

MAYOR ELISE PARTIN Mayor Pro-tem James E. Jenkins Council Members Tara S. Almond Phil Carter Eva Corley

CITY OF CAYCE

City Manager Rebecca Vance Assistant City Manager Shaun M. Greenwood

City of Cayce Special Council Meeting Wednesday, August 23, 2017 5:00 p.m. – Cayce City Hall – 1800 12th Street <u>www.caycesc.gov</u>

I. Call to Order

A. Invocation and Pledge of Allegiance

II. Public Comment Regarding Items on the Agenda

III. Resolutions

- A. Approval of a Resolution Recognizing the 56th Anniversary of Unity Deliverance Holiness Church
- B. Consideration and Approval of Resolution Approving Financing Terms for General Fund Vehicle Lease Purchases

IV. City Manager's Report

V. Committee Matters

A. Appointments and Reappointments Planning Commission – One (1) Position

VI. Council Comments

VII. Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to proposed contractual arrangements relating to the City's Tax Increment Finance District
- C. Discussion of negotiations incident to proposed contractual arrangements relating to a new franchise agreement with SCE&G
- VIII. Reconvene
- IX. Possible Actions by Council in follow up to Executive Session
- X. Ordinances and Other

- A. Discussion and Approval of Ordinance 2017-08 to Amend Electric Ordinance to Increase the Payments from the South Carolina Electric & Gas Company ("SCE&G" or "COMPANY") to the City of Cayce More Fully Set Forth in Section 8(A) of Such Electric Franchise Ordinance Effective November 15, 1999 – First Reading
- B. Discussion and Approval of 2017-09 to Amend Gas Franchise Ordinance to Increase The Payments form the South Carolina Electric & Gas Company ("SCE&G" or "COMPANY" to the City of Cayce More Fully Set Forth in Section 10(A) of Such Gas Franchise Ordinance Effective November 15, 1999 – First Reading
- C. Follow up discussion from Strategic Planning Session
 - I. Strategic Priorities
 - II. Stormwater Issue
 - III. Fire Service
- XI. Adjourn

SPECIAL NOTE: Upon request, the City of Cayce will provide this document in whatever form necessary for the physically challenged or impaired.

ITEM III. A.



ELISE PARTIN

MAYOR

MAYOR PRO-TEM JAMES E. JENKINS COUNCIL MEMBERS TARA S. ALMOND PHIL CARTER EVA CORLEY

CITY OF CAYCE

CITY MANAGER REBECCA VANCE ASSISTANT CITY MANAGER SHAUN M. GREENWOOD

Resolution Recognizing the 56th Anniversary of Unity Deliverance Holiness Church

Whereas, the Unity Deliverance Holiness Church was started by Overseer Leroy Holmes, Elder Irene Holmes and Pastor Inez Fanning; and

Whereas, the first church services were held in Reverend Inez Fanning's home on Peach Street and later in Overseer Leroy and Irene Holmes' home on Granby Road; and

Whereas, the first sanctuary was an old shotgun house with four windows and a chimney and was named Holy Temple Apostolic Church; and

Whereas, in 1981 the founder left the Apostolic Movement and became an independent church. The new name of the church was Unity Deliverance Holiness Church; and

Whereas, it was decided that it was time to build God a new home. Church services were moved back to Reverend Inez Fanning's home while building the new church; and

Whereas, the congregation moved into the new church in 2001; and in 56 years the Church has had five pastors: Overseer Elder Leroy Holmes, Reverend Inez Fanning, Reverend Charles Hayes, Overseer Irene Holmes and Apostle, Dr. Eugenia Holmes-Smith; and

Whereas, today this great church is still standing and stronger than ever. The daughter of the late Elder Leroy and Irene Holmes, Dr. Eugenia Holmes-Smith, is now leading the church and taking it to the next level for the work of the Kingdom.

NOW, THEREFORE, BE IT RESOLVED, that the Cayce City Council, in Council Session duly assembled, joins in congratulating the congregation of Unity Deliverance Holiness Church on its 56th Anniversary and expresses its heartfelt appreciation and gratitude to Unity Deliverance Holiness Church for changing lives and transforming communities.

