

Mayor Elise Partin	Mayor Pro-Tem James E. Jenkins	Council Members Phil Carter Ann Bailey-Robinson Tim James	City Manager Tracy Hegler	Assistant City Manager James E. Crosland
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City of Cayce
Regular Council Meeting
Wednesday, December 16, 2020 at 5:00 p.m.
Cayce City Council is currently meeting virtually via Zoom.
Please use one of the following methods to attend the Council Meeting:

Virtual Attendance, click
<https://us02web.zoom.us/j/82099645470?pwd=NWx5Z1BrTHpablXZzk3VU9teFc5UT09>

or
Telephone: 1-929-205-6099
Meeting ID: 820 9964 5470
Passcode: 200553
caycesc.gov

I. Call to Order

- A. Invocation and Pledge of Allegiance

II. Public Comment Regarding Items on the Agenda

Special Note: Anyone wishing to speak to Council about an item not on the agenda will need to call the City Clerk at 803-550-9557 by 12:00 p.m. the Monday prior to the Council Meeting. Anyone wishing to speak on an item on the Agenda will need to call the City Clerk at 803-550-9557 by 11:00 a.m. the day of the Council Meeting.

III. Ordinances

- A. Discussion and Approval of Ordinance 2020-41 Amending Zoning Map and Rezoning Property Located on Poplar Street (TMS 005765-02-006, -007, and -009) from C-1 to RG-2 – Second Reading
- B. Discussion and Approval of Ordinance 2020-42 Amending the Zoning Ordinance Article 6 District Regulations and Article 7 Conditional Use & Special Exception Regulations to Remove Language Concerning Apartments in the C-3 Zoning District – Second Reading
- C. Ordinance 2020-43 Amending the City's Fiscal Year 2020-2021 Budget to Increase and Decrease Certain Anticipated Gross Revenues and Certain Anticipated Expenditures – Second Reading

IV. Discussion Items

- A. Authorization for Mayor to execute for City an Agreement and Memorandum of Understanding with City Manager on previously agreed terms

- B. Discussion and Approval of Hospitality Tax Application from the Cayce Arts Guild for the Holiday Market
- V. City Manager's Report**
- VI. Committee Matters**
 - A. Appointments and Reappointments
Beautification Foundation - Two (2) Positions
Board of Zoning Appeals – One (1) Position
- VII. Council Comments**
- VIII. Executive Session**
 - A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
 - B. Discussion of negotiations incident to proposed contractual agreement for a sewer line project
- IX. Reconvene**
- X. Possible Actions by Council in follow up to Executive Session**
 - a. Discussion and approval of changes to sewer service area
 - b. Other
- XI. Adjourn**

SPECIAL NOTE: Upon request, the City of Cayce will provide this document in whatever form necessary for the physically challenged or impaired.

Memorandum

ITEM III. A.

To: Mayor and Council

From: Tracy Hegler, City Manager
Carroll Williamson, Planning and Development Director

Date: December 14, 2020

Subject: Second Reading of an Ordinance to re-zone Property located on the 1300 block of Poplar Street from C-1 to RG-2

Issue

Council approval is needed for the Second Reading of an Ordinance to re-zone property located on Poplar Street (TMS#'s 005765-02-006, 005765-02-007, and 005765-02-009) from C-1 Office and Institution Commercial District to RG-2 General Residential

Discussion

The applicant wishes to re-zone the properties listed above from C-1 to RG-2 to allow single family and multi-family residential uses.

For the properties along Poplar Street, the properties to the north are zoned RG-2 and to the south and west are zoned C-1. For the land-locked property south of Poplar Street, the adjacent property to the west is zoned RG-2 and the properties to the east and south are zoned C-1.

Each of the parcels are approximately 1 acre in size. At the southwest corner of the landlocked parcel is a very small portion of land in the Special Flood Hazard Area (SFHA). Otherwise, none of these properties are in the SFHA or contain jurisdictional wetlands.

The requested rezoning is in compliance with the Zoning Ordinance and is permitted as a compatible zoning district according to the criteria of the Future Land Use Map.

The Planning Commission voted on the requested re-zoning from C-1 to RG-2 at the Planning Commission meeting on November 16, 2020. No one spoke for or against the rezoning.

