



# **CAYCE PUBLIC SAFETY FOUNDATION**

ESTABLISHED 2010 | PO BOX 5422 CAYCE, SC 29171

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## **Cayce Public Safety Foundation**

Board of Directors

Meeting Minutes December 5, 2022

**Call to Order/Welcome:** Pamme Eades called the meeting to order at 5:45 PM.

**Present:** Pamme Eades, Kay Hutchinson, Russ Shumard, Lt. Danielle McCord for PD Chief C. Cowan, April Blake, Tim James, Skip Jenkins, Jim Crosland, Dori Benitez, Barbra Corbett, Miles Fisher, FD Chief S. Bullard, Dr. Colette Townsend-Chambes.

### **Approval of Minutes:**

The October 2022 meeting minutes were reviewed. After Pamme Eades pointed out a few grammatical errors April Blake made a motion to approve them. Jim Crosland 2<sup>nd</sup> the motion and the minutes were unanimously approved by the board.

### **Treasurer Report:**

- Kay Hutchinson briefly reviewed the foundation's current financial position (see reports).

### **Old Business:**

- Tee shirt and plushie sales: Still in progress.
- The banquet dinner for the PD had more participation than anticipated.
- Shop with a Cop event December 22, 2022. Volunteers needed to help with the anticipated 32 kids/families.
- Fundraising Needs
  - Steel Paws event scheduled to take place April 22, 2023
  - Ideas/suggestions for future fundraising projects/events.
    - **Advent Calendar for 2023 holiday season:** Pamme Eades had researched this fundraising idea. She came across an on-line article out of Fort St. John's British Columbia highlighting the Ft. St. John's Firefighter's Charitable Society fundraising campaign. Pamme reached out them via e-mail. They implemented an advent calendar fundraising campaign and sold 500 calendars for \$25.00. They indicated this is the 2<sup>nd</sup> year for this campaign and utilized a local artist for the artwork. Russ, Jim and James volunteered to look further into conducting a similar campaign for CPSF.
    - **Celebration Table Luncheon:** April Blake offered to research this idea further.
    - **Cayce Serves Tennis Tournament:** Opportunity coming up soon.
    - **Golf Tournament:** Board member Miles Fisher suggested having a golf tournament and will look further into this idea.

### **New Business/Requests for Funding PD (Lt. McCord)**

- **Funding K-9 collar/tags and gloves for new K-9:** This matter to be considered at the next meeting. The motion was 2<sup>nd</sup> and was approved by the board.
- **Bilke Repairs:** Lt. McCord requested funds from the "Shop for a Cop" funds to repair bikes to give to youth in the city. The bikes, previously seized by the PD for various reasons, were up for disposal. She requested \$526.81 to repair bikes. Board member Miles Fisher graciously offered to personally donate the funds for the repairs.
- **Challenge Coin:** The PD recently purchased challenge coins and will sell them. They requested the proceeds to go into the benevolence fund. April made a motion to allow for this request and Barbra 2<sup>nd</sup> the motion. The measure was unanimously approved.

### **Other Business:**

- Handout listing the dates for board meetings for 2023

### **Next Meeting and Adjourn:**

- The next meeting is scheduled for January 24, 2023
- With nothing further to discuss the meeting was adjourned at 6:54 PM

**-Operating Account Activity October 2022**

Beginning Balance                                    \$37,182.99

Debits

\$140.00 – Change for Night Out  
\$629.10 – Night Out Food & Supplies  
\$307.13 – Sledgehammer for Door Training  
\$1,304.06 – CPSF T-shirts & Polos  
\$1,794.33– Camera Pkg (Dominion Grant)  
\$  
\$  
\$  
\$  
\$

Credits

\$140.00 – Redeposit change from Night Out  
\$1,612.45 – Donation for Tent & Sledgehammer  
\$295.70 – Donations Stripe (Marion Gates)  
\$425 – T-shirts  
\$50 – Donations – Night Out  
\$75 – K9 plush  
\$75 – General Donation – Price  
\$75.00 – Redeposit extra cash from 5 O Fade Fri  
\$8.00 – T-shirt Shipping  
\$3.11 – Interest

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**\$4,174.62**

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**\$2,759.26**

Balance as of 10/31/2022:                    \$35,767.63

Not Cleared:                                        \$224.87 Food Lion- Trunk or Treat

**Available Balance 10/31/2022:**            **\$35,542.76**

**Restricted Fund Balances as of October 31, 2022**

**Special Olympics**

H-Tax Grant: \$3,173.17 Balance: **\$3,173.17**

Cops & Lobster: \$205.00 **\$205.00**

**Speed Trailer**

Revenue: \$692.44 Expensed: \$0.00 Balance: **\$692.44**

**T-Shirts (Benevolence Fund)**

Revenue: \$8,862.56 Expensed: \$5,032.84 Balance: **\$3,829.72**

**Back to School Bash '23**

Revenue: \$200.00 Expensed: \$0.00 Balance: **\$200.00**

**Dominion Grant**

Revenue: \$10,000.00 Expensed: \$5,862.47 Balance: **\$4,137.53**

**Lexington Health Grant**

Revenue: \$1,800.00 Expensed: \$799.61 Balance: **\$1,000.39**

**Tent & Sledgehammer**

Revenue: \$1,612.45 Expense: \$307.13 Balance: **\$1,305.32**

**Cash Reserve**

Balance: **\$10,000**

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**Total in Restricted Funds:** Balance: **\$24,543.57**