ADOPTED this 23rd day of August, 2017.

Elise Partin, Mayor

ATTEST:

Mendy Corder, Municipal Clerk

STATE OF SOUTH CAROLINA

COUNTY OF LEXINGTON

CITY OF CAYCE

RESOLUTION

APPROVING FINANCING TERMS FOR GENERAL FUND VEHICLE LEASE PURCHASES

WHEREAS, the City of Cayce ("City") has previously determined to undertake a project for the financing of nine (9) vehicles for The General Fund Lease Purchases ("the Project"), and the City Manager has now presented a proposal for the financing of such Project.

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NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Cayce, in Council, duly assembled, that:

1. The City hereby determines to finance the Project through Branch Banking and Trust Company ("BB&T"), in accordance with the proposal dated August 14, 2017. The amount financed shall not exceed \$374,000.00, the annual interest rate (in the absence of default or change in tax status) shall not exceed 1.780%, and the term shall not exceed four (4) years.

2. All financing contracts and all related documents for the closing of the financing (the "Financial Documents") shall be consistent with the foregoing terms. All officers and employees of the City are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution. The Financing Documents shall include a Financing Agreement and an Escrow Agreement as BB&T may request.

3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Financing Officer is authorized to approve changes to any Financing Documents previously signed by City officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.

4. The City shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The City hereby designates its

obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265 (b)(3).

5. The City intends that the adoption of this resolution will be a declaration of the City's official intent to reimburse expenditures for the project that is to be financed from the proceeds of the BB&T financing described above. The City intends that funds that have been advanced, or that may be advanced, from the City's general fund or any other City fund related to the project, for project costs may be reimbursed from the financing proceeds.

6. All prior actions of City officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

APPROVED this _____ day of _____, 2017.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, Municipal Clerk

Branch Banking & Trust Company

Governmental Finance 1201 Main Street 7th Floor Suite 700 Columbia, S.C. 29201 Office: (803) 251-1328

August 14, 2017

E. Garrett Huddle City Treasurer City of Cayce 1800 12th Street Cayce, SC 29171

Dear Mr. Huddle:

Branch Banking and Trust Company ("BB&T") is pleased to offer this proposal for the financing requested by City of Cayce ("City").

(1) **Project:** Equipment Lease Purchase – Government Vehicles

(2) Amount To Be Financed: \$374,000

(3) Interest Rates, Financing Terms and Corresponding Payments:

<u>Term</u>	Rate	
4 Years	1.78%	

Principal and interest payments shall be monthly in arrears, as requested.

The interest rate stated above is valid for a closing not later than September 29, 2017. Closing of the financing is contingent upon completing documentation acceptable to BB&T and upon the condition of the property being acceptable to BB&T. Proceeds of this transaction will be deposited in a Project Fund Account with BB&T Governmental Finance at the time of closing.

All applicable taxes, permits, costs of lawyers for the City and any other costs shall be the City's . responsibility and separately payable by the City. The financing documents shall allow prepayment of the principal balance in whole at any time with a one percent prepayment penalty.

The stated interest rate assumes that the City expects to borrow no more than \$10,000,000 in calendar year 2017 and that the financing shall qualify as qualified tax-exempt financing under the Internal Revenue Code. BB&T reserves the right to terminate its interest in this bid or to negotiate a mutually acceptable rate if the financing is not qualified tax-exempt financing.

(4) Financing Documents:

BB&T proposes to use its standard form financing contracts and related documents for this installment financing. We shall provide a sample of those documents to you should BB&T be the successful proposer. This financing shall be secured by a first lien security interest in all personal property acquired with proceeds.

BB&T shall have the right to cancel this offer by notifying the City of its election to do so (whether or not this offer has previously been accepted by the City) if at any time prior to the closing there is a material adverse change in the City's financial condition, if we discover adverse circumstances of which we are currently unaware, if we are unable to agree on acceptable documentation with the City or if there is a change in law (or proposed change in law) that changes the economic effect of this financing to BB&T.

