



# CITY OF CAYCE

*MAYOR*  
ELISE PARTIN

*MAYOR PRO-TEM*  
JAMES E. JENKINS

*COUNCIL MEMBERS*  
TARA S. ALMOND  
EVA CORLEY  
TIMOTHY M. JAMES

*CITY MANAGER*  
REBECCA V. RHODES

*ASSISTANT CITY MANAGER*  
SHAUN M. GREENWOOD

**City of Cayce  
Regular Council Meeting  
Tuesday, January 6, 2015  
6:00 p.m. – Council Chambers - 1800 12<sup>th</sup> Street  
[www.cityofcayce-sc.gov](http://www.cityofcayce-sc.gov)**

**I. Call to Order**

- A. Invocation and Pledge of Allegiance
- B. Approval of Minutes  
December 2, 2014 Regular Meeting

**II. Presentation**

- A. Presentation of Decorate Cayce Awards
- B. Presentation of Whole Sole Awards
- C. Presentation of City of Cayce Safety Banner Contest Award
- D. Presentation by Mr. Robert Milhous of the City of Cayce FY13/14 Comprehensive Annual Financial Report

**III. Public Comment regarding Items on the Agenda**

**IV. Ordinances and Resolutions**

- A. Approval of Ordinance 2015-01 to Amend the City of Cayce FY 2014/2015 General Fund and O&M Budget – First Reading
- B. Approval of Resolution 2015-01 Ratifying Execution of Documents by City Manager In Connection with Acquisition of History Park Property

**V. City Manager's Report**

**VI. Committee Matters**

- A. Approval to enter the following approved Committee Minutes into the City's Official Record  
Cayce Events Committee – October 9, 2014

Board of Zoning Appeals – October 20, 2014  
Cayce Museum Commission – November 5, 2014  
Planning Commission – November 17, 2014

B. Annual Appointment of Council Members to City Foundations

**VII. Council Comments**

**VIII. Executive Session**

- A. Receipt of legal advice relating to claims and potential claims by the City and other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to proposed contractual arrangements with Lexington County
- C. Discussion of negotiations incident to possible acquisition of property for a new water tank

**IX. Possible Actions by Council in follow up to Executive Session**

**X. Adjourn**

**SPECIAL NOTE: Upon request, the City of Cayce will provide this document in whatever form necessary for the physically challenged or impaired.**



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**CITY OF CAYCE**  
**Regular Council Meeting**  
**December 2, 2014**

The December Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Eva Corley, Tim James, and James Jenkins, City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood and Municipal Clerk Mendy Corder. Municipal Treasurer Garry Huddle, City Attorney Danny Crowe, Director of Utilities, Blake Bridwell, and Chief Charles McNair were also in attendance. Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

### **Call to Order**

Mayor Partin called the meeting to order. Council Member Skip Jenkins gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

### **Approval of Minutes**

Ms. Corder explained that Mr. Crowe advised that a minor change needed to be made to the minutes of the November 18, 2014 Regular Meeting. Under Possible Actions by Council in follow up to Executive Session, line two needs to be changed to "of the agreement for gift of property for the 12,000 Year History Park." Council Member Almond made a motion to approve the minutes with the proposed changes. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

### **Presentations**

#### **A. Presentation of Community Service Awards**

Mayor Partin announced that unfortunately the Community Service Awards recipients were unable to attend due to illness or family matters but she asked Ms. Corder to announce how long each had served on a City Committee since it was such an amazing accomplishment. Ms. Corder stated Mr. Frank Dickerson has served ten years on the Zoning Board of Appeals. Mr. Marion Hutson has served fifteen years on the Museum Commission and Ms. Mary Sharpe has served twenty years on the Museum Commission.

**B. Presentation of Whole Sole Awards**

Mayor Partin announced the whole Sole Awards were postponed to the January 6, 2015 Regular Council Meeting.

**C. Presentation by Mr. Mike Pazery re Development in the City of Cayce**

Mr. Pazery addressed Council regarding his concerns over the recent development in the City. He stated he feels there is over development in the City. He stated that Council had raised service fees, taxes and water and sewer rates. He commented on the cost of living raise for City employees for FY2013/2014 and the addition of more dedicated fire fighters. Mr. Pazery commented on the growth of the Cayce Riverwalk and the addition of Park Rangers in the newest section of the park. He stated Mayor and Council were now one of the highest paid Councils in the state due to their recent salary increase.

Mr. Pazery commented on the new apartment complex being built on the river. He stated that the population of Cayce is currently approximately 13,000 and he felt the influx of new residents will have a negative impact on the City. He stated the social, political and religious perspectives which the current residents of Cayce have will be engulfed and transformed by the over development of the City.

**D. Presentation by Mr. Hubert Smoak re Transparency in City Government**

Mr. Smoak stated he wanted to speak about transparency and what it means in small town government. He stated that transparency was used in politics to hold public officials accountable and to fight corruption. He stated he felt the more Council was open with the public the more they created trust with the residents. He stated that he felt Mayor and Council's recent salary increase was a very large amount at one time.

Mr. Smoak stated he felt that Council's proposed salary increase could have been more transparent on the Special Council Meeting's agenda. He commented that he was unhappy that the proposed increase amount was not on the agenda and that no one in the assembly was allowed to comment during the Special Council Meeting on the salary increases.

Mr. Smoak asked Council to do everything they can to make every item that comes up for vote as open and public as possible before a vote is taken. Mayor Partin explained that as soon as she was elected Mayor in 2008 she had staff move the Public Comment session on the Council Meeting agenda so it would be before any action items are taken. Before she was elected that session was at the end of the agenda therefore the public could only speak on an item after Council had taken the vote.

Mr. Smoak stated that it was sad that so few residents attend the Council Meetings and that more people do not care how their government runs. He stated that in the past he also has attended very few meetings but plans to attend more meetings in the future so he can stay informed.

