

**CITY OF CAYCE  
Regular Council Meeting  
August 9, 2011**

The Regular August Council Meeting was held this evening in Council Chambers. Those present included Mayor Elise Partin, Councilmen Steve Isom, Tim James, James Jenkins, Kenneth Jumper, City Manager Rebecca Rhodes, Tammy Barkley, Municipal Clerk and Garry Huddle, Municipal Treasurer. City Attorney, Danny Crowe, Frank Robinson, Director of Utilities, Public Safety Director Charles McNair and Planning & Development Director, Shaun Greenwood were also in attendance. Mayor Partin advised that members of the press and the public were duly notified of the meeting in accordance with the FOIA.

Mayor Partin called the meeting to order, Councilmember Jumper gave the invocation, and the assembly recited the Pledge of Allegiance.

**Approval of Minutes**

Councilmember Jumper made a motion to approve the minutes of the July 5, 2011 Regular Meeting and the July 8, 2011 Special Meetings as submitted. Councilmember Isom seconded the motion which was unanimously approved by roll call vote.

**Proclamation and Presentations**

A. Approval of Proclamation – National Payroll Week

Councilmember Jenkins made a motion to approve the Proclamation proclaiming September 5-9, 2011 as National Payroll Week. Councilmember Isom seconded the motion which was unanimously approved by roll call vote.

B. Presentation by Mr. Jim Bailey, President of Red Moon Marketing re the Coca Cola Recycle and Win Program

Mr. Bailey appeared before Council to explain the Coca Cola Recycle and Win Program. He stated that the program is designed to encourage recycling by rewarding those that do and to educate all members of the community about recycling. He stated that the program began two years ago in Charlotte, North Carolina and increased the recycling rates among their citizens by about 30%. He stated that since then the program was launched in Raleigh, North Carolina, Charleston, West Virginia and just recently in Nashville, Tennessee. He stated they wanted to come to the Greater Columbia area to work with the two counties and all the municipalities to see if we could

get them to buy into the program. He stated they have been successful thus far and described the program to Council. He stated that all the costs are borne by the program. He stated the program begins by sending a brochure to all the citizens. He stated the brochure includes information on what they can and cannot recycle and if they want to opt into the program, they are asked to place the sticker provided in the brochure on their recycle bin. He stated those that participate will get a visit from the Coca Cola Prize Patrol vehicle. He stated the Prize Patrol would go out in advance, look in the bins that have the stickers and if they have recycled properly, they could win a \$50 Bi-Lo gift card. He stated the goal is to give away 10 gift cards a week for 26 weeks and that Bi-Lo has already agreed to partner. He stated that extensive advertising would be done to promote the program in the community. He stated for those people who elect not to recycle, they can attend events that will be held around both counties. He stated that they would be registered for a drawing for a gift certificate if they bring their recyclables to the event. He stated he would like to have the City of Cayce join the program in this endeavor.

Councilmember Isom inquired as to how the City of Cayce could get their web site placed on the back of the prize patrol car. Mr. Bailey advised that the program in Nashville was actually run by the local government there and that the program leased the car to them for \$1.00. Councilmember Isom stated that the City may be interested in the same deal. Mr. Bailey stated he would take the suggestion back with him. Councilmember Isom also inquired about promoting the Museum along with the program. Mr. Bailey stated if information pamphlets on the Museum were available, he would be happy to pass those out at different functions. Councilmember Jenkins asked for Mr. Bailey's contact information so that he could provide this information to another group.

Mayor Partin inquired if this program had been presented to the County. Mr. Bailey stated that in this particular County it was suggested that the program be presented to the individual municipalities first. He stated that he has a meeting with the County next week. Mayor Partin stated that recycling items may differ between counties and wanted to know if the program could handle the differences. Mr. Bailey advised that he was getting exact listings of recyclable items and the brochures would be specifically designed to handle the differences. Councilmember James inquired if the City was to agree to participate how soon the program would begin. He stated that the City is preparing its next newsletter and that would be a great avenue to notify all residents. Mr. Bailey stated that a major press conference would be held around the first week in October and would like all of Council to attend. That would be a day after the mailers are delivered to the post office. He stated the program is due to begin the middle of October. Councilmember James inquired if there would only be one press conference for the entire area and if so, Cayce is very centrally located. Mr. Bailey stated that the name "Cayce" has already been mentioned and it is number one on the list.

Ms. Rhodes inquired if Council agreement was needed for participation. Mr. Bailey stated that a legal document would be sent which basically states that you acknowledge the fact that we are going to be doing the promotion in the area. Ms. Rhodes asked that the document be sent as soon as possible for the City Attorney's review and Council action.

C. Recognition of Cayce Public Safety Explorers State Wide Competition Awards

Retired Public Safety officer, Steve Tevepaugh stated that in July seven members of the Explorers' program went to Anderson to participate in the SCALE competition. He stated that the Legals Knowledge testing had over 200 participants and Cayce Explorer, Mike Medline came in third place overall in this competition.

He stated that Cayce Explorer, Rebecca Whiteside participated in the Female Agility Competition and came in third place with a time under the state standard for law enforcement officers. He stated that the Explorer program is to help young people learn about law enforcement.

