

**Cayce Historical Museum Commission
August 2, 2023, Meeting Minutes**

The August 2, 2023, meeting of the Cayce Historical Museum Commission (CHMC) was held in the Cayce Visitors Center. The meeting was convened at 4:04 by Chair, James Stewart. The following individuals attended the meeting:

Name	Status
Archie Moore	Commissioner
Mary Sharpe	Commissioner
James Stewart	Commissioner (Chair)
A.G. Dantzler	Commissioner, Absent
Charlita Earle	Commissioner
Pamela Sulton	Commissioner (Vice Chair), Absent
Garrett Creasman	Commissioner
David Brinkman	Commissioner
Marcy Hayden	Commissioner
Andy Thomas	Cayce Museum Curator
Mike Conley	Assistant City Manager
Jeff Wilkinson	Volunteer
Elizabeth Lumsden	Cayce Museum Associate Staff

Upcoming Events:

9/20 SC Federation of Museums Reception 5pm-6:30pm
Christmas in Cayce Events (Dec 2)

Invocation: Mr. Andy Thomas

Action Items:

Strategic Planning
Christmas In Cayce Event Planning

July Meeting Minutes:

Commissioner Moore motioned that the meeting minutes be accepted and Commissioner Sharpe seconded the motion, and the minutes were approved.

Museum Staff Report:

Updates:

Mr. Thomas explained that work has started on the roof repairs for the Public Safety exhibit. An electrician has been hired to do the work on the building and is starting with ceiling tiles.

The African American exhibit continues to move forward and is very close to being completed. The donated gas tank and purchased artwork by Mr. Levi is being finalized. Mr. Thomas again stated that he would like to have an opening reception for the exhibit and asked that this item be discussed further in the next meeting.

The Midlands Coin Club donated the remaining missing bills from the Museums collection and Ms. Lumsden will be working to create content and a display case with UV film to protect the assets.

Events:

- Plans to host the SC Federation of Museums reception at the Cayce Museum on Sept. 20th, 2023 from 5pm-6:30pm are moving forward. Mr. Thomas will continue to update the Commissioners as the event gets closer.
- Sweet Grass Jewelry making class will be held on August 12th.
- Drive-thru Christmas Lights in Cayce-November 30th
- Cayce Historical Museum Open House-December 2nd
- Cayce-West Columbia Christmas Parade-December 9th

New Information:

- Mr. Thomas requested the Commissioners consider doing a fundraising event for the CHM called “A Night at the Museum” where we could have reenactors, demonstrations, silent auction and/or a gala. This could be done through the Cayce Historical Foundation once it is operational.

New Acquisitions:

- No new acquisitions.

Ongoing Business:

Committee Reports:

- The Committee for Strategic Planning is working with the staff and StopGap Solutions to finalize a date for the strategic planning session in October. Commissioners were asked about conflicts during the week and on weekends. Mr. Thomas will check dates for the museum meeting space during that time.
- The Christmas in Cayce Committee has had two meetings and has the event organized. The Commissioners will need to volunteer to serve leads in several areas

to ensure that all planning and preparation is completed. This year's event will be a "European-Style Christmas Market" with five-six vendor stalls created by the Commissioners selling items such as food, crafts, etc. The lantern tours will be fully scripted and scheduled. Chair Stewart asked for volunteers from the Commissioners for the various jobs. They are as follows:

- Vendors-James Stewart
- Entertainment-Andy Thomas
- Lantern Tour and Scripts-James Stewart and Jeff Wilkerson
- Volunteers-Mary Sharpe
- Prepwork and Internal Decorations-Marcy

Chair Stewart said there will not be additional larger meetings until closer to the events unless otherwise needed and that Ms. Sharpe will be working to secure a volunteer list to assist with work like decorating. There was discussion about the canon and reenactors not attending this event this year, but it was suggested that it would be more fitting to have them participate in the Battle of Congaree Creek event in February through the 12,000 Year History Park.

- The Old State Road National Historic Register Committee reported that the project for Old State Road is moving forward with Genesis and Commissioner Moore conducting the drone flyovers and getting great footage and still shots of the area for the National Historic Preservation Application.

New Business:

- Chair Stewart discussed the need to revisit our new bylaws in regards to the Historical Preservation in the City and the role the Commission has. He suggested that we consider having a Historic Preservation Awards. Members briefly discussed what this could like from awards presented from the city to a fundraising type of event with sponsorships. A brainstorming session and discussion will be on the agenda for 2024.

Having no further business, Commissioner Hayden motioned for the meeting to adjourn. The motion was seconded by Commissioner Earle and the meeting was adjourned at **4:53PM**.