construction related technical codes when changes are needed. It is mandatory that all municipalities and counties enforce these codes. The City currently enforces the Codes that were previously adopted by the Building Codes Council. The SC Building Codes Council has formally adopted a number of new technical codes and the effective date is July 1, 2016. No revisions or modifications are permitted to the codes without prior approval of the Building Codes Council.

Due to this mandate, the City needs to adopt the new versions of the codes by reference through an Ordinance.

The City's Fire Marshal has requested the addition of the appendices listed below in the adoption of the 2015 International Fire Codes.

- Appendix A: Board of Appeals
- Appendix B: Fire Flow Requirements
- Appendix C: Fire Hydrants
- Appendix D: Fire Apparatus Access
- Appendix J: Fire Department Building Signs

RECOMMENDATION

Staff recommends that Council approve First Reading of an Ordinance amending the City of Cayce Code of Ordinances to adopt the Technical Codes as listed in the Ordinance.

STATE OF SOUTH CAROLINA)
)
COUNTY OF LEXINGTON)
)
CITY OF CAYCE)

ORDINANCE 2016-08
Amending Sections 10-31 of
the Cayce City Code Relating
to Technical Codes

WHEREAS, the Council has determined that it is necessary and proper for the security, general welfare and convenience of the City and to preserve safety, health, order and good government in the City, that the City amend the current wording of its Code in Section 10-31 to provide for adoption and enforcement of the latest versions of certain standard building and safety codes approved by the South Carolina Building Codes Council and authorized by State law,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Cayce, in Council, duly assembled, as follows:

The standard codes identified by number and listed in Section 10-31 of the Cayce City Code are amended to read correspondingly:

- (1) 2014 National Electrical Code.
- (2) 2015 International Building Code.
- (3) 2015 International Plumbing Code.
- (4) 2015 International Mechanical Code.
- (5) 2015 International Fire Code.
 - Appendix A: Board of Appeals
 - Appendix B: Fire Flow Requirements
 - Appendix C: Fire Hydrants
 - Appendix D: Fire Apparatus Access
 - Appendix J: Fire Department Building Signs
- (7) 2015 International Residential Code.
- (8) 2015 International Property Maintenance Code.
- (11) International Existing Building Code, current edition.
- (12) International Swimming Pool Code, current edition.
- (13) 2015 International Fuel Gas Code.
- (14) 2009 International Energy Conservation Code.

All codes are adopted with all modifications approved by the South Carolina Building Codes Council and except for the 2015 International Fire Code without appendices.

This Ordinance shall be effective from the date of second and final reading, but no earlier than July 1, 2016.

DONE IN MEETING DULY ASSEMBLED, this _____ day of _____, 2016.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, Municipal Clerk

First reading: _____

Second reading and adoption: _____

Approved as to form: _____
Danny C. Crowe, City Attorney

Memorandum

To: Mayor and Council

From: Rebecca Vance, City Manager
Shaun Greenwood, Asst. City Manager

Date: June 1, 2016

Subject: Second Reading of an Ordinance Approving and Adopting a Stormwater Enforcement Response Plan

ISSUE

Council approval is needed for the Second Reading of an Ordinance Approving and Adopting a formal Stormwater Enforcement Response Plan (ERP).

BACKGROUND/DISCUSSION

Staff is requesting approval and adoption of a formal Stormwater Enforcement Response Plan (ERP). The ERP is required as a part of the SCDHEC Small Municipal Separate Storm Sewer System (SMS4) permit. This ERP was created as a joint effort with members of the Lexington County Stormwater Consortium (LCSC) in accord with City Ordinance 2007-1.

City Ordinance 2007-1 authorizes the implementation and enforcement of the Lexington County Stormwater Management Ordinance within the corporate limits of the City. The ERP describes the City's policies and procedures regarding enforcement of the Lexington County Stormwater Management Ordinance and the Lexington County Land Development Manual in accord with City Ordinance 2007-1. Adoption of these policies and procedures is mandatory for continued participation in the Lexington County Stormwater Consortium.

The ERP was forwarded to the City Attorney for review and approval. All of his recommendations have been made to the final document.

RECOMMENDATION

Staff recommends that Council approve Second and Final Reading of an Ordinance adopting the formal Stormwater Enforcement Response Plan.

STATE OF SOUTH CAROLINA)
)
COUNTY OF LEXINGTON)
)
CITY OF CAYCE)

ORDINANCE 2016-06
Approving and Adopting a
Stormwater Enforcement Response
Plan

WHEREAS, the City, as part of its administration and enforcement within the corporate limits of the City of the Stormwater Management Ordinance of Lexington County, as a joint effort with the County in accord with City Ordinance 2007-01, has determined that it should adopt a formal Stormwater Enforcement Response Plan,

NOW, THEREFORE, BE IT ORDERED AND ORDAINED by the Mayor and Council of the City of Cayce, in Council, duly assembled, that the attached Stormwater Enforcement Response Plan is hereby approved and adopted.

