

## Cayce Historical Museum Commission

**February 5, 2025**

### Meeting Minutes

The February 5, 2025 meeting of the Cayce Historical Museum Commission (CHMC) was held in the Cayce Visitors Center. The meeting was convened at 5:05pm by Chair James Stewart. The following individuals attended the meeting:

<b>Name</b>	<b>Status</b>
James Stewart	Chair
Pamela Sulton	Vice Chair
Marcy Hayden	Secretary
Archie Moore	Commissioner
A.G. Dantzler	Commissioner (absent)
Charlita Earle	Commissioner (absent)
Keith Stephenson	Commissioner
David Brinkman	Commissioner
Will Britz	Commissioner
Andy Thomas	Cayce Museum Curator
Elizabeth Lumsden	Cayce Museum Assistant

#### **Upcoming Events:**

February-African American Heritage Month  
 2/15/25-Battle of Congaree Creek Encampment Event  
 3/22/25-Soiree on State Street  
 4/5/25-Tartan Day South Colonial Village

**Invocation:** Vice Chair Sulton

#### **Action Items:**

#### **January Meeting Minutes:**

The Commission reviewed the previous meeting minutes. Commissioner Moore motioned that the meeting minutes be accepted and Commissioner Brinkman seconded the motion. The minutes were approved.

## **New Business:**

*Volunteer Hours Log:* A google form has been created to track volunteer hours for the museum. This log will be shared with the Cayce Historic Foundation to provide data for “in-kind” contributions for fund-seeking and grant writing efforts. In 2024, approximately 1870 volunteer hours were donated to the Museum which had a total value of approximately \$56,246 (per hour rate of \$24 established by federal guidelines).

## **Strategic Planning-Historic Preservation**

*Cayce Historical Locations Document and App.:* Utilizing the ArchSite state-wide historic/archeological database, an application has been created that can be utilized by the public to document historic/culture/archeological sites throughout the city. These sites will populate a database that can be reviewed by the Historic Preservation Committee to add to a report to the State Historic Preservation Office for inclusion in the larger site map. This would help document these locations so that future development will be aware and more preservation work can be completed such as grants for homes or neighborhoods. This is in the testing phase and is not open to the public yet. Commissioners have been asked to document a few locations for the test.

## **Museum Staff Report**

Museum staff and volunteers are making progress on the NAGPRA inventory having recorded around 4,582 objects to date. The NAGPRA report will begin in January as previously discussed, as work continues until all Native American Indian items are cataloged. Additionally, volunteers are working on archival items in the storage building to catalog and organize items in the collection.

The Columbia Airport Exhibit display is at the printer. The exhibit does not have an opening date, but should be announced soon.

*New exhibits:* Public Safety exhibit and REV250 exhibits are being worked on and will need funding for the Public Safety exhibit.

*Upcoming Events:* February is Black History Month and the social media posts are being planned along with possible speakers. The Battle of Congaree Creek Anniversary is scheduled to take place at the Museum on Feb. 15th from 9am-3pm and will feature an encampment with Union and Confederates. Additionally, there will be tours of the Battle of Congaree Creek at the 12,000 History Park at 9am and 1pm on Feb. 15th. March 22nd will be the Soiree on State Street event and the Museum will have a table. Tartan Day South will be April 5th.

## **Donations**

*Gift of Brookland Bank Checks (Terry Horton)*

Motion to accept donated items due to their significance and added value to current exhibits was made by Commissioner Moore and seconded by Commissioner Brinkman. Motion passed.

**Ongoing Business:**

**Old State Road NRHP Nomination**

No updates at this time.

**Additional Business:**

*Grant Proposals:* Chair Stewart asked Commissioners to brainstorm some grant topics to explore for the upcoming grant cycles. The H-tax, A-tax, Arts Commission, Humanities, Foundations and others sources to research for future grant writing. Topics to research for future grant projects are as follows:

- Digital Collects Database
- Planning Grants ( historic preservation, collections management, and/or strategic planning)
- Lecture Series
- Public Outreach Programs
- Catawba Pottery Exhibit
- Tool Kit Creation
- Foundation Website and Digital Collections
- Juneteenth Event
- Native American Event
- Exhibit upgrades
- Infrastructure Improvements

With no other business on the meeting agenda and a motion to adjourn was made by Vice Chair Sulton and seconded by Commissioner Hayden. The meeting adjourned at **6:09PM**.