Recommendation

The Planning Commission unanimously recommends Council approve Second Reading of an Ordinance to re-zone the properties located on the 1300 block of Poplar Street (TMS#'s 005765-02-006, 005765-02-007, and 005765-02-009) from C-1 to RG-2

STATE OF SOUTH CAROLINA)	ORDINANCE 2020-41
)	Amending Zoning Map and Rezoning
COUNTY OF LEXINGTON)	Property Located on Poplar Street (TMS
)	005765-02-006, -007, and -009) from C-1 to
CITY OF CAYCE)	RG-2

WHEREAS, the Owner/Applicant requested that the City of Cayce amend the Zoning Map to re-designate the properties comprising and shown on Poplar Street (TMS 005765-02-006, -007, and -009), now zoned Office and Institutional Commercial (C-1) to General Residential (RG-2), and

WHEREAS, the Planning Commission held a public hearing on this request to receive comments from the public and adjacent property owners, and

WHEREAS, the Planning Commission met on November 16, 2020, to review public comments and vote on recommending the rezoning request and voted unanimously to recommend this change to the existing zoning,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Cayce, in Council, duly assembled, that the property hereinafter listed, and as shown on the attached sketch, is hereby rezoned and reclassified on the Zoning Map of the City of Cayce as RG-2, General Residential:

Tax Map Numbers 005765-02-006, 005765-02-007, and 005765-02-009
Poplar Street

This Ordinance shall be effective from the date of second reading approval by Council.

DONE IN MEETING DULY ASSEMBLED, this _____ day of _____ 2020.

Elise Partin, Mayor

Attest:

Mendy Corder, CMC, Municipal Clerk

First Reading: _____

Second Reading and Adoption: _____

Approved as to form: _____
Danny C. Crowe, City Attorney




Re-Zoning Request MA02-20
Poplar Street
TMS 005765-02-006, -007, -009

Legend

ma002-20

TMS

 Re-Zoning Requests

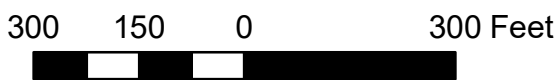
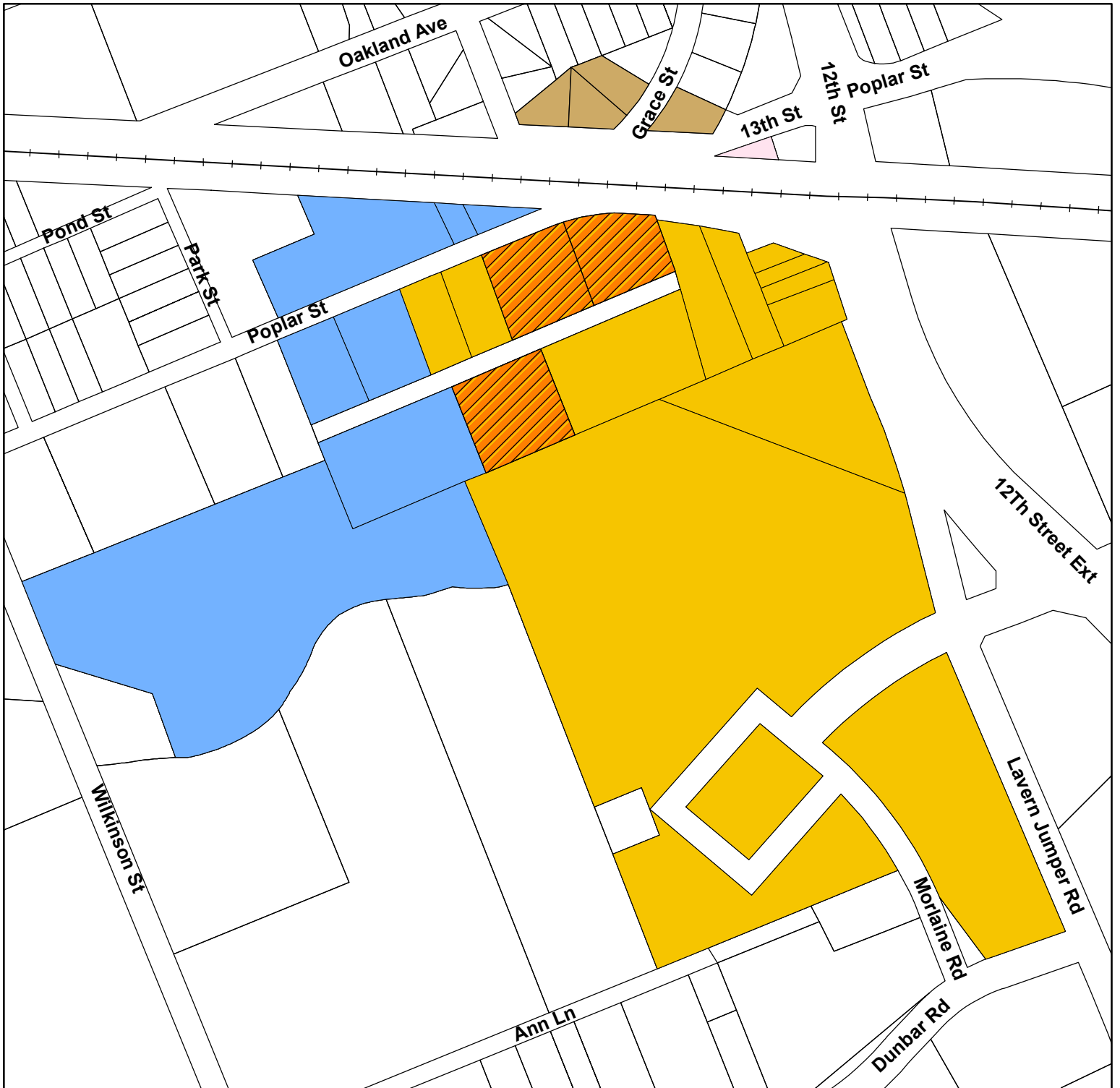
ZONING