BB&T appreciates the opportunity to make this financing proposal and requests to be notified within five days of this proposal should BB&T be the successful proposer. Please call me at 803-251-1328 with your questions and comments. We look forward to hearing from you.

Sincerely,

BRANCH BANKING AND TRUST COMPANY

Jodeen D. 2

Andrew G. Smith Senior Vice President

Enclosure(s)

City of Cayce - Estimated Payment Schedule

Compound Period: Monthly Nominal Annual Rate: 1.780%

CASH FLOW DATA

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	Event	Date	Amount	Number	Period	End Date
1	Loan	8/14/2017	374,000.00	1		
2	Payment	9/14/2017	8,078.12	48	Monthly	8/14/2021

AMORTIZATION SCHEDULE - Normal Amortization

	Date	Payment	Interest	Principal	Balance
Loan	8/14/2017				374,000.00
1	9/14/2017	8,078.12	554.77	7,523.35	366,476.65
2	10/14/2017	8,078.12	543.61	7,534.51	358,942.14
3	11/14/2017	8,078.12	532.43	7,545.69	351,396.45
4	12/14/2017	8,078.12	521.24	7,556.88	343,839.57
5	1/14/2018	8,078.12	510.03	7,568.09	336,271.48
6	2/14/2018	8,078.12	498.80	7,579.32	32 8,6 92.16
7	3/14/2018	8,078.12	487.56	7,590.56	321,101.60
8	4/14/2018	8,078.12	476.30	7,601.82	313,499.78
9	5/14/2018	8,078.12	465.02	7,613.10	305,886.68
10	6/14/2018	8,078.12	453.73	7,624.39	298,262.29
2018 T	otals	80,781.20	5,043.49	75,737.71	
11	7/14/2018	8,078.12	442.42	7,635.70	290,626.59
12	8/14/2018	8,078.12	431.10	7,647.02	282,979.57
13	9/14/2018	8,078.12	419.75	7,658.37	275,321.20
_ 14	10/14/2018	8,078.12	408.39	7,669.73	267,651.47
15	11/14/2018	8,078.12	397.02	7,681.10	259,970.37
16	12/14/2018	8,078.12	385.62	7,692.50	252,277.87
17	1/14/2019	8,078.12	374.21	7,703.91	244,573.96
18	2/14/2019	8,078.12	362.78	7,715.34	236,858.62
19	3/14/2019	8,078.12	351.34	7,726.78	229,131.84
20	4/14/2019	8,078.12	339.88	7,738.24	221,393.60
21	5/14/2019	8,078.12	328.40	7,749.72	213,643.88
22	6/14/2019	8,078.12	316.91	7,761.21	205,882.67
2019 T	otals	96,937.44	4,557.82	92,379.62	
23	7/14/2019	8,078.12	305.39	7,772.73	198,109.94
24	8/14/2019	8,078.12	293.86	7,784.26	190,325.68
25	9/14/2019	8,078.12	282.32	7,795.80	182,529.88