Mayor Partin explained to the assembly that transparency is the most important issue to Council. For example, each Council Meeting agenda packet which has all the information regarding each agenda item is on the City's website. The agenda packet is also available at City Hall for anyone that is interested. Mayor Partin explained that agendas only list the topic of each item to be discussed but agenda packets have all the back-up information for each agenda item. She stated that each December Council sets the dates for the following year's regular Council Meetings. Mayor Partin explained that at the request of staff, Council now meets twice a month since there was so much that needed to be handled in a more timely manner and not just once a month. The second Council Meetings are usually the third Wednesday of each month. She stated these meetings are scheduled ahead of time so residents will know in advance when each meeting will be held.

Mayor Partin stated that almost every item that Council takes action on requires two readings therefore each item will be discussed at two different Council Meetings. The Special Council Meetings were initially created as a work session and were very short meetings. She explained that Council and staff did not think to add Public Comment to these meetings since they were such short meetings but has added a Public Comment section for all future Special Council meetings. Mayor Partin explained that Public Comment has always been on Regular Council Meeting agendas.

Mayor Partin stated the decision to adjust Council's salaries was a hard decision for Council to make. She explained that surrounding municipalities offer health insurance to their Council Members which increases the amount they are compensated. She stated Cayce Council did not want to receive health insurance benefits from the City since it is a cost that increases every year. Mayor Partin stated the City of Cayce has lower property taxes and rates than all the surrounding municipalities. She explained that a hospitality tax was recently instituted so the City's budget could be helped from visitors to the City.

Mayor Partin encouraged the assembly to contact herself, Council or staff any time with an issue so it can be addressed right away and not have to wait until a Council Meeting. She reminded everyone that she holds Meet with the Mayor at 5pm before every Regular Council Meeting and meets with the City's neighborhood leaders once a month as well.

E. Approval of 2015 Council Meeting Dates

South Carolina state law requires a municipality to make public the dates of Council Meetings at the beginning of each calendar year and provide Council with a suggested schedule. Mayor Partin stated that the Regular Council Meetings are the first Tuesday of the month. She explained that Council tentatively schedules a second Council Meeting each month for the third Wednesday of the month at 5pm. In April, June and October 2015 the Special Council Meeting will be held the fourth Wednesday of the month since the third Wednesday would fall the week following the Regular Council Meeting. Council Member Jenkins made a motion to approve the Council Meeting dates as submitted. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

### **Public Comment Regarding Items on the Agenda**

Ms. Corder advised that no one had signed up for Public Comment.

### **Ordinances and Resolutions**

- A. Approval of Ordinance Amending Article 2 (“Definitions”) and Article 9 (“Supplemental Off-Street Parking and Loading Regulations”) of the Zoning Ordinance of the City of Cayce – Second Reading

Ms. Vance advised that in response to concerns from the community, Council Members asked staff to research effective ways to limit the use of portable storage containers in residential areas. Staff researched the issue by comparing Ordinances from around the state and nation. Staff also had several discussions with the Planning Commission regarding how this issue should be regulated in the City of Cayce. She stated these discussions focused mainly on the types of containers that should be allowed, the size of containers allowed and how long a container can be stored on a residential property. The Planning Commission and staff believe the resulting language is appropriate for the community. The Planning Commission held a Public Hearing on this matter at its regularly scheduled meeting on November 17, 2014. No members of the public were present to speak in favor of or against the Ordinance. The Planning Commission voted unanimously to recommend Council approve the Ordinance.

Council Member James asked how many days a resident is allowed to have a POD in their yard. Mr. Greenwood explained that a resident is allowed to have a POD for two weeks while they are in the process of either moving in or moving out. He stated that at any point a resident can apply for an extension. He explained that up to two extensions can be granted by the Zoning Administrator for an additional two weeks during each extension. Mr. Greenwood explained that to receive an extension there will have to be an extenuating circumstance.

Mr. Greenwood explained that PODs can be used on residential property for construction purposes as long as the resident has an active building permit or demolition permit. He stated as soon as a certificate of occupancy is granted the resident has one week to remove the POD.

Council Member Jenkins made a motion to approve the Ordinance amending Article 2 and Article 9 of the Zoning Ordinance. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

B. Approval of Ordinance Amending the City Code to Address the Discharge of Fireworks within the City – Second Reading

Ms. Vance explained that at the Council Strategic Planning Session, Council discussed the possibility of amending the City Ordinances to add restrictions for the use of fireworks in the City. Currently fireworks are not mentioned specifically in the Ordinance. Specifically, Council requested changes to the Code that would limit the use of fireworks to specific times on the 4<sup>th</sup> of July and New Years Eve. She stated language was also added to allow fireworks at special events provided the event is duly permitted and the fireworks have prior approval from City Council.

Ms. Vance explained that in order to comply with State Law, staff created a new Division in the “Nuisance” section of the City Code. Additionally, the penalties for violating these specific regulations will be civil in nature and not criminal. Each violation may result in a \$100 fine. Toy cap pistols and sparklers were also specifically excluded from the regulations.

Council Member James asked if someone can be granted permission to discharge fireworks for a special event in the City. Mr. Greenwood stated there is a stipulation in the Ordinance that an exception can be granted by the Director of Public Safety with the approval of Mayor and Council for a special event.

Council Member James made a motion to approve the Ordinance amending the City Code to address the discharge of fireworks. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Ms. Vance reminded Council that the amended Ordinance would apply to New Year’s Eve for 2014. After discussion, it was decided to change the effective date of the Ordinance to ensure that staff had ample time to get the word out to the citizens. Ms. Vance stated that a flyer explaining the amendment to the Ordinance will be placed on everyone’s roll cart; the information will be in the next newsletter, and on the City’s website and social media.

Council Member James made a motion to amend his motion to state the amendment to the Ordinance would become effective March 15, 2015. Council Member Almond seconded the amended motion which was unanimously approved by roll call vote.

- C. Approval of Ordinance Amending City Code Section 40-119 ("Fees Related to Fats, Oil and Grease") concerning Rates at the City of Cayce Septage and Grease Facility – Second Reading

Ms. Vance stated construction of the new Septage and Grease Facility at the City's regional wastewater treatment facility is completed and it started generating business in May 2014. At that time, the City only accepted hauled waste from Lexington County. Shortly thereafter, the City received approval to accept hauled waste from Richland County. She explained that in October 2014, the City received approval to accept hauled waste from all South Carolina (SC) counties. Advertisements were placed on the City website and an informational flier was mailed to an extensive list of SC haulers.