 C-1

 M-1

 RG-2

 RS-3



Memorandum

To: Mayor and Council

From: Tracy Hegler, City Manager
Carroll Williamson, Planning and Development Director

Date: December 14, 2020

Subject: Second Reading of an Ordinance Amending Zoning Ordinance Article 6 District Regulations and Article 7 Conditional Use & Special Exception Regulations to Remove Language Concerning Apartments in the C-3 Zoning District

Issue

Council approval is needed for the Second Reading of an Ordinance amending Zoning Ordinance Article 6 District Regulations and Article 7 Conditional Use & Special Exception Regulations to remove language concerning apartments in the C-3 Zoning District

Discussion

Council has recently made changes to the Zoning Ordinance to ensure the most compatible uses within the City's commercial corridor along 12th Street at Interstate 77. Apartments are currently permitted as a conditional use in the C-3 Zoning District, which can be found predominantly along Knox Abbott and along parts of State Street. The proposed text amendment to remove this conditional use is another step in further ensuring that the City's Central Commercial District (C-3) remains commercial and encourages more of those uses.

Portions of this district are in the Arts Design Overlay District on southern State Street, which will still permit residential uses.

The Planning Commission voted on amending Article 6 District Regulations and Article 7 Conditional Use & Special Exception Regulations to remove language concerning apartments in the C-3 Zoning District at the Planning Commission meeting on November 16, 2020. No one spoke for or against the amendment.

Recommendation

Planning Commission unanimously recommends Council approve Second Reading of an Ordinance amending Zoning Ordinance Article 6 District Regulations and Article 7 Conditional Use & Special Exception Regulations to remove language concerning apartments in the C-3 Zoning District

STATE OF SOUTH CAROLINA)
)
COUNTY OF LEXINGTON)
)
CITY OF CAYCE)

ORDINANCE 2020-42
Amending the Zoning Ordinance Article
6 District Regulations and Article 7
Conditional Use & Special Exception
Regulations to Remove Language
Concerning Apartments in the C-3
Zoning District

WHEREAS, Council has determined that it is in the best interest of the public to amend the Zoning Ordinance Article 6 District Regulations and Article 7 Conditional Use & Special Exception Regulations to Remove Language Concerning Apartments in the C-3 Zoning District; and

WHEREAS, the Planning Commission held a regularly scheduled public hearing on this request to receive comments from the public; and

WHEREAS, the Planning Commission met on November 16, 2020, to review public comments and vote on recommending the amended Article 6 District Regulations and Article 7 Conditional Use & Special Exception Regulations to Remove Language Concerning Apartments in the C-3 Zoning District, of the Cayce Zoning Ordinance, and decided that they do recommend this amendment as shown on the attached document,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Cayce, in Council, duly assembled, that Article 4 Applications for Change and/or Relief is hereby amended as shown on the attached document.

This Ordinance shall be effective from the date of second reading approval by Council.

DONE IN MEETING DULY ASSEMBLED, this _____ day of _____ 2020.

Elise Partin, Mayor

Attest:

Mendy Corder, CMC, Municipal Clerk

First Reading: _____

Second Reading and Adoption: _____

Approved as to form: _____
Danny C. Crowe, City Attorney

ARTICLE 7
CONDITIONAL USE & SPECIAL EXCEPTION REGULATIONS

The regulations contained in this Article are intended to ameliorate the impact and improve the citing of uses, buildings, and projects whose characteristics could adversely affect surrounding property and environmental conditions. Toward this end, standards and criteria over and above those set forth elsewhere in this Ordinance are imposed herein on all conditional uses and special exceptions listed on Tables 1 and 2, and set out below.