26 27 28 29 30	10/14/2019 11/14/2019 12/14/2019 1/14/2020 2/14/2020	8,078.12 8,078.12 8,078.12 8,078.12 8,078.12	270.75 259.17 247.57 235.96 224.33	7,807.37 7,818.95 7,830.55 7,842.16 7,853.79	174,722.51 166,903.56 159,073.01 151,230.85 143,377.06
31 32	3/14/2020 4/14/2020	8,078.12 8,078.12	212.68 201.01	7,865.44 7,877.11	135,511.62 127,634.51
33 34	5/14/2020 6/14/2020	8,078.12 8,078.12	189.32 177.62	7,888.80 7,900.50	119,745.71 111,845.21
2020 T	otals	96,937.44	2,899.98	94,037.46	
35	7/14/2020	8,078.12	165.90	7,912.22	103,932.99
36	8/14/2020	8,078.12	154.17	7,923.95	96,009.04
37	9/14/2020	8,078.12	142.41	7,935.71	88,073.33
38	10/14/2020	8,078.12	130.64	7,947.48	80,125.85
39	11/14/2020	8,078.12	118.85	7,959.27	72,166.58
40	12/14/2020	8,078.12	107.05	7,971.07	64,195.51
41	1/14/2021	8,078.12	95.22	7,982.90	56,212.61
42	2/14/2021	8,078.12	83.38	7,994.74	48,217.87
43	3/14/2021	8,078.12	71.52	8,006.60	40,211.27
44	4/14/2021	8,078.12	59.65	8,018.47	32,192.80
45	5/14/2021	8,078.12	47.75	8,030.37	24,162.43
46	6/14/2021	8,078.12	35.84	8,042.28	16,120.15
2021 T	otals	96,937.44	1,212.38	95,725.06	
47	7/14/2021	8,078.12	23.91	8,054.21	8,065.94
48	8/14/2021	8,078.12	12.18	8,065.94	0.00
2022 T	otals	16,156.24	36.09	16,120.15	
Grand	Totals	387,749.76	13,749.76	374,000.00	

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All open positions will be advertised on the City's website and Facebook page.

COUNCIL ACTION REQUIRED

PLANNING COMMISSION – ONE (1) POSITION

Mr. Larry Mitchell recently resigned from the Planning Commission leaving one open position. The City has received a potential member application from Ms. Maudra Brown. Her application is attached for Council's review.

NO COUNCIL ACTION REQUIRED

The following positions have been postponed by Council until receipt of potential member applications.

ACCOMMODATIONS TAX COMMITTEE – ONE (1) POSITION

This position must be filled by someone from the hotel industry in Cayce.

CAYCE HOUSING AUTHORITY – ONE (1) POSITION

There is currently one open position on the Cayce Housing Authority.

CAYCE MUNICIPAL ELECTION COMMISSION – TWO (2) POSITIONS

There are currently two open positions on the Municipal Election Commission.

CONSOLIDATED BOARD OF APPEALS – TWO (2) POSITIONS

Members who serve on this Board must be either an Engineer, Contractor, Architect or Design Professional. There are no recommendations at this time.

PUBLIC SAFETY FOUNDATION – THREE (3) POSITIONS

The Foundation has no recommendations at this time.

C. Monique 2/9/10	١
CITY OF CAYCE FEB - 3 2017 POTENTIAL COMMITTEE MEMBER APPLICATION	
Name: MQUARG R. Brown Home Address Rosmore Drive City, State, Zip Cayce, SC 29033	
Telephone: 803 E-Mail Address Resident of Cayce: Yes I No Number of Years	,
Please indicate the Committee(s) for which you are applying:	
 □ Accommodations Tax Committee □ Beautification Board □ Cayce Housing Authority □ Museum Commission □ Housing/Constr Board of Appeals □ Board of Zoning Appeals 	
Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? \Box Yes XNO If yes, specify below.	
Work Address Company: SCDept. Health Humm Services, Position Health Policy Address: 1801 Main Street.	
City, State, Zip Columbia, SC 2900 Telephone: 803.898.2637	
Fax: 803-255-9247 E-Mail Maudra. brown @scolhas.gov	
Work Experience: <u>HegHh Care</u> , goumment non profit, program manyement, data, education, development. Transportation policy, heath policy	
Educational Background: Unclegraduate College 2 Charlesten, Heatth Ecluention +Humm Performance. Briduate Tulme Uning the Masters in Public Heatth. Internet	ted.
Membership Information (Professional, Neighborhood and/or Civic Organizations): Health & Development Cectified Health Echie tac, Parks + Recording, Concord Park	
Volunteer Work: Transitions, Leadership Columbia, Coating Coaliting for the	
Ameless	
Hobbies:	

Return to: Mendy Corder, Municipal Clerk City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004 Telephone: 803-550-9557 * Fax: 803-796-9072 STATE OF SOUTH CAROLINA