Ms. Vance explained that since starting operations, the volume/revenues have not been realized as projected. There are several contributing factors to this shortfall, and the Utilities Department has been researching the best possible ways to mitigate as many of these factors as possible. Specifically, the initial startup cost has been a fairly consistent complaint from potential customers. She stated for this reason staff believes reducing the permit fee from \$250.00 to \$0 will allow for a more attractive option to potential customers. Additionally, in order to be more competitive in the existing market, staff believes reducing the septic waste disposal fee from \$.010 to \$0.09 would be helpful in recruiting new customers.

Ms. Vance informed Council that business is slowly increasing at this time, but it is not on pace to meet the projected revenues. Staff believes the recommended changes will allow the City to attract additional haulers to the facility in order to increase the volume/revenues at the Septage and Grease Facility. In order for the facility to run at optimal efficiency and for the City to realize the best return on investment, the volume of material must be increased.

Council Member Corley made a motion to approve the suggested rate changes. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

- D. Approval of Ordinance Providing for the Issuance and Sale of a Water and Sewer System Improvement Revenue Bond, Series 2014, of the City of Cayce, South Carolina, in the Aggregate Principal Amount not exceeding \$3,734,073 plus Capitalized Interest if Any, Pursuant to the Amended and

Restated Indenture of Trust as Supplemented; and other matters related  
There to – Second Reading

Ms. Vance stated that the City has received approval from the State Revolving Loan Fund for approximately \$3,734,073 to repair and improve the Highway 321 line that leads away from the City's water plant. Mayor Partin stated this line is the line that broke last fall and left the City without water for over 16 hours. Ms. Vance explained this project will replace and upsize the water lines and valves leading out of the City's Water Plant.

Ms. Vance explained that funding for the bond payment and the debt coverage for this increased debt were included in the FY2014-2015 Budget. She stated if approved the project should be able to begin in January. The amount of the bond has been increased slightly to accommodate the actual bids for the project so the Ordinance was amended to reflect the new amount.

Council Member Jenkins made a motion to approve the Ordinance with the amended amount. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

E. Approval of Resolution Accepting a Gift of Real Property for Park Purposes

Ms. Vance stated the City wishes to acquire the approximately 359 acres of property otherwise known as the 12,000 Year History Park property from SCE&G. This property will be operated and maintained as a continuation of the City's Riverwalk Park while planning is being undertaken for the future History Park. She explained that the City is not required to make any payments for this property.

Council Member Almond made a motion to accept the gift of real property for the Park. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

**Other**

A. Bid Award – Highway 321 Water Replacement Project

Ms. Vance stated that the City has received approval from the State Revolving Loan Fund for approximately \$3,734,073 to replace and improve the Highway 321 water line that broke last fall and left the City without water for over 16 hours. This project will replace and upsize the water lines and valves leading out of the City's Water Plant.

Ms. Vance explained that funding for the bond payment and the debt coverage for this increased debt were included in the 2014-2015 Budget. If approved, the project construction should begin in January. The SRF loan must be closed before the end of the 2014 calendar year. The project advertisement for bids was published on October 19, 2014 in The State Newspaper and also distributed to the usual contractor outlets. Interest in the project was received from eight contractors. Three (3) sealed bids were received, and publically opened and read aloud at City Hall on November 19, 2014 at 2:00 PM.

Ms. Vance stated that following the completion of the project bid opening, AEC checked all bid documents to confirm their completeness and the accuracy of the bid amounts. Bids ranged from a high bid of \$4,202,495.00 to the low bid of \$2,982,900.90. AEC has provided their bid tabulation and their bid award recommendation letter dated November 20, 2014 to City staff for a bid award to LAD Corporation of West Columbia in the amount of \$2,982,900.90, contingent upon LAD Corporation of West Columbia being approved by the SCDHEC SRF Section.

Council Member Corley made a motion to award the Highway 321 Water Replacement Project to the low bidder, LAD Corporation. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

**B. Appointment and Swearing in of Municipal Judge**

Council Member Jenkins made a motion to re-appoint Judge Keabii Henderson. Council Member James seconded the motion which was passed unanimously by roll call vote. Ms. Corder administered the oath of office to Judge Henderson.

**C. Appointment and Swearing in of City Attorney**

Council Member James made a motion to re-appoint Mr. Danny Crowe. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. Ms. Corder administered the oath of office to Mr. Crowe.

**City Manager's Report**

Ms. Vance stated the renovations to Burnette Park are underway, the lighting is scheduled to be installed mid-January and then the renovations will be complete. She stated the Kenley sub-station has been upgraded with fiber and Public Safety Officers are now able to do their reports at the sub-station. This will increase the police presence in the community and residents can stop by to talk to the officers about any issues they may have.

Ms. Vance stated Mr. Greenwood recently met with officials from the Community Rating System. This system affects the rates for the City's resident's flood insurance and staff is in hopes that some of the programs that have recently been implemented at the City will help to decrease the City's score. A decrease in score will decrease the resident's flood insurance rates. Ms. Vance stated the RFQ's for the Knox Abbott Drive project just came in and hopefully staff will have a recommendation for Council at the first meeting in January.

### **Executive Session**

- A. Receipt of legal advice relating to claims and potential claims by the City and other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to proposed contractual arrangements for sewer and water capacity fees
- C. Discussion of negotiations incident to proposed contractual arrangements regarding Building Official services in the Town of Springdale
- D. Discussion of City Manager's Employment Contract Renewal

Council Member James made a motion to move into Executive Session to discuss the matters above. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

### **Reconvene**

After the Executive Session was concluded, Council Member Almond made a motion to reconvene the Regular meeting. Council Member Corley seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced no vote was taken other than to adjourn and resume the regular meeting.

