

**MINUTES OF EVENTS COMMITTEE
CITY OF CAYCE
November 14, 2013**

Present: Brenda Cole, Mendy Corder (City Representative), Danny Creamer, Kirsten Davis (City Representative), James Denny (City Representative), Julie Isom, Ellen Mancke, Frankie Newman, Cindy Pedersen, Rachel Scurry, and Jay Thompson

Absent, Excused: Dr. Pete Cassidy

Guest: Ken Walters (City Electrician)

Chairperson Julie Isom called the meeting to order. The minutes of the October 10, 2013, meeting were reviewed and approved as written.

CHRISTMAS IN CAYCE

Ms. Corder, Ms. Davis, Mr. Denny, and Mr. Walters shared their ideas for holiday decorations on the grounds of the City Complex. In order to cut down on electrical costs, some LED lights will be purchased and used beginning this year. The projected energy savings is approximately 75 percent over the older style lights. LED lights are also more environmentally friendly. City representative prepared and presented a prototype lighted tree. *Plans are to hold a focus meeting in January to discuss a rolling 3-year plan for purchasing new lights and decorations.*

The Women's Club of Cayce would like to maintain their current location of the Annual Tree Lighting. Lighting and sound should be improved this year. The children's choirs will be performing from risers. A barrel will be designated for food donations. Ms. Pedersen suggested displaying a "Save the Date" sign for the 2014 Bluegrass Festival date.

Due to rot and deterioration, Mr. Walters and other City personnel dismantled the old parade float. This year's float was rebuilt from the frame up. The new design includes LED lights, Winter Wonderland with benches, speaker system, and quieter operation. Committee members suggested that the West Metro Parade information be included on the Christmas in Cayce Schedule of Events for next year.

With a motion by Ms. Cole and a second by Mr. Creamer, the Committee voted unanimously to allocate a maximum of \$2000 from our budget towards this year's Holiday Tree project.

In another motion by Ms. Cole with a second from Ms. Newman, the Committee voted unanimously to authorize the City Representatives to purchase up to \$1000 of LED lights at after-Christmas sales.

Carols along the Riverwalk is scheduled for Friday, December 6, 2013, 6:30 p.m. until 8:00 p.m. at the Naples Avenue entrance to the Cayce Riverwalk. Committee members should plan to arrive around 4:30 p.m. to help City Representatives with set-up. Clean-up is immediately following the event.

Parking passes will be mailed to each group along with a reminder requesting that they be set-up by 6 p.m. Refreshments (cider, juice, and cookies) will be available for attendees. City representatives will arrange for security, first aid, lighting, parking, directional signs, and group signs. Following the event, Ms. Corder and Ms. Davis will mail a thank you note to each group.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Rachel R. Scurry, Secretary