

**CITY OF CAYCE
Regular Council Meeting
May 5, 2009**

The Regular May 2009 Council meeting was held this evening at 7:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council members Steve Isom, James Jenkins, Kenneth Jumper and Rick Myers, City Manager John C. Sharpe, Tammy Barkley, Municipal Clerk, and Garry Huddle, Municipal Treasurer. City Attorney, Danny Crowe, Ken Knudsen Director of Planning & Zoning, and Chief Charles McNair, Director of Public Safety, were also in attendance. Mayor Partin advised that members of the press and the public were duly notified of the meeting in accordance with the FOIA.

Mayor Partin called the meeting to order. Mr. Jumper gave the invocation and Mayor Partin led everyone in the Pledge of Allegiance.

Mr. Jenkins made a motion to amend the agenda to include an update on the Charrette Master Plan. It was noted that this item was on the City Manager's report for discussion. Mr. Jenkins withdrew his motion.

Approval of Minutes

The minutes of the April 7, 2009 Regular Meeting were presented for approval. Mr. Myers made a motion to approve the minutes as submitted. Mr. Jenkins seconded the motion. Mayor Partin asked that the minutes be corrected as follows: Page 13 under Discussion of Evaluation Form, last sentence should read "She stated that she feels that feedback should be conveyed on a continual basis and not just at an annual review." Mr. Myers amended his motion to approve the minutes with the noted correction. Mr. Jenkins amended his second to the motion which was unanimously approved.

The minutes of the April 15, 2009 Special Meeting were presented for approval. Mr. Myers made a motion to approve the minutes as submitted. Mr. Isom seconded the motion which was unanimously approved.

Presentations and Proclamation

A. Presentation of Community Service Awards

Mayor Partin, on behalf of Council, presented the Community Service Awards to members of the City's various committees who have served for 10 to 14 years: Ms. Virginia Smith, Ms. Sue Wofford, Mr. Marion Hutson, Mr. David Murray, Mr. A.G.

Dantzler, Ms. Pat Walker, Ms. Frankie Newman, Mr. Xen Motsinger, and Mr. Pete Cassidy.

B. Presentation of the Employee of the Quarter Award

Mayor Partin, on behalf of Council, presented the Employee of the Quarter Award to Sammy Roland of the Utilities Department. She thanked him for his dedication and extra efforts in performing his job duties.

C. Presentation by Mr. Chris Kuney

Mr. Kuney appeared before Council to provide information on FEMA's Community Rating System Program for Federal Flood Insurance rates (Mr. Kuney's comments are attached). Mr. Jenkins asked that staff review the issue and report back to Council. The City Manager stated that staff would research the issue and report their findings to Council.

D. Approval of Proclamation - Motorcycle Awareness Month

Mr. Myers made a motion to approve the Proclamation as submitted. Mr. Jenkins seconded the motion which was unanimously approved.

Public Comment regarding Items on the Agenda

Mr. D. I. Blackwell appeared before Council to discuss Item V. A. He stated that he worked for the City's Public Safety Department for 22 years and that the very first personal computer used in that department was one that he purchased from a bank in Cayce. He stated that since that time, technology has mushroomed. He stated that he did not feel that the city was using all the resources available to them through the internet and advanced technology. He provided Council with a copy of an article explaining how one police department uses the web to connect to the community. In reference to efficiency, he suggested that consolidating departments and using manpower more efficiently may be a way to make the city operations more efficient. He stated that the city should be using the internet and everything technically available to be more efficient. He stated that the Town of Lexington has their own tv station, and did not know why Cayce did not have one as it is a city larger than Lexington and has more employees. He stated that the city's website just provides information and does not really offer help to citizens. Mayor Partin inquired as to which departments Mr. Blackwell felt could be combined. Mr. Blackwell stated that the city would need to have a consultant study the issue to make this determination.

Ms. Angela Hoyle appeared before Council to discuss Item II. C. and requested that information obtained regarding the FEMA Community Rating System be made available on the City's website. She stated that she thought the program could benefit

Cayce as a whole and it would helpful to share this information with residents who may be able to take advantage of the savings.

Mr. Einar Vivik appeared before Council to discuss Item V. B. He stated that he would be opposed to changing municipal elections to odd years as he stated it would affect voter turn out.

Ms. Christina Hulslander appeared before Council to discuss Item V.B. She stated that she had concerns about municipal elections being changed. She stated that she felt turn out would not be great. She stated that people using absent ballots is very limited and that services offered to voters in even years would not be offered during municipal only elections. In reference to FEMA's community rating system, she conveyed to Council the importance of citizens seeing that Council is proactive for their benefit and any funding required to help get the number 1 rating would be worth it. She stated it would portray the city well if it has a flood event and Council has done everything possible to serve its citizens well.