CONDITIONAL USES	Section Reference
Townhouse projects	7.1
Patio and zero lot line housing projects	7.2
Bed and Breakfast Inns	7.3
Accessory Apartment	7.4
Temporary Uses (portable buildings, tents, etc.)	7.5
Manufactured Home Parks	7.6
Home Occupation	7.7
Communication Towers & Antennas	7.8
Refuse Systems	7.9
Sexually Oriented Businesses	7.10
Camps & Recreational Vehicle Parks	7.11
Open Storage	7.12
Apartments in the C-3 District	7.13
Single Bay, Fully Automated Car Wash	7.14 <u>7.13</u>
Large Scale Commercial Development (Big Box)	7.15 <u>7.14</u>
Special Exception General Criteria	7.16 <u>7.15</u>
Group Developments	7.17 <u>7.16</u>
Parks and Recreational Areas	7.18 <u>7.17</u>
Food Trucks	7.19 <u>7.18</u>

~~Section 7.13 Apartments/Condominiums in the C-3 District~~

~~Apartments/condominiums may be permitted in mixed use commercial buildings, over two stories; provided that the first floor contains at least forty percent (40%) devoted exclusively for commercial use. Any other use such as apartments or condominiums shall be separated from the commercial use by a one-hour firewall. No direct access from the commercial area shall be permitted and separate ingress/egress must be provided. All setbacks, off street parking and related requirements shall also be met.~~

Memorandum

To: Mayor and Council

From: Tracy Hegler, City Manager

Date: December 14, 2020

Subject: Amendment of FY2020-2021 Budget - Second Reading

Issue

The original FY2020-2021 General Fund Budget, as approved by council, reduced projected revenues of business licenses, hospitality taxes and local accommodations taxes by 20% due to the anticipated revenue impacts caused by COVID-19. These anticipated revenue losses totaled \$570,400. Due to the increased revenues received for miscellaneous line items, staff would like to recommend providing a Holiday Bonus for City staff.

Discussion

Upon review of the General Fund revenues so far, more miscellaneous revenue was accounted for since the approval of the budget. We currently budgeted \$85,000 for the entire annual budget and have received \$112,840 with the expectation of receiving more in the next six months. Miscellaneous revenues include PEBA credits, insurance reimbursements, rebates from vendors, and the sale of scrap metals. The total cost for staff Holiday Bonus is \$27,840.00. The additional miscellaneous revenue would cover the cost of the Holiday Bonus.

As with miscellaneous revenues for the General Fund, Holiday Bonuses could also be funded for the Utilities Budget. Their miscellaneous revenues were budgeted for \$25,000 and they currently have \$41,000 with the expectation of more to be accounted for. The total cost for the Utility Department Holiday Bonus is \$14,580.

Exhibits – Line item amendments shown attached to the Ordinance.

Recommendation

Staff recommends Council approve Second Reading of the amended 2020-2021 budget with the addition of the City Staff Holiday Bonuses and adjust revenues and expenditures for the General Fund budget by \$27,840 and for the Utility budget by \$14,580.

STATE OF SOUTH CAROLINA)	ORDINANCE 2020-43
)	Amending the City’s Fiscal Year 2020-2021
COUNTY OF LEXINGTON)	Budget to Increase and Decrease Certain
)	Anticipated Gross Revenues and Certain
CITY OF CAYCE)	Anticipated Expenditures

WHEREAS, the Council adopted, by Ordinance dated June 2, 2020, a budget and budget document for the City for its fiscal year July 1, 2020, to June 30, 2021; and

WHEREAS, in light of additional supplemental information since provided by the City Manager concerning adjustments for certain anticipated increased revenues and expenditures in the general fund and the utilities portion of the budget, the Council has determined that it now wishes to amend the Ordinance and budget and budget document previously adopted as herein provided,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Cayce, in Council, duly assembled, that:

1. The fiscal year 2020-2021 budget and budget document is hereby amended as to the entries for revenues and expenditures as shown on the attached document.
2. All other provisions of the Ordinance previously adopted and budget and budget document, not affected by the provisions of this Ordinance, shall remain as previously adopted.
3. If, for any reason, any sentence, clause, section or provision of this Ordinance shall be declared invalid, such shall not affect the remaining provisions hereof.

This Ordinance shall take effect on the date of second reading approval by Council.

DONE IN MEETING DULY ASSEMBLED, this ____ day of _____, 2020.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, Municipal Clerk

First reading: _____
Second reading and adoption: _____

Approved as to form: _____
Danny C. Crowe, City Attorney

Exhibit A

2020-2021 General Fund Budget Amendment

Revenues

Line Item	Current Budgeted Amount	Currently	Proposed	Difference
Misc. Revenues	\$85,000	\$112,840	\$112,840	\$27,840