### **Possible Actions by Council in follow up to Executive Session**

- VII. C. Discussion of negotiations incident to proposed contractual arrangements regarding Building Official services in the Town of Springdale

Council Member James made a motion to approve and authorize the City Manager to sign the contract between the City and the Town of Springdale. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

**Adjourn**

There being no further business, Council Member Corley made a motion to adjourn the meeting. Council Member Almond seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 8:30 p.m.

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Elise Partin, Mayor

ATTEST:

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Mendy C. Corder, Municipal Clerk



## **2014 DECORATE CAYCE CONTEST**

**Sponsored by the City of Cayce  
Beautification Board**

The City of Cayce Beautification Board is pleased to announce the 2014 winners of the Decorate Cayce Contest. Presentations will be given at the January 6, 2015 Council Meeting at 6:00 p.m. Congratulations to all the nominees.

1 <sup>st</sup> Place:	Roger Edwards	204 Sweetbriar Drive	\$250.00
2 <sup>nd</sup> Place:	Cathy Gunter	212 Pine Lane	\$150.00
3 <sup>rd</sup> Place:	Brenda Griffin	1905 Wadsworth Drive	\$75.00

On September 10, 2014 at approx 04:45 am Sgt Ballentine, PSO Kelly and PSO Baker were at Cayce Department of Public Safety Headquarters doing paperwork. The on duty dispatcher, Terry Burgess, was operating the radio and had been answering officers all night and had recently answered Det. Huffman in reference to a vehicle stop.

Sgt. Ballentine noted that Det. Huffman called for Dispatch to notify a tow service for the vehicle and Terry did not answer. Det. Huffman called on the radio again and Sgt. Ballentine called out to Terry to answer the radio.

Still no answer.

Sgt. Ballentine walked up to Dispatch and found Terry unconscious. Sgt Ballentine yelled for assistance from Kelly and Baker who both immediately responded. As Sgt. Ballentine attempted to get Terry to regain consciousness he noted that Terry stopped breathing. He checked for a pulse and found none. Essentially, Terry Burgess died at that moment.

The officers quickly got Terry out of the chair and on the floor to begin CPR. Sgt Ballentine began CPR as he called out for both Kelly and Baker to find help. PSO Baker ran to the Firehouse to get First Responders and EMS personnel to respond as PSO Kelly begins toning the firehouse and radio for assistance. PSO Kelly then ran toward the firehouse to gather help and equipment.

Sgt. Ballentine continued doing CPR on Terry.

As Kelly and Baker returned with assistance and equipment (AED, Crash bag, Stretcher) EMS and Firehouse Personnel connected Terry to an AED. It shocked Terry's heart back into a rhythm and he began breathing on his own. Terry still unconscious was transported to the hospital and eventually made a full recovery.

The immediate actions of everyone involved saved Terry Burgess' life. This is a great example of teamwork, quick thinking, a little luck and God's grace.

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# Memorandum

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**To:** Mayor and Council  
**From:** Rodney Thomas,  
**Date:** December 30, 2014  
**Subject:** City of Cayce Safety Banner Contest

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The City continues to recognize safety as a primary focus of its business operations. Promoting safe acts and encouraging employee health are key parts of a business operation. The Safety Banner Contest looks at involving employees to encourage and promote employee safety.

The Safety Banner Contest looks at encouraging employee participation by allowing them to show their creativity in developing banners to be displayed at different facilities throughout the City of Cayce. This is the third contest in 4 years and once again employee participation has increased from the previous year.

The Safety Banner Contest Winner for this year is Shanna Henson an employee of the Water Treatment Facility.

Because of Shanna's creativity and interest in promoting safety she will receive.

1. Coupon for a day off.
2. Ruby Tuesdays gift card for \$75.00 and in addition a \$20.00 voucher from Ruby Tuesday totaling \$95.00.
3. Jacket with her name and the City's Logo.

**Safety is  
the engine.**



**You are the key  
that starts it!**



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# Memorandum

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**To:** Mayor and Council

**From:** Rebecca Vance, City Manager

**Date:** January 2, 2015

**Subject:** Approval of an Ordinance amending the City's Fiscal Year 2014-2015 Budget to increase and decrease certain anticipated Gross Revenues and certain anticipated expenditures

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## **ISSUE**

Council approval is needed for the First Reading of an Ordinance amending the City's Fiscal Year 2014-2015 Budget to increase and decrease certain anticipated Gross Revenues and certain anticipated expenditures.

## **BACKGROUND/DISCUSSION**

In light of increased revenue and grant funds in the City's General Fund, the 2014-2015 budget is required to be amended to account for these revenues and the desired expenditures correlated with these funds.

For the Utility Fund, the 2014-2015 budget is required to be amended to account for a decreased projection of revenues and the correlated reduction in expenditures to make up for this decrease. The amendment is also needed to account for the revenue from the SRF Debt Reserve Fund reimbursement.

These changes in revenues and expenditures is outlined in the attached spreadsheet.

## **RECOMMENDATION**

Staff recommends Council approve First Reading of an Ordinance amending the City's Fiscal Year 2014-2015 Budget to increase and decrease certain anticipated Gross Revenues and certain anticipated expenditures.



## 2014-2015 General Fund Fund Budget Amendment

### Revenues

Line Item	Current Budgeted Amount	Proposed Budget Amount	Difference
Business License	\$3,770,000	\$4,562,217	\$792,217
State/Other Grants	\$5,000	\$105,000	\$100,000
State Parks Grant	\$0	\$150,000	\$150,000
<b>Total</b>			<b>\$1,042,217</b>

### Expenditures

Department	Line Item	Current Budgeted Amount	Proposed Budget Amount	Difference
<b>Legislative</b>				
	Council Salaries	\$23,700	\$60,900	\$37,200
	FICA	\$1,813	\$4,659	\$2,846
	SC Retirement	\$1,682	\$5,839	\$4,157
	SCRS Pre-Ret Death Benefit	\$33	\$106	\$73
<b>Public Safety - Traffic</b>				
	Salaries	\$1,722,111	\$1,753,277	\$31,166
	FICA	\$142,655	\$145,039	\$2,384
	SC PORS	\$217,960	\$222,042	\$4,082
	SC PORS PRE- Retirement Death Benefit	\$3,351	\$3,413	\$62
	SC PORS Accidental Death Benefit	\$3,351	\$3,413	\$62
	Medical Insurance	\$341,442	\$346,736	\$5,294