ADOPTED this _____ day of _____ 2016.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, Municipal Clerk

First Reading: _____

Second and Final Reading: _____

Approved as to form: _____
Danny C. Crowe, City Attorney

CITY OF CAYCE

Stormwater Enforcement Response Plan

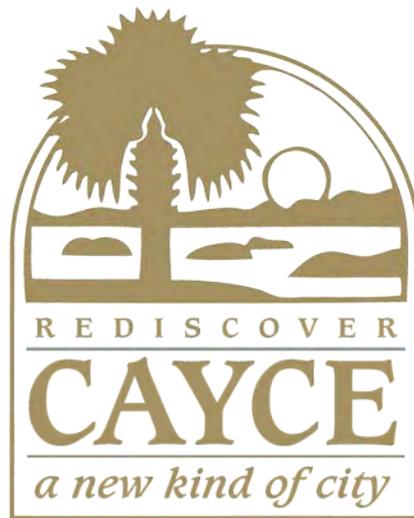


Table of Contents

- Table of Contents..... 2
- 1 Introduction..... 3
- 2 Enforcement Process..... 3
 - 2.1 Land Disturbance..... 3
 - 2.2 Illicit Discharges..... 3
- 3 Response Criteria to Consider 4
- 4 Categories of Violations 4
- 5 City Enforcement Responses..... 4
 - 5.1 Verbal Warnings 5
 - 5.2 Corrective Order (Written Warning)..... 5
 - 5.3 Notice of Violation 5
 - 5.4 Civil Citations 6
 - 5.5 Criminal Penalties 7
 - 5.6 Additional Response Alternatives for Land-Disturbance Violations 7
- 6 South Carolina Department of Health and Environmental Control..... 9
- 7 Additional Action by the City of Cayce..... 9
- 8 Corrective Action Plans..... 9

Appendices

- Appendix A – Lexington County Stormwater Ordinance
- Appendix B – City of Cayce Ordinance Approval Minutes
- Appendix C – Enforcement Forms

1 Introduction

As required by the SMS4 permit, this Enforcement Response Plan (ERP) describes the City's procedures and policies regarding enforcement of the stormwater ordinance, including illicit discharges. Compliance shall be achieved through progressively stricter responses as needed. The ERP includes the following items relative to the City's enforcement procedures:

- a. A description of the types of enforcement issued by the City;
- b. A description of specific strategies for escalating enforcement response, where necessary, to address persistent, repeat or escalating violations.

The basis for the City of Cayce's stormwater program enforcement can be found in the following documents:

- Stormwater Management Ordinance
- Land Development Manual (LDM)

This ERP documents the City of Cayce's policies and procedures in support of the documents noted above.

2 Enforcement Process

The City's enforcement of land disturbance stormwater violations, water quality violations and illicit discharges is authorized by the Ordinance Authorizing and Approving Implementation, Administration and Enforcement of Lexington County Stormwater Management Ordinance (see Appendix A).

2.1 Land Disturbance

For new development and redevelopment sites, the County issues land disturbance permits on behalf of the City of Cayce. The Public Works Stormwater Division issues Land Disturbance Permits in compliance with the Land Development Manual. Chapter 2 of the LDM outlines the permitting process for various types of land disturbances. Building permits are issued by the Cayce Planning and Development Department. Prior to issuing a building permit, Planning Department staff ensure that Land Disturbance Permits and/or other stormwater-related permits have been submitted and approved. Once development has been completed, Cayce Planning Department staff coordinates with Lexington County Stormwater staff to ensure as-builts have been submitted and approved before issuing a certificate of occupancy. When issues arise during construction, Cayce Planning and Development Department staff work in conjunction with Lexington County Public Works Department to withhold inspections and/or Certificates of Occupancy, as necessary. Stormwater staff has found withholding inspections and/or certificates of occupancy to be the most effective in gaining compliance for land disturbance violations.

2.2 Illicit Discharges

The City of Cayce has trained their staff on the identification of illicit discharges. Where an illicit discharge has been identified, the City of Cayce Stormwater Manager is notified and follow-up as soon as practical but typically within 2 hours. Illicit discharge investigations follow the protocols outlined in the County's "Standard Operating Procedures for Use in Investigations for Illicit

Discharges". Where illicit discharges are occurring, the City of Cayce will make every effort to resolve the issue but may also contact Lexington County Public Works Stormwater Division and/or DHEC for assistance.

3 Response Criteria to Consider

Upon discovery of a violation of the Lexington County Stormwater Management Ordinance No. 06-10, the enforcement process begins by identifying the stormwater violation and determining the severity of the enforcement response. Section 5 outlines the enforcement response and progression from verbal warnings to criminal penalties. The following criteria are ~~is~~ considered when determining the appropriate enforcement response:

- **Effect on the Environment.** Violations that have the potential to negatively impact the City's stormwater system, private property, or streams and wetlands are urgent and require expeditious action. Such violations warrant bypassing verbal warnings and moving to more aggressive actions to gain quick compliance.
- **Compliance History of the Violator.** The violator's compliance history can affect the enforcement response. Recurring violations may indicate that an operator's treatment system is inadequate, that the operator has taken a casual approach to operating and maintaining the treatment system or that an operator does not intend to comply with the ordinance. Repeated violations by the same person or company reflects egregiousness and/or willfulness.
- **Duration.** Where a violator has been issued a verbal or written warning, the compliance clock begins. Failure to complete corrective actions within the established time may indicate that escalated enforcement actions are needed to gain compliance.
- **Good Faith of the Violator.** 'Good Faith' is defined as the violator's honest intention to remedy non-compliance evidenced by actions which give support to this intention. Good faith shall be demonstrated by cooperation and completion of corrective measures in a timely manner. A violator's good faith in correcting noncompliance is a factor in determining which enforcement response is suitable.