COUNTY OF LEXINGTON

CITY OF CAYCE

ORDINANCE 2017-08 To Amend Electric Franchise Ordinance to Increase the Payments from the South Carolina Electric & Gas Company ("SCE&G" or "Company") to the City of Cayce more fully set forth in Section 8(A) of such Electric Franchise Ordinance effective November 15, 1999

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Cayce, in Council, duly assembled, that:

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<u>Section 1.</u> The SCE&G Electric Franchise Ordinance, which became effective November 15, 1999, is hereby amended by deleting Section 8(A) in its entirety and substituting in its place instead the following Section 8(A), which shall read as follows:

"A. As payment for the right to provide electric service pursuant to this franchise, in the succeeding calendar year, the Company shall pay to the City, on or before the first day of July each year, beginning with the year 2018, a franchise fee in a sum of money equal to Five (5%) percent of the gross sales revenue accruing to the Company from all residential and commercial sales and/or distribution of electricity in the City during the preceding calendar year and from all wheeling, transportation or distribution service to such customers within the corporate limits of the City. Any other products or business activities of the Company in the City and any other revenue accruing to the Company in the City will be subject to further franchise fees and/or business license taxes as may be appropriate. It is agreed that the Company, when it has the technical capacity to do so, shall, upon the request of the City, modify the franchise fee payment frequency provided for herein from an annual payment to a quarterly payment. The City shall have the right, upon reasonable notice to the Company, to inspect and audit the records of the Company relating to sales and revenue within the municipal limits. Prior to the effective date of this Ordinance, the Company made payment of the Franchise Fee of three percent (3%) in July 2017 under the terms of the SCE&G Electric Franchise Ordinance which became effective November 15, 1999; payment of an additional two percent (2%) will be made in 2017 upon acceptance of this Ordinance by the Company.

<u>Section 2.</u> In all other respects, the SCE&G Electric Franchise Ordinance, which became effective November 15, 1999, shall remain unchanged and in full force and effect.

<u>Section 3.</u> This Amendment shall become effective upon ratification.

DONE IN MEETING DULY /	ASSEMBLED, this	day of _	, 2017.
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Elise Partin, Mayor

ATTEST:

Mendy C. Corder, Municipal Clerk

First reading: _____ Second reading and adoption: _____

Approved as to form: ____

Danny C. Crowe, City Attorney

STATE OF SOUTH CAROLINA

COUNTY OF LEXINGTON

CITY OF CAYCE

ORDINANCE 2017-09 To Amend Gas Franchise Ordinance to Increase the Payments from the South Carolina Electric & Gas Company ("SCE&G" or "Company") to the City of Cayce more fully set forth in Section 10(A) of such Gas Franchise Ordinance effective November 15, 1999

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Cayce, in Council, duly assembled, that:

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"A. As payment for the right to provide gas services pursuant to this franchise, in the succeeding calendar year, the Company shall pay to the City, on or before the first day of July each year, beginning with the year 2018, a franchise fee in a sum of money equal to Five (5%) percent of the gross sales revenue accruing to the Company from all residential and commercial sales and/or distribution of natural gas in the City during the preceding calendar year, and all wheeling or transportation or distribution service to such customers within the corporate limits of the City, not including sales made under South Carolina Public Service Commission-authorized gas interruptible special sales programs which allow the Company to reduce prices to meet customers' competitive energy prices. Any other products or business activities of the Company in the City and any other revenue accruing to the Company in the City will be subject to further franchise fees and/or business license taxes as may be appropriate. It is agreed that the Company, when it has the technical capacity to do so, shall, upon the request of the City, modify the franchise fee payment frequency provided for herein from an annual payment to a quarterly payment. The City shall have the right, upon reasonable notice to the Company, to inspect and audit the records of the Company relating to sales and revenue within the municipal limits. Prior to the effective date of this Ordinance, the Company made payment of the Franchise Fee of three percent (3%) in July 2017 under the terms of the SCE&G Gas Franchise Ordinance which became effective November 15, 1999; payment of an additional two percent (2%) will be made in 2017 upon acceptance of this Ordinance by the Company.