	Service Contracts	\$7,348	\$7,528	\$180
	Machines & Equipment	\$0	\$268,931	\$268,931
<b>Public Safety - Fire</b>				
	Machines & Equipment	\$22,463	\$528,398	\$505,935
<b>Sanitation</b>				
	Machines & Equipment	\$27,000	\$161,555	\$134,555
<b>Parks</b>				
	Salaries & Wages	\$290,947	\$315,037	\$24,090
	FICA	\$22,942	\$24,785	\$1,843
	SC Retirement	\$31,445	\$34,035	\$2,590
	SCRS Pre-Ret			
	Death Benefit	\$439	\$475	\$36
	Medical Insurance	\$79,405	\$84,699	\$5,294
	Safety Supplies	\$3,000	\$3,600	\$600
	Uniforms	\$3,300	\$4,350	\$1,050
	Machines & Equipment	\$8,000	\$17,787	\$9,787
<b>Total</b>		<b>\$2,954,387</b>	<b>\$3,996,604</b>	<b>\$1,042,217</b>

## 2014-2015 Utility Fund Budget Amendment

Revenues				
	Line Item	Current Budgeted Amount	Proposed Budget Amount	Difference
	Pretreatment Plant Revenue	\$1,535,500	\$263,598	\$1,271,902
<b>Total</b>				<b>\$1,271,902</b>

Expenditures				
Department	Line Item	Current Budgeted Amount	Proposed Budget Amount	Difference
<b>Water Dist.</b>	Salaries	\$544,975	\$499,975	-\$45,000
	FICA	\$44,651	\$41,209	-\$3,442
	SC Retirement	\$62,745	\$57,908	-\$4,837
	SC - Pre Death Benefit	\$876	\$809	-\$67
	Medical Insurance	\$119,108	\$111,168	-\$7,940
<b>WWTP</b>	Salaries	\$561,180	\$543,680	-\$17,500
	FICA	\$45,576	\$44,238	-\$1,338
	SC Retirement	\$64,044	\$62,163	-\$1,881
	SC - Pre Death Benefit	\$894	\$859	-\$35
	Medical Insurance	\$103,227	\$100,581	-\$2,646
<b>WW Collection</b>	Salaries	\$532,512	\$520,012	-\$12,500
	FICA	\$43,981	\$43,025	-\$956
	SC Retirement	\$61,803	\$60,460	-\$1,343
	SC - Pre Death Benefit	\$862	\$844	-\$18
	Medical Insurance	\$119,108	\$116,462	-\$2,646
	Lease Purchase Principle	\$104,929	\$0	-\$104,929
	Interest	\$5,720	\$0	-\$5,720
	2009 Debt Payment	\$2,170,210	\$1,085,106	-\$1,085,104
	Machines & Equipment	\$39,700	\$65,700	\$26,000
	<b>Total</b>		<b>\$4,626,101</b>	<b>\$3,354,199</b>

STATE OF SOUTH CAROLINA	)	<b>RESOLUTION 2015-01</b>
	)	<b>Ratifying the Execution of Closing</b>
COUNTY OF LEXINGTON	)	<b>Documents by the City Manager in</b>
	)	<b>Connection with the Acquisition of Real</b>
CITY OF CAYCE	)	<b>Property for Park Purposes</b>

**WHEREAS**, the City Council, by its written Resolution of December 2, 2014, formally accepted the gift of real property from SCE&G for park purposes of more than 300 acres as described in, and in accord with, a certain written Agreement of Gift of Property between the parties, and the Council, by that Resolution, further authorized the Mayor to execute the Agreement in final form acceptable to the City; and

**WHEREAS**, in addition to the Agreement executed by the Mayor, it was necessary, in order to effectuate the closing of the acquisition transaction, for the City also to execute other documents at the closing on the property on December 16, 2014, including a Quitclaim Bill of Sale, a License Agreement, and a Closing Statement, all which were executed, on behalf of the City, by the City Manager; and

**WHEREAS**, the Council desires to formally ratify and consent to the actions of the City Manager in executing the documents at closing as within the appropriate exercise of her authority and as within the intent of the Council in accepting and consummating the gift,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Cayce, the governing body of the City (the "Council"), in Council assembled at a public meeting, that the execution of the City Manager of any and all documents at the closing of the acquisition of the real property on December 16, 2014, is hereby formally ratified by the Council as authorized actions on behalf of the City.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Elise Partin, Mayor

**ATTEST:**

\_\_\_\_\_  
Mendy Corder, Municipal Clerk

Approved as to form: \_\_\_\_\_  
Danny C. Crowe, City Attorney

**MINUTES OF EVENTS COMMITTEE  
CITY OF CAYCE  
October 9, 2014**

**Present:** Kimberly Christ, Brenda Cole, Danny Creamer, Frankie Newman, Cindy Pedersen, Rachel Scurry, and Dave Capps

**Absent, Excused:** Ellen Mancke, Jason Munsell

**City Representatives:** Mendy Corder, James Denny, and Brandy Rodgers

As announced at the September meeting, the Committee meeting was held at the Cayce Riverwalk near the Naples Avenue entrance.

Chairperson Cindy Pedersen called the meeting to order.

**Carols along the Riverwalk**

Carols along the Riverwalk is scheduled for Friday, December 5, 2014, 6:30 p.m. until 8 p.m. at the Naples Avenue entrance to the Cayce Riverwalk. Committee members and city personnel will meet at 4:30 p.m. to set-up for the event. Clean-up will be immediately following the event, and it is expected to be completed by 9 p.m.

