

Cayce Historical Museum Commission September 1, 2021, Meeting Minutes

The September 1, 2021, meeting of the Cayce Historical Museum Commission (CHMC) was held in the Museum Conference Room. The meeting was convened at 4:06 by Chairman Archie Moore. The following individuals attended the meeting:

Name	Status
Archie Moore	Chairman
Mary Sharpe	Commissioner
A.G. Dantzler	Commissioner
Marion Hutson	Commissioner (Absent)
Charlita Earle	Commissioner
Pamela Sulton	Commissioner
Garrett Creasman	Commissioner
David Brinkman	Commissioner
James Stewart	Commissioner/Secretary
Leo Redmond	Ex-Officio Commissioner
Mendy Corder	Cayce Municipal Clerk
Andy Thomas	Cayce Museum Office and Communications Associate

ACTION ITEMS from the August Meeting:

Upcoming Events:

September 24, 2021 – Presentation on Eighteenth Century Naturalist Mark Catesby (6:00)

September 25, 2021 – Camden Fire Fest (9:00-1:00)

October 2, 2021 – Cayce Fall Fest

October 6, 2021- Docent Appreciation Event and monthly Commission Meeting

October 7, 2021 – Brickmaking along the Congaree Presentation

November 21, 2021 – Deadline for Museum Christmas Tree Decoration

April 28, 2022 – South Carolina Confederation of South Carolina Local Historical Societies Reception

Invocation: Commissioner Dantzler

August 4 Meeting Minutes:

Following a review of the minutes from the last meeting, Commissioner Sharpe made a motion to accept them without correction. This motion was seconded by Commissioner Sulton and approved by the Commission.

OLD BUSINESS:

The transfer of the Civil War gun carriage to the National Museum of the Confederacy has been completed.

The CHMC has decided to host the South Carolina Confederation of South Carolina Local Historical Societies Reception on April 28. Commissioner Dantzler motioned that the Commission allocate up to \$500 in funding to be used for hors d'oeuvres, and pending City

permission, a licensed bartender. The motion was seconded by Commissioner Earle and approved by the Commission.

The plan to develop a sponsorship program for the Museum Christmas Traditions came together too late to be used for this year's event. The program will be set aside until early 2022. Commissioner Stewart made a motion to use the Museum's existing stock of trees and decorations for this year's display. This motion was seconded by Commissioner Creasman and approved by the Commission.

Museum Staff Report

Mr. Thomas provided the Commissioners with copies of the 1989 Gala Preview of the Cayce Museum. He also circulated the current docent list and the text of a letter inviting those individuals to a drop-in on October 6th. That letter should go out in the second week of September.

Mr. Thomas continues to work on obtaining automotive insurance for the Museum's firetruck. The city plans to purchase a policy covering up to 199 volunteers working at designated events. He has also clarified the city's liability coverage did not extend to volunteers working outside of specifically designated events. Volunteers not covered by this policy include those serving as Museum docents or working on displays.

The museum will be closed September 10-18.

New Business

Commissioner Stewart asked for clarification on the high telephone expense line item after reviewing the Museum financial report. Mr. Thomas tracked the change to AT&T raising rates on the commercial phone lines. These rates changes affected all City of Cayce departments and the are paid out of the City's General Fund.

The Commissioners will provide refreshments for the docents attending the October 6th drop-in.

With no additional items on the Agenda, Commissioner Dantzler motioned to adjourn the meeting. Commissioner Creasman seconded the motion, and the CHMC voted to adjourn the meeting at

5:21 PM.