Ordinances

- A. Approval of Ordinance to Annex and Zone Property Located at 808 Dogwood – Second Reading

Council considered for second and final reading the approval of an Ordinance to annex and zone property located at 808 Dogwood. Mr. Jumper inquired if the City had received any calls regarding this annexation. The City Manager advised that no calls or comments have been received. Mr. Myers made a motion to approve the Ordinance on second and final reading. Mr. Isom seconded the motion which was unanimously approved.

- B. Approval of Ordinance to Rezone Property Located at 1801 Memorial Drive – Second Reading

Council considered for second and final reading the approval of an Ordinance to rezone property located at 1801 Memorial Drive from RS-2 to C-4. The City Manager advised that the current property owner inherited and has requested the rezoning through the Planning Commission. He stated that after the April meeting and at the request of Council, Mr. Knudsen contacted the adjacent property owner, Mr. Mike Strube, who was in attendance at the Planning Commission meeting. He stated that Mr. Strube provided the City with a letter indicating he had no objection to the rezoning request. Mayor Partin inquired if other neighbors attended. Mr. Knudsen stated that Mr. Strube was the only one who attended. Mr. Myers inquired if the Planning Commission was still recommending highway commercial. Mr. Knudsen stated yes and that it was the best use for that particular property and will probably enhance the property around it. Mayor Partin inquired if the rezoning would allow the city to impose the buffer yard regulations when the property is sold and wanted to know if buffer yard

requirements would now be in effect for this property. Mr. Knudsen advised that the rezoning would allow the city to impose the regulations when the property is sold and in addition, the current property owner will meet the threshold of 50% improvements and the buffer yard requirements must be met.

Mayor Partin stated that this parcel of property is not in compliance with the current Comprehensive Plan and inquired if the Plan needed to be revised. Mr. Knudsen stated that when the last Comprehensive Plan was put into place, it did not take the location of the property lines into account. He stated that in some cases, it really does not make any sense the way the property was zoned. Mayor Partin asked if comments had been received from other neighbors who abut to the property. Mr. Knudsen advised that there was no response whatsoever. Mayor Partin inquired if there was another commercial zoning that would be more appropriate for property located next to residential property. Mr. Knudsen stated that if the property is zoned C-2, it would provide someone with the opportunity to take the property, make minimum changes, and then the city would lose the opportunity of making them meet the buffer yard requirement.

After discussion, Mr. Jumper made a motion to approve the Ordinance on second and final reading. Mr. Isom seconded the motion which was unanimously approved.

C. Approval of Ordinance Amending Section 28-82 of the City of Cayce Code of Ordinances – Second Reading

Council considered for second and final reading the approval of an Ordinance amending Section 28-82 of the City Code of Ordinances. Mr. Myers made a motion to approve the Ordinance on second and final reading. Mr. Isom seconded the motion which was unanimously approved.

Other

A. Discussion on How to Improve Efficiency, Reduce Costs and/or Maintain/Improve Services.

Mr. Isom stated that at a previous Council Meeting, Council held a discussion on the above topic and asked the City Manager to provide Council with any further information. The City Manager stated that staff at City Hall have begun to take some small steps to help save energy and reduce costs by making copies two-sided thereby saving paper, making sure lights and machines are turned off when not needed, keeping the thermostats at one setting, using biodiesel in some of the cars, etc. He stated that staff has been instrumental in lowering costs by not purchasing items unless they are absolutely needed. He stated that additional ideas and suggestions would be discussed with Council as the budget process continues.

B. Discussion Re Changing Cayce Municipal Elections from Even to Odd Years

The City Manager advised that Mr. Crepes was unable to attend tonight's meeting due to a schedule conflict. Mr. Myers made a motion to postpone the issue until Mr. Crepes can attend a meeting to discuss with Council. Mr. Isom seconded the motion. Mayor Partin asked that numbers from Columbia be obtained to compare presidential elections versus municipal elections in that area. Mr. Myers stated that he did not feel Council should consider completely dismissing this issue until all the facts are reviewed. He stated that if the school board elections move to an odd year and at least three or four municipalities in the county have done so as well, then there would be a build up to the election so the question is does Cayce want to be the only municipality voting for a governor and/or president on the even years. He stated that Council needed to get all the facts to see how all Lexington County votes. Mr. Isom stated that the County has improved the voting system by including municipal votes on the same ballot. Mr. Myers stated that Mr. Crepes may have implied that Cayce voters would be back in the double voting lines, if Council decides to keep elections in even years. Mr. Isom stated that he felt Mr. Crepes was looking at efficiency within his office as well.

