



*In order to insure proper credit to your account, you must **return this application with your license fee.**  
Please verify all information listed and make necessary corrections where needed.*

## Business License Information

Every person engaged or intending to engage in any calling, business, occupation or profession listed in the rate classification index portion of this article, in whole or in part, within the limits of the City of Cayce, South Carolina, is required to pay an annual license and obtain a business license as herein provided.

### Business License year for the City of Cayce is May 1, 2022- April 30, 2023.

All Contractors are required to submit a copy of their South Carolina Labor License and Regulation card in order to obtain a business license.

- The first time a business license is applied for, the gross is based on the estimated gross income you anticipate in the City of Cayce for the remaining months in our business license year.
- All business licenses renew on May 1 regardless of when it was first purchased for the In-City businesses or Out-of-City businesses that pay license fees annually. A 5% penalty per month is enforced if paid after April 30. Out-of-City businesses and contractors are required to obtain or renew their license prior to starting any job after May 1.
- When licenses renew on June 1, if you have not been in business for a full year, the total gross is calculated by taking the money collected during the portion of the year the business was open and estimating that number over 12 months.
- The next year your gross is the actual total gross in the City of Cayce based on the previous calendar year as reported on your tax return (Jan. – Dec.).
- If your business had \$0 income for the previous year, you are still required to renew at least for the base fee OR terminate your business license. Income tax return is required for renewal.
- You are responsible for letting us know if you have closed your business or moved. If you wish to close your business license with the City of Cayce you will need to provide us with a written request that is signed and dated in order to terminate your license.

Please note the rate classification printed on your Business License application. The classification rates are as follows:

<b>In-City Rates</b>		
<b>Class</b>	<b>Income: \$0-\$2,000 Minimum</b>	<b>Rate for gross receipts over \$2,000</b>
1	\$ 20.00	\$1.20 per thousand
2	\$ 25.00	\$1.25 per thousand
3	\$ 30.00	\$1.30 per thousand
4	\$ 35.00	\$1.35 per thousand
5	\$ 40.00	\$1.40 per thousand
6	\$ 45.00	\$1.45 per thousand
7	\$ 50.00	\$1.50 per thousand
8	See individual Business in Class 8	
9	See individual Business in Class 9	

<b>Out-of-City Rates</b>		
<b>Class</b>	<b>Income: \$0 -\$2,000 Minimum</b>	<b>Rate for gross receipts over \$2,000</b>
1	\$ 40.00	\$2.40 per thousand
2	\$ 50.00	\$2.50 per thousand
3	\$ 60.00	\$2.60 per thousand
4	\$ 70.00	\$2.70 per thousand
5	\$ 80.00	\$2.80 per thousand
6	\$ 90.00	\$2.90 per thousand
7	\$ 100.00	\$3.00 per thousand
8	See individual Business in Class 8	
9	See individual Business in Class 9	

**Please call for Class 8 and 9 rates or for declining rates over \$5,000,000 gross receipts.**

#### List location of work outside City of Cayce on which tax was paid to other Municipalities or Entities

<u><b>Name of Municipality or Entity</b></u>	<u><b>Gross Amount</b></u>

For your convenience, all **renewals** can be made online at [www.localblrenewal.com](http://www.localblrenewal.com). New applications can be returned by mail or in person.