4 Categories of Violations

There are two general categories of violations:

- **Permitted violations.** These types of violations are typically construction projects holding a Land Disturbance Permit that are in violation of permit conditions.
- **Unpermitted violations.** These violations include illicit discharges, illegal dumping, or land disturbances that begin without first obtaining a Land Disturbance Permit.

5 City Enforcement Responses

The category of violation and severity of the violation sets the type of enforcement action and aggressiveness of each enforcement steps. The Cayce Stormwater Manager or his/her designee may employ any combination of the following enforcement actions, and may escalate enforcement responses where necessary to address persistent non-compliance, repeat or escalating violations, or incidents of major environmental harm.

5.1 Verbal Warnings

For less severe violations or for first time offenders, the Cayce Stormwater Manager or his/her designee may issue verbal warnings that specify the nature of the violation, any required corrective action, and a time to comply with a documented verbal warning. Warnings for construction/post-construction are documented in Lexington County's Construction Inspection tracking system. Warnings for [Illicit Discharge Detection and Elimination \(IDDE\)](#) are tracked in a spreadsheet by the Cayce Stormwater Manager.

5.2 Corrective Order (Written Warning)

A Corrective Order is a written warning intended for minor violations. An example of a Corrective Order can be found in Appendix [CB](#). The Cayce Stormwater Manager or his/her designee may issue a Corrective Order to the responsible party and/or property owner where the violation has occurred. The Corrective Order typically includes the following:

- The description and nature of the violations to the County Stormwater Management Ordinance, approved SWPPP, Land Development Manual (LDM) and/or construction plans.
- The location ~~of~~ where the violations have occurred.
- A description of the steps that must be taken to rectify the violation. Steps may include the development and submittal of corrective action plans, repair of measures on a construction site, immediately ceasing illicit discharges and/or repairing any damages that occurred.
- The deadline by which the repairs or remediation work must be completed to avoid escalated enforcement.
- Signature and Title of the person issuing the Corrective Order.

5.3 Notice of Violation

If a Corrective Order has not been addressed to the satisfaction of the Cayce Stormwater Manager, he/she or his/her designee may issue a Notice of Violation (NOV) to the responsible party and/or property owner where the violation has occurred. In addition, for more serious violations or for repeat offenders, a Notice of Violation may be the first notice to the violator.

The NOV does not include the specific fine or penalty amount. An example of a NOV can be found in Appendix [CB](#).

The Cayce Stormwater Manager or his/her designee may require the violator to submit, a corrective action plan (CAP) by the deadline stated on the NOV. When required, the CAP must be submitted by the violator to the Cayce Stormwater Manager. An inspection to ensure that corrective actions have been completed is conducted by the Cayce Stormwater Manager or his/her designee. Submission of the CAP in no way relieves the violator of liability for any violations occurring before or after receipt of the NOV. See Section 8 for further information about the CAP.

In addition to the possible CAP requirement, the NOV includes:

- The description and nature of the violation(s) to the Lexington County Stormwater Ordinance (No. 06-10), approved SWPPP, LDM and/or construction plans.
- The location of where the violation(s) have occurred.
- A description of the ordered repair or remediation work which is necessary to bring the activity or site into compliance
- Requirement to submit to the Cayce Stormwater Manager within 10 days a written corrective action plan to correct the violation.
- Deadline by which the repair or remediation work must be completed to avoid escalated enforcement. This becomes the expiration date of the NOV. Note that the expiration date is based upon the violator's date of receipt of the NOV.
- Signature and Title of the person issuing the NOV.

5.4 Civil Citations

A civil citation is a monetary penalty assessed by the City to any person violating the Lexington County Stormwater Ordinance, LDM or a permit. The fine is considered punitive in nature and is not related to any specific cost borne by the City. The City shall also recover any damages to the City's stormwater system for actions taken by the City to rectify a violation or for actions taken by the City to stop illicit discharges. An example of a Civil Citation Notice can be found in Appendix **CB**. Civil citations are prepared by the Cayce Stormwater Manager and served by a City Code Enforcement Officer.

Along with the civil citation, the City may require the violator to submit a written corrective action plan by the deadline stated on the citation. The CAP must be submitted by the violator to the Cayce Stormwater Manager. An inspection to ensure that the corrective actions have been completed is conducted by the Cayce Stormwater Manager or his/her designee. Submission of this plan in no way relieves the violator of liability for any violations occurring before or after receipt of the NOV. See Section 8 for further information about the CAP.

Civil citations are generally issued after the NOV expires and when corrective actions have not been completed. The amount of the penalty is determined by the magistrate court and is typically proportional to the harm caused by the violation and the City's cost to repair damages. The Magistrate's Court, with input from the Stormwater Manager or his/her designee, will consider the following criteria when assessing penalties:

1. The amount of damage to the public health and the environment.
2. The amount of effort put forth by the violator to remedy this violation.
3. The economic benefit gained by the violator for not obeying the law.
4. Whether the civil penalty imposed will be a substantial economic deterrent to the illegal activity.
5. The amount of penalty established by ordinance or resolution for specific categories of violations.
6. Any unusual or extraordinary enforcement costs incurred by the City.
7. Any equities of the situation that outweigh the benefit of imposing any penalty or damage assessment.

The Magistrate's Court, with input from the Cayce Stormwater Manager or his/her designee, may also consider these additional criteria for determining penalties of violations:

1. Willingness and cooperation of the violator to remedy this violation and remediate any damage.
2. Whether the violation was intentional, negligent, or accidental.
3. Costs incurred by the City for any administrative or remediation costs, including the investigative and monitoring activities. This is often computed in terms of number of man-hours necessary to deal with the problem.
4. Prior violations for this violator or at this location.

