



CITY OF CAYCE

ITEM I. B.

MAYOR
ELISE PARTIN

MAYOR PRO-TEM
JAMES E. JENKINS

COUNCIL MEMBERS
TARA S. ALMOND
EVA CORLEY
TIMOTHY M. JAMES

CITY MANAGER
REBECCA V. RHODES

ASSISTANT CITY MANAGER
SHAUN M. GREENWOOD

CITY OF CAYCE Regular Council Meeting March 5, 2013

The Regular March Council Meeting was held this evening at 6 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Eva Corley, Tim James, James Jenkins, City Manager Rebecca Rhodes, Assistant City Manager Shaun Greenwood, Mendy Corder, Municipal Clerk and Garry Huddle, Municipal Treasurer. Blake Bridwell, Director of Utilities, Public Safety Director, Charles McNair and City Attorney, Danny Crowe were also in attendance. Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were.

Mayor Partin called the meeting to order. Council Member Jenkins gave the invocation and the assembly recited the Pledge of Allegiance.

Approval of Minutes

Council Member James made a motion to approve the minutes of the February 5, 2013 Regular Meeting and the February 20, 2013 Special Council Meeting as submitted. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. Mayor Partin stated that Council missed one of the items that was on the possible actions after the Executive Session at the February 20, 2013 Special Council meeting so it will be placed on a future agenda.

Presentations

A. Presentation of Whole Sole Awards

Mayor Partin presented the Whole Sole Award to Ms. Cresta Lee, Sgt. Paul Dufault and Sgt. Robert Marzol for all of their hard work and long hours to make the Cayce Animal Adoption Center a reality.

B. Presentation of Award by American Engineering Consultants, Inc.

Mr. Bill Bingham stated American Engineering Consultants, Inc. recently won several prestigious awards that affect the City of Cayce. They won both the award for engineering excellence in the water and wastewater category which is statewide and they also won the Palmetto Award. This award demonstrates that the City of Cayce Regional Wastewater Treatment Plant was the top engineering project in the state. As the winner of the Palmetto Award they moved on to a national competition where they won Honorable Mention. Mr. Bingham stated they came in runner-up in their category

at the American Academy of Environmental Engineers and Scientists which means they will be one of eighteen projects recognized nationally in Washington, DC at the April Awards Ceremony. Mr. Bill Bingham and Mr. Kenny Bingham presented Mayor and Council with a copy of both awards and thanked them for having faith in them to do an excellent job with the new 25.0 MGD City of Cayce Regional WWTP.

C. Presentation by Ms. Lisa Charnock re Utility Services

Ms. Charnock did not attend the meeting.

D. Approval of Proclamation – March for Meals Month

Council Member Almond made a motion to approve the Proclamation for March for Meals Month. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

E. Approval of Proclamation – Multiple Sclerosis Awareness Week

Council Member Jenkins made a motion to approve the Proclamation for Multiple Sclerosis Awareness Week. Council Member James seconded the motion which was unanimously approved by roll call vote.

F. Presentation of the Comprehensive Plan Annual Review

City Manager Rhodes advised Council that the Comprehensive Plan Annual Review is done every year to look at the elements and goals to make sure progress is being made. She stated the annexation aspect of the plan will be discussed in detail at the March Special Council meeting. In reference to the City's annexation plan, it is important to ensure that future residents are not angered, that the City grows at a pace that staff can keep up with and to make sure to annex property legally. Ms. Rhodes advised Council that the CMRTA has created a Pilot route from Cayce to the County Health Clinic in Lexington which starts April 1, 2013.

Ms. Rhodes stated there is money in this year's budget for the City to work with the CMCOG to update the City's Land Development Regulations. Sustainable Carolina has offered interns who are currently working on some things the City can do to become a more sustainable community. Staff plans to request funds in the budget for demolition of dilapidated buildings. Council Member James inquired if funding is made available for this could it also be used to clean lots. Ms. Rhodes stated the City could either hire a landscaping company to clean the lots or the City's Parks crew could handle it.