Committee members walked along the Riverwalk and discussed the placement of the six groups that responded to the invitation. Ms. Scurry reviewed the placement of the 2013 groups. Ms. Corder and Ms. James will follow-up with Mr. Michalski and Jeremy Hansard, Trinity Handbell Choir Director, to be certain that they do not wish to participate this year. Chairperson Pedersen also requested that Freedom Church be contacted concerning participation in the event.

Ms. Cole suggested that two refreshment serving stations be set-up at the Riverwalk Pavilion. Mr. Jay Thompson has volunteered to provide the equipment for heating the cider.

Ms. Scurry will contact the key person for each group, confirm the group's participation, and discuss any special arrangements.

**Committee Appointment and Reappointments**

Ms. Corder informed the Committee that City Council reappointed Ms. Ellen Mancke and appointed Mr. Dave Capps to the Committee.

## **Congaree Bluegrass Festival**

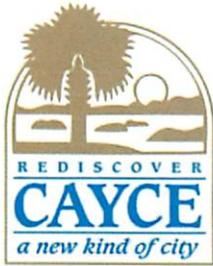
The Committee members discussed the Congaree Bluegrass Festival. Mr. Creamer mentioned the power outage and the scheduling adjustments required in order for the event to conclude by 6:30 p.m. The zip code total was 1346. Representatives from the Fire Department estimated that 2200 was the peak number of attendees.

Ms. Corder requested that Committee members submit suggestions for improving next year's event so that she can compile a complete list. The Committee will review the 2014 expenditures and discuss the 2015 budget at the January or February meeting.

There being no further business, the meeting was adjourned.

Respectfully submitted,

*Rachel R. Scurry, Secretary*



**APPROVED MINUTES  
BOARD OF ZONING APPEALS  
COUNCIL CHAMBERS  
CITY OF CAYCE, 1800 12<sup>TH</sup> STREET EXTENSION, CAYCE SC  
Monday, October 20, 2014  
6:00 PM**

**I. CALL TO ORDER**

Chairman Leo Dryer called the meeting to order at 6:00 p.m. Members present were R. McLeod, R. McArver, F. Dickerson and J. Simpson. Staff present was Shaun Greenwood and Monique Ocean.

**II. APPROVAL OF MINUTES**

Mr. Simpson offered a motion to approve the minutes from July 21, 2014, as written. Mr. McLeod seconded the motion. The vote passed unanimously.

**III. PUBLIC HEARING – Special Exception Request 005-14 [A request to permit a used merchandise/thrift store in a C-3 zoning district]**

**a. Opening Statement**

The Applicant, Mrs. Sandra Byrd, came before the Board to discuss the special exception request for a thrift store and to any answer questions from the Board. Mrs. Byrd mentioned that the consignment store would sell used sporting goods. Mrs. Byrd explained that her family previously owned The Catch and Release Consignment Shop in Columbia, SC, for over 1 ½ year. The family needed to move locations because the previous location had been purchased by someone else.

Mr. McArver asked for clarification as to why the thrift/used merchandise store required a Special Exception request. Mr. Greenwood explained that the Zoning Ordinance requires the Board to approve a special exception request for a thrift store in a C-3 Zoning District before the Zoning permit may be issued. Mr. Greenwood pointed out the NAICS codes, used to issue Cayce's zoning permits, classified all thrift, consignment, or used merchandise stores under the same category and they must be treated the same. Mr. Greenwood mentioned that the criteria listed in the Zoning Ordinance should be used to decide if a special exception will be approved.

Mr. Dryer inquired if the store had any intention to handle used weapons and if anyone involved in the store possessed the required fire arm licensing? Mrs. Byrd

indicated that her daughter, Blakely Byrd, possessed the required licensing and the store intended to sell ammunition, rifles, and hand guns.

**b. Public Testimony**

No one was present to speak.

**c. Close Hearing**

The public hearing was closed by Mr. Dryer.

**IV. MOTION – Special Exception 005-14**

Mr. McArver made a motion to approve the Special Exception Request 005-14. Mr. Dickerson seconded the motion. The vote passed unanimously.

**V. OPEN PUBLIC HEARING – Special Exception Request 006-14 [A request to permit the parking/storage of an RV in the front yard in a residential zone]**

**a. Opening Statement**

The owner of 205 Haynes Lane, Thomas Owens, came forward to explain to the Board that he received a notice that parking his recreational vehicle in his front yard was in violation of Section 9.8 of the Zoning Ordinance. Mr. Owens mentioned the requirements of Section 9.8 and stated he believed his recreational vehicle met all criteria for the special exception request. Mr. Owens stated that it is impractical to park the recreational vehicle in the rear or side yard because of the camellia bushes on the side of his property. Mr. Owens responded to the questions from the panel with the following:

1. Cutting or trimming the camellia bushes will not help in getting access to the rear yard- the plants would need to be removed.
2. No one is living in the RV.
3. The RV sits in the driveway more often than it is on the road.
4. Payment for a storage location would be around \$100 per month.
5. The RV is 25 feet from the road and it is 10 feet tall.

**b. Public Testimony**

Mrs. Jane Hipp, of 210 Oak Lane, spoke in support of the special exception request. No one was present to speak against the request.

**c. Close Hearing**

The public hearing was closed by Mr. Dryer.

**VI. MOTION – Special Exception Request 006-14**

Mr. McLeod made a motion to deny the special exception request. Mr. McArver seconded the motion. The motion to deny the special exception request failed. Mr. Dickerson made a motion to approve the special exception request. Mr. Simpson seconded the motion. The vote passed 3:2 with Mr. McLeod and Mr. McArver against the special exception request.

## Cayce Historical Museum Complex Commission Meeting – November 5, 2014

Members present: Mary Sharpe, Lynn Summer, AG Dantzler, Marion Hutson, Archie Moore, Cyndy Peake and Alice Brooks  
Executive Director: Leo Redmond

Absent: Ann Diamond (excused), Scott Morgan

- Commission Chairman Mary Sharpe called the meeting to order.
- Commissioner Dantzler offered the invocation.
- Commissioner Summer moved that the minutes from the September, 2014 be approved as submitted. Commissioner Peake seconded and the motion passed.