Expenditures

Legislative Salaries	\$79,500		\$79,500	\$0.00
Administrative Salaries	\$578,236		\$579,556	\$1,320
Recorders Court Salaries	\$132,151		\$132,331	\$180
IT Salaries	\$146,118		\$146,478	\$360
Finance	\$181,851		\$182,391	\$540
Public Buildings	\$34,628		\$34,868	\$240
Public Safety Admin	\$459,414		\$460,974	\$1,560
Public Safety Investigations	\$405,930		\$407,790	\$1,860
Public Safety Traffic	\$1,973,175		\$1,980,975	\$7,800
Public Safety Fire	\$932,093		\$935,813	\$3,720
Public Safety Animal Serv.	\$38,521		\$38,761	\$240
Public Safety Parks	\$157,170		\$158,010	\$840
Public Safety Dispatch	\$232,876		\$233,896	\$1,020
Streets and Sanitation	\$615,199		\$618,379	\$3,180
Planning and Development	\$431,553		\$432,753	\$1,200
Museum	\$87,477		\$87,777	\$300
Parks and Ground Maint.	\$458,135		\$460,595	\$2,460
Garage	\$250,655		<u>\$251,675</u>	<u>\$1,020</u>
			Total	\$27,840

2020-2021 Utilities Fund Budget Amendment

Revenues

Line Item	Current Budgeted Amount	Currently	Proposed	Difference
Misc. Revenues	\$25,000	\$41,000	\$39,580	\$14,580

Expenditures

Utilities Billing	\$419,296		\$421,336	\$2040
Utilities Admin	\$352,238		\$353,198	\$960
Water Treatment	\$473,806		\$475,846	\$2040
Water Distribution	\$655,288		\$658,288	\$3000
Wastewater Treatment	\$788,639		\$791,399	\$2760
Wastewater Collection	\$673,135		\$676,135	\$3000
Wastewater Pre- Treat	\$175,408		<u>\$176,188</u>	<u>\$780</u>
			Total	\$14,580

Memorandum

To: Mayor and Council

From: Tracy Hegler, City Manager

Date: December 11, 2020

Subject: Discussion and Approval of Hospitality Tax Grant Request from the Cayce Arts Guild

Issue

Council approval is needed to grant hospitality tax (H-tax) funds to the Cayce Arts Guild for a Holiday Market in December.

Discussion

The City did not issue a normal call for H-tax grant applications, to monitor the COVID-19 pandemic's potential impact on collections. Further, many of the events, for which we typically receive requests for grant funding, have been canceled.

We received an application (attached) from the Cayce Arts Guild (CAG) for \$3,000 in October to assist with costs for their Holiday Market, being held from November 27th to December 19th at 1803 State Street. This request is eligible for H-tax grant funding.

Recommendation

Staff recommends Council approve \$3,000 of hospitality tax grant funds to the Cayce Arts Guild for their Holiday Market.

CAYCE ARTS GUILD

Cayce Arts Guild is a SC SOS incorporated nonprofit and IRS 501c3 tax exempt organization.
USPS mail: CAG, PO Box 5557, Cayce-West Columbia, SC 29171
www.cayceartsguild.org
E-mail: cayceartsguild@gmail.com

October 15, 2020

Ms. Sarah Jane Harris
City of Cayce
Hospitality Tax Grant Application
Hand delivered: Cayce Municipal Complex

RE: 2020 Hospitality Tax Application – Cayce Arts Guild – Holiday Market


Dear Ms. Harris:

The Cayce Arts Guild offers the following documents and explanations that address the requirements for the Hospitality Tax Application.

1. Completed and signed Hospitality Tax Application. Please note that the organization does not employ an executive director or a chairman of the Board. The president fills the responsibilities of those positions.
2. Required attachments:
 - Registration with the SC Secretary of State as a nonprofit organization
 - Internal Revenue Service 501c3 designation as a tax-exempt organization.
 - List of current Board of Directors.
 - Copy of liability insurance. The insurance will be purchased when facilities are located and rented and we will provide documentation to the City when it is available.
 - Financial statements for January – December 2019 and January – September 2020.
3. Optional attachments: N/A
4. Three copies of the application and attachments are enclosed.

Thank you for your assistance and consideration. Please let me know if you have any questions.

Sincerely,


Renea Eshleman, President
Cayce Arts Guild
Telephone: 803.767.5505
Email: reshleman@sc.rr.com

2020-21 City of Cayce Hospitality Tax Grant Application

Project Information

Project Name: CAG Holiday Market

Project Address/Location: 1803 State Street

Proposed Date(s): 11/27 – 12/19 (Dates are not yet firm but will be determined based on availability of facilities)

Amount Requested \$3,000

Organization Information

Organization: Cayce Arts Guild (CAG)

Mailing Address: PO Box 5557

City/State/Zip: Cayce-West Columbia, SC 29171

Phone: (803) 767-5505

Alternative Phone: N/A

Fax: N/A

Email: cayceartsguild@gmail.com

Renea Eshleman reshleman@sc.rr.com

Executive Director: N/A CAG does not employ an executive director

Contact Person (if other than Executive Director): Renea Eshleman reshleman@sc.rr.com 803.767.5505

How many years has this organization existed: Three

Project Description

Cayce Arts Guild (CAG) is seeking funding to host a holiday market. The market will be the third for the Guild and will enhance the arts community, the community at large, create traffic to the area, and help make the Cayce area an arts destination.