Mayor Partin stated that with the information currently provided, her concerns come from where Mr. Crepes stated that some precincts may be combined for municipal elections only. Mr. Isom stated that he was concerned of having Council approve the additional year of existing Council concerns without voter approval. The City Manager stated that he would ask Mr. Crepes to attend the next Council Meeting. Mr. Jenkins asked that staff check with the school board to see if they are changing their elections. Mayor Partin also asked that the voting results from Columbia also be obtained for review. Mr. Jumper stated that he was opposed to moving the elections and suggested that Council hold a public hearing or comment period on the issue to obtain input from citizens. After discussion, the motion was unanimously approved.

C. Approval of Guidelines for Transparency Program

The City Manager stated that Council approved participation in the SC Comptroller General's transparency program and requested that staff develop guidelines for Council's review. Ms. Barkley advised that the city's website has been updated to include a Financial Report page which would house the monthly financial reports and the monthly check registers for both the General and Utility Funds. Mr. Isom made a motion to approve the guidelines. Mr. Jumper seconded the motion. Mayor Partin stated that the statements regarding "information requested in writing" and "additional detailed information" was confusing. Mr. Myers suggested that Mr. Huddle's name be replaced with his title. It was decided that the city would follow the FOIA guidelines if additional information is requested. Mr. Isom amended his motion to

include the above changes. Mr. Jumper amended his second to the motion to include the above changes. After discussion, the motion was unanimously approved.

D. Approval to Abolish SPAT Committee

The City Manager stated that a request from Chief McNair and the staff liaison of the Committee, that Council consider abolishing the SPAT Committee. He stated that the Committee has not had a productive meeting in a year or so due to lack of quorum. Chief McNair stated that requests for street lights, etc., could be more efficiently handled if the requests come direct to Public Safety rather than going through a committee process. He stated that the Committee is scheduled to meet bi-monthly. If a request is received for a street light and the committee does not have a quorum, the request is delayed for two months. In addition, once the Committee reviews the request, they make a recommendation to Council and it is placed on the next available Council agenda. This process could take up to four months to be reviewed by Council. Mr. Myers made a motion that the SPAT Committee be dissolved. Mr. Isom seconded the motion. Mr. Jenkins inquired if prior to presenting an issue to Council if research would have already been done. The City Manager stated that all research would be done and would be presented to Council along with the recommendation. Mr. Myers stated that it goes back to efficiency and the city would certainly want to keep the members involved with the city and inquired if there are other committees where they could be placed. He suggested that if there is some over reaching problem, a group could be put together to discuss these issues and make recommendations to Council. Chief McNair stated that the last meeting called was to elect officers and the staff liaison, Lt. Simmons, called the members and asked everyone to attend. He stated that one person showed up. Mr. Jenkins inquired if abolishing the committee would place an extra burden on Public Safety. Chief McNair stated that it would not place a burden on Public Safety staff. After discussion, the motion was unanimously approved.

Committee Matters

A. Committee Minutes

Council reviewed the following Committee meeting minutes for approval to enter into the official city record:

Planning Commission – February 23, 2009
Cayce Museum Commission – April 8, 2009
Cayce Events Committee – April 9, 2009
Accommodations Tax Committee – April 14, 2009
Cayce Housing Authority – April 21, 2009

Mr. Myers made a motion to approve entering the minutes into the official city record. Mr. Jenkins seconded the motion which was unanimously approved.

B. Committee Appointments/Reappointments

Beautification Board – One (1) Position

Ms. Staci Mathis' term expires May, 2009. Ms. Mathis has served on the Board for 4 years. She has been contacted and would like to serve again. Her reappointment application has been received and is attached for your review. The Board will meet in May to consider. There is no recommendation at this time. Mr. Myers made a motion to reappoint Ms. Mathis to the Committee assuming affirmation of the recommendation of reappointment from the Committee. Mr. Isom seconded the motion which was unanimously approved.

