

Cayce Historical Museum Commission**January 8, 2025****Meeting Minutes**

The January 8, 2025 meeting of the Cayce Historical Museum Commission (CHMC) was held in the Cayce Visitors Center. The meeting was convened at 5:13pm by Chair James Stewart. The following individuals attended the meeting:

Name	Status
James Stewart	Chair
Pamela Sulton	Vice Chair
Marcy Hayden	Secretary
Archie Moore	Commissioner
A.G. Dantzler	Commissioner (absent)
Charlita Earle	Commissioner (absent)
Keith Stephenson	Commissioner
David Brinkman	Commissioner
Will Britz	Commissioner (absent)
Andy Thomas	Cayce Museum Curator
Elizabeth Lumsden	Cayce Museum Assistant
Mike Conely	Deputy City Manager

Upcoming Events:

February-African American Heritage Month

2/15/25-Battle of Congaree Creek Encampment Event

3/22/25-Soiree on State Street

4/5/25-Tartan Day South Colonial Village

Invocation: Vice Chair Sulton**Action Items:****November Meeting Minutes:**

The Commission reviewed the previous meeting minutes. Commissioner Moore motioned that the meeting minutes be accepted with change to section regarding lantern tours were canceled due to damage in the park not volunteers and Vice Chair Sulton seconded the motion. The minutes were approved pending the correction.

Commission Officers Elections

Chair Stewart opened the floor for nominations. He expressed interest in continuing to serve as Chair. Commissioner Sulton nominated James Stewart to serve as Chair for 2025 and the motion was seconded by Commissioner Brinkman. The motion passed.

Chair Stewart nominated Commissioner Pamala Sulton to serve as Vice Chair for 2025 and the motion was seconded by Commissioner Hayden. The motion passed.

Chair Stewart nominated Commissioner Marcy Hadyen to serve as Secretary for 2025 and the motion was seconded by Commissioner Stevenson. The motion passed.

With officers elected, the Commissioner reviewed the Commission's By-laws. It was noted that the meeting time needed to be updated in Section III, part 4 to reflect the new meeting time of 5pm. This has already been approved by the City and should be updated in the document. There were no other changes at this time.

Museum Staff Report

The Columbia Airport Exhibit display is at the printer after review by the Commission. The exhibit does not have an opening date, but should be announced soon.

Museum staff and volunteers are making progress on the NAGPRA inventory having recorded around 4,486 objects to date. The NAGPRA report will begin in January as previously discussed, as work continues until all Native American Indian items are cataloged. Additionally, volunteers are working on archival items in the storage building to catalog and organize items in the collection.

New exhibits: Public Safety exhibit and REV250 exhibits are being worked on and will need funding for the Public Safety exhibit.

Upcoming Events: Partnership for children's programs with Mota Crosslinking Business Academy was canceled for January, but is scheduled for February. TBA on the details for this series. February is Black History Month and the social media posts are being planned along with possible speakers. The Battle of Congaree Creek Anniversary is scheduled to take place at the Museum on Feb. 15th from 9am-3pm and will feature an encampment with Union and Confederates. March 22nd will be the Soiree on State Street event and the Museum will have a table.

Donations

Gift of Cayce School and Family Objects (Fred Shurmpt)

Motion to accept donated items due to their significance and added value to current exhibits was made by Chair Stewart and seconded by Commissioner Moore. Motion passed.

Ongoing Business:

Event Debrief-Cayce Christmas Traditions

- Over 325 people attended the event with lots of families and children
- Under Budget and positive feedback about market and music
- Areas for improvement:
 - Issues with lights and electrical on the Museum/City grounds (Mr. Conley addressed this issue and the City will work to fix the electrical issues.)
 - Market Stalls are too cumbersome to put up and take down each year, so the plan is to repurpose the wood for other projects around the Museum grounds.
 - Emergency vehicles need to be present and block the driveways.
 - Additional lights in the area will help with the “festive” look of the City’s Christmas lights. It was requested that the outbuildings, train and trees also be decorated by the City during their Christmas light decorating.
 - Additional signage and social media advertising to bring in more people.
 - Photo opts are a great idea and they could bring more people out along with food trucks in addition to vendors.
 - Had some feedback regarding missing the individuals dressed in period outfits. Encouraged to invite local groups to dress up and attend.
 - Also floated the idea of combining the Traditions event with the tree lighting event, but that would need to be explored further with the Women’s Club of Cayce.

Strategic Planning-Historic Preservation

No updates at this time.

Old State Road NRHP Nomination

No updates at this time.

New Business:

No additional business.

Additional Business:

No additional business.

With no other business on the meeting agenda and a motion to adjourn was made by Commissioner Moore and seconded by Commissioner Brinkman. The meeting adjourned at **6:04PM.**