Operating Account Balance: \$35,542.76

Restricted Funds: \$24,543.57

**Unrestricted Balance in Operating Account as of 10/31/2022:** **\$10,999.19**

Note: Some funds will be transferred from the Special Account for donations made in memory of Officer Barr at the Steel Paws Event.

**Special Account Activity October 2022**

Beginning Balance **\$75,286.68**

Debits

\$30,000.00 – Astro Kennels – 2 K9s

\$8,526.90 – Lexington County Sh. Fdn.

\$14,216.90 - Richland County Sh. Fdn.

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**\$52,743.80**

Credits

\$47.94 Night Out T-shirts – Square xfer?

\$

\$

\$3.42 - Interest

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**\$51.36**

**Balance as of 10/31/2020:** **\$22,594.24**

Not Cleared: \$100.00 – Therapy Dog Cert

**Available Balance 10/31/2022:** **\$22,494.24**

K9 Not Cleared includes:

Therapy Dog Certification \$100.00

**-Operating Account Activity November2022**

Beginning Balance \$35,767.63

Debits

\$1,214.45 – Tent & Table Throw PD  
\$1,362.86 – Banquet Down Payment PD  
\$79.29 – Mail T-shirts  
\$387.80 – Community Watch Signs  
\$224.87 – Trunk or Treat  
\$1,145.00 – Hero Ind. – K9 Plush  
\$25.00 – Registration WCC Market  
\$.01 - Square

Credits

\$392.73 – T-shirts  
\$72.00 – Shipping T-shirts  
\$75.00 – K9 Plush  
\$5,425.00 – Shop w/a Cop  
\$80.00 - Donations  
\$2,000.00 – Thrivent Swygert Fund Barr Donation  
\$2.96 - Interest

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**\$4,439.28**

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**\$8,047.69**

Balance as of 11/30/2022: \$39,376.04

Not Cleared: \$700 – Chainsaw Training for FD

**Available Balance 11/30/2022: \$38,676.04**

**Restricted Fund Balances as of November 31, 2022**

**Special Olympics**

H-Tax Grant:	\$3,173.17			Balance:	<b>\$3,173.17</b>
Cops & Lobster:	\$205.00				<b>\$205.00</b>

**Speed Trailer**

Revenue:	\$692.44	Expensed:	\$0.00	Balance:	<b>\$692.44</b>
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**T-Shirts (Benevolence Fund)**

Revenue:	\$8,862.56	Expensed:	\$5,104.84	Balance:	<b>\$3,757.72</b>
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**Back to School Bash '23**

Revenue:	\$200.00	Expensed:	\$0.00	Balance:	<b>\$200.00</b>
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**Dominion Grant**

Revenue:	\$10,000.00	Expensed:	\$5,862.47	Balance:	<b>\$4,137.53</b>
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**Lexington Health Grant**

Revenue:	\$1,800.00	Expensed:	\$799.61	Balance:	<b>\$1,000.39</b>
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**Tent & Sledgehammer**

Revenue:	\$1,612.45	Expense:	\$1,521.58	Balance:	<b>\$90.87</b>
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**Shop w/a Cop/Community Outreach**

Revenue:	\$5,425.00	Expense:	\$0.00	Balance:	<b>\$5425.00</b>
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**Fire Prop Door**

Revenue:	\$0.00	Expense:	\$4,100.00	Balance:	<b>\$4,100.00</b>
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**Cash Reserve**

				Balance:	<b>\$10,000</b>
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<b>Total in Restricted Funds:</b>				Balance:	<b>\$32,782.12</b>
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Operating Account Balance:					\$38,676.04
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Restricted Funds:					\$32,782.12
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<b><u>Unrestricted Balance in Operating Account as of 11/30/2022:</u></b>					<b>\$5,893.92</b>
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Note: Some funds will be transferred from the Special Account for donations made in memory of Officer Barr at the Steel Paws Event.

**Special Account Activity November 2022**

Beginning Balance **\$22,594.24**

Debits

\$

\$

\$

Credits

\$

\$

\$

\$1.86 - Interest

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**\$52,743.80**

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**\$1.86**

**Balance as of 11/30/2020:** **\$22,596.10**

Not Cleared: \$100.00 – Therapy Dog Cert

**Available Balance 11/30/2022:** **\$22,496.10**

K9 Not Cleared includes:

Therapy Dog Certification \$100.00