Ms. Rhodes stated the City currently meets all the requirements to become a Tree City and Ms. Yates is working on applying for recertification. Staff is accepting

RFQ's for a Public Relations Firm which will help with all the marketing elements that are needed for the Plan.

The City has received grant funding for water line repair on Lexington Avenue and just completed an emergency repair of a sewer line on State Street. The grants are only \$150,000 which does not go very far in improving the lines. Ms. Rhodes stated the City needs a long term financial plan for improving all City water and sewer lines. Council Member Jenkins asked if the City ran a camera down the lines on State Street to see what other lines need to be replaced. Ms. Rhodes answered that the City has a small camera system which is not suitable for big projects and does not have staff to handle such a large project. She stated the line does need to be replaced and the City has applied for CDBG funds for that. Council Member James asked how many blocks the project entailed. Mr. Bridwell stated that the project that was just finished was from Lyles Street to N Avenue. Funding has been applied for to replace lines from Lyles Street to the Quarry.

Ms. Rhodes advised that once the new City Hall building is built some Public Safety departments and the Municipal Court system will use the current City Hall building once it is renovated. Phase III of the Riverwalk Park is basically finished and is now waiting on call boxes and lighting to be installed. Phase IV is a larger phase and the cost is approximately \$750,000.

Mayor Partin stated she and Ms. Yates touched base with the local school districts about the Safe Routes to School Program which would provide sidewalks around the school. She advised City staff needs to follow up with the schools to make sure they have applied for assessment so they will be eligible when funding is available.

G. Presentation of the Priority Investment Schedule

Mr. Greenwood explained that the Priority Investment Schedule is part of the Comprehensive Plan and is a list of priorities that Council adopted when the Comprehensive Plan was adopted. He stated any item on the investment schedule that has not been funded will automatically move to the next year. He explained the schedule only goes through 2014 and at that time the whole plan will have to be revised and staff will have to get a new priority investment schedule from Council.

Mr. Greenwood advised that the Williams Place project was finished in 2012. The funding applied for the waterline replacement project totals \$328,917 for 2013. He explained with the current grant from SCDOT the State Street Enhancement Project is running out of areas that has sidewalks that can also handle lighting and landscaping. The SCDOT will not give enhancement funding to projects that are sidewalks only. There is not enough right-of-way on the rest of State Street to support this stipulation. Mayor Partin asked if the City should see if the landowners might be interested in giving

up their right-of-way if it would beautify their property. Mr. Greenwood stated staff could look into this and see if it is a viable option.

Mr. Greenwood stated Priorities 3 through 6 are all sidewalk only projects that were supposed to be funded with DOT grants so these priorities cannot be addressed at this point. Council Member Jenkins stated the Julius Felder Street project has been on the list for years and should either be addressed or taken off the list. Ms. Rhodes stated if Council would like to look into funding sidewalks through the General Fund than staff can research the cost of sidewalks per linear foot. She said she would add sidewalks to her requests that she makes to Council during the budget process. Mayor Partin asked staff to contact the CMCOG to see if there are funds leftover that the City can use for projects.

Council Member Jenkins commented that Julius Felder Street is becoming a through street for people traveling to Concord Park and stated he has let Chief McNair know about this. Ms. Rhodes stated that in the future the City is going to have to find funding sources for these types of projects and set aside money for them.

Public Comment Regarding Items on the Agenda

No public comment was given.

Ordinances and Resolutions

- A. Approval of Ordinance Approving the Cayce Minor Home Repair Program – First Reading

Mr. Greenwood stated there were funds leftover from a HUD grant and staff has been researching the best use of these funds. Staff believes that a Minor Home Repair Program will provide the most beneficial and direct impact on the community. The use of this money is restricted to programs that benefit low to moderate income families or individuals. It was decided the most effective way to administer the program is to limit the availability to elderly and disabled applicants. He explained that if the maximum grant amount is capped at \$5,000 the City will be able to assist a minimum of 13 homes in the City. The program will be first come, first serve.