Tourist Information

Estimated number of total attendees to be attracted by this project: 300

Estimated number of attendees from outside of Cayce to be attracted: 150

Explain how the number of tourists will be calculated (surveys, forms, license plates, etc.)

CAG will provide a sign-in register where visitors will note their zip codes and the number of attendees in their parties.

Explain how the requested dollars will increase tourism, financial impact tourism-related businesses in the City of Cayce, and how the impact is being determined:

Artists and attendees will purchase fuel, supplies, food, and lodging in addition to art and craft items for sale at the venue. CAG will purchase items to support the venue (such as signage and printing) from Cayce businesses where they are available.

CAG will provide a sign-in register where visitors will note whether they visited other locations in the city, shopped, ate at local restaurants, or stayed at a local motel/hotel.

Total Project Costs

Itemize Total Project Expenses Below	Projected Amount
Facilities expenses (renovations, display furnishings, rent and utilities)	\$ 1,000
Signage and decorations	600
Advertising	500
Entertainment (food and presentations)	200
Insurance	650
Miscellaneous (administrative supplies, licenses, fees)	300
Total Project Cost	\$ 3,250

Hospitality Tax Grant Project Costs

Itemize Hospitality Grant Expenses Below

Itemize Hospitality Grant Expenses Below	Amount Projected
Holiday Market expenditures	\$ 3,000
Amount Requested (must equal Amount requested on first page of application)	\$ 3,000

All Sources of Project Funds

Source of Funds	Status of Funds (Proposed, Requested, Received)	Amount
Artist participation fees (25 artists @ \$10)	Proposed	\$ 250
City of Cayce H-tax Grant	Proposed	3,250
Commissions on sales (15% x \$7,000)	Proposed	1,050
Total projected income		\$ 4,550

Statement of Assurances/Certification

The applicant has reviewed the full FY21 Cayce Hospitality Tax Grant Information and Application document and understands the hospitality law, eligibility criteria, funding guidelines, application process, payment process and reporting requirements set forth. The applicant hereby certifies that the information submitted as part of this application is accurate and reliable. Any change/and or variation must be reported immediately, otherwise funding may be withheld.

If awarded, the applicant agrees:

- Promotional materials for the project (including, but not limited to: brochures, flyers, advertisements, etc.) must include a statement that "Funding assistance provided by City of Cayce Hospitality Tax Funds."
- Revenue generated by the project must benefit a community or organization within the Cayce city limits.
- Financial records, support documents, statistical records, and all other records pertinent to Hospitality Tax funding shall be retained for a period of three years. All procurement transactions, regardless of whether negotiated or advertised, shall be conducted in a manner that provides maximum competition. The grant recipient shall establish safeguards to prohibit employees from using their positions for a purpose that has the appearance of being motivated by a desire for private gain for themselves or others. All expenditures must have adequate documentation. All accounting records and supporting documentation shall be available for inspection by the City of Cayce upon request.
- Unspent funding or funding that has spent in any other way than as described and approved per the application must be returned to the City of Cayce.
- No person, on the basis of race, color, or national origin, should be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under the program or activity funded in whole or in part by Hospitality Tax funds.
- Employment made by or resulting from Hospitality Tax funding shall not discriminate against any employee or applicant on the basis of handicap, age, race, color, religion, sex, or national origin.
- None of the funds, materials, property, or services provided directly or indirectly under Hospitality Tax funding shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office.
- That the organization carries liability insurance in the amount of \$ _____ and agrees to include the City of Cayce as a named insured for purposes of this project. The organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project/activity, and do hereby indemnify and hold harmless the City of Cayce and its staff from any liability in any action at law or equity associated with its support for this project/activity.
- A Final Report of the project will be submitted upon project conclusion including the items as outlined in section VI of the FY21 Information and Application document.

Board Chairperson Signature:	<i>Renea Eshleman</i>	
Board Chairperson Name (printed):	<i>Renea Eshleman</i>	Date: <i>10/15/2020</i>
Executive Director Signature:	<i>Renea Eshleman</i>	
Executive Director Name (printed):	<i>Renea Eshleman</i>	Date: <i>10/15/2020</i>

South Carolina Secretary of State *Mark Hammond*
Business Entities Online
File, Search, and Retrieve Documents Electronically
In partnership with SC GOV
Log In

Cayce Arts Guild

Corporate Information

Entity Type Nonprofit
Status Good Standing
Domestic/Foreign Domestic
Incorporated State South Carolina

Important Dates

Effective Date 02/14/2017
Expiration Date N/A
Term End Date N/A
Dissolved Date N/A

Registered Agent

Agent Renea Eshleman
Address 508 Moss Creek Dr
Cayce, South Carolina 29033

[Request Documents](#) [Add Filing](#)