5.5 Criminal Penalties

Criminal prosecution is a formal process of charging individuals and organizations with violations of ordinance provisions that are punishable, upon conviction, by fines and/or imprisonment. Criminal prosecution is an appropriate enforcement action when there is evidence of willful noncompliance and when criminal negligence or intent can be proven. Some examples of these are altering or falsifying reports, tampering with samples, unauthorized discharges, and violations of administrative orders.

The criminal enforcement process begins when the City has reason to believe crimes have been or will be committed. This information may be gathered during routine inspections or monitoring/sampling activities or in the form of reports from employees or the public. Citations may be issued by a Code Enforcement Officer from the City of Cayce Police Department when it is determined the operator's efforts, or lack thereof, to obtain compliance through less formal actions have failed. If crimes are suspected or known, the Cayce Stormwater Manager or his/her designee shall notify the City Attorney for proper collection of evidence.

Any person who negligently, willfully or intentionally violates any provision of the Stormwater Management Ordinance shall be guilty of a misdemeanor and shall be punished subject to the penalty jurisdictional of the City Municipal Court. Each day of a violation shall constitute a new and separate offense.

5.6 Additional Response Alternatives for Land-Disturbance Violations

Additional response alternatives are available for land disturbance-related violations including any one or a combination of the following:

1. **Stop Work Order** – An example of a stop work order can be found in Appendix CB. Lexington County Public Works staff can initiate a SWO when ~~the~~ the site has active County permits, such as a ~~building permit or LDPI~~ land disturbance permit or where land disturbance began without a permit. The SWO must include the steps necessary to bring the site in compliance with applicable permits. When ~~the~~ a Lexington County Public Works Inspector determines that a permit is being violated or a necessary permit has not been obtained, the following steps must be taken:
 - i. Lexington County Public Works Inspector issues a Stop Work Order.
 - ii. Lexington County Public Works Inspector notifies the County Director of Public Works and the Cayce Stormwater Manager of the Stop Work Order.
 - iii. The Inspector notifies the ~~Lexington County~~ City of Cayce Building Inspections Department of the Stop Work Order

- iv. The Lexington County Public Works Inspector re-inspects to ensure compliance before the County releases the Stop Work order.

A Stop Work Order may be issued to the permit holder and/or property owner of a construction site to suspend work under the following circumstances:

- i. If a Corrective Order has not resulted in a corrective action at a Construction Site which is acceptable to the Stormwater Inspector by the expiration date of the Corrective Order.
- ii. If work, which requires a SWPPP, has proceeded without first submitting a plan and obtaining a permit.
- iii. Incidents which may cause damage to the SMS4 and/or the health and welfare of the public and County personnel.
- iv. Incidents which may cause damage to the environment.
- v. Chronic violations and/or failures to comply with Verbal Warnings, Corrective Orders and Notices of Violation

A Stop Work Order typically includes:

- The description and nature of the violations to the Stormwater Ordinance, approved SWPPP, LDM and/or construction plans.
- The location ~~of~~ where the violations have occurred.
- A description of the ordered repair or remediation work necessary to comply with the Stormwater Ordinance, SWPPP, LDM and/or construction plans.
- Possible requirement to submit a corrective action plan by the deadline on the Stop Work Order. The corrective action plan must address actions that will be taken to bring the site into compliance. See Section 8 for further information about the CAP.
- Signature and Title of the person issuing the Stop Work Order.

2. **Withhold Building Inspections**– When ~~re~~ a Lexington County Public Works Inspector determines that an approved SWPP or LDP permit is being violated and building has commenced on the site, ~~building~~ inspections may also be withheld by the following procedure:

- The Public Works Inspector notifies the Cayce Building Inspections Department to withhold building inspections. ~~Lexington County~~Cayce Building Inspections Department places a hold on building inspections and will not issue a Certificate of Occupancy.
- The Lexington County Public Works Inspector notifies the County Director of Public Works ~~and the Cayce Stormwater Manager~~ of the hold on building inspections.
- A Lexington County Public Works Inspector shall re-inspect to ensure compliance before the ~~County~~City releases the hold on building inspections.

3. **Withhold Release of Certificate of Occupancy**– If the post-construction BMPs do not pass the final stormwater inspection by a Lexington County Public Works inspector, ~~Lexington County~~the City of Cayce may withhold the release of the Certificate of Occupancy until the site passes its final stormwater inspection by the following procedure:

- i. The Lexington County Public Works Inspector notifies the ~~County-City~~ Building Inspections Department to withhold the Certificate of Occupancy.
- ii. The Public Works Inspector notifies the Lexington County Director of Public Works ~~and the Cayce Stormwater Manager~~ of the hold on Certificate of Occupancy.
- iii. A Lexington County Public Works Inspector shall re-inspect to ensure compliance before the ~~County-City~~ releases the hold on the Certificate of Occupancy.

6 South Carolina Department of Health and Environmental Control

In the event that a deficiency cannot be resolved by City enforcement actions, the Cayce Stormwater Manager may notify the South Carolina Department of Health and Environmental Control Bureau of Water to request assistance in obtaining enforcement.