Housing Construction Board of Adjustment and Appeals – Three (3) Positions

The following members' terms expire February, 2009—John Reich and Blue Grimsley. Each has served on the Board for 11 years. Mr. Reich has resigned from the Board. Mr. Don Golightly's term has expired. He has submitted his reappointment application which is attached for review. The City Attorney provided Council with his opinion regarding residency requirements of individuals serving on City committees noting that the City Code specifically requires members to either live or have a business in the City. Since Mr. Golightly does not live or have a business in the City he is not eligible for reappointment. Ms. Barkley advised that originally the committee consisted of 5 members as required by the Southern Standard Building Code which was adopted by Council in 1997. She stated that at a later date as required by law, Council adopted the 2006 International Standard Building Codes which states a minimum of 5 members should be appointed to this Board. Currently the Board consists of 10 members. Mr. Myers inquired as to why there were so many appointed to this Board. Ms. Barkley stated that at one point the City had an Architectural Review Board and when that Board was eventually merged with the Housing Construction Board of Adjustment and Appeals. She stated that this Board has met maybe twice or three times since its inception in 1997 and recommended that the three pending positions not be filled, making seven the total number of positions on the Board. Mr. Myers made a motion to approve the recommendation from staff and reduce the number of members on the Board to seven. Mr. Isom seconded the motion which was unanimously approved.

Mayor Partin asked that in reference to the SPAT Committee, that staff reach out to the committee members who have offered their time and energy to see if they would be interested in another committee and to bring a recommendation back to Council.

C. Accommodations Tax Committee Recommendation

Ms. Barkley advised that the Accommodations Tax Committee met on April 14, 2009 to reconsider the funding request submitted by the West Metro Chamber for the 2009 Holiday Parade of Lights. The Committee recommends funding in the amount of \$1,500 with reservation. Mr. Myers inquired as to why the Committee had reservations about this issue. Ms. Barkley explained that it was due to the fact that the parade day

was changed from Saturday to Sunday. She stated that while some businesses lost money because of the change, others have reported increases in profits and the event therefore meets the guidelines for funding. Mr. Myers inquired if the West Metro Board was advised of the reservation. Ms. Barkley advised that they were and the issues were discussed in detail at a recent Board meeting and the outcome was reported to the Committee. Mr. Myers made a motion to approve funding as recommended. Mr. Isom seconded the motion which was unanimously approved.

City Manager's Report

The City Manager advised that the April financial report would be sent to Council on Friday and will be placed on the city's website along with the city's monthly check register.

He provided Council with information on the following dates:

May 25 – Memorial Day Holiday – City Hall closed, normal pick up
May 29 – Employee Picnic at Granby Pavilion – 11:30 am – 1:30 pm

He stated that a Budget Workshop date needed to be scheduled as well as a special meeting to review the Wastewater Treatment Plant contract. He stated that the contract is extremely complicated and that a meeting will need to be held by the City's team and Council to go over the document and explained to Council in layman's terms. He stated that the contract has gone through many changes, negotiations and give and take and wanted to make sure that Council is fully aware of the terms of the contract. He suggested that Council schedule this meeting for the week of May 11. Mr. Myers advised that he would be out of town that week. The meeting was scheduled for May 11, 2009 at 10:00 a.m. The City Attorney stated that he and the team would schedule a time to meet with Mr. Myers prior to him leaving to go out of town.

The Budget Workshop was scheduled for May 18, 2009 at 9:00 a.m.

The City Manager advised that staff is working on the e-newsletter and should be ready to be sent out soon.

Mayor Partin provided an update on the Master Plan Charrette. She stated the sponsorships have been coming in and that funding for the project has been committed. She stated the Charrette's intense three day meetings to obtain public input will be held May 19, 20 and 21, 2009 and that on the final evening, a presentation will be made which will include citizens' input. Mr. Myers inquired if the City will have the money in hand before the contract is signed. Mayor Partin advised it would.

The City Manager advised that the swine flu scare provided good exercise for the City to be ready in case of a pandemic event.

The City Manager stated that the City entered the photo contest for the citizen's calendars into the MASC Achievement Award and that the oral presentation has been completed. He stated that there was only one other competitor in the communications category.

Mayor Partin asked for an update on the RacersReunion at the Columbia Speedway. The City Manager advised that the event had a good crowd and the organizers are already planning for next year. He stated that Accommodations Tax funds provided were well spent. Mr. Myers stated that a zip code report was issued from the West Metro Visitors Center which indicated visitors came from 15 states and approximately 25,000 people were in attendance.

Mr. Jenkins stated that work crews are putting in a shelter in the Andrew J. Burnette Park and asked if there would be a concrete pad under the shelter. The City Manager stated he would check with the Grants coordinator and provide the information to Mr. Jenkins.

Mayor Partin advised that she would not be able to attend the employee picnic due to a conflict in schedule.

Mr. Isom thanked the City Manager for all his help with the transparency program.

Mr. Myers stated that recently The State ran an editorial or something he considered an ill- written article on the annexation and flooding and wanted to know if the city received any calls. The City Manager stated no calls were received.

There being no further business, the meeting adjourned at 8:40 p.m.

Elise Partin, Mayor

ATTEST:

Tammy P. Barkley, CMC, Municipal Clerk