



CITY OF CAYCE

MAYOR
ELISE PARTIN

MAYOR PRO-TEM
JAMES E. JENKINS

COUNCIL MEMBERS
TARA S. ALMOND
EVA CORLEY
TIMOTHY M. JAMES

CITY MANAGER
REBECCA V. RHODES

ASSISTANT CITY MANAGER
SHAUN M. GREENWOOD

City of Cayce Special Council Meeting April 17, 2013

A Special Council Meeting was held this afternoon at 5 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Eva Corley, Tim James and James Jenkins. City Manager Rebecca Rhodes, Assistant City Manager Shaun Greenwood, Municipal Clerk Mendy Corder, Chief Charley McNair, Utilities Director Blake Bridwell, Municipal Treasurer Garry Huddle and City Attorney Danny Crowe were also in attendance. Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order and Council Member Jenkins gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

Other

- A. Presentation by Irene Tyson regarding the Urban Land Institute's Midlands Reality Check

Ms. Tyson explained the Urban Land Institute was founded in 1936 and has a worldwide membership representing the entire spectrum of land use and real estate development disciplines working in private enterprise and public service. It facilitates an open exchange of ideas, information and experience among industry leaders and policy makers dedicated to responsible and sustainable land use. The Midlands Reality Check is a one day visioning exercise with approximately 300 people from all backgrounds. She stated elected officials, business leaders, citizen groups, large users of land, planners, developers, etc. will all attend the one day event. The Midlands projected growth will be discussed and the exercise will lay the foundation for the development of next steps to assure quality growth to meet the region's future needs.

Ms. Tyson introduced Mr. Herbert Ames with Edens. He stated that the Midlands current population is 860,000 but will grow by 450,000 by 2040. He explained this would translate into 174,000 new housing units, 93,000 more K-12 students, 14 new high schools, 22 new middle schools, 30 new elementary schools and an additional 69.5 million gallons of water used in households daily. He stated the Midlands Reality Check will help to build on current collaborative efforts and following the event, a written report will be produced for all participants outlining the results with recommendations for next steps.

Mr. Ames stated that approximately \$300,000 is needed to fund the event and \$150,000 has been raised so far. He asked Council to consider giving \$2,500 to the event. Mayor and Council thanked Mr. Ames and Ms. Tyson for the information.

B. Continued Discussion and Preliminary Approval of FY2013-2014 Utility Budget

Ms. Rhodes stated the Utility Fund budget is balanced at \$9,325,738 and includes a 3% increase in sewer and water rates. She explained the increase allows the City to meet the 110/120% debt coverage requirement for the current bonded indebtedness. The Utility Fund budget also includes revenue from the new non-refundable Connection Fee and the discontinuation of the City paying the convenience fee for online utility bill payments.

Ms. Rhodes explained the revenue for the Septage and Grease Facility equals to 115% of the total cost of the department. The Utility Fund budget also includes a new Risk Manager for the City and four new employees to help reduce the amount of overtime for emergency calls in the Water Distribution and Wastewater Collections Departments. She stated the following items were not included in the FY13-14 Utility Fund budget: an Inventory Control Assistant for the Wastewater Collection Department, a Maintenance Technician 1 in the Wastewater Treatment Plant Department and there is a \$582,311 reduction in the original requests in Capital Expenditures.

Mayor Partin asked what would be the average increase for the City's customer's water and sewer bills with the proposed 3% increase. Ms. Rhodes explained in-city customer's bills would go up approximately \$2.40 bi-monthly based on 11,000 gallons. Outside customers bills would increase approximately \$4.80 bi-monthly.

Mayor Partin asked Ms. Rhodes to discuss the impact of not funding the Inventory Control Assistant for the Wastewater Collection Department and the Maintenance Technician for the Wastewater Treatment Plant. Ms. Rhodes stated currently the City does have someone that does inventory control and with the addition of four new employees in the Utilities Department there should be enough employees to assist in inventory control. She stated if a new software package is purchased then it can aid in keeping track of the inventory as well.

Ms. Rhodes stated currently all technicians at the Wastewater Treatment Plant maintain the twenty plus acres around the plant. The City's Parks Department will take over the maintenance of the plant's grounds in July which will free up time for all Wastewater Treatment Plant staff so a new Maintenance Technician is not a necessity at this time.

Council Member Jenkins voiced concern over the price and quality of the proposed \$20,000 sewer camera in the Wastewater Collection Department budget. He stated he would prefer the City purchase a more expensive camera that would last longer rather than purchase one that will only last one year. Mr. Jenkins stated he would like to know the name of the sewer camera in the current proposed budget. Ms. Rhodes explained it was a TR2120 Shorty Tractor Push Camera with a 6 foot to 15 foot pipe kit and portable seeker.

Ms. Rhodes explained the proposed sewer camera would be the main camera used and the current camera will be used as back-up. Mr. Bridwell stated that currently if the sewer camera is being repaired or serviced the City has to pay P&S Construction to locate the sewer mains with their camera equipment. Ms. Rhodes stated she would discuss the proposed sewer camera with the Field Crew Manager to make sure this is what is needed and see if there is a camera that may be a better choice. Council Member James made a motion to approve and give preliminary approval to the FY2013-2014 Draft Utility Budget. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

C. Discussion of FY2013-2014 General Budget

Ms. Rhodes stated the General Fund is \$800,000 to a \$1,000,000 out of balance but she will forward the budget to Council for their review as soon as it is balanced. Ms. Rhodes explained the Sanitation Rate Analysis to Council. Currently the residential sanitation fee is \$1.50 per month and the City is operating at a \$537,285 deficit each year since the fee does not come close to covering the cost of the service. Ms. Rhodes proposed a \$3 per month increase each year. She stated with the proposed increase it will take the City to 2016-2017 to begin to cover the cost of residential sanitation.

Council Member Corley asked if it was possible to lower the residential sanitation fees once there is no longer a deficit. Ms. Rhodes stated staff would assess the fees every year and if there are more customers at that time then either the fees could be lowered or stay at the current fee at that time.

Executive Session

Council Member James made a motion to move into Executive Session to discuss the matters below. Councilmember Corley seconded the motion which was unanimously approved by roll call vote.

- A. Discussion of negotiations incident to proposed contractual arrangements for public relation services

- B. Discussion of negotiations incident to proposed contractual arrangements with the Town of Pine Ridge

Possible Actions by Council in follow up to Executive Session

Council Member James made a motion to move out of Executive Session and reconvene the regular meeting. Council Member Almond seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

Council Member James made a motion to give the City Manager the authority to approve and authorize the public relations services contract as discussed so the City Manager can execute the contract for the City. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Mayor Partin stated she feels the Reality Checks Midlands project is very powerful and important for the Midlands and she supports funding it. Ms. Rhodes stated she would add it to the FY13-14 budget.

There being no further business, Councilmember James made a motion to adjourn the meeting. Councilmember Jenkins seconded the motion which was unanimously approved. The meeting adjourned at 6:39 p.m.


Elise Partin, Mayor

ATTEST:

Mendy C. Corder, Municipal Clerk