



CITY OF CAYCE

MAYOR
ELISE PARTIN

MAYOR PRO-TEM
JAMES E. JENKINS

COUNCIL MEMBERS
TARA S. ALMOND
EVA CORLEY
TIMOTHY M. JAMES

CITY MANAGER
REBECCA VANCE

ASSISTANT CITY MANAGER
SHAUN M. GREENWOOD

CITY OF CAYCE Regular Council Meeting September 2, 2014

The September Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Eva Corley, Tim James, and James Jenkins, City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood and Municipal Clerk Mendy Corder. Municipal Treasurer Garry Huddle, Director of Utilities, Blake Bridwell, and Chief Charles McNair were also in attendance. Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order. Council Member Skip Jenkins gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

Approval of Minutes

Council Member Jenkins made a motion to approve the minutes of the July 9, 2014 Strategic Planning Session, August 5, 2014 Regular Meeting and the August 20, 2014 Special Meeting as submitted. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Public Comment Regarding Items on the Agenda

No public comment was given.

Other

A. Bid Award – State Street Sewer Line Project

Ms. Vance stated that the State Street Sewer Line Project will be paid for with Community Development Block Grant funds. T&T Incorporated's bid for \$173,381 was the only bid received for this project. Ms. Vance mentioned that T&T Incorporated has previously worked on other projects for the City with successful outcomes. Council Member Jenkins made a motion to approve the contract with T&T Inc. and to authorize the City Manager to execute the contract. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

B. Discussion and Approval to Move Forward with an Request For Qualifications (RFQ) for Phase I of the Knox Abbott Drive Pedestrian Safety and Traffic Calming Project.

Ms. Vance had previously presented Council with Phase I of the Knox Abbott Drive Pedestrian Safety and Traffic Calming Project. This phase of the project will cover the area from the Congaree River to Axtel Drive. In order to move forward, the City needs to advertise an RFQ for engineering services. These services will include detailed cost estimates and all required documents. Ms. Vance informed Council that once the RFQ submittals are rated and ranked, Council will be asked to award a contract to the firm picked by the selection committee. Council Member Almond volunteered to serve on the selection committee as a representative from Council. Council Member Corley made a motion to authorize staff to move forward with the RFQ process. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

City Manager's Report

Ms. Vance stated that the Regular Council Meeting for November will be held November 18, 2014 at 6:00 p.m. due to the elections on November 4th and Veterans Day on November 11th. As a result of this late meeting date, there will not be a Special Council Meeting planned for the month of November.

Ms. Vance stated that due to upcoming council seats being unopposed, council member names would not be listed on the ballot. Swearing in of all Council Members will be held at the November 18, 2014 Meeting.

Ms. Vance stated that the time capsule is still available for items. If anyone is interested in placing anything in the time capsule please get the items to Mr. Redmond at the Museum as soon as possible.

Ms. Vance stated that bids did open for Burnette Park and costs were more than anticipated. Staff will review the bids and make any necessary adjustments before bringing them to Council for approval.

Ms. Vance stated that it is time for the Base Realignment Commission (BRAC) to release another report. The Columbia Chamber of Commerce has asked for a support letter from local municipalities showing support of Fort Jackson. Mayor Partin stated that the hotel and motel use for Fort Jackson graduations does impact the City of Cayce greatly. Ms. Vance stated that the Mayor has signed a letter of support and a copy was given to all council members.

Ms. Vance introduced Brandy Rodgers, the new Administrative Coordinator for the Administration department and expressed how pleased she is to have her on board.

Committee Matters

- A. Approval to Enter the Following Approved Committee Minutes into the City's

Official Record

Council Member Almond made a motion to approve entering the following Committee minutes into the City's official record:

Museum Commission – June 3, 2014
Beautification Board – July 8, 2014
Cayce Events Committee – July 17, 2014

Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by the City and other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to proposed contractual matters with Lexington County.

Council Member James made a motion to move into Executive Session to discuss the matters above. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Reconvene

After the Executive Session was concluded, Council Member James made a motion to reconvene the Regular meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

Possible Actions by Council in follow up to Executive Session

VII. A.

Council Member James made a motion to approve and authorize the City Manager to move forward with the license agreement for the Brickworks Property and authorize the City Manager to sign said agreement. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

There being no further business, Council Member Almond made a motion to adjourn the meeting. Council Member Corley seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 7:37 p.m.



Elise Parlin, Mayor

ATTEST:

Mendy C. Corder, Municipal Clerk