Official Documents On File

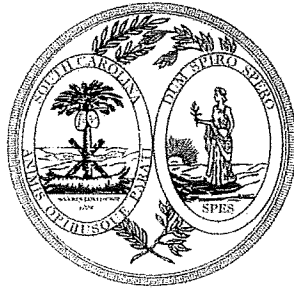
Filing Type	Filing Date
Articles of Amendment	09/17/2018
Articles of Incorporation	02/14/2017

Former Names

Name	Filing Date
Cayce Art Guild	02/14/2017

[Back](#)

The State of South Carolina



Office of Secretary of State Mark Hammond

Certificate of Existence

I, Mark Hammond, Secretary of State of South Carolina Hereby Certify that:

Cayce Arts Guild, a nonprofit corporation duly organized under the laws of the State of South Carolina on February 14th, 2017, has as of the date hereof filed as a nonprofit corporation for religious, educational, social, fraternal, charitable, or other eleemosynary purpose, and has paid all fees, taxes and penalties owed to the State, that the Secretary of State has not mailed notice to the company that it is subject to being dissolved by administrative action pursuant to S.C. Code Ann. §33-31-1421, and that the nonprofit corporation has not filed articles of dissolution as of the date hereof.

Given under my Hand and the Great Seal
of the State of South Carolina this 19th day
of March, 2019.


Mark Hammond, Secretary of State

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: NOV 19 2018

CAYCE ARTS GUILD
PO BOX 5557
WEST COLUMBIA, SC 29171-0000

Employer Identification Number:
83-1993578
DLN:
26053705003718
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
509(a)(2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
February 14, 2017
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

CAYCE ARTS GUILD

Sincerely,

Stephen A. Martin

Director, Exempt Organizations
Rulings and Agreements

CAYCE



ARTS GUILD

Cayce Arts Guild is a SC SOS incorporated nonprofit and IRS 501c3 tax exempt organization.

USPS mail: CAG, PO Box 5557, Cayce-West Columbia, SC 29171 –

www.cayceartsguild.org

E-mail: cayceartsguild@gmail.com

2020 October BOARD OF DIRECTORS

President	Renea Eshleman	803.767.5505	reshleman@sc.rr.com
Vice President	Sandra Courie	803.626.4483	Sandra@courie.com
Secretary	Katty Hite	803.238.6108	kattyhite@gmail.com
Treasurer	Charles Hite	803.397.5253	Hite.charles@gmail.com
Exhibits and shows	Rob Shaw	803.665.2440	shawrobcrain@yahoo.com
At-Large	Venetia Sharpe	803.446.7000	Sc3art@gmail.com
At-Large	Roy Paschal	803.260.0931	Roipaskel99@hotmail.com
Webmaster	Ann Kinsinger	803.361.2665	Silvergrrl.m@gmail.com

**Cayce Arts Guild - Financial Statement
January - October 2020**

Beginning balance 1/1/2020	6,335.01
Deposits	3,622.24
Expenses	<u>4,547.72</u>
Balance on hand 10/1/2020	5,409.53

**Cayce Arts Guild - Financial Statement
January - December 2019**

Beginning balance 1/1/2019	3,169.76
Deposits	6,584.34
Expenses	<u>3,419.09</u>
Balance on hand 12/31/2019	6,335.01

All open positions will be advertised on the City's website and Facebook page.

COUNCIL ACTION REQUIRED

BEAUTIFICATION FOUNDATION – TWO (2) POSITIONS

The Beautification Foundation currently has two (2) open positions. The City has received potential member applications from Ms. Colleen Bradley and Mr. Clift Shealy. Their applications are attached for Council's review.

BOARD OF ZONING APPEALS – ONE (1) POSITIONS

Mr. Russell Vickery's term on the Board of Zoning Appeals recently expired and he would like to serve again. Mr. Vickery has served on the Board for four (4) years. His reappointment application is attached for Council's review.

NO COUNCIL ACTION REQUIRED

The following positions have been postponed by Council until receipt of potential member applications.

ACCOMMODATIONS TAX COMMITTEE – ONE (1) POSITION

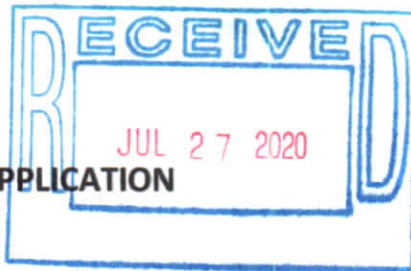
The open position must be filled by someone from the motel industry in Cayce.

CAYCE HOUSING AUTHORITY – ONE (1) POSITION

Mr. Edward Landry no longer lives in the City. There are no recommendations at this time.

STANDARD TECHNICAL CODES BOARD OF APPEALS – TWO (2) POSITIONS

Members who serve on this Board must be either an Engineer, Contractor, Architect or Design Professional. There are no recommendations at this time.