Councilmember James thanked Mr. Tevepaugh for his efforts. He stated that many years ago Chief Jumper and Chief Dantzler allowed this program to begin at the City of Cayce and to recognize now that students and youth have taken it to this level of seriousness, gives him a great deal of pride. He stated that Council is absolutely privileged to be able to support this program.

Chief McNair stated that Steve has actually retired but has agreed to stay on with the program with Adam Smith and Dean Rucker as counselors. He stated that every year the Explorers have brought home some kind of trophy and thanked everyone involved with the program. Councilmember James also recognized Paul Howell and D.I. Blackwell for their participation in the program over the years.

D. Presentation by Ms. Patricia Shull Re Sewer Availability Charge

Ms. Shull appeared before Council to thank them for constructing a line in front of her home in the event she needs to tie on to the City's sewer system. She stated that the contractors were extremely nice and handled the job professionally. She stated that she still did not feel it was fair that she is paying for sewer when she is not using the City's sewer system and that she was waiting on a decision from the City on the sewer availability charge and looked forward to an answer soon.

E. Presentation by Mr. Earle Smith re Storm Drainage Issues

Mr. Smith's comments are attached.

**Public Comment regarding Items on the Agenda**

Ms. Rebecca Farmer appeared before Council to discuss the issues of customer service cut-off procedures policies. She stated she had a non-sufficient funds check and that was completely her fault and apologized for her mismanagement. She stated that she was concerned with the mismanagement of the City of Cayce after the check was returned. She showed Council the card that was placed on her door on Friday after 1:30 p.m. advising that she needed to pay her bill by July 23, the next day, a Saturday by 10 a.m. or the sewer would be shut off. She stated that she called the number on the card which was Public Safety and they stated it would be handled on Monday morning. She stated she called City Hall on Monday morning and discovered complete rudeness on the part of the Utilities Department. She stated the lady hung up on her which was completely unacceptable as the government works for the people and not the other way around. She stated she called back and asked the lady if she could hold off on having the sewer turned off as she would be there in 30 minutes. She advised that the lady said no, they could not do that. She stated she could not understand how that could go on in the City. She stated that there is a great need for customer service training and the City needs to look into that. She stated that a private company will offer an extension on the bill. She stated that the government is a non-profit organization and should be able to provide some type of extension. Secondly, she stated that there are privacy concerns. She stated that when she came in to pay the bill, she was given a receipt with someone else's name on it who had a non-sufficient funds check as well. She stated that is completely embarrassing for the other customer. She offered the following suggestions—customer service training, calls should be recorded coming into the department and maybe other departments, the City needs to alert people in a timely manner regarding cut-offs and then provide for reasonable extensions. She stated that this is a government of the people, for the people and by the people and you should be able to handle residents better.

### **Ordinances and Resolutions**

- A. Approval of Ordinance to Annex and Zone Property Located at 105 Haynes Lane – Second Reading

Councilmember Jenkins made a motion to approve the Ordinance to annex and zone property located at 105 Haynes Lane as recommended on second and final reading. Councilmember Isom seconded the motion which was unanimously approved by roll call vote. Ms. Rhodes advised that the correctly signed petition is now on file.

- B. Approval of Ordinance Establishing a Payment in Lieu of Business License Tax and Franchise Fee and a Payment In Lieu to Property Tax for the City Water and Sewer System – Second Reading

Councilmember Isom made a motion to postpone this issue until the September meeting. Councilmember James seconded the motion which was unanimously approved.

C. Approval to Amend the Business License Ordinance – Second Reading

Councilmember Isom made a motion to postpone this issue until the September meeting. Councilmember James seconded the motion which was unanimously approved.

D. Approval of Resolution Approving Multi-Jurisdictional Mutual Aid and Task Force Agreements

Councilmember James suggested that due to pending claims regarding multi-jurisdictional mutual aid agreements that section 2 of the resolution be deleted and that any future multi-jurisdictional mutual aid and task force agreements be submitted to Council for review and approval. Councilmember James made a motion to amend the Resolution by deleting section 2 and to approve the amended Resolution approving Multi-Jurisdictional Mutual Aid and Task Force Agreements. Councilmember Isom seconded the motion which was unanimously approved.

E. Approval of Resolution – City Safety Policy Statement

Ms. Rhodes advised that as a member of the SC Municipal Insurance Trust (SCMIT) program, the City is required to adopt a Safety Policy Statement and that staff had prepared the statement in accordance with the guidelines of SCMIT for Council's review. Councilmember James made a motion to approve the Resolution regarding the City's safety policy statement. Councilmember Jumper seconded the motion which was unanimously approved.

**Other**

A. Review of 2011 Department of Justice JAG (Justice Assistance Grant)

Ms. Rhodes stated that the guidelines of the JAG grant requires that the application be available for review by Council and the public. She stated that by placing this on the agenda and providing a copy of the grant for review, the requirements of the grant would be met. She asked Council to provide any feedback to her as soon as possible.

**City Manager's Report**

Ms. Rhodes stated that in reference to Ms. Shull's presentation, the contractors have been working on the line and should be completed in the next week or so.

