

**Cayce Historical Museum Commission
July 5, 2023, Meeting Minutes**

The July 5, 2023, meeting of the Cayce Historical Museum Commission (CHMC) was held in the Cayce Visitors Center. The meeting was convened at 4:05 by Chair, James Stewart. The following individuals attended the meeting:

Name	Status
Archie Moore	Commissioner
Mary Sharpe	Commissioner
James Stewart	Commissioner (Chair)
A.G. Dantzler	Commissioner
Charlita Earle	Commissioner
Pamela Sulton	Commissioner (Vice Chair)
Garrett Creasman	Commissioner
David Brinkman	Commissioner
Marcy Hayden	Commissioner
Andy Thomas	Cayce Museum Curator
Mike Conley	Assistant City Manager (absent)
Jeff Wilkinson	Volunteer
Elizabeth	Staff

Upcoming Events:

9/20 SC Federation of Museums Reception 5pm-6:30pm
Christmas in Cayce Events (Dec 2)

Invocation: Commissioner Dantzler

Action Items:

Strategic Planning
Christmas In Cayce Event Planning

June Meeting Minutes:

The Commission reviewed the previous meeting minutes. Commissioner Moore requested that under the May minutes that under new business that he and Commissioner Sulton be attributed to the comment regarding the museum budget and that it was in regard to being included in the 12,000-year History Park planning. Commissioner Sulton motioned that the meeting minutes be accepted with amendment and Commissioner Moore seconded the motion, and the minutes were approved.

Museum Staff Report:

New Information:

- Mr. Thomas announced that Elizabeth Lumsden is now a full-time employee with the CHM as a Museum Associate focusing on school groups, social media and other duties.
- The Museum needs repairs to wheelchair ramps and awnings. Mr. Thomas is seeking quotes on these items and roof repairs for the Public Safety exhibit. An electrician has been hired to do some work in the building. The firetruck needs repairs to the brakes and radiator. It will need to be moved out of the building for the roof and other repairs, so the plan is to get it fixed then with city maintenance.

Updates:

The Sweet as Honey event did not have as many folks attend (approximately seven people) but there were several factors including the scheduled speaker had a death in the family and very hot weather.

The African American exhibit continues to move forward. The display case glass was repaired. and purchasing a display case. The donated gas tank was almost completely restored for the exhibit but was delayed due to illness. Cliff Spring turned over the interviews to Commissioner Brinkman to complete digitization. Mr. Thomas also stated that he would like to have an opening reception for the exhibit.

Plans to host the SC Federation of Museums reception at the Cayce Museum on Sept. 20th, 2023 from 5pm-6:30pm are moving forward. Mr. Thomas will continue to update the Commissioners as the event gets closer.

New Acquisitions:

- No new acquisitions.

Ongoing Business:

Committee Reports:

- The Christmas in Cayce Committee had its first meeting and Vice Chair Sulton presented their report. The Committee has decided that this years' event will be more of a "European-Style Christmas Market" with five-six vendor stalls created by the Commissioners selling items such as food, crafts, etc. approved by the Commission. The lantern tours will be fully scripted and scheduled. The scripts will cover the Saxe Gotha era until more modern times. Additionally and building off of last years' event, maps and informational brochures will be provided to attendees and they will be asked to fill out a quick survey at the end of the event. Volunteers will be needed to

help create the stall fronts, set up and work events/tours. The Committee will meet again on July 24th at 5-6pm. The following Commissioners volunteered to work on stalls: Chair Stewart, Commissioner Moore, Commissioner Creasman, Commissioner Hayden and her husband, Will Hayden.

- The Committee for Strategic Planning provided three strategic planning consultant proposals to the Commissioners before the meeting. Proposals from Resource Development Associates, Hanbury Preservation Consultants and Stopgap Solutions were reviewed by the Commissioners. After reviewing the proposals, the Commissioners chose Stopgap Solutions by majority vote. Chair Stewart forwarded the recommendation to the city.
- The Old State Road National Historic Register Committee reported that the project for Old State Road is moving forward with Genesis and Commissioner Moore conducting a drone flyover in the next few days.

New Business:

- No new business.

Having no further business, Commissioner Dantzler motioned for the meeting to adjourn. The motion was seconded by Vice Chair Sulton and the meeting was adjourned at **5:03PM**.