7 Additional Action by the City of Cayce

When ~~ne~~ violations are not corrected in a timely manner or when ~~ne~~ the violation is damaging or has the imminent potential of damaging other properties or water bodies, City of Cayce, or its contractor, may enter upon the lot or parcel of land and correct the violation. When ~~ne~~ the City of Cayce completes repairs, the costs incurred by the City and/or its contractor (including inspection, administration, labor, equipment costs) shall be recovered from the offender through collection of bonds or directly billing the offender.

When ~~ne~~ the City of Cayce is fined and/or placed under a compliance schedule by the state or federal government for violation(s) of its NPDES permit, and the City of Cayce can identify the person(s) who caused such violations(s) to occur, the City can pass through the penalty and cost of compliance to that person(s).

The City of Cayce may institute injunctive, mandamus or other appropriate action or proceedings at law or equity, including criminal conviction, for the enforcement of the Lexington County Stormwater Management Ordinance or to correct violations of the Ordinance, and any court or competent jurisdiction shall have the right to issue restraining orders, temporary or permanent injunctions, mandamus or other appropriate forms of remedy or relief.

8 Corrective Action Plans

With any corrective action noted above, the City has the authority to require a violator to submit a Corrective Action Plan (CAP). Some corrective actions needed at a site are straightforward, simple actions such as cleaning out sediment controls or vegetating an area. However, other actions may require more planning and thought. In those situations, the City may also require a CAP. Depending on site conditions, the Cayce Stormwater Manager or his/her designee may require that the CAP be prepared by a Qualified Person or prepared and certified by a Professional Engineer. A CAP must include:

- Proposed corrective actions to resolve the violation, including immediate actions and final actions and
- Proposed schedule for the corrective actions.

When requiring a CAP, the inspector will set a deadline for submittal of the CAP for review and acceptance. If immediate measures are needed to halt damages to the City of Cayce's stormwater system, private property or a stream, those actions should be separately addressed in the enforcement action and required immediately as opposed to waiting for submittal of the CAP.

**APPENDIX A –
LEXINGTON COUNTY
STORMWATER MANAGEMENT ORDINANCE**

APPENDIX B –

CITY OF CAYCE ORDINANCE 2007-01

Adoption by reference of the Lexington County Stormwater Management Ordinance and the Lexington County Land Development Manual into the Cayce Code of Ordinances

**APPENDIX C –
ENFORCEMENT FORMS**

~~Corrective Order~~

~~Notice of Violation (NOV)~~

~~Civil Citation Notice~~

~~Stop Work Order (SWO)~~

Cayce Historical Museum Complex Commission Meeting – April 6, 2016

Members present: Archie Moore, Judy Corbitt, Ann Diamond, AG Dantzler, Dale Gaskins,
Mary Sharpe, Cyndy Peake, and Alice Brooks Executive Director: Leo Redmond

Absent: Marion Hutson (excused)

- Commission Chairman Archie Moore called the meeting to order.
- Commissioner Dantzler offered the invocation.
- Commissioners Dantzler and Gaskins moved and seconded, respectively, that minutes of the March, 2016 meeting be approved as submitted. Motion carried and Director Redmond may now forward the minutes to City Council if he hasn't already done so.
- Director's Report
 - Redmond reported that the improvements to the Museum, grounds and other exhibits are still on schedule, thanks to the generous allotment from the Hospitality Tax, and despite the unexpected additional expense of the failed HVAC system.
 - Redmond is keeping a detailed account of all expenditures and reviewed it with Commissioners. Approximately \$2,700 remains of the original allocation.
 - The water damage incurred during the roof replacement was not serious and was easily remedied and survived the most recent onslaught of rain storms.
 - Redmond expressed his concern on the Fire Truck restoration projects. And difficulties on getting it moving again. Commissioner Gaskins offered to contact the Department of Corrections for a bid on this project. Redmond said he had the means to move the truck to DOC if the work is able to be accomplished there. Commissioners agreed that this seemed the most efficient and economical solution to this issue.
 - Exterior window sill repair/replacement remains but will be completed shortly if weather cooperates.
 - Interior painting of the Museum has not been done since its original opening and is badly needed. This will be addressed in the next budget request.
- Redmond distributed copies of a March 24, 2016 ColumbiaVoice.org article on the Indigenous People's Prayer Circle (previously reported in Museum minutes) where our Director was blessed with the Native American name of Past Seeker. This is an honored tribute bestowed by the Native American community as a sign of respect and friendship. Commissioners are privileged that Redmond was chosen for this honor.
- Commissioners also received copies of a letter written to the Mayor and City Manager by Jeffrey Cameron, educator at North Middle School. The letter not only praised the exhibits (especially the Native American installations), but commended the participation of Redmond and Rachel Steen with his 8th grade class. As an amateur archaeologist himself, Cameron called the Museum Complex a "hidden gem right here in the Midlands of South Carolina."