She stated that construction has begun on the 12" water line to the wastewater treatment plant.

Ms. Rhodes advised that a letter was included in Council's packet regarding a Lexington County Stormwater Feasibility Study meeting next week and the City has been asked to provide input on what problem it has with stormwater. She stated that she and staff would be attending and is interested in what they are going to do because there could possibly be some available funds for the City to correct its issues. She stated she could not say this for sure, but would be attending.

Ms. Rhodes stated that she has been working with SC DOT regarding their drainage maps. She stated this has not been an easy task as they do not have GIS maps. She stated that the information they provide will have to be input and transferred into the City's GIS system.

She stated that she is setting up a meeting with the SC DOT Maintenance Supervisor regarding some road complaints she has received to see what needs to be done to get them closer to the top of DOT's list.

Ms. Rhodes stated that Shaun Greenwood and Monique Ocean participated in the Summer Celebration of Water this weekend at Riverfront Park in conjunction with the City's public outreach program regarding stormwater. She thanked them for representing the City.

Ms. Rhodes advised that each time the City receives a complaint about water and/or drainage, a code enforcement officer is sent to the scene and they have been very active in this regard.

In reference to the Streetscaping projects on State Street, Ms. Rhodes stated that there has been a delay in Phase III and Phase IV as we are waiting on the delivery of the streetlights. Regarding the project on the other side of the road managed by SC DOT, Ms. Rhodes stated the City has been advised that the construction will not begin until January.

Ms. Rhodes provided Council as requested, with maps showing the donut holes of property by district that have not been annexed into the city. She stated that if Council knows the property owners and would like staff to discuss annexation with them or would like to discuss annexation of these areas with staff, to let her know as staff needs all the help it can get in this regard.

Ms. Rhodes stated that the MASC Regional Advocacy meeting would be held on September 9 at the MASC office in Columbia and encouraged Council to attend.

Ms. Rhodes asked Council to review their calendars for a Council Retreat in September for visioning and to set goals.

Mr. Jenkins stated that he spoke with County Councilman Todd Cullum regarding the drainage in Riverland Park. He stated that the county sprayed the overgrowth at the

beginning of the summer and it has grown up again. He stated that Councilmember Cullum will contact Mr. Fechtel regarding this issue.

Councilmember Isom mentioned that Ms. Rhodes may want to review the Indigo Drainage Study in reference to drainage issues and noted that it boiled down to money. Ms. Rhodes stated that she was familiar with the study and wanted an extensive study done so that fixing one area does not affect other areas down the line. Councilmember James inquired if this project would be brought up in the August 17 meeting regarding the Stormwater Feasibility Study. Ms. Rhodes stated this would be part of the City's input on the issue. Mayor Partin advised that the County is very familiar with the study and that Cayce is the only city that has had a study done and hopefully this will put the city in favorable light if there are any funds available.

Councilmember James inquired if there was an annexation benefit sheet that Council could take with them when they discuss the issue with property owners. Ms. Rhodes stated that she had an old one and is having staff update that now and would be happy to provide that to Council once it is completed. She stated there would also be an annexation brochure available that would include the benefits. Mayor Partin stated the annexation information should also be included on the City's website.

Mayor Partin stated that at the last Council meeting, it was asked that staff solicit potential members for the various City committees and wanted to know what type of response was received. Ms. Rhodes advised that no response was received. Mayor Partin asked that the notice be placed again on the web site, Facebook and the upcoming newsletter.

Mayor Partin inquired as to when the city would be notified if it will receive the JAG funds. Ms. Yates, Grant Specialist, advised that the City should receive notification within the next two months. Mayor Partin asked Council to review the memo submitted from the City Manager and Mr. Greenwood regarding the City's sign ordinance and to provide input to the City Manager as soon as possible. Ms. Rhodes stated that she has received Councilmember Isom's input.

### **Executive Session**

- A. Discussion of negotiations incident to possible resolution concerning a Business License matter
- B. Discussion of negotiations incident to a possible resolution of a claim by the City

Councilmember James made a motion to move into executive session to discuss the matters above. Councilmember Jenkins seconded the motion which was unanimously approved by roll call vote.

### **Reconvene**

After the Executive Session was concluded, Councilmember Isom made a motion to reconvene the Regular meeting. Councilmember James seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

### **Possible Actions by Council in follow up to Executive Session**

No action was taken by Council in follow up to the Executive Session.

Councilmember Isom recognized Mr. D. I. Blackwell, retired Cayce Public Safety Detective who used original wood from the railing of the Columbia Speedway to manufacture writing pens. He stated that Mr. Blackwell presented one of the pens to race car legend Richard Petty, whose early race car career included races at the Speedway, and that the pen along with a bit of Cayce history now resides in the Richard Petty Museum in Randleman, North Carolina.

Councilmember James asked that procedures and policies for cut-offs be provided to Council for review and discussion.

There being no further business, Councilmember James made a motion to adjourn the meeting. Councilmember Isom seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 8:20 p.m.

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Elise Partin, Mayor

ATTEST:

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Tammy P. Barkley, CMC, Municipal Clerk