<u>Section 2.</u> In all other respects, the SCE&G Gas Franchise Ordinance which became effective November 15, 1999, shall remain unchanged and in full force and effect.

<u>Section 3.</u> This Amendment shall become effective upon ratification.

This Ordinance shall be effective from the date of second and final reading.

DONE IN MEETING DULY ASSEMBLED, this _____ day of _____, 2017.

Elise Partin, Mayor

ATTEST:

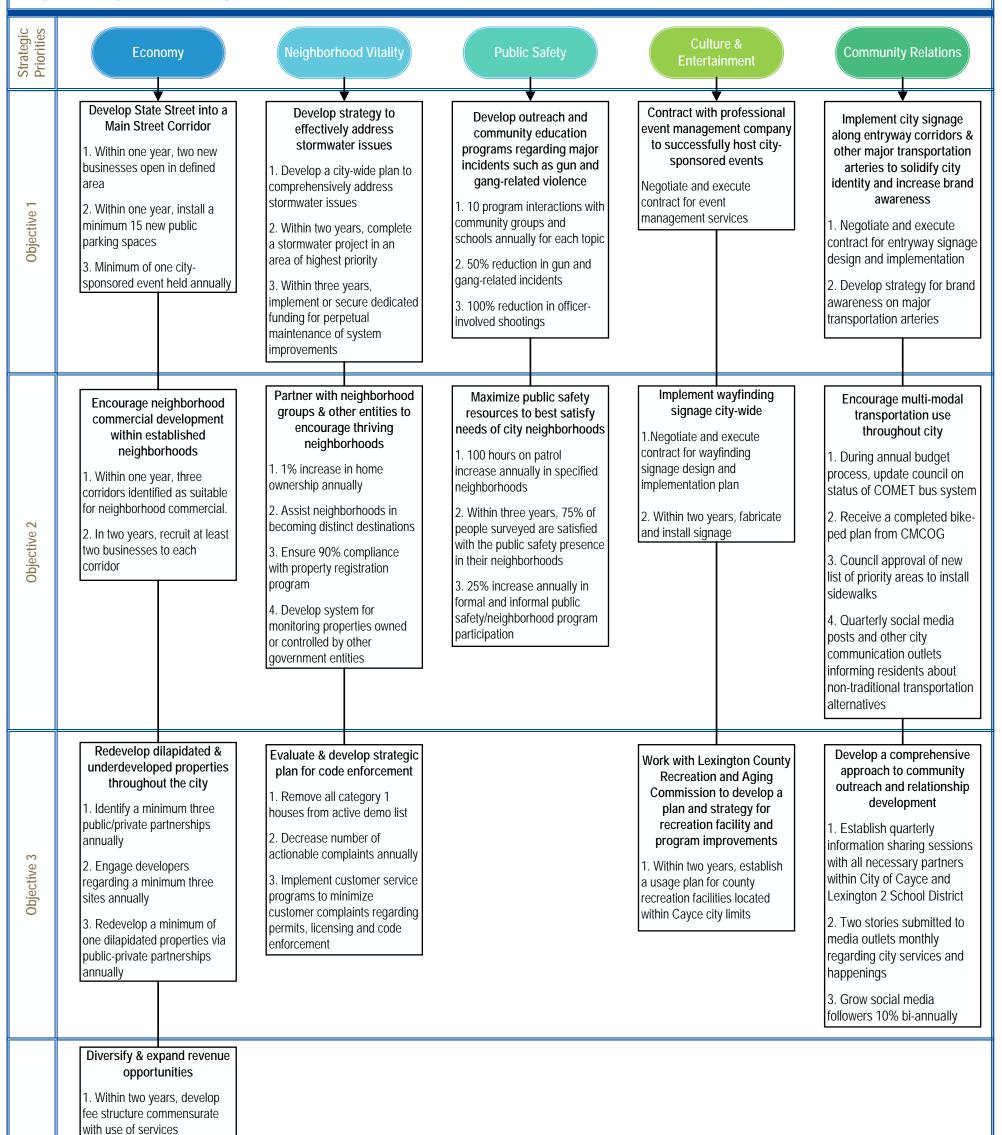
Mendy C. Corder, Municipal Clerk

First reading: _____ Second reading and adoption: _____

Approved as to form: ______ Danny C. Crowe, City Attorney

City of Cayce Strategic Plan

ITEM X. C.1.