- Redmond ended his report on a sad note: the resignation of Assistant Director Rachel Steen, due to health complications. Redmond has discussed this with the City Manager and will be requesting a fulltime position rather than the 30-hour part-time position as it stands now. Commissioners all agreed that Rachel Steen has been a valuable asset to the Museum. Plans to fete her appropriately will be discussed at a future meeting, commensurate with her wellness.
- New Business
 - 25th Anniversary of the Cayce Historical Museum – Commission Chair Moore and Redmond reported some interest from outside parties regarding various contributions/projects. This milestone will be observed at an event in the fall. **We are also directed to:**
 - Continue gathering photographic and other items which could be mounted on display panels, depicting the Museum’s work over the past quarter century, for the public and invited guests to enjoy. Historical artifacts will also be researched to be loaned, if necessary, for the occasion (personal family items of significance, etc.)
 - Continue submitting articles, anecdotes, letters, etc. for a possible book.
 - Decide on appropriate entertainment, including the excellent suggestions of the Harpists Guild which already meets at the Museum, and significant involvement of the Native American Community which has an important presence at the Museum and has been so supportive over the years and are, after all, descendants of the area’s original residents.
 - Plan refreshments to include a large anniversary cake, punch/commemorative water bottles with Museum logo, hors d’oeuvres supplemented by Commissioners, etc.
 - Compile a list of special invitees: e.g., original Commissioners still in the area, City officials during the period, outstanding volunteers during the period (who will also be honored with commemorative coins and/or other awards of appreciation). The event will also be announced in the media and the public invited to attend.
 - Director Redmond will compile a listing of activities and events already scheduled during the late September-October period, keeping in mind such things as football games and other public festivals that would prevent maximum attention to our event. Commissioners will then try to finalize a suitable date for the 25th anniversary celebration and observance.
 - Christmas in Cayce, 2016
 - Commissioner Hutson is working on several ideas discussed at the March meeting.

- Commissioners agreed that a fall celebration of the Museum's 25th Anniversary will be a natural lead in to the 2016 Christmas Traditions event and the theme should be in conjunction with a Silver Anniversary.
- Special attention will be given to past volunteers who have been perhaps left out of recent events. Commissioner Brooks reported on one volunteer's desire to bring back the October planning social that Commissioner Sharpe organized. This will be discussed at the May meeting.

Other Business:

- Chairman Moore reported that he had not had any response to the letter he drafted for Lexington County Council on behalf of the Museum, of which Commissioners approved, and subsequently sent. The letter expressed opposition to the closing of Old State Road, which has been in use for more than 268 years, without public comment. There were two well-researched addendums to the letter: a Brief History of Old State Road, and a white paper on the importance of the Preservation of Old State Road. Moore reported that he had received some verbal comment so far, but no commitments. Commissioners expressed appreciation to Chairman Moore and recommended that his efforts continue.
- Mayor Partin and the City Manager have asked Director Redmond to submit several dates for the proposed visit to the Cayce Cemetery and Locks. Commissioners agreed that Saturdays would be best and suggested dates in May, preferably May 7th or 14th.
- Having no further business, Commissioner Dantzler moved that the meeting be adjourned. Commissioner Sharpe seconded and the motion was carried.

The next meeting of the Museum Commission is set for Wednesday, May 4, 2016, 4:00 pm.

Commissioners are also urged to study the action items and be prepared to discuss prior to the summer recess.

Respectfully submitted,

Alice Brooks

Secretary, Board of Commissioners

CC: Museum Commission Chair Archie Moore and Museum Complex Commissioners
Leo Redmond, Museum Complex Director; Rachel Steen, Assistant Director

CITY OF CAYCE

EVENTS COMMITTEE MEETING MINUTES

CAYCE MUSEUM

APRIL 14, 2016

Present: Danny Creamer (chair), Kimberly Christ, Brenda Cole, Amy Roper, Rachel Scurry, Dave Capps, Frankie Newman, and Jason Munsell.

Excused: Cindy Pedersen

City Representatives Present: Kara Carmine

Chairman Creamer called the meeting to order.

The minutes of the March 10, 2016, meeting were reviewed and approved as written.

Following events were discussed:

-Nature Walk, scheduled for May 7, with Dr. Rudy Mancke leading two walks. Kara reported that everything was in place. Kim and Dave will be present for the morning walk, and Cindy and Dave will be present for the afternoon walk. Kara or Mendy will be present to represent the City. A ranger will also be on duty. Water for participants and trinkets for the kids will be available.

-Christmas in Cayce.

A motion was made to delay the discussion on a proposed name change for this event, but was later withdrawn.

Displays – members felt that a great deal of time was devoted to reviewing possible displays at the March meeting and agreed that Kara would pick the top 3 choices. Amy suggested a source that will personalize displays and will provide additional information to Kara. Members were advised that trading in old displays for credit on new displays is a thing of the past because of LED lighting. It was agreed that some of our displays will be evaluated as useless because of their age and wear. A motion was made, seconded, and approved to delay the voting/selection of new displays until the May meeting. We may look at modifying our budget at that time also.

Name Changes – members agreed that this would be more than a name change from “Christmas in Cayce.” It will be a concept change also. Chairman Creamer stated that this would certainly bring people into our City. Kim mentioned the success of Saluda Shoals and the possibility of using coupons for local restaurants to bring people into the City to see the lights and to showcase our City. All agreed this could be a boost in the economy also. Dave also mentioned that as we plan for our Caroling Event on the river that we should consider parking cars at B-C High School and ride CPT Telegram’s trolley to the Riverwalk. It was agreed that this will be considered. Jason mentioned the Vista Guild and that that Vista lights always brings folks into shop. Kim mentioned setting up themed areas for hot chocolate, etc. Chairman Creamer suggested a specific area for Santa (perhaps in the park). Discussion also included moving the Caroling Event to the park or to the Tennis Center where parking is available. It was agreed

to table the vote on a name change to next month. Committee members were asked to provide suggested names at the May meeting. We are seeking a name that will put Cayce in the center and will energize folks to start talking about our City.