*(Due to the October last minute date change and no quorum present, there were no official minutes from that meeting as it was discussion only. Commissioners thanked Commissioner Brooks for taking notes of that discussion, but no motion for approval was needed.)*

- Commissioners again praised Director Redmond for his role in last September's Centennial Celebration. The majority of work fell on his shoulders and he was very successful in this undertaking. Many participants and dignitaries who were present also expressed appreciation, most notably Sen. Nikki Setzler, Rep. Kenny Bingham, and Lexington County Councilman Todd Collum.
  - Parking concerns were discussed: e.g., a CPS officer not allowing the car with centenarian Mr. Reid Cayce to use a close-in handicapped parking space and directing two local TV station cars (with heavy camera equipment, etc.) to park across the street. The latter WOLO car left without covering the event.
- Director Redmond called attention to the Website "Trusted Travel and Lifestyle Advice" which recently named the Cayce Historical Museum Complex as #7 in *Top Ten Attractions in the Midlands*. To put into context, the SC State Museum was #8.
- Commission Chair Sharpe began the discussion of 2014 Christmas Traditions "Centennial Christmas" assignments which had been mailed to all Commissioners last month.
  - Commissioners thanked Commissioner Summer and her B-C Teacher Cadet student volunteers for unpacking decorations and setting up all the Christmas trees.
  - The following activities are set for Centennial Christmas:
    - Decorators
      - Porches: Gram and Barbara Dantzler
      - Carolers – Leo
      - White Christmas tree on porch – Carol Keisler
      - Stairway: Woman's Club of Cayce – Contact-Ann Diamond
      - Cayce Room tree and mantle – Jean Carrigan
      - Trading Post Room & Mantle –Mary, Cindy, Lisa, Lori & Diane Bouknight
      - Gone with the Wind Tree – Marion Hutson, Jeff Smith and Lynn Summer

- Victorian Room tree/Mantle (upstairs) – Darlene Walton & Martha Porter
- Emily Geiger Room (upstairs) – Alice Brooks
- Saxe Gotha Room (Indian artifacts) – Leo
- Visitors Center Tree – Walter and Mary Walker
- Visitors Center mantle – Mary
- Enclosed glass cases in basement – Leo
- Outdoor Kitchen – Cayce Methodist Church (Ann contact church)
- Outdoor Lanterns – Leo
- Trees are in place and ready to decorate
  - Call Leo @ 261.3983 to coordinate time for decorating.
  - Have assignments completed by Wed., November 26<sup>th</sup>
- Docents: Gramling Dantzler – Chair
  - Town Crier – Gram Dantzler
  - Front door – Frankie Newman
  - Outdoor Greeters – Diane Bouknight, Zack Peake, Alana Redmond, Amanda Rawl, Samantha Breese
  - Trading Post Room: Andy and Edie Cross
  - Cayce Room – Fran Cornell, Babs Martin and Evelyn Bundrick
  - Upstairs (Saxe Gotha) – T.C. Lache and Archie Moore
  - Emily Geiger Room – Rebecca Kleckley (at table) and Pat Keller
  - Gone with the Wind – Susan Bray
  - Victorian Room – Lynn will have two students (dressed vintage)
  - Welcome Center – Mary, Leo, Rachel
  - Cider Hostesses – Barbara Dantzler, Diane Bouknight, Martha Porter, Diane Walton and Cindy Pederson
  - Floaters: Marion Hutson, Lynn Summer, Rachel Steen, Ann Diamond, Patti Moore and Alice Brooks
  - Native American coordinators: Mr. and Mrs. Tager
- Entertainment and Snacks: Marion Hutson, Leo Redmond, and Rachel Steen
- Director Redmond reported on an event suggested by local writer and noted archivist Rachel Haney – an afternoon tea during the February 14<sup>th</sup> – 17<sup>th</sup> Civil War Sesquicentennial observance of the Battle of Congaree Creek. The activity would feature book signings by local authors who have written and released Civil War tomes. The event would also feature Civil War collections as well as living history installations.
  - The River Alliance’s Mike Dawson wants to include this proposed event as part of the listing of official Congaree Creek Sesquicentennial events.
  - Commissioners authorized Director Redmond to proceed with the planning of this event with Ms. Haney.

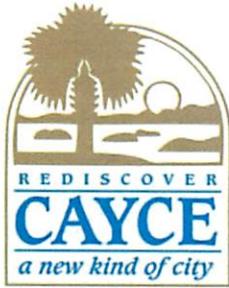
- Commissioner Brooks recommended honoring volunteers who have distinguished themselves with service to the Museum (such as Sue Miles, responsible for much of the lovely and authentic garden plantings) with a special meeting/ceremony in early 2015 (perhaps even at the above-described event in February. These volunteers will receive commemorative centennial coins.
- Several local citizens have expressed interest in the vacant position on the Museum Commission Board. It was decided to invite Riverland Park resident Rusty Inman to submit paperwork for City Council approval. Mr. Inman is most recently retired from SC Parks, Recreation and Tourism. He was director of official historical tours of the Statehouse.
- Commissioner Summer moved that future Museum Commission meeting dates be returned to the original first Wednesday of the month. The motion was seconded by Commissioner Peake and passed unanimously.
- Having no further business, Commissioner Dantzler moved that the meeting be adjourned. Commissioner Moore seconded and the motion was carried.
- **The next meeting of the Museum Commission is set for Wednesday, December 3, 2014.**

Respectfully submitted,

Alice Brooks

Secretary, Board of Commissioners

CC: Museum Commission Chair Mary Love Sharpe and Museum Complex Commissioners  
Leo Redmond, Museum Complex Director; Rachel Steen, Assistant Director



**APPROVED MINUTES  
PLANNING COMMISSION  
COUNCIL CHAMBERS  
CITY OF CAYCE, 1800 12<sup>TH</sup> STREET EXTENSION, CAYCE SC  
Monday, November 17, 2014  
6:30 PM**

**I. CALL TO ORDER**

Chair Ed Fuson called the meeting to order at 6:30 p.m. Members present were Chris Kueny, Larry Mitchell, John Raley, Maryellyn Cannizzarro and Robert Power. Butch Broehm was absent excused. Staff present was Shaun Greenwood and Monique Ocean.