2. Increase business license revenue at least 2% annually through previously uncollected revenues

3. Ensure 100% compliance with Hospitality Tax reporting & remittance

4. Add at least one new revenue source to budget annually

Systematically expand city boundaries via controlled growth and absorption of urban fringe and enclaves

1. Within one year, complete all annexation policies & plans

 Grow city boundaries by X% annually

3. Annex X enclaves annually

Objective 5

ITEM X. C. 2.

STORMWATER ISSUE

- Stormwater Study
- Funding Options
- Enforcement Options

STORMWATER STUDY

- 3 Project Options
 - \$9.7 million
 - \$12 million
 - \$15.3 million

FUNDING OPTIONS

- Federal
- State
 - Municipal Capital Improvement Penny Legislation
- County
 - Capital Penny Sales Tax
 - Stormwater fee
- City
 - Municipal Improvement District
 - Increase millage for New service debt service and operation and maintenance
 - City Stormwater Fee

SEC. 20-201. - VIOLATION; OWNER LIABILITY FOR ABATEMENT AND MAINTENANCE.

IN THE EVENT OF FAILURE TO MEET THE REQUIREMENTS OF THIS ARTICLE, AFTER DUE NOTICE AND REFUSAL TO TAKE THE SPECIFIED ACTIONS WITHIN 30 DAYS, OR AS SPECIFIED BY THE ZONING ADMINISTRATOR, THE CITY MAY TAKE, OR CAUSE TO BE TAKEN, SUCH ACTION AS MAY BE NECESSARY TO MAINTAIN, REALTOR, OR CLEAN THE DRAINAGE CHANNEL, AS THE CITY DEEMS NECESSARY AND APPROPRIATE, TO MEET THE INTENT OF THIS ARTICLE. THE RESPONSIBLE PROPERTY OWNER SHALL BE HELD LIABLE FOR ALL REASONABLE EXPENSES INCURRED BY THE CITY IN FULFILLING THIS ARTICLE. RESPONSIBILITY IN THE EVENT OF MORE THAN ONE PROPERTY OWNER INVOLVED SHALL BE HELD JOINTLY OR AS DETERMINED BY THE ADMINISTRATIVE OFFICIAL.

SEC. 20-202. - RESPONSIBILITY OF PROPERTY OWNER.

ANY PERSON OWNING OR LEASING A LOT OR PARCEL OF LAND WITHIN THE CORPORATE LIMITS OF THE CITY, WHICH HAS AN EXISTING DRAINAGE CHANNEL LYING WITHIN OR CONTIGUOUS TO SUCH PARCEL OF LAND, SHALL BE RESPONSIBLE FOR CARRYING OUT BASIC MAINTENANCE AS PRESCRIBED AND SET FORTH IN THIS ARTICLE. IF MORE THAN ONE ABUTTING PROPERTY OWNER IS INVOLVED, THE RESPONSIBILITY SHALL BE HELD JOINTLY BETWEEN THE OWNERS, OR AS DETERMINED BY THE ADMINISTRATIVE OFFICIAL.

SEC. 20-203. - MAINTENANCE.

FOR INCIDENTAL DRAINAGE CHANNELS, THE PROPERTY OWNER SHALL MAINTAIN THE CHANNEL IN AN ATTRACTIVE MANNER, INCLUDING THE CUTTING AND REMOVAL OF GRASSES, WEEDS AND OTHER BRUSH ALONG THE BORDER AND OTHERWISE REMOVING EXCESSIVE DEBRIS, SEDIMENT AND OTHER FOREIGN OBJECTS, SO AS TO MAINTAIN THE PROPER FUNCTION OF THE CHANNEL OR SWALE.