-Family Day 2017 – A sub-committee was named consisting of Dave (Chairman), Amy, and Kim. Food trucks were suggested. A nature walk was suggested, but committee members felt this would not be appropriate for this event. An old fashioned theme, a Family 5K Run, a Color Run, Water Day were all suggested. Dave will report to the committee in May.

An application from Maxine Creamer for membership to the Events Committee was reviewed. A motion was made, seconded and approved to forward the application to City Council.

Chairman Creamer reported that the following Accommodations Tax funds were approved at the City Council's meeting on April 5, 2016:

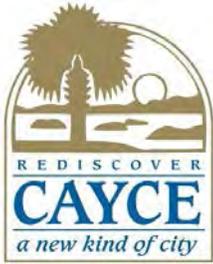
Guided Nature Tour - \$500; Christmas in Cayce - \$10,000; Bluegrass Festival - \$20,000

A brief discussion on the Bluegrass Festival included: Kara reported that the stage, bounce house, golf carts, and port-a-johns were booked. John Banks is checking on the tents. She added that John attended the recent Arts Festival in Cayce and spoke with representatives (vendors) in an attempt to fill space at the racetrack. Kara also stated that John encouraged a new poster for each year; Kara provided some samples. Kara also confirmed that John Banks had not signed a contract with the City/Committee, but had agreed by email to the terms. She also reported that a formal contract for the use of the Speedway is underway. It was mentioned that Dr. Cassidy had suggested that we investigate cancellation (or fulfillment) insurance in the event of inclement weather. Kara will investigate and provide information on sources and cost. Rachel offered assistance to Kara with contracts for the musicians as some have not yet been signed.

There being no further discussion, the meeting was adjourned.

Brenda Cole

For Rachel Scurry



**APPROVED MINUTES
PLANNING COMMISSION
CAYCE TENNIS CENTER
1120 FORT CONGREE TRAIL, CAYCE SC
Monday, March 21, 2016
6:30 PM**

I. CALL TO ORDER

The meeting was called to order by Chair Ed Fuson. Members present were Butch Broehm, John Raley, Larry Mitchell, Robert Power, and Chris Kueny. Maryellyn Cannizzaro resigned from the Planning Commission, effective March 17, 2016.

II. APPROVAL OF MINUTES

Mr. Mitchell made a motion to approve the minutes from the January 25, 2016, meeting as written. Mr. Raley seconded the motion. All were in favor and the vote passed unanimously.

III. STATEMENT OF NOTIFICATION

Mr. Fuson asked if the media and public were duly notified of the meeting. Ms. Ocean confirmed that everyone had been notified.

IV. PUBLIC HEARING – Text Amendment 001-16 [A request by the Planning Director to amend the *Cayce Zoning Ordinance Section 6.10-1 Design Overlay District Creation; definition* to extend the length of Knox Abbott Drive Overlay District to include all of Knox Abbott Drive.]

a. Opening Statement

Layne West began by explaining that Staff is requesting Text Amendment 001-16 in order to extend the distance of the Knox Abbott Overlay Design District. Mr. West pointed out that the Knox Abbott Overlay District currently terminates at 12th Street and a more cohesive district could be created if the overlay was extended to include the entirety of Knox Abbott Drive. Mr. West answered questions from the Commission pertaining to zoning issues for existing businesses and potential new development along Knox Abbott Drive, if the text amendment were to be approved. Mr. West made clear that “grandfathering” may be needed if existing businesses were to become non-compliant because of the text amendment.

b. Public Testimony

No one from the public was present to speak for or against the text amendment.

c. Adjourn Hearing

Mr. Mitchell made a motion to recommend approval of Text Amendment 001-16. Mr. Broehm seconded the motion. All were in favor. The vote passed unanimously.

V. OTHER BUSINESS

There was no other business to discuss.

VI. ADJOURNMENT

Mr. Mitchell made a motion to adjourn. Mr. Raley seconded the motion. All were in favor. The vote passed unanimously.

All open positions will be advertised on the City's website and Facebook page.

COUNCIL ACTION REQUIRED

EVENTS COMMITTEE - ONE (1) POSITION

Mr. Danny Creamer's term expired in June and he would like to serve again. The Committee recommends him for reappointment. Mr. Creamer has served on the Committee since March 2008 and consistently attends the meetings. His reappointment application is attached for Council's review.

BOARD OF ZONING APPEALS – ONE (1) POSITION

Ms. Robin DiPietro's term expired in June. She was appointed to the Board in July 2015 and was filling an unexpired term. Ms. DiPietro consistently attends the meetings. Her reappointment application is attached for Council's review.

PUBLIC SAFETY FOUNDATION – ONE (1) POSITION

There are currently five open positions on the Foundation. The City has received a potential member application from Mr. Joseph Dickey. His application is attached for Council's review.

NO COUNCIL ACTION REQUIRED

The following positions have been postponed by Council until receipt of potential member applications.

ACCOMMODATIONS TAX COMMITTEE – THREE (3) POSITIONS

Ms. Cherele Davis is no longer employed with the Country Inn & Suites. Ms. Sue Wofford is no longer with Knights Inn. These positions must be filled by someone from the motel industry in Cayce. Mr. Peter Fikas is no longer employed with Red Lobster. This position must be filled by someone from the restaurant industry in Cayce.

BEAUTIFICATION BOARD – THREE (3) POSITIONS

Ms. Sue Perry and Ms. Sue Miles both resigned from the Board in October 2015. There is also one additional open position on the Board. The Board has no recommendations at this time.

