



**Food Truck  
Permit Application**

**City of Cayce  
South Carolina**

**ISSUE DATE:** \_\_\_\_\_

| Name of Business   |   | Tax Identification Number (Social Security or Federal ID Number) |                                 |
|--|---|--|---------------------------------|
| Name of Food Truck   |   |  |                                 |
| Address (Including City, State, ZIP)   |   |  | Business Phone Number           |
| Name of Applicant  |   | Home Phone Number  | Mobile Phone Number             |
| Name of Event  |   | Event Contact Name   | Event Contact Number            |
| Location #1 Address  |   | Zoning District  | Property Owner Approval Letter? |
| Location #2 Address  |   | Zoning District  | Property Owner Approval Letter? |
| Location #3 Address  |   | Zoning District  | Property Owner Approval Letter? |
| For additional locations, please provide above information on a separate page. |   |  |                                 |
| Applicant Initials   | Conditions  |  |                                 |
|  | Food Truck vendor shall prominently display the SCDHEC letter grade.  |  |                                 |
|  | Food Truck vendor must comply with all requirements and regulations as established by SCDHEC in the Retail Food Establishments Regulation 61-25.  |  |                                 |
|  | Maintains within the Food Truck proof of written permission from the private property owner or authorized lease holder of the private property of each vending location if operating on private property.   |  |                                 |
|  | The Food Truck vendor must provide proof of liability insurance for operation of the vehicle as a motor vehicle, and conduct of the business if the business is to be conducted on public property, in amounts reasonable determined by the City in consultation with its risk manager.   |  |                                 |
|  | Receives annually a Food Truck Permit, a copy of which shall remain in the Food Truck during operation.   |  |                                 |
|  | When not in operation, the Food Truck must be removed from the parcel and the operator must remove from the property all materials associated with the business. No Food Truck shall operate between the hours of 10:00 PM and 6:00 AM if the parcel upon which the Food Truck is located is within 400 feet of residential property. |  |                                 |
|  | The use of any sound amplification is prohibited regardless of the intended purpose.  |  |                                 |
|  | The sale or service of alcoholic beverages is prohibited.   |  |                                 |
|  | Signs affixed to the Food Truck advertising the name of truck and a menu of items sold are permitted. All other signs, balloons, banners, streamers or other similar devices to attract customers are prohibited.   |  |                                 |
|  | The Food Truck vendor shall not operate the Food Truck as a drive-in window.  |  |                                 |
|  | The noise level from the Food Truck motor and generator must comply with the City's Noise Ordinance.  |  |                                 |
|  | A garbage receptacle shall be provided for customers in a convenient location that does not impede pedestrian or vehicular traffic. All litter or debris generated within a minimum of a 25-foot radius of the Food Truck shall be collected and removed by the Food Truck vendor.  |  |                                 |
|  | Any service items, tables, etc. that a Food Truck operator may place outside of the vehicle shall not extend further than a 15-foot radius of the Food Truck.   |  |                                 |



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| Applicant Initials | Operation   |
|--------------------|---|
|                    | No temporary lighting shall be provided on site where the Food Truck is operating, except that localized lighting may be used on or in the mobile Food Truck for the purpose of inside food   |
|                    | The Food Truck shall be located only within a zoning district that would otherwise permit the business, unless otherwise approved by the Zoning Administrator to locate in a different zoning district.   |
|                    | The Food Truck must be located at least 100 feet away from the customer entrance of a lawfully established restaurant during the hours of its operation unless the owner of the restaurant provides a letter of consent, a copy of which shall be kept within the Food Truck. |
|                    | The Food Truck shall not occupy any handicap accessible parking space or block American Disabilities Act ("ADA") access to public facilities.   |
|                    | The Food Truck shall not occupy a parking space or spaces that would negatively affect the parking for the businesses on the property or the movement of motor vehicles.  |
|                    | The Food Truck shall be positioned so as not to block the visibility triangle, as defined by South Carolina Department of Transportation ("SCDOT"), or emergency access and fire lanes.   |
|                    | The Food Truck must be positioned at least 15 feet away from fire hydrants, any fire department connection, driveway entrances, alleys, handicapped parking spaces, and sidewalks, and five feet away from tree trunks and vegetation.  |
|                    | The Food Truck must collect and pay hospitality tax as required by the City.  |
|                    | The Food Truck must be inspected by the City Fire Marshal.  |
|                    | The Food Truck grease trap must be approved by the City Pre-Treatment Coordinator.  |

The undersigned hereby acknowledges receipt of and compliance with the requirements of Section 7.19 of the Cayce Zoning Ordinance regarding Food Trucks and understands that the Zoning Administrator must approve any Food Truck prior to the issuance of a business license. Failure to comply with these requirements during the course of business may result in the revocation of the zoning permit and the business license.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Submit applications to:**

City of Cayce | Attn: Event Coordinator | P.O. Box 2004 | Cayce, SC 29171  
803-205-4448 | jhowell@caycesc.gov

**FOR OFFICE USE**

|  |       |                              |
|--|-------|------------------------------|
| <input type="checkbox"/> Approved. Conditions: |       |                              |
| <input type="checkbox"/> Denied. Reasons:      |       |                              |
| Appeals may be made within 30 days             |       |                              |
| P&D Administrator                              | Date: | Business License Number      |
| Fire Marshal                                   | Date: | Fire Inspection Decal Number |

- \_\_\_\_\_ **Proof of SCDHEC Certification**
- \_\_\_\_\_ **Written Permission from property owner or authorized agent**
- \_\_\_\_\_ **Proof of motor vehicle insurance**
- \_\_\_\_\_ **Fire Marshal approval**
- \_\_\_\_\_ **Pre-Treatment Coordinator notified**
- \_\_\_\_\_ **Must Be Attached to Business License Application**