



CAYCE PUBLIC SAFETY FOUNDATION

ESTABLISHED 2010 | PO BOX 5422 CAYCE, SC 29171

Cayce Public Safety Foundation
Board of Directors
Meeting Minutes October 25, 2022

Call to Order/Welcome: Pamme Eades called the meeting to order at 5:45 PM.

Present: Pamme Eades, Rebecca Lorick, Kay Hutchinson, Russ Shumard, Capt S. Wilcox for PD Chief C. Cowan, Karen Sanders, April Blake, Tim James, Skip Jenkins, Jim Crossland, Dori Benitez, Barbra Corbitt, Miles Fisher, FD Chief S. Bullard, Dr. Colette Townsend-Chamber, and new board member Mary Teaster via phone.

Approval of Minutes:

The September 2022 meeting minutes were reviewed. Karen Sanders made a motion to approve and Rebecca Lorick 2nd the motion. The minutes were unanimously approved.

Treasurer Report:

Kay Hutchinson briefly reviewed the foundation's current financial position. She indicated the AED donated by the Lexington Medical Center Foundation earlier this year, for use at the PD firearms range, was currently on back order.

Old Business:

- Tee shirt and plushie sales: Still in progress with opportunities to sell at community events (see new business).
- Board member polo shirts. A motion was made by Kay Hutchinson for the foundation to pay for the polo shirts for the board members. Skip Jenkins 2nd the motion and it was unanimously approved.
- November and December board meeting will be combined due to the busy holiday season.

New Business:

- Tee Shirt/plushie sales: A couple of upcoming opportunities to sell items
 1. Women's Club Market Day November 12, 2022 from 0900-1500
 2. West Metro Rotary event at the Lexington 2 Innovation Center December 3, 2022 from 0900-1500.Board members were encouraged to participate in the events.

Requests for funding for the police department (Capt S. Wilcox)

- Shop with a Cop event will take place on December 21, 2022 1000 at the West Columbia Wal-Mart. Capt Wilcox indicated there are 20 kids who will benefit from the event. The PD expects this number to increase. Each kid will have an expenditure of \$250.00. Currently there is \$2,200.00 allotted/donated from other sources outside of the foundation. Capt Wilcox suggested a total amount of \$5,500.00 as a cushion to handle the influx of participants. He requested \$3,300.00 from the foundation to meet this \$5,500.00

cushion. Jim Crossland made the motion to allocate the \$3,300.00 from the general fund. Russ Shumard 2nd the motion. The measure was unanimously approved by the board.

- Christmas banquet for the PD is on December 9, 2022 at the Lexington 2 innovation center. Capt Wilcox indicated the students from the innovation center were going to cater the event at a cost of \$2900.00 however, there was a conflict on the date. The PD had to seek an alternate caterer and subsequently received a quote from Capital City Catering for \$2725.72. After a brief discussion Karen Sanders made the motion to fund the event and Rebecca Lorick 2nd the motion. The measure was unanimously approved by the board.
- Capt. Wilcox reported another K-9 was just recently donated to the PD. Details and developments will come about in the future.

Requests for funding for the fire department (FD Chief Bullard and Asst. Chief R. Gates)

- Assistant Chief Gates gave a brief presentation on a request for \$700.00 for training purposes. The FD currently utilizes various gasoline/2 cycle equipment daily (chainsaws, power saws etc). This training will be utilized to educate all FD personnel on the repair and maintenance of said equipment. Currently if an item needs maintenance or repair it goes to an outside vendor and at a cost to the FD budget. This training will eliminate the outside vendor, will get the equipment into service in a timely manner and will save the FD money in the long run. The cost of the training is \$700.00 for all FD personnel. Russ Shumard made the motion to approve the funding and Rebecca Lorick 2nd the motion. The measure was unanimously approved.

Other Business:

- **City council hospitality tax grant**
To be discussed at a later meeting.

Next Meeting:

December 5, 2022

The meeting was adjourned at 6:41 PM

-Operating Account Activity September 2022

Beginning Balance \$44,666.78

Debits

\$4,068.14 – Dominion Grant (training equip & rounds)

\$1,986.08 – Benevolence t-shirts & postage

\$27.00 – K9 Plush Postage (xfer to k9 acct)

\$262.00 – Fire Helmet Swag

\$18.00 – 5 O Fade Reimbursement

\$1,700.00 – Night Out Bags PD & FD

\$799.61 – Lexington Health Grant Range AED

\$

\$8,860.83

Balance as of 9/30/2022: \$37,182.99

Not Cleared: \$0.00

Available Balance 9/30/2022: \$37,182.99

Credits

\$50.00 – Cpl. Barr Donation

\$1,118.52 – Benevolence T-shirts

\$205.00 – Cops & Lobsters Special Olympics

\$

\$

\$

\$

\$3.52 – Interest

\$1,377.04

Restricted Fund Balances as of September 26, 2022

Special Olympics

H-Tax Grant:	\$3,173.17			Balance:	\$3,173.17
Cops & Lobster:	\$205.00				\$205.00

Speed Trailer

Revenue:	\$692.44	Expensed:	\$0.00	Balance:	\$692.44
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T-Shirts (Benevolence Fund)

Revenue:	\$8,862.56	Expensed:	\$5,024.84	Balance:	\$3,837.72
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Back to School Bash '23

Revenue:	\$200.00	Expensed:	\$0.00	Balance:	\$200.00
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Dominion Grant

Revenue:	\$10,000.00	Expensed:	\$4,068.14	Balance:	\$5,931.86
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Lexington Health Grant

Revenue:	\$1,800.00	Expensed:	\$799.61	Balance:	\$1,000.39
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Cash Reserve

Balance:	\$10,000
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Total in Restricted Funds:	Balance:	\$25,040.58
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Operating Account Balance:	\$37,182.99
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Restricted Funds:	\$25,040.58
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<u>Unrestricted Balance in Operating Account as of 9/30/2022:</u>	\$12,142.41
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Note: Some funds will be transferred from the Special Account for donations made in memory of Officer Barr at the Steel Paws Event.

Special Account Activity September 2022

Beginning Balance **\$76,921.55**

Debits

\$309.25 – Grooming (K9 Hudson)

\$491.15 – 4 Jackets for K9 Team

\$840.72 – Hotel for Hudson/Fournier training

Credits

\$

\$

\$

\$6.25 - Interest

\$1,641.12

\$6.25

Balance as of 9/30/2020: **\$75,286.68**

Not Cleared: **\$52,843.80**

Available Balance 9/30/2022: **\$22,442.88**

K9 Not Cleared includes: Therapy Dog

Certification **\$100.00**

Steel Paws to Lexington County FDN: **\$8,526.90**

Steel Paws to Richland County FDN: **\$14,216.90 (includes \$5824 silent auction)**

2 new K9s: **\$30,000.00**