BEAUTIFICATION FOUNDATION – TWO (2) POSITIONS

There are currently two open positions on the Beautification Foundation. One open position is in District 1 and the other open position is in District 4.

CONSOLIDATED BOARD OF APPEALS – TWO (2) POSITIONS

Mr. Charles Mellette has moved out of the City and is no longer able to serve on the Board. Ms. Maryellyn Cannizzaro resigned from the Board due to work commitments. Members who serve on this Board must be either an Engineer, Contractor, Architect or Design Professional. There are no recommendations at this time.

EVENTS COMMITTEE - TWO (2) POSITIONS

There is currently two open positions on the Events Committee. There are no recommendations at this time.

PUBLIC SAFETY FOUNDATION – FOUR (4) POSITIONS

At the February 3, 2015 Council Meeting Council approved amendments to the Cayce Public Safety Foundation's Bylaws. In order to ensure that Council is able to recruit more directors to the Foundation, the Foundation Bylaws now read that Council may appoint directors from within the City at large and directors need not be from particular Council districts.

Also, the amended Bylaws state a quorum consists of the number of directors attending a meeting; provided, that in no event shall a quorum consist of fewer than two (2) directors. Therefore any action needed can be taken at each meeting.



CITY OF CAYCE POTENTIAL MEMBER APPLICATION

Name: Danny CREAMER
Home Address: [REDACTED] MICHAELMAS City, State, Zip Cayce
Telephone: 803-[REDACTED] E-Mail: [REDACTED]
Resident of Cayce: Yes No Number of Years: 52 yrs.

Please indicate the Committee(s) for which you are applying:

- Accommodations Tax Committee Beautification Board Events Committee
- Cayce Housing Authority Museum Commission Planning Commission
- Consolidated Board of Appeals Board of Zoning Appeals

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? Yes No If yes, please specify below.

Work Address

Company: Jim Hudson Automotive Position: Asst. SERV. Mgr.
Address: _____ City, State, Zip _____
Telephone: _____ E-Mail: _____

Work Experience: _____

Educational Background: _____

Membership Information (Professional, Neighborhood and/or Civic Organizations):

Volunteer Work: _____

Hobbies: _____

Return to:
Mendy Corder, Municipal Clerk
City of Cayce, PO Box 2004, Cayce, SC 29171-2004
Telephone: 803-550-9557 + Fax: 803-796-9072 + Email: mcorder@cityofcayce-sc.gov



CITY OF CAYCE PUBLIC SAFETY FOUNDATION APPOINTMENT APPLICATION

Name: Joseph D. Dickey, Jr.

Home Address: [Redacted] Grassy Crossing City, State, Zip Cayce, SC 29033

Telephone: [Redacted] E-Mail Address [Redacted]

Cell Phone: "

Resident of Cayce: Yes No Number of Years almost 3yrs

Business Located in Cayce: Yes No Number of Years

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? Yes No If yes, specify below:

Work Address

Company: Dickey Law Group, LLC Position Attorney

Address: 1817 Hampton Street

City, State, Zip Columbia, SC 29201 Telephone: [Redacted]

Fax: 803-380-5576 E-Mail same as above

Work Experience: Muneyhan Berg, LLC, Of Counsel, 2014-2016

Ruff, White, & Turner, LLC, Assoc Attorney, 2009-2014

Educational Background: Clemson University B.S. Management and B.A. Spanish Intl Trade

Univ. of SC School of Law - J.D. - Law

Membership Information (Professional, Neighborhood and/or Civic Organizations):

Midlands Education & Business Alliance (Board Member); Goodwill Upstate/Midlands (Board Member)

Volunteer Work: Japan America Assoc of SC (Board Member); Columbia Clemson Club (Board Member)

SC Bar, Richland County Bar; Lexington County Bar, American Bar Association

Hobbies: Tennis, Reading, Cooking

Return to:
Mendy Corder, Municipal Clerk
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004
Telephone: 803-550-9557 • Fax: 803-796-9072



CITY OF CAYCE
POTENTIAL COMMITTEE MEMBER APPLICATION

Name: Robin DiPietro
Home Address: [redacted] Jessamine St. City, State, Zip Cayce, SC 29033
Telephone: 803-[redacted] E-Mail Address [redacted]
Resident of Cayce: [X] Yes [] No Number of Years 5

Please indicate the Committee(s) for which you are applying:

- Accommodations Tax Committee, Beautification Board, Event Committee, Cayce Housing Authority, Museum Commission, Planning Commission, Housing/Constr Board of Appeals, [X] Board of Zoning Appeals

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? [] Yes [X] No If yes, specify below.

Work Address

Company: Univ. of South Carolina Position Professor
Address: 701 Assembly St. Carolina Coliseum 1020C
City, State, Zip Columbia, SC 29201 Telephone [redacted]
Fax: [redacted] E-Mail [redacted]

Work Experience: Burger King 20 years; professor of hospitality management for 14 years

Educational Background: B.S. in Management, Master of Business Administration, PhD in Community/Urban Relations - all from University of Nebraska (MBA)

Membership Information (Professional, Neighborhood and/or Civic Organizations):

Several committees at work

Volunteer Work:

Hobbies: Golf, Reading

Return to:
Mendy Corder, Municipal Clerk
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004
Telephone: 803-550-9557 • Fax: 803-796-9072

139-5386