**II. APPROVAL OF MINUTES**

A motion was made by Mr. Mitchell to approve the minutes from the October 20, 2014, meeting. Mr. Raley seconded the motion. The vote passed unanimously.

**III. STATEMENT OF NOTIFICATION**

Chair Ed Fuson asked if the public had been duly notified of the public hearing. Ms. Ocean confirmed that everyone had been notified.

**IV. OPEN PUBLIC HEARING – Text Amendment** *Text Amendment [A request by the Planning Director to amend the Zoning Ordinance to include the addition of regulations on the use and location of portable storage units]*

**a. Opening Statement**

Shaun Greenwood continued the discussion on regulations for portable storage containers. Mr. Greenwood explained that a red-lined copy of the ordinance was included in the packet to outline exactly what changes were made since the last meeting. Mr. Greenwood discussed the following issues:

- A revised definition on semi-trailer has been added.
- The revised ordinance will only apply to residential properties, in order to avoid over regulating commercial and industrial properties.
- For extraordinary circumstances, the Zoning Administrator will have the ability to make an exception to setback requirements.
- The 45 day time limit for solid bulk containers was changed to 14 days with the ability to request 2 additional 14 day extensions.

Mr. Mitchell asked if Staff believed the draft ordinance provided enough language to regulate the use of portable storage containers on residential properties as well as prohibit commercial or industrial storage containers on residential properties. Mr. Greenwood explained that the City Manager, the City Attorney, and the Public Safety Department had checked for any

loopholes and given positive feedback on the ordinance. Ms. Cannizzaro asked if regulations to prohibit storage of hazardous wastes in storage container were covered in any of the City's ordinances. Mr. Greenwood explained that regulations on hazardous wastes are covered in the General Code of Ordinances and the Fire Code. Mr. Power mentioned that he believed, from the previous discussions, the City Attorney thought residential and commercial properties should be covered in the ordinance. Mr. Greenwood stated that the City Attorney thought the language should be strengthened to preclude any ambiguity. Mr. Greenwood explained that the first draft of the regulations was placed in *The Zoning Ordinance Section 7.5 Temporary Uses* but placing the ordinance in its own section and adding the aforementioned revisions dissolved the issues that the City Attorney had.

**b. Public Testimony**

No one from the public was present.

**c. Adjourn Public Hearing**

Mr. Fuson closed the Public Hearing.

**V. MOTION – Text Amendment**

Mr. Raley made a motion to recommend, to Council, to amend the Zoning Ordinance to include the addition of regulations on the use and location of portable storage units. Mr. Kueny seconded the motion. The vote passed unanimously.

**VI. OTHER BUSINESS**

Ms. Ocean explained that, for the update of Part I of the Comprehensive Plan, she researched the latest Census information. Ms. Ocean indicated that she added updated tables and charts to the Comprehensive Plan to show how the information may have changed over the years. Ms. Ocean explained that the data for items like population, race and poverty level have not changed much since the 2000 Census and so the conclusions at the end of this section have not changed. Ms. Ocean mentioned that she would have the updates for the next 3 parts of the Comprehensive Plan ready at the next meeting. Mr. Greenwood asked the Planning Commission to look at the updated tables and charts and determine if they thought any of the population goals and policies should be changed. Mr. Greenwood asked the Planning Commission to send comments about the Comp Plan to Staff at any time.

**VII. ADJOURNMENT**

Mr. Raley made a motion to adjourn. Mr. Mitchell seconded the motion. The vote passed unanimously.

**A quorum of Council may be present.  
No discussion or action on the part of Council will be taken.**

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**All open positions will be advertised on the City's website and Facebook page.**

**FOUNDATIONS**

In accordance with the bylaws for both the Beautification Foundation and the Public Safety Foundation, Sec. 3.4 (c)(2), Council Members are to be elected to serve each January.

**Beautification Foundation**

Council Member Eva Corley is currently serving on the Beautification Foundation.

**Public Safety Foundation**

Council Member Skip Jenkins is currently serving as Mayor Pro-tem on the Public Safety Foundation and Council Member Tara Almond is serving as a Foundation Member.

**NO COUNCIL ACTION REQUIRED**

**The following positions have been postponed by Council until receipt of potential member applications.**

**ACCOMMODATIONS TAX COMMITTEE – TWO (2) POSITIONS**

Ms. Cherelle Davis is no longer employed with the Country Inn & Suites. Ms. Sue Wofford is no longer with Knights Inn. These positions must be filled by someone from the motel industry in Cayce. The staff liaison is currently speaking with motel managers regarding this position.

**CONSOLIDATED BOARD OF APPEALS – THREE (3) POSITIONS**

Mr. Ron Lawson's term has expired. We have been unable to reach Mr. Lawson by phone. A letter has been sent to Mr. Lawson to inquire about his interest in serving on this Board. No response to the City's letter has been received. Mr. Frank Strange and Mr. Lemuel Knight both passed away recently. There are no recommendations at this time.

**EVENTS COMMITTEE – TWO (2) POSITIONS**

Mr. Jay Thompson resigned from the Events Committee in September due to an increased workload. There is also another open position on the Committee since the membership increased from nine members to eleven. There are no recommendations at this time.

**PUBLIC SAFETY FOUNDATION – FOUR (4) POSITIONS**

Mr. Pound's and Ms. Spires' terms have expired and Council has already postponed these two positions. In checking with all the members of the foundation, Mr. Brice Corbitt has advised he will be unable to serve. Mr. Ohlen White is no longer a resident of the City and Ms. Joan Hoffman's term expired in May and she is unable to serve again at this time. Ms. Terri Camp recently moved from District 1 to District 4. Council Member James currently has two people from his district serving on the Foundation therefore Ms. Camp can fill one of the Mayor's open positions.

In summary, we have the following open positions:

District 1 – one position

District 3 – two positions

Mayor – one position

Mayor and Council Members in these districts will need to submit potential members for Council review and approval.