MINUTES OF EVENTS COMMITTEE
CITY OF CAYCE
January 10, 2013

Present: Dr. Pete Cassidy, Mendy Corder (City Representative), Danny Creamer, Kirsten Davis (City Representative), James Denny (City Representative), Julie Isom, Ellen Mancke, Cindy Pedersen, Rachel Scurry, and Jay Thompson

Absent, Excused: Brenda Cole and Frankie Newman

Chairperson Julie Isom called the meeting to order. The minutes of the November 5, 2012, meeting were reviewed and approved as written.

With a motion by Dr. Cassidy and a second by Ms. Pedersen, the 2012 officers were re-elected by acclamation as the 2013 officers. President: Julie Isom; Vice-President: Danny Creamer; and Secretary: Rachel Scurry.

CONGAREE BLUEGRASS FESTIVAL

Ms. Davis organized the comments, concerns, and suggestions of the October 5, 2012, meeting by major topic. A copy is attached to these minutes.

The Committee discussed the following topics: (1) Stage/Bands, (2) Logistics, (3) Port-a-johns, and (4) Coolers.

Stage/Bands

- Jam Sessions
  - Set-up jam sessions near the homestead house or museum.
  - Advertise jam sessions.
  - Representatives from the bands might volunteer to assist with jam.
  - Including well-known musicians may liven up the sessions.
  - Schedule the volunteer musicians at specific times.
- Band Competitions
  - Set-up band competitions near the caboose.
  - Establish criteria for bands to participate in the band competition.
  - Limit participation to six to eight groups.
  - Each group performs two songs.
  - Determine amount of small monetary prize.
- Other Participating Groups
  - Interest in cloggers participating
    - Children bring parents and grandparents
  - Interest in square dancers participating
    - Contact "The Yellow Rock" participants

Logistics

- Be certain stage is set at proper location. Mr. Creamer and Mr. Denny will coordinate.
- Sound check by 10:15 a.m.
- Ms. Corder will check-on renting a canopy, mister, or protection systems for attendees and information tent volunteers.
- Mr. Denny will check with Mr. Bachman concerning logs and planks for building benches.

Port-a-johns

- Ms. Corder will check-on renting hand washing stations.
- Plan to locate additional port-a-johns nearer to the children's area.

Coolers

- Persons with medical concerns may be admitted with personal coolers.

Ms. Davis has received several inquiries by bands that may participate in the 2013 event. She is forwarding that information to Mr. Creamer for his review.

Ms. Corder has received vendor inquiries. Mr. Thompson suggested that potential vendors submit the menus along with pricing. The Committee will review the submissions and select vendors based on pricing and other criteria.

CHRISTMAS IN CAYCE

Ms. Corder informed the Committee that sponsorships in the amount $4600 were received. A total of $12,800 was dispersed and the remaining balance is $5900.

Mr. Denny researched and coordinated the purchase of the AM transmitter, mike, and amp for approximately $525. It is ready for the 2013 events. The music loops on a three or four minute cycle.

Carols Along the Riverwalk

- Mr. Creamer suggested changing the times to 6:30 p.m. until 8:00 p.m. Ms. Mancke mentioned that we had moved the start time to 6 p.m. because we had early arrivals at the 2011 event.
- For the luminaries, we need to purchase thinner bags.
- For the children, we need to provide juice instead of hot cider.
- The Garden Club generously provided the cookies.
- Mr. Thompson's cooker heated the cider quickly and safely.
- Overall, the event was successful. The number and mix of participants was good.
- Ms. Scurry requested that Ms. Corder and Ms. Davis send thank you notes on behalf of the Committee to the performers and the Garden Club.
- Ms. Scurry thanked the Committee for their hard work in making the event successful.

Christmas Traditions/Cayce Historical Museum's Open House/War Between the States Lantern Tours went well.

The music for the **Lights of Cayce** carried into the Avenues a little too much.

Ms. Corder will contact Dr. Rudy Mancke concerning the date for the Spring Guided Nature Tours.

Ms. Corder will contact West Metro Chamber to confirm the date for the 2013 West Metro Parade.

Dr. Cassidy mentioned that the Accommodation Tax requests would be discussed in April or May.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Rachel R. Scurry, Secretary