CITY OF CAYCE
POTENTIAL COMMITTEE MEMBER APPLICATION

Name: Colleen Bradley
Home Address: 607 Holland Ave City, State, Zip Cayce, SC, 29033
Telephone: 803-669-4838 E-Mail Address colleenahbradley@gmail.com
Resident of Cayce: Yes No Number of Years 2

Please indicate the Committee(s) for which you are applying:

- Accommodations Tax Committee
- Beautification Board
- Event Committee
- Cayce Housing Authority
- Museum Commission
- Planning Commission
- Housing/Constr Board of Appeals
- Board of Zoning Appeals

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? Yes No If yes, specify below.

Work Address

Company: U.S. Bank Position Risk / Compliance / Audit Professional
Address: 607 Holland Ave.
City, State, Zip Cayce, SC 29033 Telephone: 803-669-4838
Fax: _____ E-Mail colleen.bradley@usbank.com

Work Experience: 3 years in AML/R.C.A. 3 years in retail banking. 2 years in fitness, 4 years in retail/customer service

Educational Background: University of South Carolina (2016)
Bachelors in Business Administration and Bachelors in Marketing

Membership Information (Professional, Neighborhood and/or Civic Organizations):

Volunteer Work: U.S. Bank Volunteer Network (Charlotte, NC)

Hobbies: spending time with my dogs, exploring Cayce, working out

Return to:
Mendy Corder, Municipal Clerk
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004
Telephone: 803-550-9557 • Fax: 803-796-9072

email her details re Form, when they need, etc.

CITY OF CAYCE
POTENTIAL COMMITTEE MEMBER APPLICATION



Name: CLIFT SHEALY
Home Address: 831 NAPLES AVE City, State, Zip CAYCE, SC 29033
Telephone: 803-360-3174 E-Mail Address clshealy@aol.com
Resident of Cayce: Yes No Number of Years 30

Please indicate the Committee(s) for which you are applying:

- Accommodations Tax Committee Beautification Board Event Committee
 Cayce Housing Authority Museum Commission Planning Commission
 Housing/Constr Board of Appeals Board of Zoning Appeals

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? Yes No If yes, specify below.

Work Address

Company: RETIRED Position CREDIT UNION - MANAGEMENT ACCOUNTING COMPLIANCE
Address: _____
City, State, Zip _____ Telephone: _____
Fax: _____ E-Mail _____

Work Experience: SENIOR POSITION @ LOCAL CREDIT UNIONS INCLUDING; TP/MANAGEMENT, VP-ACCOUNTING, COMPLIANCE OFFICER

Educational Background: B.S. DEGREE, BUSINESS ADMIN., NEWBERRY COLLEGE

Membership Information (Professional, Neighborhood and/or Civic Organizations):

PAST INVOLVEMENT W/ MIDLANDS MEN'S CHORUS / PALMETTO MASTERS SINGERS

Volunteer Work: PAST, TREASURER - AVENUES NEIGHBORHOOD ASSOC ONE OF THE FIRST ORGANIZERS OF "THE CAYCE FESTIVAL OF ARTS"

Hobbies: TRAVEL, GARDENING, HISTORY, MOVIES/THEATER

Return to:
Mendy Corder, Municipal Clerk
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004
Telephone: 803-550-9557 • Fax: 803-796-9072

LM 11/25



CITY OF CAYCE
COMMITTEE MEMBER REAPPOINTMENT APPLICATION

Name: Russell A. Vickery

Home Address: 115 Knox Abbott Dr. Apt#4218 City, State, Zip Cayce, SC 29033

Telephone: 864-940-7376 E-Mail Address csm.russ.vickery@gmail.com

Resident of Cayce: Yes { No Number of Years 4

Please check the Committee for which you are applying for reappointment:

- { Accommodations Tax Committee { Beautification Board { Event Committee
{ Cayce Housing Authority { Museum Commission { Planning Commission
{ Consolidated Board of Appeals { Board of Zoning Appeals

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? Yes No If yes, specify below:

Work Address

Company: Russ Vickery Construction Position Owner

Address: 128 Broadwell Mill Rd

City, State, Zip Anderson, SC 29626 Telephone: 864-940-7376

Fax: N/A E-Mail csm.russ.vickery@gmail.com

Work Experience: Commercial and residential bulider, military, project manger

Educational Background: 2 years college

Membership Information (Professional, Neighborhood and/or Civic Organizations):

AUSA, Home Builders Assoc.

Volunteer Work: Frequent donor at Red Cross

Hobbies: Hiking, fishing, hunting, golf, gardening.

Return to:
Mendy Corder, Municipal Clerk
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004
Telephone: 803-550-9557 Fax: 803-796-9072 mcorder@cityofcayce-sc.gov