Council Member Jenkins asked how the elderly would be made aware of this program. Ms. Rhodes explained that this information will be forwarded to the Neighborhood Leaders and Cayce Pastors. Council Member Jenkins made a motion to approve the Ordinance on first reading. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

- B. Approval of Ordinance Amending the Refuse Ordinance – Second Reading

Mayor Partin explained the amendment to the Ordinance came about from the Neighborhood Leader's meeting the Mayor holds every month. Neighborhood Leaders voiced concern regarding people scavenging in refuse containers throughout the City. Currently, the Ordinance addresses the issue for recyclable containers but does not include language for refuse containers.

This amendment specifically prohibits anyone from disturbing any container established for refuse or recyclables and will affect both commercial and residential containers. Additional language has been included to protect property owners who are "scavenging" in containers on their own property as well as contractors who have been privately contracted by property owners to dispose of solid waste. Council Member Almond made a motion to approve the Ordinance on first reading. Council Member James seconded the motion which was unanimously approved by roll call vote.

C. Approval of Ordinance Amending City Code Section 34-3 Concerning Franchise for Private Waste Service – First Reading

Council Member James made a motion to approve the Ordinance amending section 34-3. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. Council Member James pointed out a typo in the Ordinance. Ms. Rhodes stated it would be corrected for the second reading.

City Manager's Report

Ms. Rhodes informed Council that City staff has applied for the Municipal Association's Achievement Award for the WWTP and should hear something soon. She stated the City website will be sent to Council the week of March 20th for their review and it should be ready to go live the first of April. The RFQ's for PR Services are due March 28th. Ms. Rhodes stated the Council Work Session is March 11, 2013 at Cayce Tennis and Fitness Center. The rollout date for the Prescription Discount Program is March 24, 2013.

Ms. Rhodes stated the Planning Commission decided to hold a Public Hearing regarding amending the Cell Tower Ordinance to receive feedback from the public before the Commission decides which direction to have staff go in amending the Ordinance. The CMRTA pilot route starts April 1st and will have pick-up points at Knox Abbott Drive at State Street and 12th Street at Poplar Street. Council Member Jenkins asked that staff make sure the residents know they can ride this route even if they are not going to the health clinic.

Committee Matters

- A. Approval to Enter the following approved Committee Minutes into the City's Official Record
 - Zoning Board of Appeals – December 17, 2012
 - Museum Commission – January 8, 2013
 - Beautification Board – January 8, 2013
 - Planning Commission – January 28, 2013

Council Member Almond made a motion to approve entering the above approved Committee Minutes into the City's official record. Council Member James seconded the motion which was unanimously approved by roll call vote. Ms. Rhodes stated she attended the Museum Commission's March meeting and updated them on a number of projects the City is currently working on.

- B. Appointments and Reappointments
 - Board of Zoning Appeals – One Position
 - Beautification Board – One Position

Council Member Jenkins made a motion to re-appoint Mr. Robert McArver to the Board of Zoning Appeals and appoint Ms. Katie Fonte to the Beautification Board. Council Member James seconded the motion which was unanimously approved by roll call vote. Mayor Partin asked staff to see if the Public Safety Foundation has any recommendations of potential members for the Foundation for Council approval.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by the City and other matters covered by the attorney-client privilege
- B. Discussion of negotiations concerning proposed contractual arrangements as it relates to the 12,000 Year History Park

Council Member Jenkins made a motion to move into Executive Session to discuss the matters above. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

After the Executive Session was concluded, Council Member James made a motion to reconvene the Regular meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that

no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

Possible Actions by Council in follow up to Executive Session

No action by Council was taken in follow up to Executive Session.

There being no further business, Council Member Corley made a motion to adjourn the meeting. Council Member James seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 6:25 p.m.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, Municipal Clerk